

Checked Lomita Residency _____
Staff Member _____

Date Received _____
Time Received _____

CITY OF LOMITA
DEPARTMENT OF PARKS & RECREATION

24428 Eshelman Avenue, Lomita, CA 90717
Phone: 310-326-0140 Fax: 310-326-0690

Permit Number:

Application for Facility Reservation and Use Agreement

() Marc Fosnaugh Gymnasium () Softball Field

APPLICANT (Name of primary contact): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

GROUP OR ORGANIZATION: _____

RECURRING DATES AND TIME REQUESTED (Include Set-up and Clean up):

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Starting Date: _____ Ending date: _____

Start Time: _____ End Time: _____

SINGLE DATES AND TIME REQUESTED (Include Set-up and Clean up):

Date(s): _____ Start Time: _____ End Time: _____

EVENT INFORMATION

PROPOSED USE OF FACILITY: _____ NUMBER OF GUESTS: _____

PLEASE LIST ALL EQUIPMENT OR OBJECTS TO BE USED DURING YOUR RENTAL:

AGREEMENT FOR USE AND ACKNOWLEDGEMENT OF GUIDELINES

- All fees and/or deposits are payable 14 working days prior to use
- **Payment Options: DEBIT or CREDIT CARD ONLY**
- **ALCOHOL and SMOKING is STRICTLY PROHIBITED at all park facilities**
- This application becomes your permit for facility use upon authorized approval and payment of all fees and/or deposits
- Vehicles may not enter the park to drop off or pick up any equipment (BBQs, tables & chairs, tents, etc.).

- **At any time, the City has the right to CANCEL this application, if the facility's use is required for any City related event or program**

It is distinctly understood and agreed that the applicant assumes all risks for loss, damage, liability, injury cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the City of Lomita and/or Parks and Recreation Department. The applicant further agrees that in consideration of being permitted to use said facilities, he, she or it will save or hold the City of Lomita and/or their employees free and harmless from any loss, claims, and liability or damages and/or injuries to persons or property that in any way may be caused by applicant's use or occupancy. I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant. My signature certifies that all information on this application is true, including the prohibition of alcohol. I understand that any misstatements or omissions of material fact herein may cause forfeiture of my deposits. Refundable deposits are refundable if there was no damage, all policies were followed, and the facility was left in good order. I hereby certify that I have read (or had interpreted), understand, and agree to abide by the attached reservation policies of the Parks and Recreation Department.

Applicant represents and warrants that use of the premises for subject activities will be in compliance with all local, county, and state laws, regulations, and guidelines, regarding COVID-19. A failure to comply with all applicable laws, regulations, and guidelines may result in the immediate termination of this permit, as well as subject Applicant to potential penalties, fines, fees, and criminal prosecution as authorized to the City under the law. Granting of this permit does not constitute an approval by the City that Applicant is complying all relevant COVID-19 laws, regulations, and guidelines. Applicant agrees to require all participants to review and execute the waiver attached as Exhibit "A."

Applicant's Signature: _____ Date: _____

Office Use Only

Approved: () Denied () Date: _____

Director of Parks and Recreation: _____

Rental Fee: _____

Rental Deposit: _____

Supervision Charge: _____

Light Fee: _____

TOTAL: _____

Fees Paid: _____ Date: _____

Deposits Paid: _____ Date: _____

Deposits Refunded: _____ Date: _____

ALL FEES DUE BY: _____