

John Ballard, Chair
Irene Kurata, Vice-Chair
John Carmody, Commissioner
Mike Cozzolino, Commissioner
Jessiqa Pace, Commissioner



LOMITA CITY HALL
COMMISSION CONFERENCE ROOM
24300 Narbonne Avenue
Lomita, CA 90717
Phone: (310) 325-7110

**AGENDA
REGULAR MEETING
PUBLIC SAFETY AND TRAFFIC COMMISSION
WEDNESDAY, NOVEMBER 15, 2023
6:00 P.M.**

1. OPENING CEREMONIES

- a. Call Meeting to Order
- b. Flag Salute
- c. Roll Call

2. ORAL COMMUNICATIONS

Persons wishing to speak on items or subjects other than those scheduled are requested to do so at this time. Please state your name and address for the record. In order to conduct a timely meeting, a 3-minute time limit per person has been established. Government Code Section 54954.2 prohibits the Commission from discussing or taking action on a specific item unless it appears on a posted agenda.

3. CONSENT AGENDA

- a. **APPROVAL OF MINUTES** – June 21, 2023, July 19, 2023, and September 20, 2023

RECOMMENDED ACTION: Approve the minutes.

4. SCHEDULED MATTERS

- a. **DISCUSSION AND CONSIDERATION OF ADDING A REQUIRED LENGTH A VEHICLE MUST MOVE FOLLOWING A SEVENTY-TWO (72) HOUR WARNING NOTICE**

Presented by Parking Enforcement Supervisor John Campos

RECOMMENDED ACTION: To recommend to the City Council to add a required length a vehicle must move following a seventy-two (72) hour warning notice.

- b. **SHERIFF DEPARTMENT UPDATES** - Informational only, no staff report.
- c. **STAFF UPDATES** - Informational only, no staff report.

5. OTHER MATTERS

a. COMMISSIONER ITEMS

b. COMMISSIONERS TO ATTEND CITY COUNCIL MEETINGS

Tuesday, December 5, 2023, and Tuesday, December 19, 2023

6. ADJOURNMENT

Written materials distributed to the Public Safety & Traffic Commission within 72 hours of the meeting are available for public inspection immediately upon distribution in the City Clerk's office at 24300 Narbonne Avenue, Lomita, California 90717. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (310) 325-7110 (Voice) or the California Relay Service at 711. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall, Lomita Park, and uploaded to the City of Lomita website at <https://lomitacity.com/agendas-minutes/>.

Date Posted: November 9, 2023



Linda E. Abbott, CMC, Deputy City Clerk

**MINUTES OF THE
PUBLIC SAFETY AND TRAFFIC COMMISSION
REGULAR MEETING
WEDNESDAY, JUNE 21, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita Public Safety and Traffic Commission was called to order by Chair Kurata at 6:02 p.m. on Wednesday, June 21, 2023, in the Commission Conference Room at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

The Public Safety and Traffic Commission led the salute to the flag.

c. Roll Call

PRESENT: Commissioners: Carmody, Cozzolino, Pace, Vice-Chair Ballard, and Chair Kurata

ABSENT: None

STAFF PRESENT: Public Works Director Dillon, Deputy Kellogg, and Deputy City Clerk Abbott

2. SELECTION OF CHAIR AND VICE-CHAIR FOR 2023 – 2024

After brief discussion, Chair Kurata made a motion, seconded by Commissioner Cozzolino, to nominate Vice-Chair Ballard as Chair.

MOTION CARRIED by the following vote:

AYES: Commissioners: Carmody, Cozzolino, Pace, Vice-Chair Ballard, and Chair Kurata

NOES: None

ABSENT: None

It was the consensus of the Commission to appoint Commissioner Kurata as Vice-Chair.

3. ORAL COMMUNICATIONS

Chair Ballard opened oral communications. As there were no requests from the public to speak on consent agenda items or subjects other than those scheduled, he closed oral communications.

4. CONSENT AGENDA

a. Approval of Minutes – May 17, 2023

RECOMMENDED ACTION: Approve the minutes.

Vice-Chair Kurata made a motion, seconded by Commissioner Carmody, to approve the minutes.

MOTION CARRIED by the following vote:

AYES: Commissioners: Carmody, Vice-Chair Kurata, and Chair Ballard
NOES: None
ABSENT: None
ABSTAIN: Commissioners: Cozzolino and Pace

5. SCHEDULED MATTERS

a. DISCUSSION AND CONSIDERATION OF A BUS LOADING ZONE ON ESHELMAN AVENUE

RECOMMENDED ACTION: That the Public Safety Traffic Commission recommend to the City Council to 1) Establish a bus loading zone from 7 a.m. to 9 a.m. and 12:30 p.m. to 3 p.m. on school days on the east side of Eshelman Avenue between a point 65 feet and point 125 feet south of 255th Street; and between a point 150 feet and a point 305 feet south of 255th Street; 2) Post Bus Loading signage; and 3) Install 30 feet of red curb on the east side of Eshelman Avenue, at its intersection with 255th Street as shown on the attached sketch.

Director Dillon presented the staff report per the agenda material.

Brief discussion was held relative to church parking in that area on Sundays. Director Dillon stated that she would reach out to the church regarding the red curb.

Commissioner Cozzolino made a motion, seconded by Vice-Chair Kurata, to recommend to the City Council to 1) Establish a bus loading zone from 7 a.m. to 9 a.m. and 12:30 p.m. to 3 p.m. on school days on the east side of Eshelman Avenue between a point 65 feet and point 125 feet south of 255th Street; and between a point 150 feet and a point 305 feet south of 255th Street; 2) Post Bus Loading signage; and 3) Install 30 feet of red curb on the east side of Eshelman Avenue, at its intersection with 255th Street as shown on the attached sketch.

MOTION CARRIED by the following vote:

AYES: Commissioners: Carmody, Cozzolino, Pace, Vice-Chair Kurata, and Chair Ballard
NOES: None
ABSENT: None

b. DISCUSSION AND CONSIDERATION OF NARBONNE AVENUE STRIPING TO PROVIDE WIDTH TO ADD CLASS II BICYCLE LANES IN EACH DIRECTION

RECOMMENDED ACTION: That the Public Safety Traffic Commission recommend to the City Council: On Narbonne Avenue, from just north of Pacific Coast Highway to the southern City boundary, continue the striping pattern of one lane in each direction and continuous center turn which transitions into left turn bays at select intersections to provide width to add Class II bicycle lanes in each direction.

Director Dillon presented the staff report per the agenda material.

Brief discussion was held relative to the potential loss of parking spaces south of Pacific Coast Highway and the feasibility of head-in parking along Narbonne Avenue.

Commissioner Cozzolino made a motion, seconded by Vice-Chair Kurata, to recommend to the City Council: On Narbonne Avenue, from just north of Pacific Coast Highway to the southern City boundary, continue the striping pattern of one lane in each direction and continuous center turn which transitions into left turn bays at select intersections to provide width to add Class II bicycle lanes in each direction.

MOTION CARRIED by the following vote:

AYES: Commissioners: Carmody, Cozzolino, Pace, Vice-Chair Kurata, and Chair Ballard
NOES: None
ABSENT: None

c. SHERIFF DEPARTMENT UPDATES - Informational only, no staff report.

Deputy Kellogg stated that numerous traffic citations have been issued of late. He remarked on the homelessness problem in the area, saying law enforcement can do little about it as they are a protected class. They are offered resources, but many refuse to accept assistance. He also commented on a sheriff's deputies' chase resulting from a group of juveniles stealing a car.

d. STAFF UPDATES - Informational only, no staff report.

Director Dillon stated that the next Public Safety and Traffic Commission meeting will be a Traffic Calming Workshop.

6. OTHER MATTERS

a. "FOLLOW ME, I'M GANG AND DRUG FREE" WALK UPDATE - Informational only, no staff report.

Deputy Clerk Abbott provided an update on the event, and stated that the Poster Contest Winners were recognized at last night's City Council meeting.

b. "FOLLOW ME, I'M GANG AND DRUG FREE" WALK SUBCOMMITTEE UPDATE

Vice-Chair Kurata stated that perhaps the event could take place earlier in the year than in the past, and that adding a mental health or public safety aspect might be a positive.

c. COMMISSIONER ITEMS

Commissioner Carmody remarked on the June 20, 2023, City Council meeting, where the "Follow Me, I'm Gang and Drug Free" Walk Poster Contest Winners were recognized. He also commented on a public speaker who was upset at having received a parking ticket, the upcoming Founders Day Weekend, an update on the water treatment plant, and the transit center in Torrance.

d. COMMISSIONERS TO ATTEND CITY COUNCIL MEETINGS

The Tuesday, July 4, 2023, City Council meeting has been cancelled; Commissioner Cozzolino will attend the Tuesday, July 18, 2023, City Council meeting.

7. ADJOURNMENT

As there was no further business to discuss, Chair Ballard adjourned the meeting at 7:08 p.m.

Respectfully submitted,

Linda E. Abbott, CMC, Deputy City Clerk

**MINUTES OF THE
PUBLIC SAFETY AND TRAFFIC COMMISSION
TRAFFIC CALMING COMMUNITY WORKSHOP
WEDNESDAY, JULY 19, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita Public Safety and Traffic Commission was called to order by Vice-Chair Kurata at 6:02 p.m. on Wednesday, July 19, 2023, in the Upstairs Assembly Room at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

The Public Safety and Traffic Commission led the salute to the flag.

c. Roll Call

PRESENT: Commissioners: Carmody, Pace, Vice-Chair Kurata

ABSENT: Commissioners: Cozzolino and Chair Ballard

STAFF PRESENT: City Manager Smoot, Public Works Director Dillon, Associate Planner MacMorran, and Management Analyst Vida

In addition, consultants from Kimley Horn were present: Laura Forinash, Darryl Depencier, Kyle McGowan, and Brady Lake

2. DISCUSSION

- Introduction to Traffic Calming Tools
- Participant Activity Utilizing Traffic Calming Tools
- Participant Activity Identifying Areas in Need of Traffic Calming
- Next Steps

As this meeting was a workshop, no legislative action was taken.

3. ADJOURNMENT

As there was no further business to discuss, Vice-Chair Kurata adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Linda E. Abbott, CMC, Deputy City Clerk

**MINUTES OF THE
PUBLIC SAFETY AND TRAFFIC COMMISSION
REGULAR MEETING
WEDNESDAY, SEPTEMBER 20, 2023**

1. OPENING CEREMONIES

a. The regular meeting of the Lomita Public Safety and Traffic Commission was called to order by Chair Ballard at 6:03 p.m. on Wednesday, September 20, 2023, in the Upstairs Assembly Room at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

The Public Safety and Traffic Commission led the salute to the flag.

c. Roll Call

PRESENT: Commissioners: Carmody, Cozzolino, Pace, Vice-Chair Kurata, and Chair Ballard

ABSENT: None

STAFF PRESENT: Public Works Director Dillon, Management Analyst Vida, Deputy Kellogg, Traffic Advisor Dykstra, and Deputy City Clerk Abbott

2. ORAL COMMUNICATIONS

Chair Ballard announced the time for Oral Communications.

The following Lomita residents shared concerns relative to traffic in Lomita:

George Kivett
Brenda Stephens
Allen Perlstein

As there were no further requests to speak, Chair Ballard closed Oral Communications.

3. SCHEDULED MATTERS

a. PRESENTATION OF THE TRAFFIC CALMING TOOLKIT BY KIMLEY-HORN

RECOMMENDED ACTION: Recommend to the City Council to receive and file the Traffic Calming Toolkit.

Public Works Director Dillon introduced Kimley Horn consultants Laura Forinash and Angelo Pastelin, who presented an overview of the recommended toolkit for the Technical Traffic Advisory Committee (TTAC) to use in addressing concerns. Tools are divided into 4 categories:

- Tier 1: low-cost solutions that City staff can implement (reflective striping on sign posts, speed limit painted on road, etc.)

- Tier 2: mid-level cost solutions that would require a contractor to implement
- Tier 3: higher-cost solutions that would require engineering design then contractor implementation
- Tier 4: highest level cost and complexity for implementation (vertical displacement such as road closures, traffic circles, speed tables (a form of speed bump))

Based upon the Traffic Calming workshop in July, 2023, the consultants looked at locations of concern in the City and provided suggestions for Tier 1 solutions for Pennsylvania, 262nd, and Walnut, and Tier 2/3 solutions for Eshelman.

Commissioner Cozzolino made a motion, seconded by Vice-Chair Kurata, to recommend to the City Council to receive and file the Traffic Calming Toolkit.

MOTION CARRIED by the following vote:

AYES: Commissioners: Carmody, Cozzolino, Pace, Vice-Chair Kurata, and Chair Ballard
NOES: None
ABSENT: None

b. SHERIFF DEPARTMENT UPDATES - Informational only, no staff report.

Deputy Kellogg spoke of current staffing shortages in law enforcement, and stated that he would check out the traffic issues mentioned this evening within the next couple of weeks.

c. STAFF UPDATES - Informational only, no staff report.

Director Dillon gave updates on several current Capital Improvement Projects. She also invited residents to volunteer to provide water samples for an upcoming City study.

4. OTHER MATTERS

a. COMMISSIONER ITEMS

Chair Ballard asked if Cream Pan could place a convex parking mirror in the parking lot to make entering and exiting safer. Traffic Advisor Dykstra stated that such mirrors are not approved traffic control devices in the public right-of-way. Cream Pan may consider placement within their property.

Commissioner Pace stated that a fire hydrant near her home has no red curb so people inadvertently park in front of it. Director Dillon stated that red curbs are not required.

b. COMMISSIONERS TO ATTEND CITY COUNCIL MEETINGS

Vice-Chair Kurata will attend the Tuesday, October 3, 2023, City Council meeting; Commissioner Cozzolino will attend the Tuesday, October 17, 2023, City Council meeting.

5. ADJOURNMENT

As there was no further business to discuss, Chair Ballard adjourned the meeting at 7:11 p.m.

Respectfully submitted,

Linda E. Abbott, CMC, Deputy City Clerk

DRAFT



CITY OF LOMITA COMMISSION REPORT

TO: Public Safety & Traffic Commission **Item No. 4a**

FROM: John Campos, Parking Enforcement Supervisor

MEETING DATE: November 15, 2023

SUBJECT: Discussion and Consideration of Adding a Required Length a Vehicle Must Move Following a Seventy-Two (72) Hour Warning Notice

RECOMMENDATION

To recommend to the City Council to add a required length a vehicle must move following a seventy-two (72) hour warning notice.

BACKGROUND

California Vehicle Code 22651(k) makes it illegal for a vehicle to be parked in the same spot in the public right of way for more than 72 hours on any public street in California. After 72 hours, the vehicle may be cited and/or towed. The intent of this State law is to reduce the number of abandoned vehicles left on the roadway and give parking enforcement agencies the authority to remove them. Equally important, it is a valuable tool used by parking enforcement agencies to make reasonable efforts to provide equal access to street parking to everyone in the community, particularly in areas in Lomita where parking is already at such a premium.

Generally in Lomita, 72-hour enforcement is complaint-based unless parking enforcement officers observe the same vehicle being stored on public street and not being moved. Indicators include accumulated trash underneath the vehicle, dust collection, and/or at least two consecutive street sweeping tickets in the same parking spot. Parking enforcement will respond to the location, place a printed 72-hour warning on the windshield of the vehicle, mark where the vehicle is parked, and file a copy internally for follow up. This parking tool is also used when a vehicle is parked in between two parking spots in order to encourage the vehicle owner to move up and free up the second spot, when a vehicle is wrecked or disabled, if an oversized vehicle is blocking the visibility of other drivers, when a vehicle is parked on a main traffic artery with a "For Sale" sign, and other situations in which the vehicle can create a safety hazard. In most cases, the vehicles are gone or relocated a significant distance at follow-up to be considered in compliance, and no further action is required. If the vehicle has not moved at all, it is referred to Lomita Sheriff's Station with documentation to legally tow the vehicle.

There are some instances of vehicles repeatedly moving back and forth at the same location, sometimes a few inches, just enough to limit our authority to enforce. This is particularly true with oversized vehicles. Currently the State, County, nor the Lomita Municipal Code define the length a vehicle must move following notice of seventy-two (72) hours of consecutive non-movement.

Staff researched how other cities handle their seventy-two (72) hour warning notices and how they define a vehicle as “moved” or “parked.” Redondo Beach considers a vehicle as “parked” unless moved one hundred (100) feet. Similarly, Seal Beach deems a vehicle as stationary unless moved one hundred and fifty (150) feet. The cities of Carson and Long Beach both deem a vehicle as “parked” unless moved one (1) block. There are cities with much further minimum moving distances, Lawndale being one half (½) mile and Downey considering a vehicle as “parked” unless driven one (1) mile per the odometer of the vehicle.

Given the size of the City of Lomita, setting a minimum distance of one hundred (100) feet of movement (approximately six car lengths) following a seventy-two (72) hour warning notice is recommended. The only exceptions being vehicles which move across the street from their location or moved around the corner of their location if moved less than one hundred (100) feet. The goal is not to issue tickets or inconvenience the community but to seek compliance, ensure residents have equal access to street parking, and to mitigate neighbor disputes and traffic hazards.

OPTIONS:

1. Recommendation to City Council
2. Request staff consider alternate solutions

ATTACHMENTS:

None

Prepared by:



John Campos, Parking Enforcement Supervisor