

**MINUTES OF THE
LOMITA CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 16, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita City Council was called to order by Mayor Waite at 6:08 p.m. on Tuesday, May 16, 2023, in the Council Chambers at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

Mayor Waite led the salute to the flag.

c. Invocation

Council Member Waronek gave the invocation.

d. Roll Call

PRESENT: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: None

STAFF PRESENT: City Manager Smoot, Assistant City Attorney Castillo, Administrative Services Director Kamada, Public Works Director Dillon, Recreation Manager Kelley (via Zoom), and City Clerk Gregory

2. APPROVAL OF AGENDA

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the agenda.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

3. PRESENTATIONS

None scheduled.

4. ORAL COMMUNICATIONS

Mayor Waite announced the time for public comments on consent agenda items or subjects other than those scheduled.

George Kivett, Lomita resident, spoke regarding the significance of Memorial Day and his ancestry dating back to the Battle of Brandywine, the first battle in which the American flag was flown. He thanked Director Dillon and the Public Works Department for the quick response in fixing several sections of the sidewalk on Stanhurst Avenue. He also mentioned that he will be applying for the General Plan Advisory Committee (GPAC), and commented that the May 7 Health Fair put on by the Lomita Chamber of Commerce was an excellent event.

There being no further requests to speak, Mayor Waite closed oral communications.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

Council Member Segawa reported on the following:

- May 5 – West Basin Municipal Water District Water Issues Forum
- May 6 – Celebration of Life for Ken Blackwood
- May 7 – Lomita Chamber of Commerce Health Fair
- Recent Founders Day Subcommittee Meeting
- May 11 – Harassment Prevention Training
- May 11 – Narbonne High School Water Bottle Filling Dispensers Unveiling

Mayor Pro Tem Uphoff reported on the following:

- May 3 – South Bay Cities Council of Governments (SBCCOG) Homeless Services Task Force Meeting
- May 5 – West Basin Municipal Water District Water Issues Forum
- May 8 – SBCCOG Transportation Committee Meeting
- May 10 – California Contract Cities Association (CCCA) Legislative Committee Meeting

Council Member Gazeley reported on the following:

- May 10 – L.A. County Liability Trust Fund Meeting
- May 11 – L.A. County West Vector Control District Meeting

Council Member Waronek reported on the following:

- May 4-5 – Southern California Association of Governments Regional Conference and General Assembly
- May 5 – Golden Apple Awards
- May 10 – L.A. County Liability Trust Fund Meeting
- May 18-21 – CCCA Annual Municipal Seminar

Mayor Waite reported on the following:

- May 8 – SBCCOG Steering Committee Meeting

6. CITY MANAGER'S REPORT (information only)

City Manager Smoot announced that this year's Memorial Day Ceremony will take place at Veterans Park on May 29, 2023, at 9:00 a.m.

7. CONSENT AGENDA

RECOMMENDED ACTION: That Consent Agenda Items 7a-q be approved.

Assistant City Attorney Castillo noted that items 7j, 7k, and 7l contain typographical errors in the recitals of the ordinances that will be corrected subject to the City Attorney's review, and that the recommended action is to approve all Consent Agenda items, including items 7j, 7k, and 7l, with the corrections subject to the City Attorney's review.

Council Member Waronek made a motion, seconded by Council Member Segawa to approve the amended recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

Approved the following Consent Agenda items:

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve Motion.

- b. Minutes of the Regular City Council Meeting of April 4, 2023

RECOMMENDED ACTION: Approve minutes.

- c. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- d. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- h. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- i. March 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- j. Second Reading and Adoption of Ordinance No. 851 Approving a Zone Text Amendment Updating Regulations Regarding the Keeping of Hen Chickens and Finding the Action Exempt from the California Environmental Quality Act

RECOMMENDED ACTION: Adopt ordinance.

ORDINANCE NO. 851 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING ZONING TEXT AMENDMENT 2023-04 AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING), CHAPTER 1 (ZONING), ARTICLE 30 (RESIDENTIAL ZONES) TO UPDATE REGULATIONS REGARDING THE KEEPING OF HEN CHICKENS WITHIN THE A-1 (AGRICULTURE, NONCOMMERCIAL) AND R-1 (SINGLE-FAMILY RESIDENTIAL) ZONES AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

- k. Second Reading and Adoption of Ordinance No. 852 Approving a Zone Text Amendment Regulating Planned Residential Developments and Finding the Action Exempt from the California Environmental Quality Act

RECOMMENDED ACTION: Adopt ordinance.

ORDINANCE NO. 852 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING ZONING TEXT AMENDMENT 2023-05 AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING), CHAPTER 2 (DIVISION OF LAND), ARTICLE 4 (DESIGN), SECTION 11-2.171 (LOT DESIGN), AND CHAPTER 1 (ZONING), ARTICLE 15 (DEFINITIONS), TO SPECIFY REGULATIONS IN COMPATIBILITY WITH ADOPTED ORDINANCE NO. 839 REGULATING PLANNED RESIDENTIAL DEVELOPMENTS AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

- I. Second Reading and Adoption of Ordinance No. 853 Approving a Zone Text Amendment Updating Outdoor Dining Regulations and Finding the Action Exempt from the California Environmental Quality Act

RECOMMENDED ACTION: Adopt ordinance.

ORDINANCE NO. 853 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING ZONING TEXT AMENDMENT 2023-03 AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING), CHAPTER 1 (ZONING), ARTICLE 68 (SPECIAL DEVELOPMENT STANDARDS), SECTION 11-1.68.06 (OUTDOOR DINING) TO UPDATE OUTDOOR DINING REGULATIONS AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

- m. Fiscal Year (FY) 2022/23 Quarterly Financial Report Third Quarter Ending March 31, 2023

RECOMMENDED ACTION: Receive and file the report.

- n. ARPA Job Creation Program Application for Corridor Flow

RECOMMENDED ACTION: Approve one application under the City's ARPA Business Assistance Program; and authorize the City Manager to make amendments as may be necessary with approval of the City Attorney to execute agreements with the applicant.

- o. Lease Agreement with the Hillside Memorial Park for 25 Acre-Feet of Unused FY 2022-2023 Groundwater Pumping Rights

RECOMMENDED ACTION: Approve a lease agreement with the Hillside Memorial Park for 25 acre-feet of unused FY 2022-2023 groundwater pumping rights at a price of \$110.00 per acre-foot for a total of \$2,750; and authorize the City Manager and City Clerk to execute the agreement.

- p. Memorandum of Agreement for the Coordinated Integrated Monitoring Program and Watershed Management Program for the Dominguez Channel Watershed Management Area

RECOMMENDED ACTION: Approve the Memorandum of Agreement (MOA) between the City of Los Angeles, the City of Carson, the City of El Segundo, the City of Hawthorne, the City of Inglewood, the City of Lawndale, the City of Lomita, Los Angeles County Flood Control District, the County of Los Angeles, and the South Bay Cities Council of Governments regarding the administration and cost sharing for implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) for the Dominguez Channel Watershed Management Area; authorize the Mayor to sign the MOA; and authorize Lomita's estimated share of the funding, \$269,802 over three years.

- q. Professional Services Agreement with BOA Architecture for Stephenson Center Maintenance Project

RECOMMENDED ACTION: Approve a Professional Services Agreement with Black, O'Dowd and Associates (dba BOA Architecture) for Engineering Design Services for Stephenson Center Maintenance Project in the amount of \$48,500.00 plus a 20% contingency amount of \$9,700.00; appropriate \$58,200.00 to the Park Grant Fund for this project; and authorize the City Manager and City Clerk to execute the Agreement.

8. SCHEDULED ITEMS

- a. **DISCUSSION AND CONSIDERATION TO END THE CURRENT DROUGHT RESPONSE LEVEL 2 AND ADOPT A RESOLUTION DECLARING A DROUGHT RESPONSE LEVEL 1 SHORTAGE ALERT**

RECOMMENDED ACTION: Declare an end to the current Drought Response Level 2, adopt Resolution 2023-11 declaring a Drought Response Level 1 Shortage Alert, and find the action exempt from the California Environmental Quality Act (CEQA).

Director Dillon presented the staff report per the agenda material. The City Council approved adoption of Drought Level 1 in December 2021, and Drought Level 2 in June 2022 following State executive action and drought stage elevation by West Basin Municipal Water District. Some entities are moving back to Level 1, including Cal Water; Level 1 still reflects heightened levels of conservation, including some restrictions.

As there were no requests from the public to speak on this item, Mayor Waite brought the item back to the Council for discussion or a motion.

Council Member Waronek made a motion, seconded by Council Member Segawa to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

Adopted the following titled resolution:

RESOLUTION NO. 2023-11 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ADOPTING A WATER SHORTAGE CONTINGENCY STAGE 1 AND FINDING THE SAME EXEMPT FROM CEQA

- b. **DISCUSSION AND CONSIDERATION TO APPOINT NEW COMMISSIONERS TO THE PLANNING COMMISSION AND PUBLIC SAFETY TRAFFIC COMMISSION**

RECOMMENDED ACTION: Consider candidates to fill one seat on the Public Safety Traffic Commission with a term ending June 2027, and two seats on the Planning Commission with terms ending June 2027.

City Manager Smoot introduced the item, then Mayor Waite opened the item for public comment. There being no requests from the public to speak on this item, Mayor Waite brought the item back to the Council for nominations.

Brief discussion was held relative to the nomination process, the historical practice of reappointing commissioners, and interest in appointing commissioners who reflect the demographics of the City.

Council Member Gazeley left the dais and the meeting at 6:33 p.m. and did not return.

After deliberations, Monica Dever was reappointed and Jay Mattingly was appointed to the Planning Commission, and Jessiqa Pace was appointed to the Public Safety and Traffic Commission.

c. DISCUSSION AND CONSIDERATION OF THE APPROVAL OF VARIOUS AGREEMENTS RELATED TO FOUNDERS DAY 2023

RECOMMENDED ACTION: Approve and authorize the City Manager and City Clerk to execute the agreements.

Recreation Manager Kelley presented the staff report per the agenda material. She summarized plans for this year's event and outlined the two agreements, one for security, and the other for carnival rides and game booths.

Brief discussion was held relative to funding and fundraising for the event.

As there were no requests from the public to speak on this item and there was no further discussion, Mayor Waite brought the item back to the Council for a motion.

Mayor Pro Tem Uphoff made a motion, seconded by Council Member Segawa to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: Council Member Gazeley

d. UPDATE AND DISCUSSION OF GOLF CLASSIC AND MAYOR'S CUP 2023

RECOMMENDED ACTION: After discussion, provide direction to staff to cancel or replace the Golf Classic and Mayor's Cup for 2023.

Recreation Manager Kelley presented the staff report per the agenda material. The event is a fundraiser to help offset the costs of youth sports and recreation programs. It involves a significant amount of staff time, but has brought in less revenue over the past several years. As the Parks Department is currently without a Recreation Supervisor as well as some part-time staff, cancellation of the event for 2023 is recommended.

George Kivett, Lomita resident, cautioned the Council to be very conservative with City funds as a recession appears to be on the horizon.

Brief discussion was held relative to raising funds for the event, and concern that cancelling the event this year would lead to getting rid of it entirely. It was noted that Founders Day has become a much bigger event in the past few years, and it now requires considerable staff time.

City Manager Smoot stated that this item can be brought back at the beginning of 2024 along with the calendar of events.

Brief discussion was held relative to booking the golf course in advance so that the event is at least on the books, and to look into the purpose of this and other events.

Mayor Pro Tem Uphoff made a motion, seconded by Council Member Segawa to authorize the cancellation of the event for 2023, to be revisited in 2024.

MOTION CARRIED by the following vote:

AYES: Council Members: Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: Council Member Gazeley

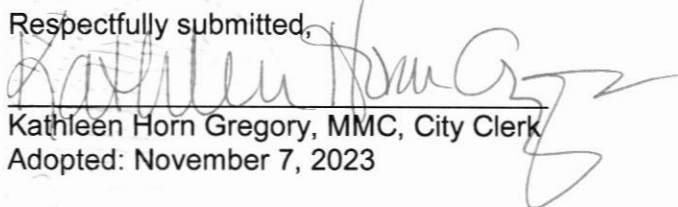
9. PUBLIC HEARINGS

None scheduled.

10. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 6:51 p.m.

Respectfully submitted,



Kathleen Horn Gregory, MMC, City Clerk
Adopted: November 7, 2023