

Barry Waite, Mayor
Bill Uphoff, Mayor Pro Tem
James Gazeley, Council Member
Cindy Segawa, Council Member
Mark A. Waronek, Council Member



LOMITA CITY HALL
COUNCIL CHAMBERS
24300 Narbonne Avenue
Lomita, CA 90717
Phone: (310) 325-7110
Fax: (310) 325-4024

Next Resolution No. 2023-29
Next Ordinance No. 859

**AGENDA
REGULAR MEETING
LOMITA CITY COUNCIL
TUESDAY, NOVEMBER 21, 2023
6:00 P.M.**

THE CITY COUNCIL HAS RESUMED PUBLIC MEETINGS IN THE COUNCIL CHAMBERS. PARTICIPATION BY MEMBERS OF THE PUBLIC IS ONLY GUARANTEED VIA IN-PERSON ATTENDANCE.

AS A COURTESY, THE CITY MAY ALSO CHOOSE TO ALLOW PUBLIC PARTICIPATION DURING THE MEETING VIA A COMPUTER OR SMART DEVICE USING THE FOLLOWING ZOOM LINK:

<https://us02web.zoom.us/j/83306576837>

Telephone Option: (669)-900-6833 Meeting ID: 833 0657 6837

THE COUNCIL MAY SUSPEND PUBLIC PARTICIPATION VIA ZOOM AT ANY TIME, AND THE MEETING WILL NOT BE CANCELLED NOR SUSPENDED IF TECHNICAL ISSUES PRECLUDE OR IMPACT THE ABILITY TO ACCEPT PUBLIC COMMENT OVER ZOOM. SHOULD YOU WISH TO ENSURE YOU CAN PARTICIPATE IN THIS MEETING, OR COMMENT ON AN ITEM ON THE AGENDA, YOU MUST SHOW UP IN PERSON AT THE MEETING.

Please note that the City cannot, and does not, guarantee that the above Zoom link or dial in feature will work, that any individual commenter's computer or smart device will operate without issue, or that the City's hosting of the Zoom will work without issue. Members of the public acknowledge this and are on notice that public participation is only guaranteed via attendance in Council Chambers and that the Zoom option is provided as a courtesy only. Technological issues or failure of the Zoom link to be operational for any reason will not result in any pause, recess, or cancellation of the meeting.

If you wish to provide public comment during oral communications or for a particular agenda item, you may either contact the City Clerk's Office before the meeting, at 310-325-7110 ext. 141, complete a speaker card and give it to the City Clerk or if participating via Zoom utilize the "raise hand" function to join the queue to speak when the Mayor calls the item for discussion. Your name and city of residency is requested, but not required.

No meeting of the Lomita Public Financing Authority will be held on this date.

Council Member Waronek is attending the meeting via teleconference at the following location:
The Westin St. Francis San Francisco on Union Square, 335 Powell Street, San Francisco,
California, USA, 94102

1. OPENING CEREMONIES

- a. Call Meeting to Order
- b. Flag Salute
- c. Invocation – Mayor Pro Tem Uphoff
- d. Roll Call
- e. Closed Session Report – City Attorney Rusin

2. APPROVAL OF AGENDA**3. PRESENTATIONS**

- **RECOGNITION OF KAREN KANDA FOR RECEIVING THE SILVER SUSTAINABILITY LEADER AWARD AS A VOLUNTEER WITH THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS**

4. ORAL COMMUNICATIONS

Persons wishing to speak on Consent Agenda items or subjects other than those scheduled are requested to do so at this time. In order to conduct a timely meeting, a three (3) minute time limit per person has been established. Government Code Section 54954.2 prohibits the Council from discussing or taking action on a specific item unless it appears on a posted agenda.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

The City Council may discuss and act upon items described under Council comments; however, items which are not on the agenda will be limited to Council reports, announcements, requests for clarification or factual information, or placement of matters on the agenda for a future meeting.

6. CITY MANAGER'S REPORT (information only)**7. CONSENT AGENDA**

All items under the Consent Agenda are considered by the Council to be routine and will be enacted by one motion in the form listed below. There may be separate discussions of these items prior to the time the Council votes on the motion. Specific items may be removed from the Consent Agenda at the request of any Council Member or staff.

RECOMMENDED ACTION: That Consent Agenda Items 7a-k be approved.

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Minutes of the Special City Council Meeting of January 26, 2023, Special City Council Meeting of May 11, 2023, and Regular and Special City Council Meetings of October 17, 2023

RECOMMENDED ACTION: Approve minutes.

- c. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- d. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- h. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- i. October 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- j. Resolution Authorizing the Destruction of Obsolete Records

RECOMMENDED ACTION: Adopt Resolution.

RESOLUTION NO. 2023-29 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS AS PROVIDED BY SECTION 34090 OF THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA

- k. Blue Ridge Mechanical Inc. Change Orders for Appian Way Emergency Generator Project

RECOMMENDED ACTION: 1) Approve contract Change Order No. 2 for Blue Ridge Mechanical Inc. for additional work required for the installation of the Emergency Generator at the Appian Pump Station in the amount of \$2,096.00; 2) Approve contract Change Order No. 3 for Blue Ridge Mechanical Inc. for additional materials for the installation of the Emergency Generator at the Appian Pump Station in the amount of \$1,292.00; 3) Authorize the Director of Public Works to approve Change Order No. 2; and 4) Authorize the Director of Public Works to approve Change Order No. 3.

8. SCHEDULED ITEMS

None scheduled.

9. PUBLIC HEARINGS

None scheduled.

10. ADJOURNMENT

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection via the City's website and copies are available for public inspection beginning the next regular business day in the City Clerk's Office, 24300 Narbonne Avenue, Lomita.

In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, please contact the office of the City Clerk at (310) 325-7110. Notification at least forty-eight (48) hours prior to the meeting will enable the City to make reasonable arrangements.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall, Lomita Park, and uploaded to the City of Lomita website http://www.lomita.com/cityhall/city_agendas/.

Date Posted: November 17, 2023


Kathleen Horn Gregory, MMC, City Clerk

**MINUTES OF THE
LOMITA CITY COUNCIL
SPECIAL MEETING
THURSDAY, JANUARY 26, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The special meeting of the Lomita City Council was called to order by Mayor Waite at 1:10 p.m. on Thursday, January 26, 2023, in the Upstairs Assembly Room at City Hall, 24300 Narbonne Avenue, Lomita, California.

PRESENT: Council Members: Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite; Planning Commissioners: Cammarata, Dever, Graf, Santos, Steinbach, and Stephens; and Public Safety Traffic Commissioner Carmody

ABSENT: Council Member Gazeley

STAFF PRESENT: City Manager Smoot, Assistant City Manager Sugano, City Attorney Rusin, Community and Economic Development Director Rindge, Administrative Services Director Kamada, Public Works Director Dillon, and City Clerk Gregory

Other staff present: Mark Anderson, Deborah Dixon, Lina Hernandez, Laura MacMorran, Ryan Damon, Erica Reyes, Emma Kelley, Linda Abbott, Hunter Edwards, Juan Ibarra, and Hector Flores

2. ORAL COMMUNICATIONS

There were no requests to speak.

3. SPECIAL MEETING ITEMS

a) AB1234 Ethics Training Session for members of the Council and Planning Commission

City Attorney Rusin conducted a two-hour training session covering the topics required for AB1234 Ethics training.

4. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 3:03 p.m.

Respectfully submitted,

Kathleen Horn Gregory, MMC, City Clerk
Adopted:

**MINUTES OF THE
LOMITA CITY COUNCIL
SPECIAL MEETING
THURSDAY, MAY 11, 2023**

1. CALL TO ORDER AND ROLL CALL

a. Call Meeting to Order

The special meeting of the Lomita City Council was called to order by Mayor Waite at 10:00 a.m. on Thursday, May 11, 2023, in the Upstairs Assembly Room at City Hall, 24300 Narbonne Avenue, Lomita, California.

PRESENT: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: None

STAFF PRESENT: Assistant City Manager Sugano, Community and Economic Development Director Rindge, Administrative Services Director Kamada, Public Works Director Dillon, Sr. Human Resources Analyst Dixon, Sr. Accountant Reyes, Sr. Management Analyst Hernandez, and City Clerk Gregory

2. PUBLIC COMMENTS

There were no requests to speak.

3. SPECIAL MEETING ITEMS

a. Harassment Prevention Training for City Council and Management Staff

BBK Attorney Shauna Amon conducted a two-hour training session covering the topics required for harassment prevention training.

4. ADJOURNMENT

The meeting was adjourned the meeting at 12:00 p.m.

Respectfully submitted,

Kathleen Horn Gregory, MMC, City Clerk
Adopted:

**MINUTES OF THE
LOMITA CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 17, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita City Council was called to order by Mayor Waite at 6:07 p.m. on Tuesday, October 17, 2023, in the Council Chambers at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

Mayor Pro Tem Uphoff led the salute to the flag.

c. Invocation

Mayor Pro Tem Uphoff gave the invocation.

d. Roll Call

PRESENT: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: Council Member Waronek

STAFF PRESENT: City Manager Smoot, City Attorney Rusin, Assistant City Manager Sugano, Public Works Director Dillon, Community & Economic Development Director Rindge, Administrative Services Director Kamada, Senior Management Analyst Hernandez, and Deputy City Clerk Abbott

2. APPROVAL OF AGENDA

Council Member Segawa made a motion, seconded by Council Member Gazeley to approve the agenda.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: Council Member Waronek

3. PRESENTATIONS

South High senior Bella Quicho introduced herself and stated that she had recently contacted Mayor Waite to arrange a visit to City Hall. She wishes to learn more about local government as she plans to study Public Policy in college next year.

4. ORAL COMMUNICATIONS

Mayor Waite announced the time for public comments on consent agenda items or subjects other than those scheduled.

Don Smith, a Lomita resident, expressed concerns about discriminatory practices within the City.

There being no further requests to speak, Mayor Waite closed oral communications.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

Council Member Segawa reported on the following:

- October 4 – 60th Anniversary Ad Hoc Committee Meeting
- October 10 – Meeting with Lomita Little League
- October 14 – Town Hall Meeting with Assembly Member Al Muratsuchi
- October 16 – Water Subcommittee Meeting
- Recognized Parks staff for keeping the parks well-maintained

Mayor Pro Tem Uphoff reported on the following:

- October 10 – Water infrastructure Tour
- October 14 – Town Hall Meeting with Assembly Member Al Muratsuchi
- October 16 – Water Subcommittee Meeting

Council Member Gazeley reported on the following:

- Recent Southern California Association of Governments (SCAG) Meeting

Mayor Waite reported on the following:

- October 9 – SCAG Steering Committee Meeting

6. CITY MANAGER'S REPORT (information only)

City Manager Smoot had nothing to report.

7. CONSENT AGENDA

RECOMMENDED ACTION: That Consent Agenda Items 7a-k be approved.

Mayor Waite requested that item no. 7k be pulled for separate consideration.

Mayor Pro Tem Uphoff made a motion, seconded by Council Member Segawa to approve Consent Agenda items 7a-7j.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: Council Member Waronek

Approved the following Consent Agenda items:

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- c. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- d. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- h. August 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- i. Fiscal Year (FY) 2023/24 Quarterly Financial Report

RECOMMENDED ACTION: Receive and file the Fiscal Year (FY) 2023/24 Quarterly Financial Report First Quarter Ending September 30, 2023.

- j. Second Reading and Adoption of Ordinance No. 858

RECOMMENDED ACTION: Adopt the ordinance and find the project categorically exempt from the California Environmental Quality Act (CEQA).

ORDINANCE NO. 858 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING CHAPTER 5 OF TITLE I OF THE LOMITA MUNICIPAL CODE TO ALIGN THE ADMINISTRATIVE CITATION APPEAL METHOD WITH THE PARKING CITATION APPEAL METHOD AND FINDING THE SAME EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

ITEM PULLED FOR SEPARATE CONSIDERATION

- k. Resolution Approving and Authorizing the City Manager to Sign and File for Financial Assistance with the State Water Resources Control Board for Water Infrastructure Improvements

RECOMMENDED ACTION: Adopt Resolution No. 2023-21, approving and authorizing the City Manager or Designee to Sign and File for Financial Assistance with the State Water Resources Control Board for Water Infrastructure Improvements.

RESOLUTION NO. 2023-21 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN AND FILE FOR FINANCIAL ASSISTANCE WITH THE STATE WATER RESOURCES CONTROL BOARD FOR WATER INFRASTRUCTURE IMPROVEMENTS AND FINDING SUCH ACTION EXEMPT FROM CEQA

City Manager Smoot stated that the item was pulled to note a needed correction to the resolution. The address listed in the first "whereas" of the resolution should read Narbonne Avenue instead of Lomita Boulevard.

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the resolution with the noted correction.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: Council Member Waronek

8. SCHEDULED ITEMS

- a. **DISCUSSION AND CONSIDERATION OF AUTHORIZATION FOR DEMOLITION AND SITE CLEAN-UP OF DECLARED NUISANCE PROPERTY 2253-2257 PACIFIC COAST HIGHWAY (APN 7373-008-006)**

RECOMMENDED ACTION: Authorize the City Manager to authorize the work as described herein for \$32,400.00, with 10% contingency, and return to City Council with a report to recover full abatement costs.

Director Rindge presented the staff report per the agenda material. She gave the background, which included two previous abatements. The property has been unused

since 2011, was the site of a fire two years ago, and has had four different code enforcement cases.

As there were no questions from Council, Mayor Waite opened the public hearing at 6:27 p.m. There being no requests from the public to speak on this item, Mayor Waite closed the public hearing at 6:27 p.m. and invited discussion or a motion.

Council Member Segawa made a motion, seconded by Council Member Gazeley to authorize the City Manager to authorize the work as described herein for \$32,400.00, with 10% contingency, and return to City Council with a report to recover full abatement costs.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: Council Member Waronek

b. DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION APPROVING VARIOUS PERSONNEL ACTIONS AND APPROVING CLASSIFICATION SPECIFICATIONS

RECOMMENDED ACTION: 1) Adopt Resolution No. 2023-22 establishing a revised list of full-time positions with corresponding salary schedule and make the necessary budget adjustments; and 2) Approve the attached Classification Specifications.

Management Analyst Hernandez presented the staff report per the agenda material, which outlined the proposed changes and the reasons behind them.

Brief discussion was held relative to the City's current financial position, the importance of employee growth, and how the elimination of certain positions has resulted in staffing issues in certain areas.

As there were no further questions from the Council, Mayor Waite opened the public hearing at 6:40 p.m.

George Kivett, Lomita resident, spoke in favor of additional Parks staff, despite the possibility of a recession.

As there were no further requests from the public to speak on this item, Mayor Waite closed the public hearing at 6:44 p.m. and brought the item back to the Council for further discussion or a motion.

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: Council Member Waronek

RESOLUTION NO. 2023-22 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ESTABLISHING A SALARY SCHEDULE AND AUTHORIZED POSITIONS FOR EMPLOYEES FOR THE FISCAL YEAR COMMENCING JULY 1, 2022, AND ENDING JUNE 30, 2024

9. PUBLIC HEARINGS

None scheduled.

10. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 6:46 p.m.

Respectfully submitted,

Linda Abbott, Deputy City Clerk
Adopted:

**MINUTES OF THE
LOMITA CITY COUNCIL
SPECIAL MEETING
TUESDAY, OCTOBER 17, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The special meeting of the Lomita City Council was called to order by Mayor Waite at 5:00 p.m. on Tuesday, October 17, 2023, in the Upstairs Assembly Room at City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Roll Call

PRESENT: Council Members Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: Council Member Waronek

STAFF PRESENT: City Manager Smoot, Assistant City Manager Sugano, City Attorney Rusin, Community and Economic Development Director Rindge, and Deputy City Clerk Abbott

2. ORAL COMMUNICATIONS

There were no requests to speak during oral communications.

3. STUDY SESSION

a. **DISCUSSION AND CONSIDERATION OF LAND USE ALTERNATIVES FOR THE GENERAL PLAN UPDATE**

RECOMMENDED ACTION: Recommend one of the conceptual Land Use Alternatives, a combination of Alternatives, or an Alternative with amendments, and direct the General Plan Update team to prepare the Preferred Land Use Plan.

Community & Economic Development Director Rindge presented the staff report per the agenda material, then introduced Perry Banner, Principal Planner of De Novo Planning Group. Mr. Banner gave the overview and purpose of this item, noting the deliberate lack of actual recommendation of any one alternative. He gave a PowerPoint presentation which outlined the four alternatives, including pros and cons of each:

1. Business as Usual
2. Baseline
3. Core and Perimeter
4. Neighborhood Nodes

Additional detail was provided relative to the following for each alternative:

1. Land Use Designations
2. Development Potential
3. Mobility Considerations
4. Fiscal Considerations

City Council discussion took place relative to associated impacts, additional park space, development impact fees, and Pacific Coast Highway's role in the City's future. The Council consensus was that the best course for Lomita was somewhere between alternatives 2 and 3.

As this meeting was a study session, no legislative action was taken.

4. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 6:00 p.m.

Linda Abbott, CMC, Deputy City Clerk
Adopted:

TO: Honorable Mayor and City Council
FROM: Administrative Services Department
DATE: November 21, 2023
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

November 21, 2023	TOTAL WARRANTS ISSUED:	\$598,165.88
	Wires Transfers:	10985-10992
	Prepay:	531624-531625
	Check Numbers:	531626-531708

Total Pages of Register: 15

November 3, 2023	TOTAL PAYROLL ISSUED:	\$124,307.00
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I hereby certify that the demands or claims covered by the checks listed on pages 1 to 15 inclusive of the check register are accurate and funds are available for payment thereof:



Susan Kamada
Administrative Services Director



Lomita, CA

Warrant Register

By Vendor Name

Payment Dates 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 6948 - A1 Lawnmower Shop					
531626	11/21/2023	A1 Lawnmower Shop	01596	Bar Oil	59.53
Vendor 6948 - A1 Lawnmower Shop				Total:	59.53
Vendor: 7460 - ACE Business Machines, Inc.					
531627	11/21/2023	ACE Business Machines, Inc.	54370	Stamp Machine Annual Service..	77.50
531627	11/21/2023	ACE Business Machines, Inc.	54370	Stamp Machine Annual Service..	77.50
Vendor 7460 - ACE Business Machines, Inc.				Total:	155.00
Vendor: 7353 - ACE Whatever It Takes					
531628	11/21/2023	ACE Whatever It Takes	6150	Folding Earmuff	27.55
531628	11/21/2023	ACE Whatever It Takes	6151	Painter's Touch 2X Ultra Cover...	57.33
531628	11/21/2023	ACE Whatever It Takes	6151	Universal Dark Steel Metallic ...	30.85
531628	11/21/2023	ACE Whatever It Takes	6151	Stops Rust Hammered Gray Sp...	29.73
531628	11/21/2023	ACE Whatever It Takes	6151	Cool Breeze Scent Car Vent Cli...	3.08
531628	11/21/2023	ACE Whatever It Takes	6151	Gasoline Fuel Stabilizer 8 oz	8.81
531628	11/21/2023	ACE Whatever It Takes	6151	WD-40 Smart Straw General P...	19.82
531628	11/21/2023	ACE Whatever It Takes	6159	Misc. Fasteners	65.49
531628	11/21/2023	ACE Whatever It Takes	6159	Misc. Fasteners	7.89
531628	11/21/2023	ACE Whatever It Takes	6162	Spray Paint	37.88
531628	11/21/2023	ACE Whatever It Takes	6163	Clear Synthetic Rubber All Pur...	28.64
531628	11/21/2023	ACE Whatever It Takes	6163	3" L Plastic Adhesive Spreader	1.54
531628	11/21/2023	ACE Whatever It Takes	6166	Misc. Fasteners	3.64
531628	11/21/2023	ACE Whatever It Takes	6167	Gas Can	35.27
531628	11/21/2023	ACE Whatever It Takes	6168	Misc. Fasteners	5.52
531628	11/21/2023	ACE Whatever It Takes	6168	Super Clean Degreaser 32 oz	6.60
531628	11/21/2023	ACE Whatever It Takes	6169	30 ft. L Stainless Steel Wire	8.37
531628	11/21/2023	ACE Whatever It Takes	6169	Premium Gray Spray Primer 12..	19.81
531628	11/21/2023	ACE Whatever It Takes	6169	Misc. Fasteners	4.06
Vendor 7353 - ACE Whatever It Takes				Total:	401.88
Vendor: 12758 - Alex Barnett					
531629	11/21/2023	Alex Barnett	110323	Reimbursement for Halloween..	62.09
Vendor 12758 - Alex Barnett				Total:	62.09
Vendor: 7445 - All City Management Services, Inc.					
531630	11/21/2023	All City Management Services, ..88831		Crossing Guard Services	5,685.24
Vendor 7445 - All City Management Services, Inc. Total:					5,685.24
Vendor: 0545 - Allied Waste Transfer Services (BFI Falcon TS)					
531631	11/21/2023	Allied Waste Transfer Services ..4404-000022131		Dump Fee	295.53
531631	11/21/2023	Allied Waste Transfer Services ..4404-000022131		Dump Fee	198.44
531631	11/21/2023	Allied Waste Transfer Services ..4404-000022131		Dump Fee	288.06
Vendor 0545 - Allied Waste Transfer Services (BFI Falcon TS)				Total:	782.03
Vendor: 12155 - Amazon Capital Services					
531632	11/21/2023	Amazon Capital Services	19GL-TRYW-HRV1	Brother Wireless Color Printer	275.61
531632	11/21/2023	Amazon Capital Services	1CFJ-FQHV-TF4J	25 ft Extension Cord	44.09
531632	11/21/2023	Amazon Capital Services	1CP6-6Q33-3XMY	Painting Easel for Display, Adj...	82.68
531632	11/21/2023	Amazon Capital Services	1RCF-HKD4-7H3M	Small American Flags 4" X 6"	66.12
531632	11/21/2023	Amazon Capital Services	1VJ9-MYKJ-GWR9	Foam Antibacterial Handwash	334.50
Vendor 12155 - Amazon Capital Services Total:					803.00
Vendor: 7408 - American Fidelity					
10988	11/20/2023	American Fidelity	D654766	Employee Life/Accident Insur...	797.12
10988	11/20/2023	American Fidelity	D654766	Employee Life/Accident Insur...	98.46
10988	11/20/2023	American Fidelity	D654766	Employee Life/Accident Insur...	198.88
10988	11/20/2023	American Fidelity	D654766	Employee Life/Accident Insur...	164.10
10988	11/20/2023	American Fidelity	D654766	Employee Life/Accident Insur...	108.00

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
10988	11/20/2023	American Fidelity	D654766	Employee Life/Accident Insur...	307.72
Vendor 7408 - American Fidelity				Total:	1,674.28
Vendor: 4010 - Ameritas Life Insurance					
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	2,767.37
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	94.13
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	101.09
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	38.15
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	53.33
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	50.88
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	101.76
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	110.62
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	111.94
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	183.77
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	45.79
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	199.45
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	101.76
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	13.94
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	5.09
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	7.63
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	28.76
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	63.60
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	53.33
531633	11/21/2023	Ameritas Life Insurance	November 23	Employee Dental Insurance-N...	630.81
Vendor 4010 - Ameritas Life Insurance				Total:	4,763.20
Vendor: 6867 - ASSA ABLOY Entrance Systems U.S., Inc.					
531634	11/21/2023	ASSA ABLOY Entrance Systems...	SCI 74808	Maintenance Electric Doors	283.47
Vendor 6867 - ASSA ABLOY Entrance Systems U.S., Inc.				Total:	283.47
Vendor: 6609 - AT&T					
531635	11/21/2023	AT&T	20785808	City Hall & Park October 23	508.82
531635	11/21/2023	AT&T	20785808	Water October 23	56.50
531635	11/21/2023	AT&T	20785810	Railroad Museum October 23	28.98
531635	11/21/2023	AT&T	20788207	City Hall October 23	18.81
Vendor 6609 - AT&T				Total:	613.11
Vendor: 3334 - Autozone, Inc.					
531636	11/21/2023	Autozone, Inc.	285909442	Air Freshener	9.42
531636	11/21/2023	Autozone, Inc.	285909442	Antifreeze/Coolant	17.98
531636	11/21/2023	Autozone, Inc.	285909442	Windshield Washer	4.85
531636	11/21/2023	Autozone, Inc.	2859784646	20 Pieces 3/8 Ratchet & Socke...	36.65
531636	11/21/2023	Autozone, Inc.	2859784646	Ratchet 1/2 Dr 100 Position	30.36
531636	11/21/2023	Autozone, Inc.	2859784646	1 1/2" Exhaust Clamp	2.75
531636	11/21/2023	Autozone, Inc.	2859784646	Tiger Patch Muffler or Tailpipe...	5.06
531636	11/21/2023	Autozone, Inc.	2859788218	Titan 33 PC Multi-Bit Precision,..	18.73
531636	11/21/2023	Autozone, Inc.	2859788218	Pro Self Lighting Torch	54.01
531636	11/21/2023	Autozone, Inc.	2859799721	1/8"-1/2" Step Drill	5.52
531636	11/21/2023	Autozone, Inc.	2859799721	Fiberglass Filler Pint	18.96
531636	11/21/2023	Autozone, Inc.	2859799721	10W-40 Motor Oil	12.94
531636	11/21/2023	Autozone, Inc.	2859816611	Nitrile Gloves	24.84
531636	11/21/2023	Autozone, Inc.	2859816611	2.5" Class V Receiver Lock	22.30
531636	11/21/2023	Autozone, Inc.	2859816611	25/16" X 1 X 2 Interlock Hitch ...	20.28
531636	11/21/2023	Autozone, Inc.	2859817445	Returning 25/16" X 1 X 2 Inter...	-20.28
531636	11/21/2023	Autozone, Inc.	2859817445	Returning 2.5" Class V Receive...	-22.30
Vendor 3334 - Autozone, Inc.				Total:	242.07
Vendor: 0415 - B.D. White Top Soil Co.					
531637	11/21/2023	B.D. White Top Soil Co.	89517	Tree Program-Landscape Supp...	244.76
531637	11/21/2023	B.D. White Top Soil Co.	89633	Mix Dirt	38.04
Vendor 0415 - B.D. White Top Soil Co.				Total:	282.80

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 12762 - Brianna Rindge					
531638	11/21/2023	Brianna Rindge	110823	Mileage Reimbursement	199.91
Vendor 12762 - Brianna Rindge Total:					199.91
Vendor: 7257 - Brit West Soccer					
531639	11/21/2023	Brit West Soccer	10072023	Tiny Pro Soccer Class	1,587.60
531639	11/21/2023	Brit West Soccer	110723	Tiny Pro Soccer Class	2,659.39
Vendor 7257 - Brit West Soccer Total:					4,246.99
Vendor: 12810 - California Greenhouses & OC Succulents					
531640	11/21/2023	California Greenhouses & OC ...	201-48174	10"/5G Crassula Ovata Crosby	17.36
531640	11/21/2023	California Greenhouses & OC ...	201-48174	10"/5G Cordyline Salsa	18.69
531640	11/21/2023	California Greenhouses & OC ...	201-48174	10"/5G Echeveria Afterglow	34.57
Vendor 12810 - California Greenhouses & OC Succulents Total:					70.62
Vendor: 0655 - California Water Service					
531642	11/21/2023	California Water Service	698442222-102623	PV Dr. No. Rolling Vista Media...	256.96
531642	11/21/2023	California Water Service	859442222-102623	Landscape Maint. District #1	167.52
Vendor 0655 - California Water Service Total:					424.48
Vendor: 12960 - CARB/PERP					
531643	11/21/2023	CARB/PERP	P-056674-110123	Generator Permit Registration	805.00
Vendor 12960 - CARB/PERP Total:					805.00
Vendor: 4691 - Carla Dillon					
531644	11/21/2023	Carla Dillon	110123	Wellness Reimbursement	150.00
Vendor 4691 - Carla Dillon Total:					150.00
Vendor: 12822 - City of Lomita - Petty Cash					
531645	11/21/2023	City of Lomita - Petty Cash	October 23	Petty Cash October 23	26.39
Vendor 12822 - City of Lomita - Petty Cash Total:					26.39
Vendor: 4040 - Colonial Insurance Co.					
10986	11/20/2023	Colonial Insurance Co.	1120490	Employee Life/Accident Insur...	474.33
10986	11/20/2023	Colonial Insurance Co.	1120490	Employee Life/Accident Insur...	453.82
10986	11/20/2023	Colonial Insurance Co.	1120490	Employee Life/Accident Insur...	220.87
10986	11/20/2023	Colonial Insurance Co.	1120490	Employee Life/Accident Insur...	80.09
10986	11/20/2023	Colonial Insurance Co.	1120490	Employee Life/Accident Insur...	73.62
10986	11/20/2023	Colonial Insurance Co.	1120490	Employee Life/Accident Insur...	97.04
Vendor 4040 - Colonial Insurance Co. Total:					1,399.77
Vendor: 6751 - Conico Roro, Inc.					
531646	11/21/2023	Conico Roro, Inc.	103123	Car Wash	72.00
531646	11/21/2023	Conico Roro, Inc.	103123	Facilities	125.52
531646	11/21/2023	Conico Roro, Inc.	103123	Park	306.61
531646	11/21/2023	Conico Roro, Inc.	103123	PW	384.46
531646	11/21/2023	Conico Roro, Inc.	103123	Water	1,105.98
Vendor 6751 - Conico Roro, Inc. Total:					1,994.57
Vendor: 0915 - Copy Rite Printing					
531647	11/21/2023	Copy Rite Printing	39674	10 Regular Envelopes 3-Boxes	172.44
Vendor 0915 - Copy Rite Printing Total:					172.44
Vendor: 7371 - Corporate Payment Systems					
531648	11/21/2023	Corporate Payment Systems	B. Rindge 102523	Conference Lunch	17.22
531648	11/21/2023	Corporate Payment Systems	B. Rindge 102523	Conference Dinner	32.02
531648	11/21/2023	Corporate Payment Systems	C. Villa 102523	Canva Subscription	12.99
531648	11/21/2023	Corporate Payment Systems	C. Villa 102523	Graffiti Remover Wipes	270.31
531648	11/21/2023	Corporate Payment Systems	H. Flores 102523	Pest License Renewal-R. Men...	60.00
531648	11/21/2023	Corporate Payment Systems	H. Flores 102523	Mower Maintenance Supplies	207.63
531648	11/21/2023	Corporate Payment Systems	H. Flores 102523	Tools Repair	258.25
531648	11/21/2023	Corporate Payment Systems	H. Flores 102523	Dickie Coverals	131.38
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	NRPA Membership	180.00
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	Halloween Supplies	54.90
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	Flowers	71.66
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	Halloween Supplies	110.32
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	Special Events EZ Ups	518.13

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	Pocket Watches-Sales Tax	-26.24
531648	11/21/2023	Corporate Payment Systems	Lomita Park 102523	Pocket Watches for Museum	299.74
531648	11/21/2023	Corporate Payment Systems	M. Andersen 102523	Online Harassment Prevention..	-27.00
531648	11/21/2023	Corporate Payment Systems	M. Sansbury 102523	Returning Maintenance Suppl...	-252.11
531648	11/21/2023	Corporate Payment Systems	M. Sansbury 102523	Maintenance Supplies	8.76
531648	11/21/2023	Corporate Payment Systems	M. Sansbury 102523	Maintenance Supplies	438.35
531648	11/21/2023	Corporate Payment Systems	M. Sansbury 102523	Mass Mobile Apps	99.00
531648	11/21/2023	Corporate Payment Systems	S. Ritchie 102523	Balloon Artist-Halloween Event	525.00
531648	11/21/2023	Corporate Payment Systems	S. Ritchie 102523	DJ-Halloween Event	360.00
531648	11/21/2023	Corporate Payment Systems	S. Ritchie 102523	Whistles	12.50
Vendor 7371 - Corporate Payment Systems				Total:	3,362.81
Vendor: 12032 - Corridor Flow, LLC					
531649	11/21/2023	Corridor Flow, LLC	001030	Staff Coffee Day	291.17
531649	11/21/2023	Corridor Flow, LLC	001030	Staff Coffee Day-Gratuity	39.62
Vendor 12032 - Corridor Flow, LLC Total:					330.79
Vendor: 12721 - Cory Zedler					
531650	11/21/2023	Cory Zedler	110923	Mileage Reimbursement	18.08
Vendor 12721 - Cory Zedler Total:					18.08
Vendor: 6828 - Creative Software Solutions					
531651	11/21/2023	Creative Software Solutions	CINV-043099	DAR October 23	518.33
Vendor 6828 - Creative Software Solutions				Total:	518.33
Vendor: 6757 - Dataprose, Inc.					
531652	11/21/2023	Dataprose, Inc.	DP2304404	Water Bills	453.42
531652	11/21/2023	Dataprose, Inc.	DP2304404	Leak Letters	250.87
Vendor 6757 - Dataprose, Inc.				Total:	704.29
Vendor: 12883 - De Novo Planning Group					
531653	11/21/2023	De Novo Planning Group	3988	Lomita General Plan Update	97,134.30
Vendor 12883 - De Novo Planning Group Total:					97,134.30
Vendor: 12953 - Debbie Celano					
531654	11/21/2023	Debbie Celano	2004263.001	Refund-Tom Rico Center Depo...	150.00
Vendor 12953 - Debbie Celano Total:					150.00
Vendor: 4694 - Deborah Dixon					
531655	11/21/2023	Deborah Dixon	111323	Wellness Reimbursement	105.64
Vendor 4694 - Deborah Dixon				Total:	105.64
Vendor: 12955 - Delaido Ruiz					
531656	11/21/2023	Delaido Ruiz	2004265.001	Refund-Picnic Shelter Deposit...	75.00
Vendor 12955 - Delaido Ruiz Total:					75.00
Vendor: 1075 - Department of Justice					
531657	11/21/2023	Department of Justice	693939	Live Scan October 23	96.00
Vendor 1075 - Department of Justice				Total:	96.00
Vendor: 7438 - Duke Service Center, Inc.					
531658	11/21/2023	Duke Service Center, Inc.	103123	Gas October 23	1,065.67
531658	11/21/2023	Duke Service Center, Inc.	103123	Gas October 23	1,184.30
Vendor 7438 - Duke Service Center, Inc.				Total:	2,249.97
Vendor: 12956 - Erikka Gonzalez					
531659	11/21/2023	Erikka Gonzalez	2004266.001	Refund-Picnic Shelter Deposit...	40.00
Vendor 12956 - Erikka Gonzalez Total:					40.00
Vendor: 12001 - Evangelina Hernandez					
531660	11/21/2023	Evangelina Hernandez	110123	Mileage Reimbursement	31.70
Vendor 12001 - Evangelina Hernandez Total:					31.70
Vendor: 12770 - Fred's Carpets Plus					
531661	11/21/2023	Fred's Carpets Plus	132310	Re-stretch Carpet, Move Desks..	500.00
Vendor 12770 - Fred's Carpets Plus Total:					500.00
Vendor: 12919 - Fred's ColorTile					
531662	11/21/2023	Fred's ColorTile	15054	Tarkett II Shooting Star CG Flo...	1,500.00

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531662	11/21/2023	Fred's ColorTile	15054	Tarkett II Shooting Star CG Flo...	495.00
Vendor 12919 - Fred's ColorTile Total:					1,995.00
Vendor: 3962 - Ganahl Lumber Company					
531663	11/21/2023	Ganahl Lumber Company	150913007	Power Cutter 14" K770	1,099.59
531663	11/21/2023	Ganahl Lumber Company	150913007	Power Cutter 14"-Blade Diam...	176.39
Vendor 3962 - Ganahl Lumber Company Total:					1,275.98
Vendor: 3070 - Grainger					
531664	11/21/2023	Grainger	9876331126	Safety Glasses	73.43
531664	11/21/2023	Grainger	9876331126	8 oz Aerosol, Lubricant	6.95
Vendor 3070 - Grainger Total:					80.38
Vendor: 7059 - HdL Coren & Cone					
531665	11/21/2023	HdL Coren & Cone	SIN031369	2022-23 ACFR Statistical Pack...	1,095.00
Vendor 7059 - HdL Coren & Cone Total:					1,095.00
Vendor: 12954 - Hilda Marquez					
531666	11/21/2023	Hilda Marquez	2004264.001	Refund-Picnic Shelter Deposit...	40.00
Vendor 12954 - Hilda Marquez Total:					40.00
Vendor: 3052 - Home Depot Credit Services					
531667	11/21/2023	Home Depot Credit Services	0098231	5/16"-18 Stainless Steel Hex ...	12.24
531667	11/21/2023	Home Depot Credit Services	0098231	5/16" Stainless Steel Flat Was...	7.96
531667	11/21/2023	Home Depot Credit Services	0098231	7" Heavy Duty Steel Rafter	10.99
531667	11/21/2023	Home Depot Credit Services	0098231	5/16"-18 x 3/4" Stainless Steel...	11.91
531667	11/21/2023	Home Depot Credit Services	0098231	Charcoal Fiberglass Extra Stre...	13.63
531667	11/21/2023	Home Depot Credit Services	1015423	Bottle Water	39.84
531667	11/21/2023	Home Depot Credit Services	1015423	Water Bottle Deposit	9.60
531667	11/21/2023	Home Depot Credit Services	104191	Mini Refrigerator	200.20
531667	11/21/2023	Home Depot Credit Services	2015310	Husky 4" Folding Knife	19.78
531667	11/21/2023	Home Depot Credit Services	2015310	Screw Driving Set with Sleeve ...	10.99
531667	11/21/2023	Home Depot Credit Services	2015310	20-Volt MAX Lithium-Ion Cord...	164.27
531667	11/21/2023	Home Depot Credit Services	2015310	Demolition Gloves	16.50
531667	11/21/2023	Home Depot Credit Services	2015310	Hex Nut Stainless 5/16 25 Pc	24.48
531667	11/21/2023	Home Depot Credit Services	2015310	Safety Glasses	29.34
531667	11/21/2023	Home Depot Credit Services	2015310	5/16"-.18 x 3". Zinc Plated Carr..	32.99
531667	11/21/2023	Home Depot Credit Services	2015310	Firm Grip Duck Gloves	18.01
531667	11/21/2023	Home Depot Credit Services	3630653	Water Bottle Deposit	4.80
531667	11/21/2023	Home Depot Credit Services	3630653	Bottle Water	19.92
531667	11/21/2023	Home Depot Credit Services	3630653	Black and Gold Twist Drill Bit S...	10.99
531667	11/21/2023	Home Depot Credit Services	3630653	1" Mini Copper Tubing Cutter	26.34
531667	11/21/2023	Home Depot Credit Services	5124212	8" Wire Rope and Cable Cutter	38.45
531667	11/21/2023	Home Depot Credit Services	5124212	Wire Rope Plain Galv 3/16" X ...	1.92
531667	11/21/2023	Home Depot Credit Services	5124212	3/16 in. Aluminum Ferrule and..	5.74
531667	11/21/2023	Home Depot Credit Services	5124212	3/16" Stainless Steel Quick Link	7.68
531667	11/21/2023	Home Depot Credit Services	5441907	Underbody Truck Tool Box	610.89
531667	11/21/2023	Home Depot Credit Services	6097083	1" x 10 " x 12" Carbide Hamm...	36.35
531667	11/21/2023	Home Depot Credit Services	6097083	Super Glue 0.14 oz. Ultra Liqui...	5.71
531667	11/21/2023	Home Depot Credit Services	6097083	1/4 in. Air Compressor Filter	18.17
531667	11/21/2023	Home Depot Credit Services	6097083	1/4" x 3" MIP Brass Nipple Fitt...	9.10
531667	11/21/2023	Home Depot Credit Services	6097083	3/4" FHT Brass Coupling Fitting	8.57
531667	11/21/2023	Home Depot Credit Services	6097083	10" x 3/32" x 5/8" Metal Cut-...	6.96
531667	11/21/2023	Home Depot Credit Services	6097083	4.5" Diamond Wheel for Metal..	22.02
531667	11/21/2023	Home Depot Credit Services	6097083	4-1/2" x 0.045" x 7/8"Metal C...	9.86
531667	11/21/2023	Home Depot Credit Services	7110183	48" Water Flow Pole	15.40
531667	11/21/2023	Home Depot Credit Services	7110183	Hand Sande	12.11
531667	11/21/2023	Home Depot Credit Services	7110183	Gaps and Cracks Insulating Sp...	4.53
531667	11/21/2023	Home Depot Credit Services	7110183	N95 Masks 3-Pk	2.16
531667	11/21/2023	Home Depot Credit Services	7110183	12 in. Stainless Steel Blade Tap..	13.21
531667	11/21/2023	Home Depot Credit Services	7110183	All Purpose Joint Compound 4...	24.48
531667	11/21/2023	Home Depot Credit Services	7110183	Microfiber Cloths 48-Pk	24.23

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531667	11/21/2023	Home Depot Credit Services	7110183	Medium 120-Grit Sheet Sandp...	33.03
Vendor 3052 - Home Depot Credit Services				Total:	1,595.35
Vendor: 12958 - Jason Rochester					
531668	11/21/2023	Jason Rochester	2004268.001	Refund-Tom Rico Center Depo...	200.00
Vendor 12958 - Jason Rochester				Total:	200.00
Vendor: 6262 - JLM Environmental					
531624	11/08/2023	JLM Environmental	JL34446	Asbestos Inspection	2,560.00
Vendor 6262 - JLM Environmental				Total:	2,560.00
Vendor: 4528 - Joseph Vida					
531669	11/21/2023	Joseph Vida	111423	Mileage Reimbursement	69.43
Vendor 4528 - Joseph Vida				Total:	69.43
Vendor: 3187 - L.A. County Department of Public Works					
531670	11/21/2023	L.A. County Department of Pu...	RE-PW-23110602520	Industrial Waste October 23	815.22
531670	11/21/2023	L.A. County Department of Pu...	RE-PW-23110602607	Traffic Engineering Advisory O...	565.76
Vendor 3187 - L.A. County Department of Public Works				Total:	1,380.98
Vendor: 3331 - Lee's Tires					
531671	11/21/2023	Lee's Tires	83018	2023 Nissan Leaf Tire Repl.-Tir...	42.90
531671	11/21/2023	Lee's Tires	83018	2023 Nissan Leaf Tire Replac...	-16.20
531671	11/21/2023	Lee's Tires	83018	2023 Nissan Leaf Tire Replac...	8.50
531671	11/21/2023	Lee's Tires	83018	2023 Nissan Leaf Tire (2) Repl...	242.43
531671	11/21/2023	Lee's Tires	83018	2023 Nissan Leaf Tire Replac...	39.18
531671	11/21/2023	Lee's Tires	83018	2023 Nissan Leaf Tire Replac...	13.50
Vendor 3331 - Lee's Tires				Total:	330.31
Vendor: 3054 - Linde Gas & Equipment Inc.					
531672	11/21/2023	Linde Gas & Equipment Inc.	38977761	Acetylene Torch Rental	63.87
Vendor 3054 - Linde Gas & Equipment Inc.				Total:	63.87
Vendor: 3903 - Lomita City Employees Association					
531673	11/21/2023	Lomita City Employees Associa...	November 23	Association Dues-November 23	970.00
Vendor 3903 - Lomita City Employees Association				Total:	970.00
Vendor: 12957 - Martin Molina					
531674	11/21/2023	Martin Molina	2004267.001	Refund-Picnic Shelter Deposit...	40.00
Vendor 12957 - Martin Molina				Total:	40.00
Vendor: 7247 - Michael Baker International, Inc.					
531675	11/21/2023	Michael Baker International, I...	1195612	Consulting Services-CDBG Reh...	1,550.00
531675	11/21/2023	Michael Baker International, I...	1195612	Consulting Services-CDBG Lifel...	2,059.25
Vendor 7247 - Michael Baker International, Inc.				Total:	3,609.25
Vendor: 12440 - Mid-City Mailing Services Corp.					
531676	11/21/2023	Mid-City Mailing Services Corp.	29213	Mailing Newsletters	570.00
Vendor 12440 - Mid-City Mailing Services Corp.				Total:	570.00
Vendor: 7203 - Mirage Carwash					
531677	11/21/2023	Mirage Carwash	2158	Car Wash	89.97
Vendor 7203 - Mirage Carwash				Total:	89.97
Vendor: 3217 - MissionSquare Retirement					
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	11,946.71
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	365.26
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	330.87
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	34.95
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	157.29
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	132.82
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	362.77
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	286.06
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	269.50
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	257.10
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	136.73
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	292.36
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	234.78

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	29.14
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	15.19
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	12.71
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	90.00
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	113.28
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	157.29
10990	11/16/2023	MissionSquare Retirement	PE111023	Deferred Compensation Pay D...	1,139.88
Vendor 3217 - MissionSquare Retirement Total:					16,364.69
Vendor: 7097 - NeoGov					
531678	11/21/2023	NeoGov	INV-36812	Subscription Fee December 23...	2,543.86
531678	11/21/2023	NeoGov	INV-36812	Subscription Fee December 23...	2,543.86
Vendor 7097 - NeoGov Total:					5,087.72
Vendor: 7496 - Numa Networks					
531679	11/21/2023	Numa Networks	35309	SDWAN Phone System Cutover	2,242.50
531679	11/21/2023	Numa Networks	35309	SDWAN Phone System Cutover	2,242.50
531679	11/21/2023	Numa Networks	35356	IT Services November 23	5,313.08
531679	11/21/2023	Numa Networks	35356	IT Services November 23	5,313.07
Vendor 7496 - Numa Networks Total:					15,111.15
Vendor: 6594 - Office Depot Business Solutions, LLC					
531680	11/21/2023	Office Depot Business Solutio...	339149399001	Toner, Brother	89.29
531680	11/21/2023	Office Depot Business Solutio...	339152330001	Toner, Brother	89.29
Vendor 6594 - Office Depot Business Solutions, LLC Total:					178.58
Vendor: 3446 - Pacific Coast Glove & Safety, Inc.					
531681	11/21/2023	Pacific Coast Glove & Safety, I...	10081090	Twill Cap Flexfit	55.13
531681	11/21/2023	Pacific Coast Glove & Safety, I...	10081090	Embroidery Custom W/Patch	94.48
531681	11/21/2023	Pacific Coast Glove & Safety, I...	10081090	Safety Glasses 38 Special Blac...	160.61
531681	11/21/2023	Pacific Coast Glove & Safety, I...	10081090	Safety Glasses 38 Special Blac...	169.21
531681	11/21/2023	Pacific Coast Glove & Safety, I...	10081090	Mesh Polo Shirt	188.86
Vendor 3446 - Pacific Coast Glove & Safety, Inc. Total:					668.29
Vendor: 4105 - Pacific Western Bank					
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	18,027.37
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	2,496.97
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	9.47
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	254.92
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	101.72
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	151.62
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	29.94
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	27.81
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	57.06
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	7.87
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	223.09
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	10.34
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	114.94
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	116.20
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	19.86
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	90.59
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	85.93
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	122.81
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	20.98
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	132.94
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	11.61
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	25.56
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	66.48
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	10.60
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	12.85
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	4.05
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	1.11
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	61.25
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	29.40

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	131.99
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	30.43
10991	11/16/2023	Pacific Western Bank	PE111023	Federal & Medicare Taxes-Pay...	455.72
10992	11/16/2023	Pacific Western Bank	PE111023A	State Tax Withholdings-Pay E...	6,700.75
Vendor 4105 - Pacific Western Bank				Total:	29,644.23
Vendor: 12962 - Paige Mercado					
531682	11/21/2023	Paige Mercado	2004270.001	Refund-Dog Obedience Just Ch...	165.00
Vendor 12962 - Paige Mercado				Total:	165.00
Vendor: 12947 - Pioneer Research					
531683	11/21/2023	Pioneer Research	264232	Graffiti Removal Supplies-Sale...	-40.98
531683	11/21/2023	Pioneer Research	264232	Graffiti Removal Supplies	508.81
Vendor 12947 - Pioneer Research				Total:	467.83
Vendor: 9052 - Pixel Graphic Design					
531684	11/21/2023	Pixel Graphic Design	1064	Winter 2023 Newsletters Desi...	1,460.00
531684	11/21/2023	Pixel Graphic Design	1065	Winter 2023 Newsletter Printi...	5,269.95
Vendor 9052 - Pixel Graphic Design				Total:	6,729.95
Vendor: 3125 - Postmaster					
531685	11/21/2023	Postmaster	110123	Postage 2023 Spring Newslett...	991.01
Vendor 3125 - Postmaster				Total:	991.01
Vendor: 3121 - Printing Systems Inc.					
531686	11/21/2023	Printing Systems Inc.	229638	A/P Laser Checks-Sales Tax	-27.00
531686	11/21/2023	Printing Systems Inc.	229638	A/P Laser Checks	173.33
531686	11/21/2023	Printing Systems Inc.	229638	A/P Laser Checks	173.32
Vendor 3121 - Printing Systems Inc.				Total:	319.65
Vendor: 12512 - Prints Pacific, Inc.					
531687	11/21/2023	Prints Pacific, Inc.	20591	Number 6"	66.15
531687	11/21/2023	Prints Pacific, Inc.	20591	Letter 3" for Names	132.30
531687	11/21/2023	Prints Pacific, Inc.	20591	Baseball Jerseys with Tackle T...	135.68
Vendor 12512 - Prints Pacific, Inc.				Total:	334.13
Vendor: 12907 - Psomas					
531688	11/21/2023	Psomas	201866	Engineering Services-Sewer M...	15,470.00
Vendor 12907 - Psomas				Total:	15,470.00
Vendor: 4090 - Public Employee Retirement System					
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	12,875.98
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	26.56
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	831.93
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	759.02
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	319.70
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	204.50
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	234.71
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	276.88
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	268.16
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	581.70
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	229.25
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	159.23
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	204.17
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	195.17
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	1,308.50
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	379.72
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	171.51
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	288.22
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	330.14
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	372.99
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	973.10
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	319.95
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	544.17
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	198.63
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	330.69

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	458.11
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	145.27
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	354.55
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	47.19
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	33.53
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	18.46
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	22.07
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	2.95
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	146.81
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	321.07
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	62.92
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	67.06
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	73.84
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	89.38
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	539.82
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	254.29
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	159.23
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	845.82
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	1,190.63
10985	11/08/2023	Public Employee Retirement S...	PE102723	Retirement Contributions-Pay...	1,151.20
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	4,193.36
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	2,648.86
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	1,376.74
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	3,042.98
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	145.62
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	4,129.81
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	1,440.41
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	4,517.23
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	1,334.84
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	2,639.47
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	4,197.91
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	2,000.34
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	4,375.24
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	1,435.13
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	272.28
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	66.15
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	865.05
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	412.25
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	2,601.30
10987	11/10/2023	Public Employee Retirement S...	November 23	Employee Health Insurance-N...	8,079.20
Vendor 4090 - Public Employee Retirement System				Total:	78,142.95
Vendor: 12754 - Recap Advisors, LLC					
531689	11/21/2023	Recap Advisors, LLC	0091357	Consulting Svcs-RAD Repositi...	295.00
				Vendor 12754 - Recap Advisors, LLC Total:	295.00
Vendor: 7188 - Sharp Business Systems					
531690	11/21/2023	Sharp Business Systems	9004581173	BP70C55 Copier Usage 10/2/2...	158.49
				Vendor 7188 - Sharp Business Systems	Total: 158.49
Vendor: 12961 - Sherry Nebrida					
531691	11/21/2023	Sherry Nebrida	2004271.001	Refund-Tom Rico Center Depo...	200.00
				Vendor 12961 - Sherry Nebrida Total:	200.00
Vendor: 7233 - Siteone Landscape Supply, LLC					
531692	11/21/2023	Siteone Landscape Supply, LLC	136161058-001	Samurai Heavy Duty Hand Saw	51.36
531692	11/21/2023	Siteone Landscape Supply, LLC	136161058-001	Weld-On P-70 Purple Primer	24.24
531692	11/21/2023	Siteone Landscape Supply, LLC	136161058-001	Corona Mac Leaf Rake 19"	14.32
531692	11/21/2023	Siteone Landscape Supply, LLC	136161058-001	Sch 40 PVC Cap 1/2"	11.91
531692	11/21/2023	Siteone Landscape Supply, LLC	136161058-002	Jameson 6 LS Series Extension...	82.24
531692	11/21/2023	Siteone Landscape Supply, LLC	136305059-001	Corona Leaf Rake Long Wood ...	15.97
				Vendor 7233 - Siteone Landscape Supply, LLC	Total: 200.04

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 5050 - Southern California Edison Co.					
531625	11/14/2023	Southern California Edison Co.	700006214310-110123	Lomita Park	1,593.14
531625	11/14/2023	Southern California Edison Co.	700006214310-110123	Traffic Signals	34.09
531625	11/14/2023	Southern California Edison Co.	700006214310-110123	Street Lights	32.44
531625	11/14/2023	Southern California Edison Co.	700006910888-110323	Railroad Museum	256.04
531625	11/14/2023	Southern California Edison Co.	700007178650-110723	Narbonne Pedestrian Crosswa...	55.73
531625	11/14/2023	Southern California Edison Co.	700008444906-110323	Traffic Signals	589.62
531625	11/14/2023	Southern California Edison Co.	700016714053-110323	Lomita Park	2,401.39
531625	11/14/2023	Southern California Edison Co.	700016714053-110323	Western Pedestrian Crosswalk	15.11
531625	11/14/2023	Southern California Edison Co.	700016714053-110323	Lomita Park, Western Ped. & ...	280.93
531625	11/14/2023	Southern California Edison Co.	700025877624-110123	Street Lights	601.50
531625	11/14/2023	Southern California Edison Co.	700025957042-110123	Street Lights	268.09
531625	11/14/2023	Southern California Edison Co.	700315793648-110123	Street Lights	191.41
Vendor 5050 - Southern California Edison Co.				Total:	6,319.49
Vendor: 5040 - Southern California Gas Co.					
531693	11/21/2023	Southern California Gas Co.	07370472008-110123	Park Facilities	31.93
531693	11/21/2023	Southern California Gas Co.	07380495007-110123	City Hall Facility	703.06
Vendor 5040 - Southern California Gas Co.				Total:	734.99
Vendor: 3157 - Southern California Municipal Athletic Federation (SCMAF)					
531694	11/21/2023	Southern California Municipal...	INSTITUTE2023-LOM	Parks Training-J. Vida	40.00
531694	11/21/2023	Southern California Municipal...	INSTITUTE2023-LOM	Parks Training-H. Flores	50.00
Vendor 3157 - Southern California Municipal Athletic Federation (SCMAF)				Total:	90.00
Vendor: 1005 - Southern California News Group					
531695	11/21/2023	Southern California News Gro...	103123	Ads-Consider Adopting Ordin...	222.26
531695	11/21/2023	Southern California News Gro...	103123	Ads-Adopted Ordinance No. 8...	279.82
Vendor 1005 - Southern California News Group				Total:	502.08
Vendor: 3045 - Staples Advantage					
531696	11/21/2023	Staples Advantage	8072105122	Correction Tape, White, 10/Pa...	19.50
531696	11/21/2023	Staples Advantage	8072105122	Moving & Storage Packing Ta...	19.50
531696	11/21/2023	Staples Advantage	8072105122	Sharpie Permanent Marker, Ul...	12.89
531696	11/21/2023	Staples Advantage	8072105122	Wooden Pencil, 2.2mm 1 Doz...	9.46
531696	11/21/2023	Staples Advantage	8072105122	Dry Erase Markers, Fine Tip, B...	24.01
531696	11/21/2023	Staples Advantage	8072105122	36" x 24" Yearly Wet-Erase Wa...	63.26
531696	11/21/2023	Staples Advantage	8072105122	22" x 17" Monthly Desk Pad Ca...	151.42
531696	11/21/2023	Staples Advantage	8072105122	Copy Paper	141.53
Vendor 3045 - Staples Advantage				Total:	441.57
Vendor: 12959 - Thomas Trull					
531697	11/21/2023	Thomas Trull	2004269.001	Refund-Picnic Shelter Deposit...	40.00
Vendor 12959 - Thomas Trull				Total:	40.00
Vendor: 6085 - Thompson Building Materials					
531698	11/21/2023	Thompson Building Materials	IV58289	Trenching Shovel with Handle	64.43
531698	11/21/2023	Thompson Building Materials	IV-I57985	Returning Pallet	-66.15
531698	11/21/2023	Thompson Building Materials	IV-I58060	Green Reflective Safety Vest	26.99
531698	11/21/2023	Thompson Building Materials	IV-I58060	Buckle Boots	43.18
531698	11/21/2023	Thompson Building Materials	IV-I58060	12' X 20' Blue Tarp	14.95
531698	11/21/2023	Thompson Building Materials	IV-I58062	9 X 25 straw Wattles	112.46
531698	11/21/2023	Thompson Building Materials	IV-I58143	Sir Mix Pallet Deposit	40.79
531698	11/21/2023	Thompson Building Materials	IV-I58143	Sir Mix 60 lb Concrete Mix	276.24
531698	11/21/2023	Thompson Building Materials	IV-I58234	Sir Mix Pallet Deposit	40.79
531698	11/21/2023	Thompson Building Materials	IV-I58234	Sir Mix 60 lb Concrete Mix	276.24
Vendor 6085 - Thompson Building Materials				Total:	829.92
Vendor: 12228 - Toshiba					
531699	11/21/2023	Toshiba	35204623	Copier Lease October 23	487.61
Vendor 12228 - Toshiba				Total:	487.61
Vendor: 9100 - Tripepi Smith and Associates					
531700	11/21/2023	Tripepi Smith and Associates	11169	Ad Hoc	876.88

Warrant Register

Payment Dates: 11/8/2023 - 11/21/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531700	11/21/2023	Tripepi Smith and Associates	11169	Ad Hoc	876.87
Vendor 9100 - Tripepi Smith and Associates				Total:	1,753.75
Vendor: 3123 - Underground Service Alert/SC					
531701	11/21/2023	Underground Service Alert/SC	1020230416	25 Dig Alerts & Monthly Main...	53.75
Vendor 3123 - Underground Service Alert/SC				Total:	53.75
Vendor: 6878 - Urban Feet Inc.					
531702	11/21/2023	Urban Feet Inc.	LOM 110123	Windbreaker Lime	95.25
531702	11/21/2023	Urban Feet Inc.	LOM 110123	Dickies Duck Hooded Jacket	65.69
531702	11/21/2023	Urban Feet Inc.	LOM 110123	Soft Shell Jacket Lime	65.70
531702	11/21/2023	Urban Feet Inc.	LOM 110123	Windbreaker Orange	87.59
531702	11/21/2023	Urban Feet Inc.	LOM 110123	Lined Bomber Lime	100.73
531702	11/21/2023	Urban Feet Inc.	LOM 110123	Dickies Duck Hooded Jacket	65.69
Vendor 6878 - Urban Feet Inc. Total:					480.65
Vendor: 4130 - Vision Service Plan (CA)					
531703	11/21/2023	Vision Service Plan (CA)	819210501	Cobra-November 23	10.33
531703	11/21/2023	Vision Service Plan (CA)	819210501	Cobra-November 23	12.62
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	617.98
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	42.46
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	33.27
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	42.41
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	22.95
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	45.90
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	47.15
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	50.50
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	45.90
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	20.66
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	58.52
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	45.92
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	3.44
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	2.30
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	3.44
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	9.18
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	37.09
531704	11/21/2023	Vision Service Plan (CA)	819210550	Employee Vision Insurance-N...	144.67
Vendor 4130 - Vision Service Plan (CA)				Total:	1,296.69
Vendor: 7373 - Wells Fargo Vendor Financial Services					
531705	11/21/2023	Wells Fargo Vendor Financial ...	5027272352	MX-C304W Printer Lease	86.01
531705	11/21/2023	Wells Fargo Vendor Financial ...	5027444437	BP-70C55 Copier Lease Nove...	338.21
Vendor 7373 - Wells Fargo Vendor Financial Services				Total:	424.22
Vendor: 3044 - West Basin Municipal Water District					
10989	11/09/2023	West Basin Municipal Water D...	WB6194	September 23	266,029.50
Vendor 3044 - West Basin Municipal Water District				Total:	266,029.50
Vendor: 7282 - Williams Data Management					
531706	11/21/2023	Williams Data Management	0630986	File Storage October 23	170.06
Vendor 7282 - Williams Data Management				Total:	170.06
Vendor: 3666 - Yamada Company Inc.					
531707	11/21/2023	Yamada Company Inc.	82871	Blower	218.99
Vendor 3666 - Yamada Company Inc.				Total:	218.99
Vendor: 6102 - Yunex, LLC					
531708	11/21/2023	Yunex, LLC	5610282998	Street Light Maintenance Feb...	169.83
531708	11/21/2023	Yunex, LLC	5610283198	Street Light Maintenance Feb...	443.03
531708	11/21/2023	Yunex, LLC	5620042382	Traffic Signal Response Call Ou...	570.74
Vendor 6102 - Yunex, LLC Total:					1,183.60
Grand Total:					598,165.88

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	166,267.41
204 - General Plan Update	97,134.30
205 - State Gas Tax	8,875.20
211 - Measure W	131.38
215 - Community Development Block Grant	3,609.25
220 - Proposition A Local Return	949.16
245 - Landscape Maintenance District #1	167.52
255 - Park Athletic	645.48
311 - Street Improvement	2,454.78
510 - Water Operations	302,187.90
612 - Sewer Replacement	15,470.00
720 - Railroad Museum Foundation	273.50
Grand Total:	598,165.88

Account Summary

Account Number	Account Name	Payment Amount
100-000-2210.000	Sales Tax Withholding	-67.98
100-000-2285.000	Employee Association D...	970.00
100-000-2510.000	PERS	12,875.98
100-000-2515.000	Health Insurance	4,193.36
100-000-2535.000	Accident Insurance	1,271.45
100-000-2540.000	Dental Insurance	2,767.37
100-000-2545.000	Vision Insurance	617.98
100-000-2550.000	Federal Withholding	20,524.34
100-000-2555.000	State Withholding	6,700.75
100-000-2560.000	Deferred Compensation	11,946.71
100-000-4455.000	Parks and Recreation Fe...	165.00
100-000-4510.000	Park Rentals	785.00
100-110-5207.000	Medicare	9.47
100-110-5217.000	PERS Tier 3 (2%@62)	26.56
100-125-5205.000	Health Insurance	3,604.53
100-125-5207.000	Medicare	254.92
100-125-5215.000	PERS Tier 1 (2.5%@55)	831.93
100-125-5216.000	PERS Tier 2 (2%@60)	759.02
100-125-5217.000	PERS Tier 3 (2%@62)	319.70
100-125-5345.000	Contractual Services	1,171.88
100-125-5430.000	Conferences and Meetin...	31.70
100-125-5755.000	Special Department Supp..	429.80
100-130-5205.000	Health Insurance	1,841.97
100-130-5207.000	Medicare	101.72
100-130-5215.000	PERS Tier 1 (2.5%@55)	204.50
100-130-5216.000	PERS Tier 2 (2%@60)	234.71
100-130-5217.000	PERS Tier 3 (2%@62)	276.88
100-130-5410.000	Advertising	502.08
100-130-5505.000	Office Supplies and Expe...	351.02
100-210-5205.000	Health Insurance	3,379.36
100-210-5207.000	Medicare	151.62
100-210-5215.000	PERS Tier 1 (2.5%@55)	268.16
100-210-5216.000	PERS Tier 2 (2%@60)	581.70
100-210-5217.000	PERS Tier 3 (2%@62)	229.25
100-210-5310.000	Auditors	1,095.00
100-210-5505.000	Office Supplies and Expe...	173.33
100-210-5710.000	Equipment Maintenance	77.50
100-230-5205.000	Health Insurance	356.24
100-230-5206.000	Health Insurance Retirees	4,129.81
100-230-5207.000	Medicare	29.94
100-230-5217.000	PERS Tier 3 (2%@62)	159.23

Account Summary

Account Number	Account Name	Payment Amount
100-230-5340.000	Professional Services	2,543.86
100-230-5345.000	Contractual Services	96.00
100-230-5755.000	Special Department Supp..	559.43
100-335-5205.000	Health Insurance	1,647.06
100-335-5207.000	Medicare	84.87
100-335-5216.000	PERS Tier 2 (2%@60)	204.17
100-335-5217.000	PERS Tier 3 (2%@62)	195.17
100-335-5345.000	Contractual Services	5,685.24
100-335-5710.000	Equipment Maintenance	492.28
100-410-5205.000	Health Insurance	5,027.66
100-410-5207.000	Medicare	230.96
100-410-5217.000	PERS Tier 3 (2%@62)	1,308.50
100-410-5341.000	Property Nuisance Abat...	2,560.00
100-410-5345.000	Contractual Services	170.06
100-410-5420.000	Mileage Reimbursement	199.91
100-410-5430.000	Conferences and Meetin...	49.24
100-440-5345.000	Contractual Services	7,555.58
100-440-5415.000	Communications	527.63
100-440-5525.000	Equipment Under \$5k	319.70
100-440-5605.000	Rents and Leases	1,070.32
100-605-5205.000	Health Insurance	1,789.00
100-605-5207.000	Medicare	125.28
100-605-5215.000	PERS Tier 1 (2.5%@55)	379.72
100-605-5216.000	PERS Tier 2 (2%@60)	171.51
100-605-5217.000	PERS Tier 3 (2%@62)	288.22
100-605-5345.000	Contractual Services	1,380.98
100-605-5420.000	Mileage Reimbursement	87.51
100-610-5205.000	Health Insurance	3,169.87
100-610-5207.000	Medicare	116.20
100-610-5216.000	PERS Tier 2 (2%@60)	330.14
100-610-5217.000	PERS Tier 3 (2%@62)	372.99
100-710-5205.000	Health Insurance	4,684.68
100-710-5207.000	Medicare	110.45
100-710-5215.000	PERS Tier 1 (2.5%@55)	973.10
100-710-5217.000	PERS Tier 3 (2%@62)	319.95
100-710-5405.000	Utilities	703.06
100-710-5510.000	Small Tools	64.43
100-710-5705.000	General Maintenance	3,810.99
100-710-5710.000	Equipment Maintenance	9.42
100-710-5720.000	Fuel	125.52
100-730-5205.000	Health Insurance	2,203.52
100-730-5207.000	Medicare	208.74
100-730-5215.000	PERS Tier 1 (2.5%@55)	544.17
100-730-5217.000	PERS Tier 3 (2%@62)	198.63
100-730-5345.000	Contractual Services	4,246.99
100-730-5410.000	Advertising	8,290.96
100-730-5425.000	Dues and Memberships	180.00
100-730-5505.000	Office Supplies and Expe...	441.57
100-730-5755.000	Special Department Supp..	99.00
100-735-5207.000	Medicare	20.98
100-735-5345.000	Contractual Services	885.00
100-735-5755.000	Special Department Supp..	303.00
100-740-5205.000	Health Insurance	5,124.45
100-740-5207.000	Medicare	144.55
100-740-5215.000	PERS Tier 1 (2.5%@55)	330.69
100-740-5216.000	PERS Tier 2 (2%@60)	458.11
100-740-5217.000	PERS Tier 3 (2%@62)	145.27
100-740-5405.000	Utilities	4,026.46

Account Summary

Account Number	Account Name	Payment Amount
100-740-5425.000	Dues and Memberships	60.00
100-740-5435.000	Training and Education	90.00
100-740-5505.000	Office Supplies and Expe...	49.44
100-740-5510.000	Small Tools	226.58
100-740-5515.000	Uniform Expense	1,148.94
100-740-5705.000	General Maintenance	964.41
100-740-5710.000	Equipment Maintenance	230.46
100-740-5720.000	Fuel	1,372.28
100-750-5207.000	Medicare	25.56
100-750-5405.000	Utilities	256.04
100-750-5415.000	Communications	28.98
100-750-5755.000	Special Department Supp..	88.48
204-410-5345.000	Contractual Services	97,134.30
205-610-5205.000	Health Insurance	1,981.69
205-610-5207.000	Medicare	77.08
205-610-5217.000	PERS Tier 3 (2%@62)	354.55
205-610-5335.000	Maintenance & License ...	1,183.60
205-610-5405.000	Utilities	2,044.95
205-610-5510.000	Small Tools	195.04
205-610-5705.000	General Maintenance	618.93
205-610-5710.000	Equipment Maintenance	317.78
205-610-5720.000	Fuel	1,568.76
205-620-5705.000	General Maintenance	532.82
211-347-5775.000	Catch Basins	131.38
215-540-5340.000	Professional Services	1,550.00
215-550-5340.000	Professional Services	2,059.25
220-340-5205.000	Health Insurance	318.80
220-340-5207.000	Medicare	12.85
220-340-5215.000	PERS Tier 1 (2.5%@55)	47.19
220-340-5216.000	PERS Tier 2 (2%@60)	33.53
220-340-5217.000	PERS Tier 3 (2%@62)	18.46
220-340-5345.000	Contractual Services	518.33
245-720-5405.000	Utilities	167.52
255-760-5205.000	Health Insurance	88.73
255-760-5207.000	Medicare	4.05
255-760-5217.000	PERS Tier 3 (2%@62)	22.07
255-760-5506.000	Sport Supplies	12.50
255-760-5735.000	Miscellaneous Expense	518.13
311-810-5806.380	Sidewalk Improvement P...	2,454.78
510-110-5207.000	Medicare	1.11
510-110-5217.000	PERS Tier 3 (2%@62)	2.95
510-125-5205.000	Health Insurance	968.92
510-125-5207.000	Medicare	61.25
510-125-5215.000	PERS Tier 1 (2.5%@55)	146.81
510-125-5216.000	PERS Tier 2 (2%@60)	321.07
510-130-5205.000	Health Insurance	540.19
510-130-5207.000	Medicare	29.40
510-130-5215.000	PERS Tier 1 (2.5%@55)	62.92
510-130-5216.000	PERS Tier 2 (2%@60)	67.06
510-130-5217.000	PERS Tier 3 (2%@62)	73.84
510-220-5205.000	Health Insurance	2,996.89
510-220-5207.000	Medicare	131.99
510-220-5215.000	PERS Tier 1 (2.5%@55)	89.38
510-220-5216.000	PERS Tier 2 (2%@60)	539.82
510-220-5217.000	PERS Tier 3 (2%@62)	254.29
510-220-5505.000	Office Supplies and Expe...	626.74
510-220-5710.000	Equipment Maintenance	77.50
510-230-5205.000	Health Insurance	210.62

Account Summary

Account Number	Account Name	Payment Amount
510-230-5207.000	Medicare	30.43
510-230-5217.000	PERS Tier 3 (2%@62)	159.23
510-230-5340.000	Professional Services	2,543.86
510-440-5345.000	Contractual Services	7,555.57
510-630-5205.000	Health Insurance	10,411.94
510-630-5207.000	Medicare	455.72
510-630-5215.000	PERS Tier 1 (2.5%@55)	845.82
510-630-5216.000	PERS Tier 2 (2%@60)	1,190.63
510-630-5217.000	PERS Tier 3 (2%@62)	1,151.20
510-630-5336.000	Permit & Assessment Fe...	805.00
510-630-5338.000	Underground Service Ale...	53.75
510-630-5340.000	Professional Services	876.87
510-630-5405.000	Utilities	280.93
510-630-5411.000	Customer Notifications	250.87
510-630-5415.000	Communications	56.50
510-630-5440.000	Water Purchases - MWD	266,029.50
510-630-5505.000	Office Supplies and Expe...	24.72
510-630-5510.000	Small Tools	164.94
510-630-5515.000	Uniform Expense	143.60
510-630-5525.000	Equipment Under \$5k	200.20
510-630-5705.000	General Maintenance	554.17
510-630-5710.000	Equipment Maintenance	93.72
510-630-5720.000	Fuel	1,105.98
612-910-5345.000	Contractual Services	15,470.00
720-000-2210.000	Sales Tax Withholding	-26.24
720-750-5513.000	Museum Gift Shop Expe...	299.74
Grand Total:		598,165.88

Project Account Summary

Project Account Key	Payment Amount
None	595,711.10
Sidewalk Improvement Program	2,454.78
Grand Total:	598,165.88



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council
FROM: Ryan Smoot, City Manager
PREPARED BY: Susan Kamada, Administrative Services Director
MEETING DATE: November 21, 2023
SUBJECT: Monthly Report for the Administrative Services Department

RECOMMENDATION

Receive and file the monthly report for the Administrative Services Department.

BACKGROUND

Accounting Activities:

- Staff conducted end-user training for OpenGov Budget Software
- Staff began the Annual Audit field work
- Staff began the Audit field work for LACMTA audit
- Staff participated in Tyler's "HR and Time Tracking Solutions" webinar

Department activity levels for the month of October 2023 are provided below:

<i>Journal Entries/Adjustments</i>	<i>10</i>
<i>Payroll Updates/Maintenance Changes</i>	<i>16 / 0 New Hires</i>
<i>Purchase Orders Issued</i>	<i>3</i>
<i>Purchase Orders Paid</i>	<i>22</i>
<i>Invoices Processed for Payment</i>	<i>233</i>
<i>Checks Processed (Demands & Manual)</i>	<i>169</i>
<i>Payroll Checks Processed</i>	<i>172</i>
<i>Business Licenses Issued (New / Renewals)</i>	<i>27/78</i>
<i>Water Utility Bills Mailed/Late Notices Issued</i>	<i>Late Notices Issued 560</i>
<i>Service Orders Issued (for Water Accounts)</i>	<i>61</i>

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Susan Kamada
Administrative Services Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7e**

FROM: Ryan Smoot, City Manager

PREPARED BY: Gary Y. Sugano, Assistant City Manager

MEETING DATE: November 21, 2023

SUBJECT: Monthly Report for the City Manager's Department

RECOMMENDATION

Receive and file the monthly report for the City Manager's Department.

BACKGROUND

Information Technology

The City is in the process of changing providers from TPx Communications to Airespring and upgrading networking and phone systems. Numa Networks is currently on-site one day per week to provide as-needed IT support. During the month of October, Numa Networks assisted with a total of 119 trouble tickets.

Human Resources/Risk Management

The City currently has eight (8) recruitments open; four (4) internal recruitments and four (4) open/public recruitments. The internal recruitments are: Lead Worker – Water Distribution and Lead Worker – Water Treatment in the Public Works Water Division and Lead Worker – Facilities and Recreation Coordinator in the Recreation and Facilities division. The open/public recruitments are: Principal Engineer in the Public Works Department, Parking Enforcement Officer (part-time) in the City Manager's Department, Code Enforcement Officer I in the Community and Economic Development Department, and Recreation Leader (part-time) in the Recreation and Facilities Division. The most qualified candidates will be invited to participate in a panel interview.

Rheziel Dacumos accepted the position of Payroll Accountant in the Administrative Services Department and began work on October 23, 2023. Senior Human Resources Analyst, Deborah Dixon, was promoted to Human Resources Manager effective November 8, 2023. William Lawson was promoted from Code Enforcement Officer II to Code Enforcement Supervisor effective November 11, 2023.

Human Resources Staff attended a two-day JPIA Training Registrars Academy on 11/14/23 and 11/15/23. The training was conducted at sponsored by California JPIA. The academy was conducted at the Hyatt Regency Resort in Indian Wells, CA.

Mayor Barry Waite and his wife Margie served ice cream sundaes and root beer floats to the staff on October 19, 2023. Corridor Flow, a Lomita coffee business, brought their mobile coffee van to City Hall and served a variety of coffee beverages to the staff on November 9, 2023.

Emergency Management

The City was awarded a Hazard Mitigation Assistance Grant in the amount of \$1,124,884.50 for the 247th Street Area Water Main Replacement Project. Staff submitted a time extension request and CalOES determined that a new time extension is warranted based on the numerous challenges and unforeseen delays with this project. The new Period of Performance is May 14, 2025.

The city was awarded a Hazard Mitigation Assistance Grant on June 7, 2023 to update the Local Hazard Mitigation Plan (LHMP) in the amount of \$72,680 for the project costs and \$3,622 for grant management costs. The RFP seeking LHMP preparation services was released on September 28 and closed on October 31. It is anticipated a professional services agreement will be taken for City Council consideration on December 19, 2023.

Staff has scheduled two events in collaboration with the American Red Cross as part of our going community preparedness efforts, a blood drive in for February 6, 2024 in the Don Knabe Community Room and a free smoke alarm installation event for Saturday, May 4, 2024. The blood drive and smoke detector alarm installation events have been discussed with the CERT volunteers to coordinate their participation.

Lomita Manor

The Lomita Manor property management company, HumanGood, continues providing several activities to residents. These activities include Exercise/Chair class, Coloring class, and Seasonal Holiday activities such as the St Patrick's Celebration, Easter Egg Craft, and Fourth of July BBQ. Additional activities that have been added include Bingo, Walking Group, Art Class, Bi-Monthly Celebrations of residents' birthdays with cake, scrapbooking, and community potlucks. In October, Lomita Manor hosted a Halloween party for the residents. The property management team will continue to explore other activities for the residents at Lomita Manor.

Community Development Block Grant Programs

On February 7, 2023, the Community Development Advisory Board (CDAB) approved the CDBG roster (budget) for FY 23-24 in the amount of \$140,077 to fund Residential Rehabilitation, Lifeline and the Job Creation and Business Incentive Loan Programs. Ongoing updates regarding the CDBG programs will be mentioned below.

Residential Rehabilitation: For Fiscal Year 2023-24, a total of two projects are scheduled to be completed. Two applications have been approved and are in the process of signing documents.

Lifeline: The Lifeline program provides emergency response service for a total of 19 subscribers currently enrolled. The program is accepting applications from Lomita residents who are at least 55 years old or disabled.

City Clerk's Office

- Continued work on agenda management and meeting video streaming project implementation
- Staff participated in phone system training and troubleshooting
- Participated in the State of the City Address

Administrative staff continues to provide customer service and support related to processing water payments, parking tickets, Dial-a-Ride, planning counter appointments and business licenses.

City Clerk activity for the month

Council Meeting Agenda & Minutes Prepared	3/2
Council Resolutions Adopted & Processed	3
Housing Authority Agenda & Minutes Prepared	1/1
Contracts/Agreements Processed	1
Ordinances Adopted & Published	1
Certificates Prepared	10
Public Records Requests Processed	13
Dial-a-Ride New Cards Issued	2
Dial-a-Ride Payments Processed	37
Dial-a-Ride Assistance-Phone/Counter	57
Administrative Parking Appeals Reviewed & Processed	53
Parking Citations Issued & Processed	885
Parking Citations Assistance – Phone/Counter	102
Planning Commission Meeting Agenda & Minutes Prepared	0/0
Planning Commission Resolutions Processed	0
Public Safety & Traffic Commission Agenda & Minutes Prepared	0/0
Technical Traffic Advisory Committee Agenda & Minutes Prepared	0/0
Scanned & Indexed Documents	7
Water Billing Payments and Assistance- Phone/Counter	165

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

ATTACHMENTS

None.

Prepared by:



Gary Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7f**

FROM: Ryan Smoot, City Manager

PREPARED BY: Brianna Rindge, Community & Economic Development Director

MEETING DATE: November 21, 2023

SUBJECT: Monthly Report for the Community & Economic Development Department

RECOMMENDATION

Receive and file the Community & Economic Development Department monthly report.

DISCUSSION

- Several ordinance discussions will be on Planning Commission and City Council agendas as triggered by applicant requests, observed trends, post-COVID interest, the certified Housing Element, and other State mandates. The draft 2023 upcoming items schedule is as follows.

<i>Topic</i>	<i>Council Discussion</i>	<i>Planning Commission Hearing</i>	<i>City Council Hearings</i>
Building Code update	Adopted; in effect Jan. 1, 2023		
24000 Crenshaw Specific Plan update	Adopted; in effect Feb. 16, 2023		
Low-Barrier Navigation Centers	Adopted; in effect April 20, 2023		
Supportive Housing update	Adopted; in effect April 20, 2023		
Transitional Housing update	Adopted; in effect April 20, 2023		
Employee Housing	Adopted; in effect April 20, 2023		
Reasonable Accommodation update	Adopted; in effect April 20, 2023		
Covered Parking	Adopted; in effect April 20, 2023		
Emergency Shelter Parking	Adopted; in effect April 20, 2023		
Substandard Living Conditions	Adopted; in effect April 20, 2023		
Unused Zoning Districts clean-up	Adopted; in effect April 20, 2023		
Designated Parking, Signage	Adopted; in effect May 18, 2023		
Massage clean-up	Adopted; in effect June 1, 2023		

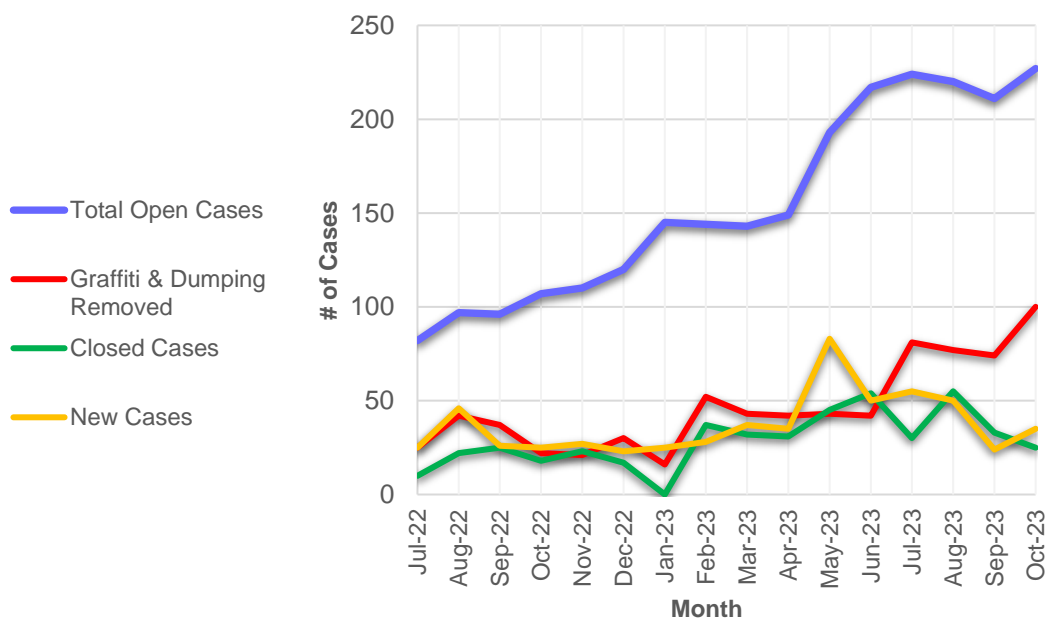
Outdoor Dining update	Adopted; in effect June 15, 2023		
Lot Design clean-up for consistency with adopted Ord. No. 839	Adopted; in effect June 15, 2023		
Chickens update	Adopted; in effect June 15, 2023		
ADU update	Adopted; in effect July 20, 2023		
Murals	Adopted; in effect October 5, 2023		
Affordable Housing Incentives for 4 Residential Units or Less within Downtown-Commercial District within Mixed-Use Overlay District	Adopted; in effect October 19, 2023		
Code Enforcement violation appeals	n/a	n/a	Nov. 2023
Planning Commission rules of order	Sep. 2023	Dec. 2023	Dec. 2023

- Staff met with multiple property owners and developers and completed review of residential and commercial building permits, solar, wireless facilities, business licenses, and Residential Property Reports.
- The General Plan Advisory Committee held its fifth meeting on Thursday, November 16 to discuss the impacts of the Noise Element.

Code Enforcement

Senior Code Enforcement Officer Will Lawson was promoted to Code Enforcement Supervisor. The City is currently in recruitment for a new Code Enforcement Officer to augment the full-time officer's efforts yielded a significant increase in citywide code compliance, including enforcement of illegal dumping and graffiti as shown in the chart.

Code Enforcement Activity FY 22-23



OPTIONS

None. Information only. Receive and file.

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Brianna Rindge
Community & Economic Development Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7g**

FROM: Ryan Smoot, City Manager

PREPARED BY: Michael M. Sansbury, Recreation & Facilities Manager

MEETING DATE: November 21, 2023

SUBJECT: Monthly Report for the Recreation and Facilities Division

RECOMMENDATION

Receive and file the monthly report for the Recreation and Facilities Division.

RECREATION SERVICES

- Our two sessions of Fall courses will be starting up in one week.
- Halloween at Lomita Park was a huge success. We had a total of (9) vendors, many family activities, food vendors, crafts, and a holiday back drop.
- Straw was donated by the Lomita Feed Store for our Halloween Event.
- The Lomita Railroad Staff had its annual Halloween event where they transformed the Red Caboose into a haunted attraction.
- Winter newsletters have been mailed to residents; sign-ups will begin December 1st.
- Recreation staff is preparing for the upcoming basketball season.
- Staff is working with the Port of LA to loan a replica Waterfront Red Car to display at the Lomita Railroad Museum.
- The Lomita Recreation Department is working on recruiting additional Recreation Leaders for the coming basketball season. We currently have welcomed to our team (1) new Recreation Leader.
- Staff helped prepare for the Veteran's Day ceremony and is planning the annual Tree Lighting event to take place on December 1st at 5:30pm.
- Staff is working with the Lomita Railroad Foundation to prepare for their Santa Event on December 10th.

YOUTH SPORTS

- Youth Flag Football and Volleyball started last month. We have a total of (230) kids enrolled in flag football and volleyball.

ADULT SPORTS

- Men's Basketball is taking a break and will be starting back up in January. We will try to run a league every night Monday through Thursday.

PROGRAM REGISTRATIONS

- Winter registrations for youth and adult basketball leagues will start for Lomita residents on December 1st and non-residents will begin on December 15th.

PROJECTS

- Taking inventory of basketball supplies such as: 3 different size balls, cones, and jerseys. Starting in November we will be posting our Men's Basketball leagues in various locations such as: 24 Hour Fitness, LA Fitness, El Camino College, and Harbor College to spread the word and hopefully increase the number of teams, and the number of nights offered.

MAINTENANCE AND FACILITIES

- Replaced the interior metal door and all hardware to the door between the Recreation Office and large room, on the 1st floor of the Stephenson Center at Lomita Park.
- Staff prepped and repainted the two large cracks on the back wall of the stage in the Marc Fosnaugh Gymnasium.
- Purchased and installed black polyester skirt for the stage in the Marc Fosnaugh Gymnasium.
- Staff replaced the electric pump in the water fountain at the outdoor employee patio at City Hall.
- Staff applied sealer & wax on the new VCT tile on the 2nd floor at City Hall.
- Installed a new sink in the employee lounge at the City Yard.
- The HVAC units at Lomita Park were evaluated (pictures. Age. condition) and fully serviced.
 - Top Rico Center (2)
 - Stephenson Center (2)
 - City Yard (1)
- Staff replaced numerous electrical outlets & switches.

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Ryan Smoot

Ryan Smoot
City Manager

Prepared by:

Michael M. Sansbury

Michael M. Sansbury
Recreation & Facilities Manager

Prepared by:

Emma Kelley

Emma Kelley
Recreation Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7h**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Director of Public Works

MEETING DATE: November 21, 2023

SUBJECT: Monthly Report for the Public Works Department

RECOMMENDATION:

Receive and file the monthly report for the Public Works Department.

BACKGROUND:

Water Division Updates

Cypress Water Production Facility (CWPF) and Distribution System Update

Well No. 5 remains offline due to the detection of benzene and the construction project to upgrade the CWPF. The State's Division of Drinking Water (DDW) and the Los Angeles Regional Water Quality Control Board (RWQCB) have been investigating possible sources of benzene, and information is available at <https://www.lomitawater.com/news/>.

In October 2023, the City pumped 0.0 acre-feet of groundwater from Well No. 5. All drinking water was supplied with imported water from West Basin MWD. In October 2023, the City imported 162.2 acre-feet from West Basin MWD. The monthly water reports can be found at www.lomitawater.com/oversight/water-quality-reports/.

To protect the water system, all backflow devices within the service area are required to be tested once per year. In Lomita's water system there are approximately 160 backflow devices. In August, letters and backflow test forms were sent to the customers requiring the devices be tested and forms submitted by September 18. The City has received 90% of the test results. Second notices were sent with a late fee applied to the account in October. Following the third notification, water shutoff of those accounts/connections will be necessary to protect the water system.

The City has been offering monthly tours of the Cypress Water Production Facility. One tour was conducted in October and a total of 6 community members toured the facility.

Residents who are interested in touring the facility may sign up for a tour at <https://www.lomitawater.com/water-tours/>.

Water Division Performance Measures:

Main Breaks/Leak Repairs	0
Service Connection Breaks/Leaks	0
Water Outages	0
Water Service Requests	90
USA Dig-Alert Tickets	66
Dead-end Fire Hydrant Flushing	3
Meter Maintenance	20
Inspection of Water Facilities	Daily
Water Quality Complaints	0

Engineering/PW Administration Division Updates

CIP Update – Construction Phase

Cypress Water Production Facility (CWPF) Upgrade Project

The City's contractor RC Foster, with the oversight of the contract manager, AKM Consulting Engineers, is progressing on construction. Hazen and Sawyer continue to provide support for the permitting with the Division of Drinking Water (DDW). During this period, RC Foster worked on electrical components, the security camera system, and the data control system (SCADA).

Progress	As of October 31, 2023
Percent Project completion	99%
Overall Project, invoiced/approved	\$4,359,494
Overall Project budget (approved contracts)	\$4,835,131

The City shares project updates on <https://www.lomitawater.com/> as new information is available. In addition, a short video describing the GAC project and treatment process is available here: <https://www.lomitawater.com/infrastructure/granular-activated-carbon/>.

247th Street Area Watermain Project

This project consists of abandoning a watermain that runs north and south within private properties crossing 246th Street, 247th Street, 247th Place, and 248th Street. The proposed new water main will extend from 246th Street beyond the City boundaries, looping within the City of Los Angeles right of way and along Western Avenue (which is Caltrans' right of way), and connecting back to the City of Lomita along 247th Street, 247th Place, 248th Street and Lomita Blvd. This project consists of constructing approximately 3,300 linear

feet of PVC water pipeline and appurtenances (fire hydrants, valves, services, and fittings). The existing pipeline located in private property will be abandoned.

Design of the project was awarded to Onward Engineering in November 2021, and design is complete. City Council approved the project and authorized release for bidding, which will take place later this calendar year.

Progress	As of October 31, 2023
Percent Project completion	100% (of design)
Overall Project, invoiced/approved	--
Overall Project budget	--

Emergency Generator

This project consists of installation of an emergency generator that will be capable of servicing the Appian Way Pump Station as needed. The design of this project was completed by AEPC Group in June 2023, and the City awarded the construction contract to Blue Ridge Mechanical, Inc.

This project consists of 1) The City directly procuring the permanent generator and load bank from Gen-Tech, 2) The City directly renting a temporary generator from United Rental and 3) A construction contract with Blue Ridge Mechanical Inc. for installation and testing. The short-term rental generator from United Rental was mobilized and included the air permit (through SCAQMD) for the rental unit. Since the Gen-Tech permanent generator was delivered in October, the short-term rental has been removed from the site. The load bank has a longer lead time and is not scheduled to be delivered until February 2024.

The City applied for a temporary air permit (through SCAQMD) for the permanent generator and has received the temporary permit.

Progress	As of October 31, 2023
Percent Project completion	90%
Overall Project, invoiced/approved	\$27,758.83
Overall Project, approved	\$325,351.19

CIP Update – Design Phase

Narbonne Avenue Water Replacement and Street Rehabilitation Project

This project consists of constructing approximately 1,600 linear feet of PVC water pipeline on Narbonne Avenue from PCH to the southern end of the City of Lomita. The proposed water main will be a new 8-inch PVC water main to provide improved flow, pressure, and fire protection. This new water main will replace the existing 1928 6-inch and 8-inch water main.

The design of the project was awarded to David Evans and Associates (DEA) in December 2022. DEA submitted the 60% preliminary design package, and City

Engineering, Streets, and Water staff reviewed and approved. DEA is awaiting Caltrans permit approval for potholing near PCH and is working on the 90% design package.

Progress	As of October 31, 2023
Percent Project completion	60% (of design)
Overall Project, invoiced/approved	\$67,720.20
Overall Project Design Budget	\$199,940.00

Street Reconstruction – Zone G

This project consists of overlaying and reconstructing certain streets in Zones G (just north and south of Lomita Boulevard and east of Eshelman Avenue), as detailed in the Pavement Management Program (PMP). This project includes significant repairs and resurfacing of streets where slurry seal would not be sufficient to extend the life of the street.

The design of the project was awarded to David Evans and Associates (DEA) in July 2022. Construction is programmed for Spring-Summer 2024. Extensive field investigation and sampling have taken place to evaluate the road condition on the 17 streets included in this project, and the City has received the related technical reports. In addition, DEA has identified and provided preliminary cost estimates for curb ramps that require upgrades in the project zone. DEA has completed the 90% plans, specification, and estimates for City staff review.

Progress	As of October 31, 2023
Percent Design Project completion	60% (of design)
Overall Project, invoiced/approved	\$123,410.26
Overall Project Design Budget	\$221,835.00

Water Main Replacements in Zone G

This project consists of replacing three water mains in Zones G. The contract for engineering design was awarded to Onward Engineering who has begun the underground utility request process from various utility companies. Following utility company response, Onwards will start working on the design drawings.

Progress	As of October 31, 2023
Percent Design Project completion	1% (of design)
Overall Project, invoiced (Onward Eng.)	\$2,303.38
Overall Project Design Budget.	\$202,118.00

Appian Way Pump Station Roof Project

This project consists of designing and constructing a new roof for the Appian Way Pump Station. The design contract has been awarded to Tetra Tech, Inc., and 100% of the design drawings have been submitted. The Lomita engineering team is reviewing the drawings. Once the review is complete, Tetra Tech will prepare the final plans and specifications for City Council review and approval.

Progress	As of October 31, 2023
Percent Design Project completion	90% (of design)
Overall Project, invoiced/approved	\$37,702.98
Overall Project Design Budget.	\$86,395.00

Stephenson Center Maintenance Project

This project consists of design and construction for upgrades to the restroom facilities as well as restoration/replacement of the three-level roof at the Stephenson Center in Lomita Park. The project design has been awarded to BOA Inc., and their team has visited the site and provided preliminary drawings for the restroom layout to meet accessibility design requirements. BOA's subcontractor visited the site and collected samples to assess the presence of asbestos and lead paint. The City is awaiting lab results, and completion of design follow.

Progress	As of October 31, 2023
Percent Design Project completion	70% (of design)
Overall Project, invoiced/approved	\$34,420.00
Overall Project Design Budget.	\$58,200.00

CIP Update – Studies and Pre-Design Phase

New Groundwater Well Feasibility Study

The purpose of this study was to identify preliminary locations where construction of a new groundwater well is feasible. The installation of a new well would minimize the City's long-term reliance on imported water and provide a contingency well in case of future adverse impacts to Lomita Well No. 5. The City currently has groundwater rights of 1,352-acre feet (ac-ft) in the West Coast Basin, and in its last year of normal operations, CY 2018, Well No. 5 only pumped 561 ac-ft of groundwater.

In October 2023, the consultant, Stetson Engineering, Inc. submitted the final report, and City Council received and filed the report. Staff has worked with the City's grant consultant to prepare an application for funding of the next phase.

Sewer System Master Plan

The Sewer System Master Plan will identify any sewers that are undersized or need replacement. The contract to prepare a sewer system master plan was awarded to Psomas in July 2023. The team is establishing a sewer system model based upon land/parcel usage, data from Los Angeles County Department of Public Works on sewer maintenance, and flow monitoring conducted in the sewer to validate the model. The two-week-long flow monitoring will be performed in November 2023.

Tom Rico Center Gymnasium & Railroad Museum Building Roof Replacement Project

This project consists of design and installation of new roof skin for the two buildings, upgrade of signs at the Railroad Museum, inspection, and test/treat the roof and the buildings for the termite infestation. The design contract has been awarded to BOA Inc., who will begin the preparation of drawings, specification, and estimates for construction.

Downtown Lomita Multi-Benefit Stormwater Project

This project will include the design and construction of stormwater features along Lomita Boulevard and Narbonne Avenue to mitigate local and downstream flood risk, improve water quality, and reduce the heat island effect in the downtown Lomita area. In addition, the project includes features to beautify the neighborhood and promote healthy transportation and recreation. The Project will divert 5.6 acre-feet of stormwater from three LACFCD storm drains in the downtown area of Lomita to an infiltration gallery and a series of drywells. Additional features include bioretention areas, pervious pavement, planting of vegetation with drought-tolerant, native plants, 45 new shade trees, 10 benches, bike locking stations, educational signage, and a bike lane along Lomita Boulevard. The RFP for engineering design services for this project was posted on October 24, 2023 and proposals are due on November 21, 2023.

Engineering/Regulatory Updates

Encroachment Permit Review/Approval

For the month of October 2023, staff received and reviewed fourteen encroachment permit applications from various utility companies, contractors, and residents. Permits were issued to eight applicants. Public Works now has an on-line portal for encroachment permitting, available at <https://lomitaca.viewpointcloud.com/categories/1081>.

Stormwater

In October, the City released a request for proposals for stormwater/MS4 compliance support. Additionally, Public Works coordinated the annual training for stormwater compliance for City staff that are required to participate.

Public Works Field Operations Division (Parks/Street/Trees) Updates

Park staff crews removed two cement tables and pads, along with one light pole which will be relocated closer to the playground and the new tables in Hathaway Park. Street staff crews completed sidewalk inspections and ramping/grinding. Inspection of all the City's street signs was started in October.

Parks Division:

Mowed Park Grounds, number of times	36
Playground Safety Inspections	12
Raised Median/Planter Weeding	25
Park Grounds Fertilize	31 (amendments, fertilizer, over-seeding etc.)
Museum/City Hall Grounds Maintenance	8
Sprinkler Repair/Replacement	33
Trimmed Hedges/Trees (City grounds)	40

Streets and Trees Division:

Trees Trimmed (by Crew)	67
Trees Trimmed (by Contractor)	0
Trees/Stumps Removed	2
Graffiti Locations Cleaned	100
Sidewalk Maintenance	95
Curb/Gutter Maintenance	5
City Drains Cleaned	33
Street Signs Replaced or Repaired	60
Potholes Filled / Patches	129
New work order requests	29
Backlog of work orders	17
Total Trees Planted	1

Reviewed by:

Approved by:




Gary Y. Sugano
Assistant City Manager



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, PE
Public Works Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7i**

FROM: Ryan Smoot, City Manager

PREPARED BY: Susan Kamada, Administrative Services Director

MEETING DATE: November 21, 2023

SUBJECT: October 2023 Treasury and Investment Report

RECOMMENDATION

Receive and file the Treasury and Investment Report.

BACKGROUND

Pursuant to Section 41004 of the Government Code of the State of California, the City Treasurer is required to submit a monthly report of all receipts, disbursements and fund balances. The first page of the report summarizes the investment activity for the month and distribution by type of investment, held by the City. The second and third page lists all investments with original maturities exceeding one year as of the month ended October 31, 2023. The fourth page of the report provides a summary of the beginning balance, total receipts, total disbursements, ending balance for all funds, and a listing, by fund, of all month end fund balances.

In summary, all investments of the City of Lomita are in compliance with both the Government Code and our Investment Policy. In addition, the City has sufficient liquidity to meet its expenditure requirements for the ensuing six months.

19.46% of the City's funds are with the State of California Local Agency Investment Fund (LAIF). The remaining funds of the City of Lomita are in active checking accounts, money market funds, U.S. Treasuries, Federal Agency Securities, Corporate Bonds, and FDIC-insured Negotiable Certificates of Deposit that are in compliance with the California Government Code and the City's Investment Policy. The current value of each account is obtained from actual monthly statements for the period ending October 31, 2023.

OPTIONS:

None, information only.

FISCAL IMPACT

None.

ATTACHMENT

1. Treasury and Investment Report for October 2023

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



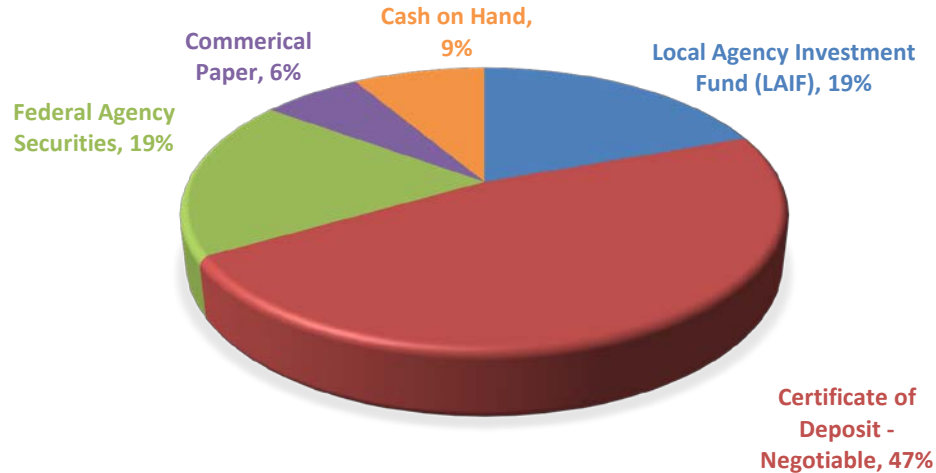
Susan Kamada
Administrative Services Director



City of Lomita Investment Portfolio Report October 31, 2023

Summary of Cash & Investments	Distribution of Cash &				Gain (Loss) on Investment
	Invesments	Book Value	Market Value*	Interest Earned	
Local Agency Investment Fund (LAIF)	19.4580%	6,057,026.71	6,057,026.71	60,357.16	0.00
Certificate of Deposit - Negotiable	47.1494%	14,677,000.00	13,947,201.53	46,185.10	0.00
Federal Agency Securities	18.4717%	5,750,000.00	5,435,597.50	7,443.75	0.00
Commerical Paper	6.4249%	2,000,000.00	1,760,735.00	3,875.00	0.00
Net Cash Equivalents	0.0000%	0.00	0.00	0.00	0.00
Total Pooled Investments	91.50%	28,484,026.71	27,200,560.74	117,861.01	0.00
City of Lomita General Account DDA	8.50%	2,644,712.07	2,644,712.07	0.00	0.00
Total Cash	8.50%	2,644,712.07	2,644,712.07	0.00	0.00
Total Cash & Investments	100.00%	31,128,738.78	29,845,272.81	117,861.01	0.00

City of Lomita Distribution of Pooled Cash



	Month to Date & Fiscal Year to Date	
	Interest Earned/ Gain (Loss) on Total Investments	
	MTD	YTD
Jul-23	40,936.35	40,936.35
Aug-23	48,202.54	89,138.89
Sep-23	43,477.59	132,616.48
Oct-23	117,861.01	250,477.49
Nov-23	-	250,477.49
Dec-23	-	250,477.49
Jan-24	-	250,477.49
Feb-24	-	250,477.49
Mar-24	-	250,477.49
Apr-24	-	250,477.49
May-24	-	250,477.49
Jun-24	-	250,477.49
	250,477.49	250,477.49

*The Governmental Accounting Standards Board (GASB) has established Statement No. 31 for setting investment valuation standards. We report the unrealized gain/(loss) monthly and book realized gain/(loss) at year end as a GASB 31 requirement.

GASB 31 is a reporting requirement that reports the "Fair Value" of investments held in our portfolio. Fair value is the amount at which a financial instrument (investment) could be exchanged in a current transaction between willing parties at current market prices. It is important to understand the relationship between prevailing interest rates and fixed coupon investments. As market interest rates fall, the "Fair Value" of held securities will rise (unrealized Gains). The opposite occurs as market interest rates rise (market prices of held investments will fall). It should be noted that investments held in the city pool are to be held until maturity so both gains and losses (unrealized) will not be taken.



City of Lomita
Investment Portfolio Report
October 31, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain /(Loss) On Investment
Local Agency Investment Fund (LAIF)													
City of Lomita	XX-XX-469		N/A	3.670%	6,496,669.55	6,496,669.55	60,357.16	(500,000.00)	-	6,057,026.71	6,057,026.71	60,357.16	-
Sub Total / Average				3.670%	6,496,669.55	6,496,669.55	60,357.16	(500,000.00)	-	6,057,026.71	6,057,026.71	60,357.16	-
Certificate of Deposit - Negotiable													
PCSB Bank	69324MAL9	02/21/20	02/21/24	1.650%	248,000.00	244,329.60	-	-	813.44	245,143.04	248,000.00	336.33	
Third Federal S & L Assn	88413QDA3	08/13/21	08/13/24	0.500%	249,000.00	238,131.15	-	-	1,043.31	239,174.46	249,000.00		
Raymond James Bank NA	75472RBB6	02/14/20	02/14/25	1.750%	248,000.00	235,280.08	-	-	649.76	235,929.84	248,000.00		
Liberty Federal Credit Union	53052LAP4	03/24/23	03/24/25	5.350%	248,000.00	246,970.80	-	-	(79.36)	246,891.44	248,000.00	1,090.52	
Lafayette FCU	50625LAY9	03/31/22	03/31/25	2.200%	249,000.00	236,686.95	-	-	547.80	237,234.75	249,000.00	450.25	
Direct Federal Credit Union	25460FDZ6	02/01/23	05/01/25	4.700%	248,000.00	244,503.20	-	-	(9.92)	244,493.28	248,000.00	958.03	
JPMorgan Chase Bank NA	48128WCJ2	12/03/21	05/16/25	0.800%	248,000.00	229,543.84	-	-	806.00	230,349.84	248,000.00		
Institution for Savings Newburyport MA	45789PBL8	05/20/22	05/20/25	3.100%	247,000.00	237,255.85	-	-	284.05	237,539.90	247,000.00	629.34	
Axiom Bank Maitland FL	05464LBR1	11/30/21	06/13/25	0.700%	249,000.00	229,107.39	-	-	789.33	229,896.72	249,000.00	143.26	
Bank of Princeton	064520BE8	06/26/20	06/26/25	0.600%	210,000.00	192,578.40	-	-	640.50	193,218.90	210,000.00	103.56	
Freedom Northwest CU	356436AP0	08/25/23	09/19/25	5.650%	248,000.00	248,696.88	-	-	436.48	249,133.36	248,000.00	1,151.67	
Flushing Bank	34387AFF1	11/04/22	11/04/25	4.700%	249,000.00	244,759.53	-	-	(231.57)	244,527.96	249,000.00	961.89	
BankUnited NA	066519RX9	12/08/21	12/08/25	1.250%	248,000.00	226,143.76	-	-	567.92	226,711.68	248,000.00		
USAlliance FCU	90352RCD5	01/28/22	01/28/26	1.350%	249,000.00	228,480.66	-	-	(2,759.17)	225,721.49	249,000.00	561.79	
Liberty First Credit Union	530520AF2	02/03/23	02/03/26	4.400%	249,000.00	243,457.26	-	-	136.95	243,594.21	249,000.00	920.96	
Truliant	89789AAH0	03/22/23	03/23/26	5.150%	248,000.00	246,050.72	-	-	131.44	246,182.16	248,000.00	1,049.75	
Pentagon FCU	70962LBK7	03/28/22	03/30/26	2.050%	249,000.00	229,035.18	-	-	799.29	229,834.47	249,000.00	421.16	
Kansas State Bank	50116CCV9	03/31/22	03/31/26	2.300%	249,000.00	230,491.83	-	-	791.82	231,283.65	249,000.00	486.40	
Nelnet Bank	64034KAC5	04/15/21	04/15/26	0.700%	248,000.00	220,211.60	-	-	1,063.92	221,275.52	248,000.00	870.38	
Community West Bank NA	20415QHQ5	04/23/21	04/23/26	0.700%	248,000.00	219,713.12	-	-	1,178.00	220,891.12	248,000.00	142.68	
State BK India New York NY	856285VS7	05/19/21	05/19/26	1.000%	247,000.00	220,235.08	-	-	1,227.59	221,462.67	247,000.00		
Toyota Financial Savings Bank	89235MLD1	07/22/21	07/22/26	0.950%	248,000.00	219,328.72	-	-	3,003.28	222,332.00	248,000.00		
Medallion BK Salt Lake City	58404DLD1	07/30/21	07/30/26	0.800%	248,000.00	218,178.00	-	-	1,624.40	219,802.40	248,000.00		
Sallie Mae Bank	795451AK9	08/11/21	08/11/26	1.100%	248,000.00	219,847.04	-	-	1,626.88	221,473.92	248,000.00		
Metro Credit Union	59161YAN6	02/18/22	08/18/26	1.600%	249,000.00	223,686.66	-	-	1,618.50	225,305.16	249,000.00	327.45	
Texas Exchange Bank	88241TML1	11/26/21	11/27/26	1.200%	249,000.00	218,895.90	-	-	1,939.71	220,835.61	249,000.00	245.59	
Beal Bank USA	07371CH69	03/02/22	02/24/27	2.050%	248,000.00	222,862.72	-	-	1,170.56	224,033.28	248,000.00		
Capital One Bank USA NA	14042TFP7	04/27/22	04/27/27	2.900%	248,000.00	228,750.24	-	-	434.00	229,184.24	248,000.00	3,605.85	
Morgan Stanley Bank	61773TDN0	04/29/22	04/29/27	3.000%	246,000.00	227,704.98	-	-	369.00	228,073.98	246,000.00	3,700.11	
Discover Bank	254673G83	06/14/22	06/14/27	3.150%	246,000.00	228,447.90	-	-	4.92	228,452.82	246,000.00		
The Dart Bank	237412AN1	06/08/22	06/15/27	3.250%	249,000.00	231,945.99	-	-	(32.37)	231,913.62	249,000.00	665.14	
Forbright Bank	34520LAT0	11/02/22	11/02/27	4.600%	249,000.00	243,009.06	-	-	(1,489.02)	241,520.04	249,000.00	941.42	
Alliant Credit Union	01882MAC6	12/30/22	12/30/27	5.000%	248,000.00	245,522.48	-	-	(1,470.64)	244,051.84	248,000.00	1,019.18	
First Technology Federal	33715LEL0	02/03/23	02/03/28	5.000%	248,000.00	245,455.52	-	-	(1,433.44)	244,022.08	248,000.00	1,019.18	
Alaska USA Federal Credit Union	011852AE0	03/08/23	03/08/28	4.600%	249,000.00	242,386.56	-	-	(1,267.41)	241,119.15	249,000.00	941.42	
Central Valley Community Bank	15568PAL0	03/31/23	03/31/28	5.300%	248,000.00	246,913.76	-	-	(27.28)	246,886.48	248,000.00	1,116.34	
Pacific Western Bank	69506YYD5	04/05/23	04/05/28	5.650%	243,000.00	243,119.07	-	-	4.86	243,123.93	243,000.00	6,883.56	
General Electric Credit Union	369674CG 9	01/30/23	01/30/24	5.000%	248,000.00	247,628.00	-	-	128.96	247,756.96	248,000.00	1,019.18	
Grow Financial Federal Credit Union	39981MAC6	03/24/23	03/25/24	5.350%	248,000.00	247,880.96	-	-	(29.76)	247,851.20	248,000.00	1,090.52	
Wells Fargo Bank	949763ZA7	04/18/19	04/10/24	2.850%	245,000.00	241,648.40	-	-	553.70	242,202.10	245,000.00	573.90	
Live Oak Bkg Co	538036HY3	02/12/20	08/12/24	1.700%	245,000.00	236,809.65	-	-	779.10	237,588.75	245,000.00	342.33	
Capital One Natl Assn	14042RNE7	08/23/19	08/21/24	2.000%	245,000.00	237,211.45	-	-	683.55	237,895.00	245,000.00		
Connexus CU	20825WCK4	08/25/23	08/23/24	5.500%	248,000.00	247,756.96	-	-	14.88	247,771.84	248,000.00	1,131.29	
Morgan Stanley Private Bk Natl Assn	61760AX53	09/05/19	09/05/24	1.900%	100,000.00	96,594.00	-	-	306.00	96,900.00	100,000.00	-	
Synchrony Bank	87165FF58	11/30/21	11/29/24	0.850%	245,000.00	231,696.50	-	-	1,026.55	232,723.05	245,000.00		
Workers Federal Credit Union	98138MBC3	01/27/23	01/27/25	4.700%	249,000.00	245,947.26	-	-	77.19	246,024.45	249,000.00	972.77	
Enerbank USA Salt	29278TMZ0	02/14/20	02/14/25	1.650%	245,000.00	232,049.30	-	-	681.10	232,730.40	245,000.00	832.26	



City of Lomita
Investment Portfolio Report
October 31, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain /(Loss) On Investment
Merrick Bank	59013KQE9	11/30/21	05/30/25	0.900%	245,000.00	226,612.75	-	-	720.30	227,333.05	245,000.00	368.50	
Spokane Teachers Credit Union	849061AA4	11/23/22	11/24/25	5.000%	248,000.00	245,232.32	-	-	(215.76)	245,016.56	248,000.00	1,019.18	
Eaglemark Savings Bank	27004PBD4	04/07/21	04/07/26	0.700%	245,000.00	217,751.10	-	-	1,014.30	218,765.40	245,000.00	859.85	
Greenstate Credit Union	39573LBL1	06/16/21	06/16/26	0.900%	249,000.00	220,506.93	-	-	1,396.89	221,903.82	249,000.00	184.19	
UBS Bk USA Salt Lake	90348JQ29	07/14/21	07/14/26	0.900%	249,000.00	219,837.12	-	-	1,538.82	221,375.94	249,000.00	184.19	
Bank of Frankewing	06221LAE3	11/09/22	11/09/26	4.950%	248,000.00	245,026.48	-	-	1,383.84	246,410.32	248,000.00	1,008.99	
Baxter Credit Union	07181JAU8	11/22/22	11/23/26	5.000%	248,000.00	245,348.88	-	-	1,351.60	246,700.48	248,000.00	1,019.18	
Celtic Bank	15118RZT7	11/30/22	11/30/26	4.800%	249,000.00	244,893.99	-	-	1,314.72	246,208.71	249,000.00	1,997.46	
Dept of Commerce Federal CU	24951TAT2	05/13/22	05/13/27	3.250%	249,000.00	232,217.40	-	-	263.94	232,481.34	249,000.00	665.14	
BMO Harris Bank NA	05600XFW5	06/15/22	06/15/27	3.300%	249,000.00	232,339.41	-	-	(14.94)	232,324.47	249,000.00	675.37	
Numerica Credit Union	67054NBC6	11/04/22	11/04/27	4.950%	248,000.00	245,217.44	-	-	(1,554.96)	243,662.48	248,000.00	1,008.99	
University Bk Ann	914098DQ8	04/03/23	04/03/28	4.850%	248,000.00	243,771.60	-	-	(1,262.32)	242,509.28	248,000.00	988.60	
Customers Bank	23204HNZ7	05/31/23	05/31/28	4.450%	244,000.00	241,081.76	-	-	(636.84)	240,444.92	244,000.00		
Sub Total / Average				2.937%	14,677,000.00	13,922,777.14	-	-	24,424.39	13,947,201.53	14,677,000.00	46,185.10	-

Federal Agency Securities													
Federal Home LN BKS	3130APXC4	12/10/21	12/10/24	1.100%	1,000,000.00	949,320.00	-	-	3,040.00	952,360.00	1,000,000.00		
Federal Home LN BKS	3130ALMM3	03/30/21	03/30/26	1.000%	250,000.00	225,575.00	-	-	1,055.00	226,630.00	250,000.00	1,250.00	-
Federal Home LN BKS	3130AR2B6	03/08/22	03/08/27	2.375%	500,000.00	456,960.00	-	-	610.00	457,570.00	500,000.00		
Federal Home LN BKS	3130ARDY4	03/29/22	03/29/27	2.500%	500,000.00	458,260.00	-	-	475.00	458,735.00	500,000.00		
Federal Home LN BKS	3130ARGQ8	04/14/22	04/14/27	2.875%	250,000.00	231,735.00	-	-	37.50	231,772.50	250,000.00	3,593.75	
Federal Home LN BKS	3130ASD22	06/29/22	06/29/27	3.590%	250,000.00	235,885.00	-	-	95.00	235,980.00	250,000.00		
Federal Home LN MTG	3134GXL28	08/17/22	08/17/27	4.150%	250,000.00	239,275.00	-	-	20.00	239,295.00	250,000.00		
Federal Home LN MTG	3134GXQ23	08/25/22	08/25/27	4.250%	250,000.00	239,852.50	-	-	10.00	239,862.50	250,000.00		
Federal Home LN MTG	3134GY3F7	11/22/22	11/22/27	5.125%	250,000.00	245,482.50	-	-	(17.50)	245,465.00	250,000.00		
Federal Home LN MTG	3134GYF31	01/30/23	01/27/28	5.100%	250,000.00	244,122.50	-	-	(375.00)	243,747.50	250,000.00		
Federal Farm Credit Bank	3133ENCDO	11/30/21	10/27/25	1.040%	500,000.00	459,130.00	-	-	455.00	459,585.00	500,000.00	2,600.00	
Federal Farm Credit Bank	3133EMB76	05/26/21	05/26/26	0.950%	500,000.00	448,480.00	-	-	2,020.00	450,500.00	500,000.00		-
Federal Home LN MTG	3134GYTP7	06/15/23	06/15/28	5.500%	500,000.00	494,510.00	-	-	390.00	494,900.00	500,000.00		-
Federal Home LN MTG	3134H1HY2	10/30/23	10/30/28	6.000%	-	-	500,000.00	-	(805.00)	499,195.00	500,000.00		
Sub Total / Average				3.254%	5,250,000.00	4,928,587.50	500,000.00	-	7,010.00	5,435,597.50	5,750,000.00	7,443.75	-

Commerical Paper													
Bank of America Corp A2	06048WM31	05/28/21	05/28/26	1.250%	1,000,000.00	879,820.00	-	-	1,430.00	881,250.00	1,000,000.00		
Goldman Sachs Corp A2	38150AFK6	04/30/21	04/30/26	1.550%	500,000.00	443,580.00	-	-	685.00	444,265.00	500,000.00	3,875.00	
JPMorgan Chase & Co	48128G4R8	08/17/21	08/17/26	1.150%	500,000.00	435,445.00	-	-	(225.00)	435,220.00	500,000.00		
Sub Total / Average				1.317%	2,000,000.00	1,758,845.00	-	-	1,890.00	1,760,735.00	2,000,000.00	3,875.00	-
Net Cash Equivalents*													
Stifel	XXXX4891	N/A	N/A	0.000%	-	N/A	N/A	N/A	N/A	-	-	N/A	N/A
Multibank Securities Inc	XXXXX5544	N/A	N/A	0.000%	-	N/A	N/A	N/A	N/A	-	-	N/A	N/A
Sub Total / Average				0.000%	-	-	-	-	-	-	-	-	-
Total / Average - Investments				2.49%	28,423,669.55	27,106,879.19	560,357.16	(500,000.00)	33,324.39	27,200,560.74	28,484,026.71	117,861.01	-

Demand Deposit Account (DDA)													
Pacific Western - General Account	XXXX259	N/A	N/A	0.000%	2,695,240.15	N/A	N/A	N/A	N/A	2,695,240.15	2,695,240.15	N/A	N/A
(Outstanding Checks)		N/A	N/A		(50,528.08)	N/A	N/A	N/A	N/A	(50,528.08)	(50,528.08)	N/A	N/A
Sub Total / Average				0.000%	2,644,712.07					2,644,712.07	2,644,712.07	-	-
Total /Cash & Investments					31,068,381.62	27,106,879.19	560,357.16	(500,000.00)	33,324.39	29,845,272.81	31,128,738.78	117,861.01	-

*Unpaid investment interest held in brokerage account.



City of Lomita

Investment Portfolio Report October 31, 2023

Previous Balance	\$ 2,675,316.45
Deposits	2,406,936.27
Disbursements	(2,388,241.38)
Adjustments	1,228.81
Current Balance	<u>2,695,240.15</u>

GENERAL LEDGER CASH BALANCES		
General Fund - City Operations		
General Fund - City Operations including LAIF and Investments	100	6,936,493.58
Sub Total - General Fund - City Operations including LAIF and Investments		6,936,493.58
Special Revenue Funds		
OPEB Trust Fund - Retiree Health Care	201	256,548.01
Pension Stabilization Fund	202	1,346,646.01
Economic Development	203	746,506.98
General Plan Update	204	689,776.80
Gas Tax Fund - Street Maintenance	205	1,399,160.93
Measure R Local Fund - Street Projects	207	795,162.12
Measure R Highway Fund - Street Projects	208	(106,536.84)
Measure M Fund - Street Projects	209	843,965.06
Economic Stabilization	210	500,000.00
Measure W Fund - Safe Clean Water Program	211	502,574.12
American Rescue Plan	212	1,336,976.00
CDBG Fund - Housing Programs	215	(1,480.26)
Proposition A Fund - Transportation Projects	220	757,549.13
Proposition C Fund - Transportation Projects	225	2,591,821.56
Transportation Development Act Article 3- Transportation Projects	230	-
Air Quality Fund - Air Quality Projects	235	58,912.15
Landscape Maintenance Fund - Landscape Maintenance District	245	8,574.40
Park Facilities Fee Fund - Quimby Funds	250	579,846.74
Park Athletic Fund - Park Athlete Programs	255	105,639.12
Park Grant Fund - Park Improvement Programs	257	22,679.94
Lomita Manor Fund - Federal Housing Program	260	197,505.04
CA Law Enf. Equip. Program (CLEEP) Fund - Public Safety Equip.	276	6,351.40
Sub Total - Special Revenue Funds		12,638,178.41
Capital Improvement Funds		
Capital Improvement Fund - Capital Improvement Projects	310	188,430.26
Street Improvement Fund - Street Improvement Projects	311	2,031,903.65
Facilities Improvement Fund - Facilities Improvement Projects	312	367,744.23
Stephenson Center Fund - Facilities Improvement Projects	313	85,744.47
Sub Total - Capital Improvement Funds		2,673,822.61



City of Lomita

Investment Portfolio Report October 31, 2023

Previous Balance	\$ 2,675,316.45
Deposits	2,406,936.27
Disbursements	(2,388,241.38)
Adjustments	1,228.81
Current Balance	<u>2,695,240.15</u>

Proprietary Funds		
Water Operations Fund - Water Operations	510	3,480,144.59
Water Capital Fund - Water Capital Projects	520	2,506,705.81
Rate Stabilization - Cypress Reservoir Bond	530	125,000.00
Internal Service Fund - Equipment Replacement	610	1,408,835.29
PK Equipment Replacement Fund	611	759,297.50
Sewer Replacement Fund	612	578,735.00
Sub Total - Proprietary Funds		8,858,718.19
Trust and Agency Funds		
Museum Foundation Fund - Railroad Museum Programs	720	20,305.99
Tom Rico Memorial Fund - Park Program Scholarships	730	1,220.00
Sub Total - Trust & Agency Funds		21,525.99
Total		31,128,738.78
Pooled Cash	999	(28,433,498.63)
Grand Total		2,695,240.15



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7j**

FROM: Ryan Smoot, City Manager

PREPARED BY: Kathleen Gregory, City Clerk

MEETING DATE: November 21, 2023

SUBJECT: Resolution Authorizing the Destruction of Obsolete Records

RECOMMENDATION

Adopt Resolution.

BACKGROUND

On February 4, 2013, the City Council adopted Resolution No. 2013-05, establishing a Citywide Records Management Policy for Preservation, Protection, Retention and Legal Disposition of Records and Records Retention Schedule for all City Departments. The Records Retention Schedule is the City's most effective control to properly manage paper records. It is a carefully planned, systematic, and consistently written policy governing the period of retention, or the lifespan, of all types of records.

While the Records Retention Schedule contains the legal authority for the disposition of City records and demonstrates compliance with government regulations, it is an administrative tool only and does not preclude the necessity of obtaining approval from the City Council for the destruction of public records (California Gov't Code Section 34090 et seq.).

At this time, city departments have identified records that no longer have sufficient historical, legal, fiscal or reference value to retain in original form, and is requesting the City Council's authorization to destroy such records.

The proposed destruction follows the City's Records Retention Schedule and is consistent with Section 34090 of the Government Code of the State of California. Section 34090 provides for the destruction of any City record, document, instrument, book, paper, etc., without making a copy thereof, after the same is no longer required, if done with the approval of the City Council and the written consent of the City Clerk and City Attorney.

Section 34090 does not authorize the destruction of records affecting the title to real property or liens thereon, court records, records required to be kept by statute, records less than two years old, and the minutes, ordinances, or resolutions of the City Council.

Records proposed for destruction were carefully reviewed by staff and approved by the corresponding department directors. In addition, and in accordance with law, the City Attorney has reviewed the list of records and has given consent for destruction of the records.

OPTIONS

1. Approve Resolution
2. Provide alternative direction

FISCAL IMPACT

The approximate cost to shred the designated documents is \$300. The account to be charged is 100-130-5755.000, Special Department Expense.

ATTACHMENTS

1. Draft Resolution with Exhibits

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Kathleen Horn Gregory
City Clerk

RESOLUTION NO. 2023-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS AS PROVIDED BY SECTION 34090 OF THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA

WHEREAS, the keeping of numerous records is not necessary after a certain period of time for the effective and efficient operation of the government of the City of Lomita; and

WHEREAS, Section 34090 of the Government Code of the State of California and the City of Lomita Resolution No. 2013-05 provides a procedure whereby any City record which has served its purpose and is no longer required may be destroyed, and the destruction of said records will not interfere with the services and functions of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1. The records of the City of Lomita as set forth in **EXHIBIT "A"**, which is incorporated herein by this reference, are hereby authorized to be destroyed as provided by Section 34090 of the Government Code of the State of California, and in accordance with the provisions of the Records Destruction Certificate and with the consent in writing of the City Attorney, without further action by the City Council of the City of Lomita.

SECTION 2. The provisions of Section 1 above do not authorize the destruction of:

- A. Records affecting the title to real property or liens thereon.
- B. Court records.
- C. Records required to be kept by statute.
- D. Records less than two (2) years old.
- E. Minutes, ordinances, or resolutions of the City Council of the City of Lomita or any City board, committee or commission.

SECTION 3. Notwithstanding the provisions of Section 2, the duplicates of records not less than two (2) years old that are no longer required are hereby authorized to be destroyed as set forth in the attached report.

SECTION 4. The destruction of any record as provided for herein shall be by shredding or other effective method of destruction.

SECTION 5. The term "records" as used herein shall include document instruments, books, microfilm or papers.

SECTION 6. This Resolution shall be in full force and effect immediately upon the passage and adoption thereof.

SECTION 7. The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Lomita at a regular meeting held on the 21st day of November 2023.

Barry Waite, Mayor

ATTEST:

Kathleen Horn Gregory, MMC, City Clerk

APPROVED AS TO FORM:

Trevor Rusin, City Attorney

EXHIBIT "A" - RECORDS INVENTORY

DEPARTMENT:	LOCATION OF RECORDS:
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The records listed below are scheduled to be destroyed, as indicated on the Records Retention Schedule.
Indicate with an initial, check or X mark that the digital files should and will also be destroyed.

RECORDS DESCRIPTION	ITEM NO	REQUIRED	YEARS COVERED	STATUTORY	DESTRUCTION OF			# OF BOXES	REMARKS
		RETENTION		REFERENCE	ORIGINAL	COPY	DIGITAL		
Example: News & Press Release	ex.GRS 108	CU+2	2017-2018	GC34090	X	X		1	

I HEREBY CERTIFY that the items listed in "Exhibit A" are authorized to be destroyed in accordance with the City's Retention Schedule and are not subject to any claim, audit, or pending litigation.


INVENTORY TAKEN BY: NAME AND TITLE <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	SIGNATURE <div style="text-align: center; margin-top: 5px;">  </div>	DATE <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	ADDITIONAL COMMENTS:
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EXHIBIT "A" - RECORDS INVENTORY

DEPARTMENT: City Clerk	LOCATION OF RECORDS: Shared Drive
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The records listed below are scheduled to be destroyed, as indicated on the Records Retention Schedule.
Indicate with an initial, check or X mark that the digital files should and will also be destroyed.

[illegible]

I HEREBY CERTIFY that the items listed in "Exhibit A" are authorized to be destroyed in accordance with the City's Retention Schedule and are not subject to any claim, audit, or pending litigation.

INVENTORY TAKEN BY: NAME AND TITLE	SIGNATURE <i>Kathleen Gregory</i>	DATE 11/14/2023	ADDITIONAL COMMENTS:
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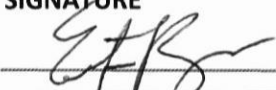
EXHIBIT "A" - RECORDS INVENTORY

DEPARTMENT: Admin Svcs	LOCATION OF RECORDS: 2nd fl - PW storage room 1st fl - Admin Svcs Director's Ofc
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The records listed below are scheduled to be destroyed, as indicated on the Records Retention Schedule.
Indicate with an initial, check or X mark that the digital files should and will also be destroyed.

RECORDS DESCRIPTION	ITEM NO	REQUIRED	YEARS COVERED	STATUTORY	DESTRUCTION OF			# OF BOXES	REMARKS
		RETENTION		REFERENCE	ORIGINAL	COPY	DIGITAL		
Example: News & Press Release	ex.GRS 108	CU+2	2017-2018	GC34090	X	X		1	
Cash Receipt/Deposits	Fin 126	5	07/2016 to 06/2018		X			1	
Business License	Fin 301	T+4	01/18 to 03/18		X			1	
Accounts Payable	Fin 101	AU+4	07/2017 to 06/2018		X			4	
Miscellaneous Accounts Receivable	Fin 804	1	2015		X			1	
Cash Receipt/Deposits	Fin 126	5	12/2017 to 04/2018		X			2	
Voucher	Fin 118	AU+4	07/2008 to 06/2009		X			1	
Voucher	Fin 118	AU+4	07/2011 to 06/2013		X			3	
Voucher	Fin 118	AU+4	07/2014 to 06/2015		X			1	
Voucher	Fin 118	AU+4	07/2016 to 06/2017		X			1	

I HEREBY CERTIFY that the items listed in "Exhibit A" are authorized to be destroyed in accordance with the City's Retention Schedule and are not subject to any claim, audit, or pending litigation.

INVENTORY TAKEN BY: NAME AND TITLE Erika Reyes Snr Accountant	SIGNATURE 	DATE 11/14/2023	ADDITIONAL COMMENTS:
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CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7k**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Public Works Director

MEETING DATE: November 21, 2023

SUBJECT: Blue Ridge Mechanical Inc. Change Orders for Appian Way
Emergency Generator Project

RECOMMENDATION

- 1) Approve contract Change Order No. 2 for Blue Ridge Mechanical Inc. for additional work required for the installation of the Emergency Generator at the Appian Pump Station in the amount of \$2,096.00;
- 2) Approve contract Change Order No. 3 for Blue Ridge Mechanical Inc. for additional materials for the installation of the Emergency Generator at the Appian Pump Station in the amount of \$1,292.00; and
- 3) Authorize the Director of Public Works to approve Change Order No. 2; and
- 4) Authorize the Director of Public Works to approve Change Order No. 3.

BACKGROUND

The installation of the new Electric Generator for use at the Appian Pump Station is nearly complete. During construction, it was necessary to hook-up a temporary connection from a rental generator to the Pump Station to allow the stand-by generator to function. Additionally, it was necessary to electrically test the generator and provide staff training. Staff received Change Order No. 1 (CO #1) request from Blue Ridge Mechanical Inc. (Blue Ridge) in the amount of \$6,821.00 for the electrical connection, testing, and training. CO #1 was approved and is within the contract contingency amount.

One of the long lead-time items under the Appian Way Emergency Generator Project was procurement of the permanent load bank, which is needed for testing. During the construction project, staff learned that a load bank may be rented during the annual-required testing, and the City may forego purchase. Canceling the purchase of the load bank would provide approximately \$60,000 purchase cost savings. Change Order No. 2 (CO #2) is for mobilization of a load bank and testing the new generator in the amount of

\$2,096.00. The annual expense for a rental load bank is expected to be less than \$500, when provided by a generator maintenance company as part of annual servicing.

Change Order No.3 (CO #3) allows for the purchase of the appropriate cable to connect the new generator to the building. A cable was not originally specified in the project documents, and the City has retained the cable provided from the rental generator, which has a monthly fee for rental. Staff received two quotes for the cable, one from Blue Ridge and the other from United Rentals. Blue Ridge was the lowest in the amount of \$1,292.00. Connecting the permanent/owned generator allowed the city to return the rental generator early providing an expected savings of at least \$9,000.

Due to the expedited installation of the permanent/owned generator and option to utilize a rental load bank going forward, the City will recognize significant cost savings. Staff recommends approval of these change orders in order to complete the project ahead of schedule and under budget.

FISCAL IMPACT

Although the contract expenses will increase for Blue Ridge, the overall expenses are expected to be less than the Council approved overall project budget. City Council originally approved an agreement with Blue Ridge for \$58,337.00. With these Change Orders, the authorized expense with Blue Ridge will be \$60,937.00.

OPTIONS

1. Approve staff's recommendation.
2. Provide alternative direction.

ATTACHMENTS

None

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, P.E.
Public Works Director