

Carol Graf, Chair
Lindsey Colbert, Vice-Chair
Cecilia Torrente, Commissioner
Katy Tamer, Commissioner
Terry Winn, Commissioner



LOMITA CITY HALL
COMMISSION CONFERENCE ROOM
24300 Narbonne Avenue
Lomita, CA 90717
Phone: (310) 325-7110
Fax: (310) 325-4024

**AGENDA
REGULAR MEETING
PARKS AND RECREATION COMMISSION
TUESDAY, JUNE 25, 2024
6:00 P.M.**

In order to effectively accommodate public participation, participants are asked to provide their comments via e-mail before **5:00 p.m. on Tuesday, June 25, 2024**, to c.villa@lomitacity.com. Please include the agenda item in the subject line. All comments submitted will be read into the record until the time limit of three minutes has been reached.

1. OPENING CEREMONIES

- a. Call Meeting to Order
- b. Flag Salute
- c. Roll Call

2. APPROVAL OF MINUTES – April 23, 2024, and May 28, 2024

3. ORAL COMMUNICATIONS

Persons wishing to speak on items or subjects other than those scheduled are requested to do so at this time. Please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a 3-minute time limit per person has been established. Government Code Section 54954.2 prohibits the Commission from discussing or taking action on a specific item unless it appears on a posted agenda.

4. ORAL COMMUNICATIONS FROM THE COMMISSION

5. REPORT ON CITY COUNCIL MEETINGS

6. STAFF UPDATES

7. CITY COUNCIL MEETINGS ATTENDANCE – July 2, 2024, and July 16, 2024

8. ADJOURNMENT

The next regular meeting of the Parks and Recreation Commission is scheduled for July 23, 2024.

In compliance with Americans with Disabilities Act, if you need special assistance to participate in the meeting, you should contact the office of the City Clerk at (310) 325-7110 (voice) or the California Relay Service. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written materials distributed to the Parks & Recreation Commission within 72 hours of the Parks and Recreation Commission Meeting are available for public inspection immediately upon distribution in the City Clerk's office at 24300 Narbonne Avenue, Lomita, California.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall, Lomita Park, and uploaded to the City of Lomita website at <https://lomitacity.com/agendas-minutes/>.

Date Posted: June 20, 2024



Cecelia Villa, Recording Secretary

**MINUTES OF THE
REGULAR MEETING
PARKS AND RECREATION COMMISSION
TUESDAY, APRIL 23, 2024**

1. OPENING CEREMONIES

a. Call Meeting to Order

A regular meeting of the Lomita Parks and Recreation Commission was called to order by Chair Graf at 6:00 p.m. in the Commission Conference Room, City Hall, 24300 Narbonne Avenue.

b. Roll Call

The following Commissioners responded to the roll call by Recording Secretary Villa: Commissioners Tamer, Torrente, Winn, Vice-Chair Colbert, and Chair Graf. Recreation Supervisor Ritchie, Recreation Coordinator Heaney and Parks and Recreation Director Kelley were also in attendance.

Present: Tamer, Torrente, Winn, Vice-Chair Colbert, and Chair Graf

Absent: None

2. CONSENT AGENDA

a. **APPROVAL OF MINUTES** – March 26, 2024

Commissioner Winn made a motion, seconded by Commissioner Torrente, to approve the minutes from March 26, 2024.

MOTION CARRIED by the following vote:

AYES: Tamer, Torrente, Winn, Vice-Chair Colbert, and Chair Graf

NOES: None

3. ORAL COMMUNICATIONS

None.

4. ORAL COMMUNICATIONS FROM THE COMMISSION

Commissioner Winn requested that the over-flow parking lot at Lomita Park be opened during the peak hours of youth soccer.

Vice-Chair Colbert requested that staff research the possibility of holding Parks and Recreation Commission meetings at an earlier time.

Chair Graf updated the Commission on her 60th anniversary committee meeting and provided an update on upcoming special events.

5. REPORT ON CITY COUNCIL MEETINGS

Commissioner Winn provided an update on the City Council meetings.

6. STAFF UPDATES

Recreation Coordinator Heaney updated the Commissioners on adult leagues at Lomita Park, new merchandise to be sold at Founders Day, and asked for assistance in recruiting vendors for the two-day event.

Recreation Supervisor Ritchie updated the Commissioners on his recruitment of part-time staff and gave a mid-season update on youth soccer.

Park and Recreation Director Kelley updated the commissioners on staffing changes throughout the department, and invited Commissioners to upcoming special events.

7. CITY COUNCIL MEETINGS ATTENDANCE

Tuesday, May 7, 2024, and Tuesday, May 21, 2024 – Vice-Chair Colbert

8. ADJOURNMENT

As there was no further business to discuss, Chair Graf adjourned the meeting at 6:17 p.m.

Cecelia Villa, Recording Secretary

**MINUTES
REGULAR MEETING
PARKS AND RECREATION COMMISSION
TUESDAY, MAY 28, 2024**

1. OPENING CEREMONIES

a. Call Meeting to Order

A regular meeting of the Lomita Parks and Recreation Commission was called to order by Chair Graf at 6:00 p.m. in the Commission Conference Room, City Hall, 24300 Narbonne Avenue.

b. Roll Call

The following Commissioners responded to the roll call by Recording Secretary Villa: Chair Graf and Commissioner Winn. Also present was Parks and Recreation Director Kelley, Recreation Supervisor Ritchie and Recreation Coordinator Heaney.

Present: Winn and Chair Graf

Absent: Tamer, Torrente, and Vice-Chair Colbert

2. ADJOURNMENT

Due to lack of quorum, the meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Cecelia Villa, Recording Secretary