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CITY OF LOMITA

DEPARTMENT OF PUBLIC WORKS

Slope Stabilization on Palos Verdes Drive North

ADDENDUM No. 1

DATE: February 18, 2026
TO: ALL PROSPECTIVE PARTICIPANTS
SUBJECT: CLARIFICATIONS TO THE REQUEST FOR PROPOSAL

Please note the following changes and/or additions to the Request for Proposal (RFP) for the project indicated above. The proposer shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal.

DEADLINE CHANGE

The deadline for proposal submission has changed to **February 26, 2026 at 1:00 PM.**

QUESTIONS

The following are the responses to the questions received from prospective proposers:

Question 1: If known, when is this project expected to go to bid for contractors and what is the expected start date for construction?

Response: [This is an RFP to study the stability of a slope. It is unknown whether construction is needed. As such, there are no expected dates to go to bid for contractors or start date for construction.](#)

Question 2: Attachment C (page 35) references the City of South El Monte twice. Can we change this to City of Lomita directly on the form?

Response: [This is an error. Please use the attached, revised Attachment C.](#)

Question 3A: Proposal Scope – Phase I vs. Phase II

The RFP states that the initial contract will cover only Phase I – Geotechnical Investigation and Reports, while Phase II – Design Services may or may not be requested later. Can the City confirm whether proposers should limit the Technical Proposal strictly to Phase I, or if the City would like Phase II (Design) to also be addressed at a conceptual level?

Response: The proposer is encouraged to discuss Phase II (Design) in their proposal, but they should only submit a fee proposal based on the Phase I scope. A separate fee proposal may be requested for design after completion of the Study Phase (Phase I).

Question 3B: If Phase II Should Be Included

If the City does want proposers to address Phase II in the submission:

- Should Phase II include scope only, or scope and cost?
- If cost is required, should Phase II pricing be included within the sealed Fee Proposal, or submitted in a separate, clearly labeled section?
- If only scope is required, what level of detail does the City expect for Phase II (e.g., general approach, staffing assumptions, preliminary level of effort)?

Response: Discussion of Phase II should be limited to a general response focusing on approach, proposed staffing, experience on similar projects and anticipated level of effort. However, due to the fact that the scope of the design is not yet determined, it is not appropriate to submit a fee proposal for Phase II. If the City decides to proceed with Phase II after completion of Phase I, at that time the City may request a revised and more detailed proposal for Phase II (including a Fee Proposal) based on the recommendations of Phase I.

Question 3C: Fee Proposal Content

To maintain consistency across submittals, should all pricing be limited exclusively to Phase I unless otherwise instructed, including the Preliminary Design Report tasks described in Section 4?

Response: The Fee Proposal should only be pricing for Tasks 1 through 5 of Phase I.

Question 3D: Optional and Add On Tasks

The RFP notes that proposers may include optional costs.

Does the City prefer that proposers avoid including optional or add on items (e.g., additional borings, environmental services) unless specifically requested, to keep proposals comparable?

Response: Optional and Add On Tasks can be included in the proposals. They should be listed in a separate section of the Fee Proposal as "Optional Tasks". A total not-to-exceed cost for Tasks 1 through 5 should be included in all Fee Proposals. If Optional and Add On Tasks are proposed, the Fee Proposal should also include the total not-to-exceed cost for Optional and Add On Tasks.

Question 4: Specifically, could you please confirm to what extent proposers should address Phase II civil design services within the technical proposal, and whether the City is requesting that Phase II design tasks be included in the submitted fee schedule at this time, or if Phase II should be addressed at a high-level narrative only, with a separate fee proposal to be requested by the City following completion of Phase I?

Response: Phase II should be addressed at a high-level narrative only. A separate fee proposal as well as a more detailed scope of work for Phase II may be requested by the City following the completion of Phase I.

Question 5: Please clarify the criteria for Past Experience. Part 5-Requirements for Proposal, Section G. Reference Projects states: The proposal shall include a list of at least three (3) recent projects completed by your firm with similar services to those required by this RFP. Part 9-Consultant Selection Methodology Section B. Past Experience with Similar Projects states: A complete list of client references must be provided for similar projects completed within the last five years.

Response: [The two requirements are not conflicting. Provide a list of at least three similar projects recently completed by your firm. Provide client references for any similar projects completed within the last five years.](#)

Question 6: Please clarify that our response to this RFP should only include Phase I – Geotechnical Investigation Reports Phase as described in Part 4. Scope of Services. Please confirm that we should not include Work Plan, Schedule, or Fee Proposal for any Phase II scope.

Response: [See responses to Questions 3 and 4.](#)

Question 7: In Part 5, Sections D and H describe Scopes of Work and Services, respectively. We are unclear as to the difference between these sections. Also, Section D states only Phase I should be considered, while Section H does not include that statement. Please clarify the differences that should be emphasized in each section and if only Phase I should be applied to both sections. Also, please explain the difference between these sections and the Proposed Work Plan described in Part 9, Section C.

Response: [Part 5, Section D refers to a general discussion of your firm's project approach. Part 5, Section H refers to the detailed Scope of Services as outlined in Section 4 of the RFP. Part 9, Section C is a discussion of proposal scoring criteria and refers to the Proposer's response to Part 5, Sections D and H.](#)

Question 8: In Part 9, the evaluation process to select the highest ranked firm is discussed followed by negotiation of the highest ranked consultant. In the third paragraph, a statement that cost proposals for all qualified consultants will be opened. Please clarify if the cost proposal will be opened for only the highest ranked consultant, or if all the cost proposals will be opened regardless of their ranking. If the latter, will comparison of the cost proposals also be included as part of the selection process?

Response: [All cost proposals will be opened. Although selection will not be cost based, if there is a large discrepancy in costs between closely ranked consultants, the City will discuss the cost discrepancy with the highest ranked consultant and may negotiate for a more favorable price. If agreement cannot be reached with the highest ranked consultant, the City will move on to negotiate with the 2nd most highly ranked consultant.](#)

Question 9: Will the City provide a recent topographic survey of the slope and adjacent areas or should the geotechnical consultant include this as part of the services for the project?

Response: The City will not be providing a recent topographic survey of the slope. If deemed necessary, the geotechnical consultant should include this as part of the services for the project. This can be listed as an optional task.

Question 10: Our insurance carrier has advised that they are unable to add the City as an additional insured on GLA's professional liability policy. This is due to a policy provision that excludes coverage for claims made by one insured against another insured, which would include additional insureds. As a result, if the City were named as an additional insured and later made a professional liability claim against GLA, that claim would be excluded from coverage. Is this acceptable?

Response: Yes. It is required that the City be named as additional insureds on all liability insurance policies, including general liability, auto liability, and excess or umbrella liability policies. This does not include professional liability or workers' compensation.

Question 11: Will the City of Lomita waive encroachment permit fees?

Response: The City will waive encroachment permit fees for encroachments within the City's jurisdiction. Any fees required for encroachments into other jurisdictions or on non-City property will be the responsibility of the consultant.

Question 12: Will the City of Lomita coordinate with LADWP, or will the geotechnical consultant be coordinating activities?

Response: The geotechnical consultant will coordinate with LADWP and will keep the City of Lomita informed regarding this coordination.

Question 13: Can the City clarify what they are looking for in the "outline form" for resumes mentioned in the Project Team Qualifications and Experience section?

Response: Summary of relevant education and experience.

Question 14: May we include the list of relevant projects where key personnel served in the same role proposed for this project within the resumes?

Response: Yes, that would be good information to include.

Question 15: Are there any restrictions with site access and potential mitigation efforts that could be limited due to city of Lomita and city of LA right of way, easements, property boundaries, etc.?

Response: The slope itself is located within City of Lomita Right-of-Way. We are not aware of any restrictions that would impact site access from Palos Verdes Drive North. Potential mitigation measures will be subject to review and approval of the City and aesthetics will be a consideration. The property at the top of the slope where the water tanks are located is owned by Los Angeles County Development Authority (LACDA). Coordination with LACDA will be required for any testing or permanent work that is located on LACDA's property.

Question 16: Will the city offer a “no fee” encroachment permit?

Response: [Yes, for encroachments on City-owned property only.](#)

Question 17: Will the city allow full or partial lane closure of the No.1 northeasterly travel lane during the site investigation?

Response: [Yes](#)

Question 18: If so, will a formal traffic control plan be required? or will a WATCH MANUAL schematic be acceptable?

Response: [If the lane closure extends to or west of Rolling Vista Drive then a formal traffic control plan signed by a licensed traffic engineer will be required. If the intersection is not impacted, then a WATCH MANUAL schematic will be acceptable.](#)

Question 19: Can the city provide details regarding the nearby water tank e.g. foundation details, height and diameter, underlayment, documented leaks or repairs, etc.?

Response: [We do not have this information available to share for the purpose of this RFP. To the extent needed, the consultant will be responsible for obtaining this information as part of their analysis.](#)

Question 20: Is there current topographic maps of the study area that can be made available to consultants?

Response: [We do not have this information available to share for the purpose of this RFP. To the extent needed, the consultant will be responsible for obtaining this information as part of their analysis.](#)

Question 21: Please clarify if the scope of services and associated fees are only required for the Phase I – Geotechnical Investigation and Report.

Response: [See responses to Questions 3 and 4.](#)

Question 22: Please clarify if the scope of services and associated fees for the Phase II will only be required upon request at the discretion of the City after the Phase I services have been completed.

Response: [See responses to Questions 3 and 4.](#)

Question 23: Can you clarify what you mean by "Provide resumes in outline form"? What is outline form?

Response: [Summarize education and experience as it relates to this project.](#)

Question 24: Does the City have an access agreement with LA County, the owner of the parcel adjacent to the Palos Verdes Drive right-of-way where the water tanks are located? Will negotiations be required to gain access for drilling, installation of instrumentation, and occasional monitoring, and if so, will City assist or participate in those negotiations?

Response: The City is in the process of discerning the procedure for obtaining approval to perform drilling and related monitoring and testing from the owner of the parcel at the top of the slope. The City will seek to obtain permission; however, it is anticipated that some involvement of the consultant may be necessary including providing detailed information on the proposed locations of any borings or equipment to be placed on the property and obtaining an encroachment permit from the property owner.

Question 25: Is the City requesting a Technical Proposal and Fee Proposal for both Phase I (Geotechnical) and Phase II (Design), or just for Phase I?

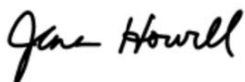
Response: See responses to Questions 3 and 4.

Question 26: Does the Phase II Construction Support task include resident engineer responsibilities throughout construction, including full-time inspection/CQA, or does it only include mainly off-site tasks related to the design (i.e., respond to RFIs, respond to questions from bidders and City, pre-construction meeting)? Will the City have a full- or part-time engineering presence on site during construction?

Response: Phase II Construction Support will be tasks related to design support such as response to RFIs, questions from bidders, attendance at Pre-Construction meeting, preparation of any alteration to plans required as a result of field changes and preparation of As-Built drawings at project completion.

Please sign the attached acknowledgement of receipt of addendum form. The signed form MUST be included in your proposal.

Sincerely,



Jenn Howell, P.E.
Associate Engineer

ATTACHMENT C

AFFIDAVIT OF NON-COLLUSION

I state that I am _____ (title) of _____ (name of firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Offer.

I state that:

- (1) The price(s) and amount of this Offer have been arrived at independently and without consultation, communication or agreement with any other Proposer or potential Proposer.
- (2) That neither the price(s) nor the amount of this Offer, and neither the approximate price(s) nor approximate amount of this Offer, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed before Solicitation opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit an Offer higher than this Offer, or to submit any intentionally high or noncompetitive Offer or other form of complementary Offer.
- (4) The Offer of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Offer.
- (5) _____ (name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described in the attached appendix.

I state that _____ (name of firm) understands and acknowledges that the above representations are material and important, and will be relied on by the City of Lomita in awarding the contract(s) for which this Offer is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the City of Lomita of the true facts relating to the submission of Offers for this contract.

(Authorized Signature)

(Name of Company/Position)

Sworn to and subscribed before me this _____ day of _____, 20____.

Notary Public for California

My Commission Expires: _____

ACKNOWLEDGEMENT OF ADDENDUM

Slope Stabilization on Palos Verdes Drive North

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 1** dated February 18, 2026.

ATTEST:

Principal:

Address:

By:

Title:
