

Barry Waite, Mayor
Bill Uphoff, Mayor Pro Tem
James Gazeley, Council Member
Cindy Segawa, Council Member
Mark A. Waronek, Council Member



LOMITA CITY HALL
COUNCIL CHAMBERS
24300 Narbonne Avenue
Lomita, CA 90717
Phone: (310) 325-7110
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Next Resolution No. 2023-15
Next Ordinance No. 855

AGENDA
REGULAR MEETING
LOMITA CITY COUNCIL
TUESDAY, JULY 18, 2023
6:00 P.M.

Pursuant to Government Code Section 54953(b), Council Member Waronek will be attending the Council Meeting via teleconference from: 14 David Street, Southampton, MA 01073.

This teleconference location is accessible to the public and will be open to the public for attendance at this meeting.

The City Council has resumed public meetings in the Council Chambers. Public participation is also available via computer or smart device using the following zoom link:

<https://us02web.zoom.us/j/83306576837>

Telephone Option: (669)-900-6833 Meeting ID: 833 0657 6837

If you wish to provide public comment during oral communications or for a particular agenda item, you may either contact the City Clerk's Office before the meeting, at 310-325-7110 ext. 141, complete a speaker card and give it to the City Clerk at the beginning of the meeting, or if participating via Zoom, utilize the "raise hand" function to join the queue to speak when the Mayor calls the item for discussion.

No meeting of the Lomita Public Financing Authority will be held on this date.

1. OPENING CEREMONIES

- a. Call Meeting to Order
- b. Flag Salute
- c. Invocation – Mayor Pro Tem Uphoff
- d. Roll Call

2. APPROVAL OF AGENDA**3. PRESENTATIONS**

- **CERTIFICATES OF RECOGNITION PRESENTED TO THE FLEMING MIDDLE SCHOOL GIRL'S SOCCER TEAM**
- **LOMITA EMERGENCY RESPONSE UPDATE**

4. ORAL COMMUNICATIONS

Persons wishing to speak on Consent Agenda items or subjects other than those scheduled are requested to do so at this time. In order to conduct a timely meeting, a three (3) minute time limit per person has been established. Government Code Section 54954.2 prohibits the Council from discussing or taking action on a specific item unless it appears on a posted agenda.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

The City Council may discuss and act upon items described under Council comments; however, items which are not on the agenda will be limited to Council reports, announcements, requests for clarification or factual information, or placement of matters on the agenda for a future meeting.

6. CITY MANAGER'S REPORT (information only)**7. CONSENT AGENDA**

All items under the Consent Agenda are considered by the Council to be routine and will be enacted by one motion in the form listed below. There may be separate discussions of these items prior to the time the Council votes on the motion. Specific items may be removed from the Consent Agenda at the request of any Council Member or staff.

RECOMMENDED ACTION: That Consent Agenda Items 7a-o be approved.

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Minutes of the Regular City Council Meetings of February 21, 2023, April 18, 2023, June 20, 2023, and the Special City Council Meeting of June 5, 2023

RECOMMENDED ACTION: Approve minutes.

- c. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- d. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- h. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- i. May and June 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- j. Professional Services Agreement with Psomas for the Sanitary Sewer System Master Plan

RECOMMENDED ACTION: Approve a Professional Services Agreement with Psomas for the completion of the Sanitary Sewer System Master Plan in the amount of \$125,040 plus a 10% contingency amount of \$12,504; appropriate \$22,544 from the Sewer Replacement Fund; and authorize the City Manager to execute the agreement.

- k. Confirmation of South Bay Workforce Investment Board Nominee

RECOMMENDED ACTION: Confirm the appointment of the Lomita Chamber of Commerce nominee, Nayeem Khan as the Lomita business representative to the South Bay Workforce Investment Board for a term beginning July 1, 2023, through June 30, 2027.

- l. First Amendment to the Professional Services Agreement with Kiley & Associates for Federal Legislative Advocacy Services

RECOMMENDED ACTION: Approve a First Amendment to the agreement with Kiley and Associates and authorize the City Manager to execute the agreement.

- m. Bus Loading Zone on Eshelman Avenue

RECOMMENDED ACTION: Establish a bus loading zone from 7 a.m. to 9 a.m. and 12:30 p.m. to 3 p.m. on school days on the east side of Eshelman Avenue between a point 65 feet and a point 125 feet south of 255th Street and between a point 150 feet and a point 305 feet south of 255th Street; post bus loading signage; and install 30 feet of red curb on the east side of Eshelman Avenue, at its intersection with 255th Street as shown on attached drawings.

- n. Professional Services Agreement with Onward Engineering for the Design of Water Main Replacements in Zone G

RECOMMENDED ACTION: Approve a Professional Services Agreement with Onward Engineering for engineering design services for water main replacements in Zone G in the amount of \$175,755 plus a 15% contingency amount of \$26,363; reappropriate \$1,156,000 from FY22-23 to FY23-24; and authorize the City Manager to execute the agreement.

- o. Los Angeles City Permit Fee for 247th Area Project

RECOMMENDED ACTION: Authorize payment for Los Angeles City Permit Fee for the 247th Area Project for approximately \$320,000; and appropriate \$260,000 from the Water Capital Fund to the 247th Area Project

8. SCHEDULED ITEMS

- a. **DISCUSSION AND CONSIDERATION OF ESTABLISHING A 60th ANNIVERSARY AD HOC COMMITTEE**

Presented by Lina Hernandez, Senior Management Analyst

RECOMMENDED ACTION: Discuss the possibility of establishing an ad hoc committee for Lomita's 60-year Anniversary celebration.

- b. **DISCUSSION OF LANE STRIPING ON NARBONNE AVENUE SOUTH OF PACIFIC COAST HIGHWAY**

Presented by Carla Dillon, P.E., Public Works Director

RECOMMENDED ACTION: Discussion only.

c. DISCUSSION AND CONSIDERATION OF POSSIBLE RELOCATION AND IMPROVEMENTS TO THE LOMITA CIRCLE OF HONOR PROGRAM AND CONSIDERATION OF THE NOMINATION OF BEN TRAINA

Presented by Lina Hernandez, Senior Management Analyst

RECOMMENDED ACTION: Discuss and provide direction regarding options for relocation and improvements to the Circle of Honor monument and discuss and consider the nomination of Ben Traina for the Circle of Honor.

d. DISCUSSION AND CONSIDERATION OF CANCELLING THE AUGUST 1, 2023, CITY COUNCIL MEETING (No staff report)

Presented by Ryan Smoot, City Manager

RECOMMENDED ACTION: Cancel the meeting due to National Night Out.

9. PUBLIC HEARINGS

a. DISCUSSION AND CONSIDERATION OF FINAL TRACT MAP NO. 78233 (26016 OAK STREET)

Presented by Laura MacMorran, Associate Planner

RECOMMENDED ACTION: Adopt resolution approving Final Tract Map No. 78233 and find the request exempt from the California Environment Quality Act (CEQA).

RESOLUTION NO. 2023-15 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CA, APPROVING TRACT MAP NO. 78233 FOR THE DEVELOPMENT OF NINE CONDOMINIUM RESIDENTIAL UNITS ON A 7,500-SQUARE-FOOT LOT, LOCATED AT 26016 OAK STREET IN THE RESIDENTIAL VARIABLE DENSITY 2500 ZONE (RVD-2500) FILED BY GRANVIA INVESTMENTS INC., 1981 ARTESIA BLVD. #8, REDONDO BEACH, CALIFORNIA

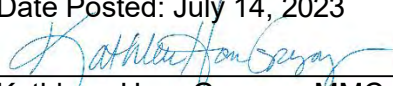
10. ADJOURNMENT

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection via the City's website and copies are available for public inspection beginning the next regular business day in the City Clerk's Office, 24300 Narbonne Avenue, Lomita.

In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, please contact the office of the City Clerk at (310) 325-7110. Notification at least forty-eight (48) hours prior to the meeting will enable the City to make reasonable arrangements.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall, Lomita Park, and uploaded to the City of Lomita website http://www.lomita.com/cityhall/city_agendas/.

Date Posted: July 14, 2023


Kathleen Horn Gregory, MMC, City Clerk

**MINUTES OF THE
LOMITA CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 21, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita City Council was called to order by Mayor Waite at 6:02 p.m. on Tuesday, February 21, 2023, in the Council Chambers at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

Mayor Waite led the salute to the flag.

c. Invocation

Council Member Waronek gave the invocation.

d. Roll Call

PRESENT: Council Members Gazeley, Segawa, and Waronek, Mayor Pro Tem Uphoff and Mayor Waite

ABSENT: None

STAFF PRESENT: City Manager Smoot, Assistant City Manager Sugano, Assistant City Attorney Castillo, Community and Economic Development Director Rindge, Administrative Services Director Kamada, Public Works Director Dillon, Senior Management Analyst Hernandez, and City Clerk Gregory

2. APPROVAL OF AGENDA

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the agenda.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

3. PRESENTATIONS

As it was Council Member Segawa's birthday, the Council and staff sang "Happy Birthday" to her.

Mayor Waite presented a certificate of recognition to LAUSD District South Superintendent Mike Romero. Mr. Romero spoke briefly regarding his time as Superintendent and his new position as Chief of Transitional Programs. He introduced Andre Spicer, the new District South Superintendent.

Mayor Waite recognized and presented certificates of recognition to the new Lomita Chamber of Commerce Board of Directors.

4. ORAL COMMUNICATIONS

Victor Ibarra, Public Affairs Manager at SoCalGas, gave a brief update on natural gas prices. He also shared information about programs available to SoCalGas customers.

Steve Navarro, District 4 and Lomita Post 1622 Chaplain with the Lomita VFW, updated the Council on the status of the location's temporary closure due to a State VFW audit. He stated that the location should be opening again very soon.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

Council Member Segawa had nothing to report.

Council Member Gazeley had nothing to report.

Mayor Pro Tem Uphoff reported on the following:

- February 8 – California Contract Cities Association Legislative Session
- February 13 – South Bay Cities Council of Governments (SBCCOG) Transportation Subcommittee Meeting
- February 13 – SBCCOG Steering Committee Meeting
- February 14 – Cal Cities Roundtable on Homelessness
- February 15 – Cal Cities Speaker Series

Council Member Waronek commented on an email sent to the CCCA regarding possible legislation to limit the use of K-9 units by the Sheriff's Department.

Mayor Waite commented on sidewalk repairs in the City, and on the importance of earthquake preparedness for all.

6. CITY MANAGER'S REPORT (information only)

City Manager Smoot stated that at the February Contract Cities Board Meeting last week, discussion took place regarding the possibility of starting a Lifeline program, which could provide mutual aid support to cities during certain types of emergencies.

7. CONSENT AGENDA

RECOMMENDED ACTION: That Consent Agenda Items 7a-k be approved.

Mayor Pro Tem Uphoff requested to pull Item 7k. Council Member Segawa made a motion, seconded by Council Member Waronek to approve consent agenda items 7a-j.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

Approved the following Consent Agenda items:

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Minutes of the Regular City Council Meeting of January 17, 2023, and February 8, 2023, Special City Council Meeting

RECOMMENDED ACTION: Approve minutes.

- c. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- d. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- h. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- i. December 2022 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- j. First Amendment to Agreement with Hazen and Sawyer for Engineering Services related to the Cypress Facility Upgrades

RECOMMENDED ACTION: 1) Approve the First Amendment to Agreement 2020-18 with Hazen and Sawyer for engineering services related to Cypress Facility Upgrades for a total not to exceed \$214,655 inclusive of previously approved funding; and 2) Authorize the City Manager and City Clerk to execute the Amendment.

PULLED FOR SEPARATE CONSIDERATION

- k. Professional Services Agreement with Athens Services, Inc. to Provide Street Sweeping Services

RECOMMENDED ACTION: 1) Award an Agreement for street sweeping services to Athens Services, Inc. for an amount not to exceed \$162,000 per year for routine sweeping services for a seven (7) year term and allowing for increases based on a formula related to CPI; and 2) Appropriate \$15,000 to account 205-610-5346 for Fiscal Year 2022-23 to cover the additional costs; and 3) Authorize the City Manager and City Clerk to execute the Agreement.

Public Works Director Dillon stated that the award for the contract would be based on the existing routes as new routes have not been finalized. The current agreement is a six-month extension that expires at end of March.

City Manager Smoot stated that Athens Services is also the city's vendor for solid waste collection, so they are working on amendments to both contracts to incorporate necessary changes regarding organic waste. This would be an interim agreement to get the services started.

There was brief Council discussion regarding keeping residents informed of the street sweeping schedule changes and when they would take effect, as well as of Athens providing sweeping services at some City special events in the new contract.

Council Member Gazeley made a motion, seconded by Council Member Segawa to approve consent agenda item 7k.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

8. SCHEDULED ITEMS

a. DISCUSSION AND CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH STETSON ENGINEERS, INC. FOR NEW GROUNDWATER WELL FEASIBILITY STUDY

RECOMMENDED ACTION: 1) Approve a Professional Services Agreement with Stetson Engineers, Inc. for Engineering Services related to a New Groundwater Well Feasibility Study in the amount of \$54,900 plus a 15% contingency amount of \$8,235; and 2) Appropriate \$13,135 to 520-840-5821.377 from reserve funds; and 3) Authorize the City Manager and City Clerk to execute the Agreement.

Director Dillon presented the staff report per the agenda material.

There was brief Council discussion regarding the challenges of having just one operating well.

There being no requests from the public to speak on this item, Mayor Waite brought the item back for a motion.

Council Member Segawa made a motion, seconded by Council Member Waronek to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: None

b. DISCUSSION AND REVIEW OF GENERAL PLAN UPDATE

RECOMMENDED ACTION: No specific action requested, for discussion and review of the General Plan process.

Director Rindge stated that Items 7b and 7c have been combined into one staff report and presentation. The General Plan Update is the next step after getting the Housing Element approved, and is an important guiding document for the City. The current Plan is 25 years old and there have been many changes since then that must be addressed.

She outlined the purpose of the General Plan Update:

- Guides all future entitlement decisions
- Creates realistic goals
- Embodies public policy

Director Rindge then outlined the timeline:

- Strategic Plan funding
- Approved Safety Element
- Certified Housing Element with 1,000+ units
- Permanent Director & staff

- Problems with outdated code
- Plethora of new State mandates including October 2024 rezone

She then outlined the process, which includes the following:

- GPAC
- TAC
- CC/PC work sessions
- Logo/named
- Community survey
- Active website
- Newsletter updates
- Existing Conditions Background Report
- SWOT analysis
- Draft implementation strategies
- Community meetings
- Final General Plan document
- CEQA requirements
- Zoning ordinance updates

Director Rindge commented on the stakeholders involved and the General Plan Advisory Committee's (GPAC) meetings and workshops schedule, as well as the Planning Commission's role in the General Plan Update.

c. DISCUSSION AND CONSIDERATION OF THE NUMBER OF PLANNING COMMISSIONERS AND POTENTIAL CONSIDERATION OF AN APPOINTMENT TO A VACANT SEAT ON THE PLANNING COMMISSION

RECOMMENDED ACTION: Discuss and consider the current number of Planning Commissioners as established by the Municipal Code; and should the Council desire to maintain the current seven-member format of the Commission, take nominations for and consider appointment to one vacant seat on the Planning Commission with a term ending June 2023.

Mayor Waite remarked on the quality and variety of Planning Commission applicants.

It was agreed that any applicants not appointed to the Planning Commission should be encouraged to apply for GPAC. There was brief Council discussion relative to the advantages and disadvantages of having five or seven Planning Commissioners.

There being no requests from the public to speak on this item, Mayor Waite brought the item back to the Council.

After deliberations, Henry Sanchez Jr. was appointed to the Planning Commission for a term ending June 2023.

d. DISCUSSION OF ANNUAL ANTI-GANG/DRUG FREE WALK

RECOMMENDED ACTION: 1) Continue with the Anti-Gang and Drug-Free Event with minor amendments to the judging process for 2023; and 2) Establish a working group to propose any desired adjustments for 2024; and 3) Direct staff to explore the possibility of providing transportation to and from the event.

Director Dillon presented the staff report per the agenda material.

Mayor Waite invited comments from the public.

Brenda Stephens, Lomita Planning Commissioner, gave a brief history of Red Ribbon Week and how the annual "Follow Me, I'm Gang and Drug Free" Walk annual event developed from that. She stated that the unity inspired by the event is needed now more than ever, and urged the Council to keep it as-is, but with transportation to Lomita Park by bus as an option.

There was brief Council discussion regarding payment responsibility for bus transportation, possible changes to the theme of the event, and the use of crossing guards to aid in safety during the walk from the schools to the park.

Lomita Station's Lt. Mike White offered the support of his deputies to walk children to the event.

Mike Graf, Lomita Planning Commissioner, supported the event and expansion of its theme. He stated that efforts should be made to secure more volunteers as escorts, including City commissioners and staff.

There was brief Council discussion of the efficacy of such events in keeping children out of gangs and away from drugs, and of soliciting involvement from local non-profits, businesses, and churches.

Mayor Pro Tem Uphoff made a motion, seconded by Council Member Waronek to continue with the Anti-Gang and Drug-Free Event with minor amendments to the judging process for 2023; establish a working group to propose any desired adjustments for 2024; and to direct staff to explore the possibility of providing additional safety measures such as crossing guards.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

e. DISCUSSION AND CONSIDERATION OF A LOS ANGELES COUNTY SHERIFF DEPARTMENT (LASD) PROPOSAL FOR 2023 ILLEGAL FIREWORKS SUPPRESSION ENFORCEMENT

RECOMMENDED ACTION: Discuss and approve the Los Angeles County Sheriff's Department's (LASD) Proposal for 2023 Fireworks Suppression Enforcement.

Senior Management Analyst Hernandez presented the staff report per the agenda material.

Mayor Waite invited Lt. White forward to comment. He stressed that residents must call in violations to the Sheriff's Department on the spot so that enforcement can take place.

There was brief Council discussion about the possibility of legalizing safe and sane fireworks in Lomita.

Steve Navarro, District 4 and Lomita Post 1622 Chaplain with the Lomita VFW, asked about the feasibility of using drones to locate illegal fireworks activity in the City.

Lt. White added that enforcement has to be consistent. He added that safe and sane fireworks are generally not problematic.

Council Member Gazeley made a motion, seconded by Mayor Pro Tem Uphoff to approve the Los Angeles County Sheriff's Department's (LASD) Proposal for 2023 Fireworks Suppression Enforcement, and to direct staff to bring back an item to discuss the process and possibility of legalizing safe and sane fireworks in Lomita.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: None

9. PUBLIC HEARINGS

None scheduled.

10. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Kathleen Horn Gregory, MMC, City Clerk
Adopted:

**MINUTES OF THE
LOMITA CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 18, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita City Council was called to order by Mayor Waite at 6:02 p.m. on Tuesday, April 18, 2023, in the Council Chambers at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

Council Member Waronek led the salute to the flag.

c. Invocation

Council Member Waronek gave the invocation.

Happy birthday wishes were extended to Council Member Waronek.

d. Roll Call

PRESENT: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: None

STAFF PRESENT: City Manager Smoot, City Attorney Rusin, Assistant City Manager Sugano, Administrative Services Director Kamada, Public Works Director Dillon, Community and Economic Development Director Rindge, and City Clerk Gregory

2. APPROVAL OF AGENDA

Council Member Waronek made a motion, seconded by Council Member Uphoff to approve the agenda.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

3. PRESENTATIONS

None scheduled.

4. ORAL COMMUNICATIONS

Mayor Waite announced the time for public comments on Consent Agenda items or subjects other than those scheduled.

Winona Phillabaum, Lomita Community Library Manager, announced upcoming events and programs.

There being no further requests to speak, Mayor Waite closed Oral Communications.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

Council Member Segawa reported on the following:

- April 6 – Cal Cities Los Angeles County Local Advocacy Day
- April 8 – Lomita Easter Egg Hunt
- Recent Founders Day Subcommittee Meeting
- April 17 – Funeral for Former Mayor Lawson Pedigo

Mayor Pro Tem Uphoff reported on the following:

- April 5 – South Bay Cities Council of Governments Homeless Services Task Force
- April 6 – Cal Cities Los Angeles County Local Advocacy Day
- April 8 – Lomita Easter Egg Hunt
- April 10 – South Bay Cities Council of Governments Transportation Committee Meeting
- April 12-14 – Cal Cities Leadership Summit

Council Member Waronek reported on the following:

- April 6 – Cal Cities Los Angeles County Local Advocacy Day
- April 8 – Lomita Easter Egg Hunt
- April 12-14 – Cal Cities Leadership Summit
- April 14 – Lunch at Google with State Senator Ben Allen; Republic Recycling Facility Center Tour
- April 17 – Athens Recycling Center and Transfer Station Tour

Council Member Gazeley thanked fellow Council Members for attending his mother's funeral service.

Mayor Waite reported on the following:

- April 6 – Cal Cities Los Angeles County Local Advocacy Day
- April 10 – South Bay Cities Council of Governments Steering Committee Meeting

6. CITY MANAGER'S REPORT (information only)

City Manager Smoot announced upcoming vacancies on the Planning Commission and stated that the application for the General Plan Advisory Committee (GPAC) has been posted to the City's website.

7. CONSENT AGENDA

RECOMMENDED ACTION: That Consent Agenda Items 7a-j be approved.

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: None

Approved the following Consent Agenda items:

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- c. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- d. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- h. February 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- i. Second Reading and Adoption of Ordinance No. 847 for Zoning Text Amendment No. 2023-02 Amending Lomita Municipal Code Title XI (Planning and Zoning) to Modify Off-Street Parking Restrictions, to Permit Additional Types of Parking Lot Signs, to Add Definitions, and Finding the Action to be Exempt from the California Environmental Quality Act

RECOMMENDED ACTION: Adopt ordinance.

ORDINANCE NO. 847 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING ZONE TEXT AMENDMENT No. 2023-02 AND AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING) ARTICLE 15 (DEFINITIONS), ARTICLE 66 (OFF-STREET PARKING, STORAGE AND LOADING), AND ARTICLE 67 (SIGNS) AND FINDING THE ACTION TO BE CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT. INITIATED BY BRFI LOMITA II, LLC, 11611 SAN VINCENTE BOULEVARD, SUITE 900, LOS ANGELES, CA 90049 (APPLICANT)

- j. Agreement with Race Communications for Internet Service at Lomita City Hall

RECOMMENDED ACTION: Authorize the City Manager to sign a service order and any related documents to renew internet services at Lomita City Hall.

- k. Professional Services Agreement with Tetra Tech, Inc. for Roof Design for Appian Way Pump Station

RECOMMENDED ACTION: 1) Approve a Professional Services Agreement with Tetra Tech for Engineering Design Services of New Roof Design for Appian Way Pump Station in the amount of \$ 86,395.00 plus a 20% contingency amount of \$ 17,279.00; 2) Appropriate \$63,674 to the Water Capital Fund for this project; and 3) Authorize the City Manager and City Clerk to execute the Agreement.

- l. Purchase of Public Works Vehicles

RECOMMENDED ACTION: 1) Authorize purchase of a new Ford F-350 for approximately \$61,408.79; 2) Authorized the purchase of a new Ford F-350 with a Rugby Dump Bed for approximately \$85,646.11; and 3) Appropriate \$12,051.90 from Equipment Replacement for the purchases.

8. SCHEDULED ITEMS

- a. **DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION DIRECTING THE PUBLIC WORKS DIRECTOR TO PREPARE THE ENGINEER'S REPORT FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1**

RECOMMENDED ACTION: Adopt Resolution directing the Public Works Director to prepare the Engineer's report for Landscape Maintenance District No. 1.

Director Dillon presented the staff report per the agenda material. The Engineer's Report is necessary to determine the cost of service and amount of the assessment for next fiscal year.

In early 2022 a survey of the District's residents was conducted which revealed bike path usage patterns and opinions relative to maintenance, including water-saving options. The input received will help guide the City's efforts relative to upkeep in coming years.

Brief discussion was held relative to applying for grants to assist with such costs and the willingness of area residents to pay for the improvements including more drought tolerant materials.

As no members of the public wished to speak on this item, Mayor Waite invited further Council discussion or a motion.

Mayor Pro Tem Uphoff made a motion, seconded by Council Member Segawa to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

Approved the following titled resolution:

RESOLUTION NO. 2023-07 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ORDERING THE PUBLIC WORKS DIRECTOR TO PREPARE AND FILE THE ENGINEER'S REPORT FOR LOMITA LANDSCAPE MAINTENANCE DISTRICT NO. 1, IN ACCORDANCE WITH THE LANDSCAPING AND LIGHTING ACT OF 1972, DIVISION 15, PART 2 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA, FOR THE FISCAL YEAR COMMENCING JULY 1, 2023, AND ENDING JUNE 30, 2024

9. PUBLIC HEARINGS

a. PUBLIC HEARING #4 TO REVIEW DRAFT MAPS, RECEIVE PUBLIC COMMENTS ON THE MAPS, AND AN ORDINANCE TO TRANSITION TO DISTRICT-BASED ELECTIONS UNDER THE CALIFORNIA VOTING RIGHTS ACT

RECOMMENDED ACTION: 1) Open the public hearing to receive public comments on the draft maps; 2) After the City attorney reads the title of the ordinance, introduce on first reading an ordinance establishing by-district elections in the City, defining the boundaries via the selected map, scheduling elections within the districts; 3) Find the same exempt from the California Environmental Quality Act; and 4) Direct staff to schedule the second reading and adoption of the ordinance.

Andrew Westall, Principal with Bear Demographics & Research, presented the staff report per the agenda material. The purpose of this meeting is to conduct the fourth public

hearing, receive public comments on the proposed maps, select a Final Map, determine “sequencing” of elections (which districts will have elections first), and then introduce on first reading an ordinance based on these determinations that provides for by-district elections. He outlined the four final draft maps.

Mayor Waite opened the public hearing at 6:30 p.m.

Lomita resident George Kivett spoke in favor of draft map 4, and stated that he supports having districts.

As there were no further requests from the public to speak on this item, Mayor Waite closed the public hearing at 6:31 p.m. and brought the item back for Council discussion.

The Council noted that it is not in favor of districting in Lomita, due to its small size and population. This requirement could be fought but litigation is expensive and there would be no promise of success.

City Attorney Rusin spoke of various legal challenges to the districting requirement, and pointed out that most cities lose in court.

It was noted that the Lomita City Council has had Latino representation for the past several years, and that even though Council was opposed to districting, it still cost the City money to move forward with it.

Mayor Pro Tem Uphoff made a motion, seconded by Council Member Segawa to approve the recommended action with draft map number 2.

City Attorney Rusin read the title of the ordinance to be introduced.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: None

Introduced the following titled ordinance:

ORDINANCE NO. 848 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ADDING SECTION 2-1.29.1 TO CHAPTER 1 OF TITLE 2 OF THE LOMITA MUNICIPAL CODE ESTABLISHING BY-DISTRICT ELECTIONS, DEFINING DISTRICT BOUNDARIES, AND SCHEDULING ELECTIONS WITHIN THE DISTRICTS, AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

- b. DISCUSSION AND CONSIDERATION OF ORDINANCE NO. 849, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA AMENDING TITLE 2, CHAPTER 4, SECTION 2-4.01 OF THE LOMITA MUNICIPAL CODE TO ADJUST SALARIES OF CITY COUNCIL MEMBERS; AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

RECOMMENDED ACTION: 1) After the City Attorney reads the title, introduce on first reading Ordinance No. 849 amending Title 2, Chapter 4, Section 2-4.01 of the Lomita Municipal Code pertaining to City Council member compensation; 2) Find the action exempt from CEQA; and 3) Direct staff to schedule second reading and adoption of Ordinance No. 849 for the May 2, 2023, Regular City Council Meeting.

City Manager Smoot presented the staff report per the agenda material. At the last districting public hearing, there was consensus among the Council that election expenses could deter potential candidates, and by increasing salaries, this barrier could be eliminated. The last adjustment to Council salaries was made in 1991, to the current \$390 per month. More recently Council Members became eligible for certain benefits, although they are responsible for those costs themselves. As a General Law City, Lomita is limited by State Code and Council salaries would be capped at \$1014 per month. In 2022 the City commissioned a class and compensation study for employees and the same comparator cities were used to research this item. The average Council Member salary of those cities is \$647 per month, not including benefits of any kind. \$660 per month plus \$200 per month in automotive allowance is recommended, with no changes to existing benefits options, plus reimbursement of actual itemized expenses (other than automotive-related) incurred in the conduct of duties. The changes would not go into effect until after the next City Council election per State Code.

Brief discussion was held relative to the difficulty in comparing the data collected as many of the comparator cities offer full paid medical benefits for Council Members and their spouses, and whether \$660 per month is even adequate considering the time commitment. Additional discussion touched on out-of-pocket, non-reimbursable expenses incurred by Council Members.

Mayor Waite opened the public hearing at 7:02 p.m.

Lomita resident George Kivett supported an increase in the monthly stipend, and recommended \$980 per month and \$220 per month for the automotive allowance due to higher maintenance and fuel costs.

Lomita resident and former Council Member Henry Sanchez Jr. supported a \$1000 per month salary and \$200 per month for the automotive allowance.

As there were no further requests from the public to speak on this item, Mayor Waite closed the public hearing at 7:05 p.m. and brought the item back for further discussion or a motion.

Council Member Waronek made a motion, seconded by Council Member Gazeley to increase the monthly salary to \$1014 and to provide a \$200 per month automotive allowance.

City Attorney Rusin read the title of the ordinance to be introduced.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None

ABSENT: None

Introduced the following titled ordinance:

ORDINANCE NO. 849 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING TITLE 2, CHAPTER 4, SECTION 2-4.01 OF THE LOMITA MUNICIPAL CODE PERTAINING TO COUNCIL MEMBER COMPENSATION AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

- c. **DISCUSSION AND CONSIDERATION OF AN ORDINANCE AMENDING LOMITA MUNICIPAL CODE TITLE VI (BUSINESSES, PROFESSIONS AND TRADES), CHAPTER 8 (MASSAGE BUSINESSES AND PRACTITIONERS) TO CLARIFY LANGUAGE AND SPECIFY REGULATIONS, AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT** *(continued from the April 4, 2023, City Council meeting)*

RECOMMENDED ACTION: 1) After the City Attorney reads the title, introduce on first reading an ordinance amending Lomita Municipal Code Title VI (Businesses, Professions and Trades), Chapter 8 (Massage Businesses and Practitioners) to clarify language and specify regulations; 2) Find the action exempt from the California Environment Quality Act (CEQA), and 3) Direct staff to schedule the second reading and adoption of the ordinance.

Director Rindge presented the staff report per the agenda material. This is a cleanup ordinance, as various changes have taken place since adoption of the previous ordinance in 2014. In addition, some parts of the City's Code were a bit unclear and inconsistent before. Input was received from both the City Attorney's Office and the Director of the California Massage Therapy Council.

Mayor Waite opened the public hearing at 7:12 p.m. As there were no requests from the public to speak on this item, he closed the public hearing at 7:12 p.m. and brought the item back for further discussion or a motion.

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the staff recommendation.

City Attorney Rusin read the title of the ordinance to be introduced. He noted that the draft ordinance title contains the CEQA exemption language twice, which will be edited before adoption and signature.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: None

Introduced the following titled ordinance:

ORDINANCE NO. 850 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING AN AMENDMENT TO AN ORDINANCE TO AMEND LOMITA MUNICIPAL CODE TITLE VI (BUSINESSES, PROFESSIONS AND TRADES), CHAPTER 8 (MASSAGE BUSINESSES AND PRACTITIONERS) TO CLARIFY LANGUAGE AND SPECIFY REGULATIONS, AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Mayor Waite invited Lomita Chamber of Commerce President/CEO Heidi Butzine forward to speak.

Ms. Butzine announced Lemonade Day will take place on July 22. For more information, visit lomitachamber.org.

10. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting, in memory of Council Member Gazeley's mother Lorraine Frances Manfrass, former Lomita Traffic Commissioner Marty Spain, Ken Thompson of Thompson Building Materials, and former Mayor Lawson Pedigo, at 7:17 p.m.

Respectfully submitted,

Kathleen Horn Gregory, MMC, City Clerk
Adopted:

**MINUTES OF THE
LOMITA CITY COUNCIL
SPECIAL MEETING
MONDAY, JUNE 5, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The special meeting of the Lomita City Council was called to order by Mayor Waite at 4:13 p.m. on Monday, June 5, 2023, in the Upstairs Assembly Room at City Hall, 24300 Narbonne Avenue, Lomita, California.

PRESENT: Council Members Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: None

STAFF PRESENT: City Manager Smoot, City Attorney Rusin (via Zoom), Community and Economic Development Director Rindge, and Deputy City Clerk Abbott

2. ORAL COMMUNICATIONS

Mayor Waite announced the time for public comments.

George Kivett, Lomita resident and General Plan Advisory Committee (GPAC) applicant, spoke of his desire for appointment, recommendation letters written on his behalf, and his recommendations for appointment.

Irene Kurata, Lomita resident and GPAC applicant, spoke of her community service background.

There being no further requests to speak, Mayor Waite closed oral communications.

3. SPECIAL MEETING ITEMS

a) DISCUSSION AND CONSIDERATION OF APPOINTMENTS TO THE GENERAL PLAN ADVISORY COMMITTEE

RECOMMENDED ACTION: Review applications, discuss qualifications of the applicants and consider making appointments to the committee.

Perry Banner, Principal Planner with De Novo Planning Group, the City's General Plan consultant, clarified some expectations and requirements of GPAC.

After discussion, the City Council appointed the following 12 applicants to GPAC:

- John Ballard

- Susie Dever
- Adriana Dillon
- Steven Huhta
- Nayeem Khan
- George Kivett
- Irene Kurata
- Denise Marrufo
- Jessiqa Pace
- Henry Sanchez Jr.
- Rosemarie Valdez
- Teresa Workman

4. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 5:10 p.m.

Respectfully submitted,

Linda Abbott, Deputy City Clerk
Adopted:

**MINUTES OF THE
LOMITA CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 20, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita City Council was called to order by Mayor Waite at 6:01 p.m. on Tuesday, June 20, 2023, in the Council Chambers at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

Council Member Gazeley led the salute to the flag.

c. Invocation

Mayor Pro Tem Uphoff gave the invocation.

d. Roll Call

PRESENT: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: Council Member Waronek

STAFF PRESENT: City Manager Smoot, City Attorney Rusin, Assistant City Manager Sugano (via Zoom), Public Works Director Dillon, Community and Economic Development Director Rindge, and City Clerk Gregory

e. Closed Session Report

City Attorney Rusin stated that the Council met in open session at 5:17 p.m. and recessed to closed session to discuss the following item:

CONFERENCE WITH LEGAL COUNCIL- ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(D)(2)
Number of Cases: One

All members with the exception of Council Member Waronek were present and there was no reportable action taken.

2. APPROVAL OF AGENDA

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve the agenda.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: Council Member Waronek

3. PRESENTATIONS

Council Member Segawa presented certificates of recognition to retiring teachers Sandra Delosa from President Avenue Elementary School and Alma Sanchez from Narbonne High School. President Avenue Principal Charity Weber and Narbonne Principal Dr. Heather Karuza briefly spoke about the commitment and service of the recipients.

Council Member Gazeley presented certificates of recognition and prizes to the winners of the poster contest for the Annual "Follow Me, I'm Drug and Gang Free" Walk.

Mayor Pro Tem Uphoff presented certificates of recognition to the sponsors of the "Follow Me, I'm Gang and Drug Free" Walk. Representatives from Friends of Lomita Library and Michael and Carol Graf were present to receive their certificates.

4. ORAL COMMUNICATIONS

Mayor Waite announced the time for public comments on consent agenda items or subjects other than those scheduled.

Matt Daniel, Lomita resident, shared his frustration at receiving a ticket for an unattached trailer on the street in front of his residence while he was unloading items. City Manager Smoot stated that staff would reach out to him about the matter.

George Kivett, Lomita resident, stated that the sidewalk on Walnut Avenue near the County yard is not ADA-compliant and is challenging to navigate for many residents. He encouraged staff to reach out to the County for possible funding assistance to address the issue.

There being no further requests to speak, Mayor Waite closed oral communications.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

Council Member Segawa reported on the following:

- June 16 – Water Subcommittee Meeting
- Recent Founders Day Subcommittee Meetings
- Announced June 24-25 Founders Day Celebration

Mayor Pro Tem Uphoff reported on the following:

- June 11 – Lomita Little League Closing Day
- June 12 – South Bay Cities Council of Governments Transportation Committee Meeting
- June 12 – South Bay Cities Council of Governments Steering Committee Meeting

- June 15 – South Bay Aerospace Industry Alliance Event
- June 16 – Water Subcommittee Meeting
- June 16 – 34th District State Assembly Member Tom Lackey Meeting

Council Member Gazeley reported on the following:

- June 18-24 – National Mosquito Control Awareness Week

Mayor Waite reported on the following:

- June 12-13 – South Bay Association of Chambers of Commerce Meeting
- Recognized June as Pride Month

6. CITY MANAGER'S REPORT (information only)

City Manager Smoot announced this year's Founders Day celebration will take place Saturday and Sunday, June 24-25. He stated that the General Plan Update kicked off June 13 with a General Plan Advisory Committee (GPAC) meeting, and he announced upcoming GPAC public workshops that will take place in the Don Knabe Community Meeting Room at the Lomita Library.

7. CONSENT AGENDA

RECOMMENDED ACTION: That Consent Agenda Items 7a-m be approved.

Council member Gazeley requested to abstain from voting on item 7i.

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve Consent Agenda items 7a-7h and 7j-7m.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

ABSENT: Council Member Waronek

Approved the following Consent Agenda items:

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- c. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- d. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- h. April 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- j. Consideration of Purchase of Emergency Standby Generator at Appian Way Project

RECOMMENDED ACTION: 1) Authorize staff to release the bid package for the Emergency Standby Generator at Appian Way project; 2) Approve the purchase of a standby generator and load bank in the amount of \$219,476.40; 3) Authorize the rental of a generator for up to \$47,537.79; 4) Reappropriate \$57,970 from 520-840-5820.134 from FY 22-23 to FY 23-24; 5) Appropriate \$348,414.19 to 520-840-5820.134 for FY 23-24; 6) Find this project Categorically exempt from CEQA; and 7) Authorize the City Manager to execute the Purchase Orders for Standby Generator, Rental Generator and Load Bank

- k. Consideration of a Lease Agreement with the Roman Catholic Archdiocese of Los Angeles for 150 Acre-Feet of Unused FY 2022-2023 Groundwater Pumping Rights

RECOMMENDED ACTION: Approve a lease agreement with the Roman Catholic Archdiocese of Los Angeles for 150 acre-feet of unused FY 2022-2023 groundwater pumping rights at a price of \$100.00 per acre-foot for a total of \$15,000; and authorize the City Manager to execute the agreement.

- l. Consideration of an Amendment to the Professional Services Agreement with Westfield Electric, Inc. to Provide As-Needed Electrical Services

RECOMMENDED ACTION: Authorize the City Manager to execute an amendment to the agreement with Westfield Electric, Inc. to provide professional as-needed electrical services.

- m. Consideration of Budget Amendment for the Los Angeles County Sheriff's Department Annual Contract

RECOMMENDED ACTION: Authorize the City Manager to execute the Fiscal Year 2023-2024 Form 575 for the Los Angeles County Sheriff's Department and amend the Fiscal Year 2023-2024 Budget for an additional \$165,000 for a total of \$4,504,560.

PULLED FOR SEPARATE CONSIDERATION

- i. Second reading and adoption of Ordinance No. 854 for Zoning Text Amendment No. 2023-06, Amending Lomita Municipal Code Title XI (Planning and Zoning) Modifying Accessory Dwelling Unit (ADU) Regulations, and Finding the Action to be Exempt from the California Environmental Quality Act

RECOMMENDED ACTION: Adopt ordinance.

Council Member Gazeley abstained from voting on this item.

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff to approve Consent Agenda item 7i.

MOTION CARRIED by the following vote:

AYES: Council Members: Segawa, Mayor Pro Tem Uphoff, and Mayor Waite
NOES: None
ABSENT: Council Member Waronek
ABSTAIN: Council Member Gazeley

Adopted the following titled Ordinance.

ORDINANCE NO. 854 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING), CHAPTER 1 (ZONING), REVISING THE CITY'S REGULATIONS FOR ACCESSORY DWELLING UNITS TO COMPLY WITH STATE LEGISLATION AND REESTABLISH CITY STANDARDS AND A DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

8. SCHEDULED ITEMS

a. UPDATE AND DISCUSSION OF THE CYPRESS WATER PRODUCTION FACILITY

RECOMMENDED ACTION: Information only.

Director Dillon reported on milestones and pending items of the Cypress Water Production Facility (CWPF). She outlined major project elements including construction highlights which include a generator and chemical tank relocations, demolition, new instrumentation and controls, and a new security system. She commented on the anticipated start-up process, proposed sampling schedule, and the anticipated date of delivering water by October 2023.

Lynn Grijalva, Vice-President of Hazen and Sawyer, the City's water treatment engineering contractor, gave clarifying comments regarding reservoir capacity and water supply for emergencies.

In response to a question from Council Member Gazeley, Director Dillon stated that the project is scheduled to be completed for just under the budget of five million dollars.

George Kivett, Lomita resident, expressed concerns with the reservoir's ability to provide water to residents in an emergency.

In response to a question from Mayor Waite, Director Dillon stated that she believed that the facility could be run on a backup generator for three days and clarified that this would only feed into the area designated as Zone 1.

9. PUBLIC HEARINGS

None scheduled.

10. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 7:02 p.m.

Respectfully submitted,

Kathleen Horn Gregory, MMC, City Clerk
Adopted:

CONSENT CALENDAR
AGENDA NO. 7.C.
July 18, 2023


TO: Honorable Mayor and City Council
FROM: Administrative Services Department
DATE: July 18, 2023
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

July 18, 2023	TOTAL WARRANTS ISSUED:	\$1,791,775.98
	Wires Transfers:	10897-10907
	Prepay:	530866-530872
	Voided:	530884
	Check Numbers:	530873-531006

Total Pages of Register: 26

June 16, 2023	TOTAL PAYROLL ISSUED:	\$121,007.01
June 30, 2023	TOTAL PAYROLL ISSUED:	\$129,466.29

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 26 inclusive of the check register are accurate and funds are available for payment thereof:



Susan Kamada
Administrative Services Director



Lomita, CA

Warrant Register

By Vendor Name

Payment Dates 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 12798 - 4LEAF, Inc.					
530873	07/18/2023	4LEAF, Inc.	J4121E	Augmented Code Enforcement..	7,200.00
530873	07/18/2023	4LEAF, Inc.	J4121F	Augmented Code Enforcement..	8,472.68
Vendor 12798 - 4LEAF, Inc. Total:					15,672.68
Vendor: 6948 - A1 Lawnmower Shop					
530874	07/18/2023	A1 Lawnmower Shop	01121	Oil	33.08
530874	07/18/2023	A1 Lawnmower Shop	01121	Line	99.22
530874	07/18/2023	A1 Lawnmower Shop	01122	Saw Repair	20.00
Vendor 6948 - A1 Lawnmower Shop Total:					152.30
Vendor: 7353 - ACE Whatever It Takes					
530875	07/18/2023	ACE Whatever It Takes	5801	Leather Gloves	28.65
530875	07/18/2023	ACE Whatever It Takes	5861	Brass Threaded Male 2-Way S...	17.63
530875	07/18/2023	ACE Whatever It Takes	5917	Tape Measure 2-Pk	49.60
530875	07/18/2023	ACE Whatever It Takes	5917	Rust Stop Gray Spray Primer 1...	13.21
530875	07/18/2023	ACE Whatever It Takes	5917	Gloss Clear Automotive Acrylic..	8.81
530875	07/18/2023	ACE Whatever It Takes	5917	Spray Paint 12 oz	-15.41
530875	07/18/2023	ACE Whatever It Takes	5918	Root Stimulator	8.81
530875	07/18/2023	ACE Whatever It Takes	5918	Bleach Spray 1 Gal	22.04
530875	07/18/2023	ACE Whatever It Takes	5921	Paint Care Fee	1.65
530875	07/18/2023	ACE Whatever It Takes	5921	Misc. Fasteners	4.39
530875	07/18/2023	ACE Whatever It Takes	5921	4 in. W X 3/8 in. Trim Roller wi...	7.28
530875	07/18/2023	ACE Whatever It Takes	5921	Ultra White Base Premium Pai...	50.70
530875	07/18/2023	ACE Whatever It Takes	5921	Flat Designer White House & T..	50.70
530875	07/18/2023	ACE Whatever It Takes	5926	Pocket Hose	33.06
530875	07/18/2023	ACE Whatever It Takes	5926	Gloves Leather	28.65
530875	07/18/2023	ACE Whatever It Takes	5926	Nozzle Gun Metal	9.47
530875	07/18/2023	ACE Whatever It Takes	5926	Gloves Nitrile	7.71
530875	07/18/2023	ACE Whatever It Takes	5927	Ear Plugs 3-Pk	6.16
530875	07/18/2023	ACE Whatever It Takes	5927	Folding Earmuff	22.04
530875	07/18/2023	ACE Whatever It Takes	5932	Air Freshener 8 oz Aerosol	3.29
530875	07/18/2023	ACE Whatever It Takes	5932	Oat Blossom Scent Foam Hand..	21.80
530875	07/18/2023	ACE Whatever It Takes	5933	12 in. Carbon Steel Tongue an...	26.45
530875	07/18/2023	ACE Whatever It Takes	5933	9-Volt Alkaline Batteries 2 pk	19.81
530875	07/18/2023	ACE Whatever It Takes	5936	Misc. Fasteners	14.28
530875	07/18/2023	ACE Whatever It Takes	5936	Misc. Fasteners	2.59
530875	07/18/2023	ACE Whatever It Takes	5936	Misc. Fasteners	4.96
530875	07/18/2023	ACE Whatever It Takes	5936	Flat White Paint + Primer Ena...	19.82
530875	07/18/2023	ACE Whatever It Takes	5936	Assorted Grit Aluminum Oxide...	2.63
530875	07/18/2023	ACE Whatever It Takes	5939	Garden Hose 5/8" X 50 Black	49.59
530875	07/18/2023	ACE Whatever It Takes	5939	Storage Organizer 22 Drawers	36.37
530875	07/18/2023	ACE Whatever It Takes	5939	Plier 12" C Jaw Pump	26.45
530875	07/18/2023	ACE Whatever It Takes	5939	Trowel Comfort Alum 3"	11.01
530875	07/18/2023	ACE Whatever It Takes	5962	Flex Jaw String Clamp 6"	2.19
530875	07/18/2023	ACE Whatever It Takes	5962	Gloves	16.53
530875	07/18/2023	ACE Whatever It Takes	5962	Duct Tape 20 Yards	5.50
530875	07/18/2023	ACE Whatever It Takes	5963	Zinc-Plated Iron Open Eye Bolt	11.00
530875	07/18/2023	ACE Whatever It Takes	5963	Misc. Fasteners	6.58
530875	07/18/2023	ACE Whatever It Takes	5963	Spray Paint Gloss 12 oz	26.46
Vendor 7353 - ACE Whatever It Takes Total:					662.46
Vendor: 12301 - Adam Burt					
530876	07/18/2023	Adam Burt	071023	Youth Tennis Instructor	952.00
Vendor 12301 - Adam Burt Total:					952.00

Warrant Register

Payment Dates: 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 0180 - Administrative Services Co-op, Inc.					
530877	07/18/2023	Administrative Services Co-op,...	230328	DAR March 23	7,300.68
530877	07/18/2023	Administrative Services Co-op,...	230412	DAR April 23	6,731.47
530877	07/18/2023	Administrative Services Co-op,...	230508	DAR May 23	8,075.19
Vendor 0180 - Administrative Services Co-op, Inc. Total:					22,107.34
Vendor: 4015 - AFLAC					
530878	07/18/2023	AFLAC	242549	Employee Life/Accident Benefi..	145.02
530878	07/18/2023	AFLAC	242549	Employee Life/Accident Benefi..	43.50
530878	07/18/2023	AFLAC	242549	Employee Life/Accident Benefi..	22.36
530878	07/18/2023	AFLAC	242549	Employee Life/Accident Benefi..	51.01
Vendor 4015 - AFLAC Total:					261.89
Vendor: 7445 - All City Management Services, Inc.					
530879	07/18/2023	All City Management Services, ..	86387	Crossing Guard Services	4,804.92
Vendor 7445 - All City Management Services, Inc. Total:					4,804.92
Vendor: 6664 - Alliant Insurance Services					
530880	07/18/2023	Alliant Insurance Services	2337319	Founder's Day Event Insurance	16,912.00
530880	07/18/2023	Alliant Insurance Services	2349787	Crime Insurance Renewal	1,201.00
Vendor 6664 - Alliant Insurance Services Total:					18,113.00
Vendor: 4060 - Allianz Life Insurance Co.					
530881	07/18/2023	Allianz Life Insurance Co.	June 23	Employee Life Insurance June ...	53.00
Vendor 4060 - Allianz Life Insurance Co. Total:					53.00
Vendor: 0545 - Allied Waste Transfer Services (BFI Falcon TS)					
530882	07/18/2023	Allied Waste Transfer Services ..	4404-000021847	Hathaway Park Picnic Table-D...	734.03
530882	07/18/2023	Allied Waste Transfer Services ..	4404-000021875	Dump Fee	355.28
530882	07/18/2023	Allied Waste Transfer Services ..	4404-000021875	Dump Fee	225.12
Vendor 0545 - Allied Waste Transfer Services (BFI Falcon TS) Total:					1,314.43
Vendor: 12155 - Amazon Capital Services					
530883	07/18/2023	Amazon Capital Services	14LF-1QXJ-HFYD	Wireless Keyboard & Mouse C...	34.32
530883	07/18/2023	Amazon Capital Services	14LF-1QXJ-HFYD	8" Titanium Scissors 4-Pk	14.19
530883	07/18/2023	Amazon Capital Services	14QD-HGH7-13YY	Returning 10' Floor Cable Cov...	-93.93
530883	07/18/2023	Amazon Capital Services	14YN-PW9C-3KRD	Desk Calendar 2023-2024	25.34
530883	07/18/2023	Amazon Capital Services	14YN-PW9C-3KRD	Desk Calendar July 2023-Dec...	9.91
530883	07/18/2023	Amazon Capital Services	1C6V-H9Q9-3RMX	Graphics 2" High Vinyl Letteri...	87.71
530883	07/18/2023	Amazon Capital Services	1C6V-H9Q9-3RMX	Heavy Duty Clip Boards 8.5 X ...	26.44
530883	07/18/2023	Amazon Capital Services	1C6V-H9Q9-3RMX	Johnson & Johnson Compact F...	19.27
530883	07/18/2023	Amazon Capital Services	1C6V-H9Q9-3RMX	5.5" High-Gloss Precision Die ...	11.01
530883	07/18/2023	Amazon Capital Services	1C6V-H9Q9-3RMX	5.5" High-Gloss Precision Die ...	10.42
530883	07/18/2023	Amazon Capital Services	1C6V-H9Q9-3RMX	Graphics 2" High Vinyl Letteri...	32.83
530883	07/18/2023	Amazon Capital Services	1DTG-3FNL-HT3R	ASUS 23.8" Monitor 1080 Full...	140.48
530883	07/18/2023	Amazon Capital Services	1HCV-QHJC-DGPW	3 Pack Acrylic Sign Holder 8.5" ...	18.73
530883	07/18/2023	Amazon Capital Services	1JRC-JTW7-449H	Returning Cat6 Outdoor Ether...	-19.42
530883	07/18/2023	Amazon Capital Services	1JYN-VPNV-31WM	Industrial Strength Fasteners	43.96
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Standard Staff Only Sign-Red/...	44.42
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	1000 Pcs Stainless Steel Dres...	6.60
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	T Pins for Sewing, 220-Pk	7.65
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Train Party Toddler Tattoos	9.91
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Train Stickers for Kids, 500 Pcs	10.79
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Wood Clipboards 5-Pk	11.00
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Small Wire 16-Hooks, 24-Strips	15.42
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Classic Black Guest Book	15.86
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Train Stampers for Kids	16.53
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Picture Hanging Strips	18.62
530883	07/18/2023	Amazon Capital Services	1K19-HKLM-YDQL	Paper Shredder	110.24
530883	07/18/2023	Amazon Capital Services	1LQ7-V1HH-6KHD	10' Duralon Canopy Sidewall, ...	103.71
530883	07/18/2023	Amazon Capital Services	1LQ7-V1HH-6KHD	24" X 36" Signboard	292.05
530883	07/18/2023	Amazon Capital Services	1LXQ-TLTX-Y6VG	Water Balloons	18.70
530883	07/18/2023	Amazon Capital Services	1N9D-4R3R-3RFH	Wireless Keyboard & Mouse C...	101.77
530883	07/18/2023	Amazon Capital Services	1N9D-4R3R-3RFH	3-Pk Mouse Pad	9.89

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530883	07/18/2023	Amazon Capital Services	1NCX-TT9K-6QC7	File Folder Jacket 100-Pk	57.28
530883	07/18/2023	Amazon Capital Services	1RMQ-J7DG-4FV4	30-Pack 16" X 6.5" X 3" Cookie...	25.36
530883	07/18/2023	Amazon Capital Services	1RXG-HHQ1-F7FT	Super-Led Mini Lightbar	352.79
530883	07/18/2023	Amazon Capital Services	1VPF-46XF-3MGL	Collapsible Foldable Wagons	281.78
530883	07/18/2023	Amazon Capital Services	1VPF-46XF-3MGL	Promotions & Discounts	-14.09
530883	07/18/2023	Amazon Capital Services	1VPF-46XF-3MGL	Desk Calendar	15.19
530883	07/18/2023	Amazon Capital Services	1XCV-VNTP-GJLT	Hefty Slider Freezer Storage B...	10.51
530883	07/18/2023	Amazon Capital Services	1XCV-VNTP-GJLT	Gillette Foamy Regular Shavin...	96.45
530883	07/18/2023	Amazon Capital Services	1XCV-VNTP-GJLT	Multi-Purpose Glue 1 Gal	33.05
530883	07/18/2023	Amazon Capital Services	1XCV-VNTP-GJLT	Assorted Food Coloring 1.2 oz	15.41
530883	07/18/2023	Amazon Capital Services	1XCV-VNTP-GJLT	Cleaning and Washing Sponge...	11.96
530883	07/18/2023	Amazon Capital Services	1XCV-VNTP-GJLT	Multi-Purpose Disposable Plast...	7.63
530883	07/18/2023	Amazon Capital Services	1YV1-FN6F-3RPC	Avery 5160 Easy Peel Address ...	33.46
530883	07/18/2023	Amazon Capital Services	1YV1-FN6F-3RPC	Thermal Laminating Pouches	17.90
530883	07/18/2023	Amazon Capital Services	1YV1-FN6F-3RPC	20 Pcs Retractable Badge Hol...	8.92

Vendor 12155 - Amazon Capital Services Total: 2,108.02

Vendor: 7408 - American Fidelity

10902	07/03/2023	American Fidelity	2160087B	Employee Flexible Spending A...	1,834.29
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	742.40
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	17.23
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	56.97
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	98.46
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	198.88
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	164.10
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	3.07
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	3.30
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	108.00
10898	06/21/2023	American Fidelity	D600149	Employee Life/Accident Insur...	408.47

Vendor 7408 - American Fidelity Total: 3,635.17

Vendor: 12257 - Aramsco Inc.

530885	07/18/2023	AramSCO Inc.	S5888141.001	Nitrile 6 Mile Black Gloves	460.07
530885	07/18/2023	AramSCO Inc.	S5888141.001	Black Liners B60 X H 36	711.75
530885	07/18/2023	AramSCO Inc.	S5907680.001	Multi Fold Towels 250-Pk, 16 ...	616.93
530885	07/18/2023	AramSCO Inc.	S5907680.001	Toilet Paper 9" 2-Ply Jumbo, 1...	655.99

Vendor 12257 - Aramsco Inc. Total: 2,444.74

Vendor: 6867 - ASSA ABLOY Entrance Systems U.S., Inc.

530886	07/18/2023	ASSA ABLOY Entrance Systems...SCI 73436		Maintenance Electric Doors	283.47
530886	07/18/2023	ASSA ABLOY Entrance Systems...SEI 1638825		Maintenance Electric Doors	21.16
530886	07/18/2023	ASSA ABLOY Entrance Systems...SEI 1639245		Maintenance Electric Door	21.16

Vendor 6867 - ASSA ABLOY Entrance Systems U.S., Inc. Total: 325.79

Vendor: 6609 - AT&T

530887	07/18/2023	AT&T	20198868	City Hall and Park June 23	471.21
530887	07/18/2023	AT&T	20198868	Water June 23	47.05
530887	07/18/2023	AT&T	20198870	Railroad Museum June 23	24.29
530887	07/18/2023	AT&T	20199270	City Hall June 23	18.34

Vendor 6609 - AT&T Total: 560.89

Vendor: 12864 - Atilana Molina

530888	07/18/2023	Atilana Molina	070623	Dial-A-Ride Refund	63.00
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Vendor 12864 - Atilana Molina Total: 63.00

Vendor: 3334 - Autozone, Inc.

530889	07/18/2023	Autozone, Inc.	2859595759-01	Battery Term Treatment	-10.90
530889	07/18/2023	Autozone, Inc.	2859595759-01	Battery Install	-3.81
530889	07/18/2023	Autozone, Inc.	2859595759-01	Battery Clean-Detector	-5.23
530889	07/18/2023	Autozone, Inc.	2859639238	Silver Star Bulbs	13.22
530889	07/18/2023	Autozone, Inc.	2859639238	General Purpose Grease Tube	23.12
530889	07/18/2023	Autozone, Inc.	2859648877	Tire Shine	6.38
530889	07/18/2023	Autozone, Inc.	2859648877	Turtle Wax Wash & Wax	8.72
530889	07/18/2023	Autozone, Inc.	2859648877	Turtle Wax Inside & Out Prote...	8.81

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530889	07/18/2023	Autozone, Inc.	2859678045	Battery	122.95
530889	07/18/2023	Autozone, Inc.	2859678045	Battery Install Kit	7.25
530889	07/18/2023	Autozone, Inc.	2859678937	Antifreeze/Coolant	14.32
530889	07/18/2023	Autozone, Inc.	2859681215	Battery	24.26
530889	07/18/2023	Autozone, Inc.	2859684536	Universal Coupler Lock	45.63
530889	07/18/2023	Autozone, Inc.	2859690177	Little Trees, Airfreshener	4.84
530889	07/18/2023	Autozone, Inc.	2859690177	Automatic Trans Fluid	13.22
530889	07/18/2023	Autozone, Inc.	2859690177	12V-9 AGM Sport Battery	106.93
Vendor 3334 - Autozone, Inc.				Total:	379.71
Vendor: 0415 - B.D. White Top Soil Co.					
530890	07/18/2023	B.D. White Top Soil Co.	88897	Dirt	115.76
530890	07/18/2023	B.D. White Top Soil Co.	88897	Topper	49.62
530890	07/18/2023	B.D. White Top Soil Co.	88937	Mix	81.59
Vendor 0415 - B.D. White Top Soil Co.				Total:	246.97
Vendor: 12252 - Barry Waite					
530891	07/18/2023	Barry Waite	071023	Reimbursement for 2023 CCCA..	725.00
Vendor 12252 - Barry Waite				Total:	725.00
Vendor: 7113 - Bee 'N Wasp Nest Removal					
530892	07/18/2023	Bee 'N Wasp Nest Removal	956876-01	Bees Removal	125.00
Vendor 7113 - Bee 'N Wasp Nest Removal				Total:	125.00
Vendor: 7477 - Best Best & Krieger, LLP					
530893	07/18/2023	Best Best & Krieger, LLP	968078	Legal Services May 23	8,085.20
530893	07/18/2023	Best Best & Krieger, LLP	968078	Legal Services May 23	1,426.80
530893	07/18/2023	Best Best & Krieger, LLP	968079	Cod Enforcement/General Liti...	3,195.90
530893	07/18/2023	Best Best & Krieger, LLP	968080	Special Services May 23	3,802.60
Vendor 7477 - Best Best & Krieger, LLP				Total:	16,510.50
Vendor: 6175 - Bones Ink					
530894	07/18/2023	Bones Ink	10132	T-Shirts, Long Sleeve	317.52
530894	07/18/2023	Bones Ink	10132	T-Shirts, Short Sleeve	351.28
Vendor 6175 - Bones Ink				Total:	668.80
Vendor: 12267 - Cal Pro Specialties					
530895	07/18/2023	Cal Pro Specialties	12535	Set Up Charge	25.00
530895	07/18/2023	Cal Pro Specialties	12535	Compass Softek Gel Glide Styl...	345.60
Vendor 12267 - Cal Pro Specialties				Total:	370.60
Vendor: 7524 - California Consulting, Inc.					
530896	07/18/2023	California Consulting, Inc.	6024	Grant Writing Services-South ...	7,500.00
Vendor 7524 - California Consulting, Inc.				Total:	7,500.00
Vendor: 0605 - California Contract Cities Association					
530897	07/18/2023	California Contract Cities Asso...	3525	FY 2022-23 Membership Dues	3,800.00
Vendor 0605 - California Contract Cities Association				Total:	3,800.00
Vendor: 12810 - California Greenhouses & OC Succulents					
530898	07/18/2023	California Greenhouses & OC ...	201-46131	10"/5G Agave Attenuata	52.09
530898	07/18/2023	California Greenhouses & OC ...	201-46131	10"/5G Crassula Ovata Sunset	69.82
530898	07/18/2023	California Greenhouses & OC ...	201-46131	10"/5G Cordyline Pink Passion	112.12
530898	07/18/2023	California Greenhouses & OC ...	201-46222	10"/5G Agave Attenuata	86.82
530898	07/18/2023	California Greenhouses & OC ...	201-46222	10"/G Crassula Ovata Sunset	34.90
530898	07/18/2023	California Greenhouses & OC ...	201-46333	10"/5G Cordyline Paso Doble	149.16
530898	07/18/2023	California Greenhouses & OC ...	201-46388	10"/G Crassula Ovata Sunset	35.17
530898	07/18/2023	California Greenhouses & OC ...	201-46388	10"/5G Agave Attenuata	69.46
530898	07/18/2023	California Greenhouses & OC ...	201-46388	10"/5G Aeonium Sunburst	76.76
Vendor 12810 - California Greenhouses & OC Succulents				Total:	686.30
Vendor: 6407 - California JPIA					
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	395.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	1,087.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	9,631.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	26,504.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	3,673.00

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	10,107.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	5,925.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	16,307.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	1,008.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	2,774.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	3,592.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	9,885.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	8,687.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	23,904.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	5,911.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	16,265.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	3,981.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	10,954.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	6,494.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	17,870.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	8,480.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	23,337.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	141.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	387.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	5,491.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	15,110.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	861.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	2,368.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	3,477.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	9,569.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	454.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	1,249.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	154.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	423.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	44.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	121.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	2,344.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	6,451.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	1,025.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	2,820.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	4,802.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	13,216.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	1,008.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	2,774.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	20,759.00
530899	07/18/2023	California JPIA	PRIM02179	JPIA Workers' Compensation ...	57,125.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	615.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	15,000.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	5,720.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	9,231.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	1,570.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	5,594.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	13,528.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	9,205.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	6,199.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	10,113.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	13,207.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	219.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	8,551.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	1,340.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	5,415.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	707.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	240.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	68.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	3,651.00

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530899	07/18/2023	California JPIA	PROP02316	Property Insurance	1,596.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	7,479.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	1,570.00
530899	07/18/2023	California JPIA	PROP02316	Property Insurance	32,329.00
Vendor 6407 - California JPIA Total:					522,091.00

Vendor: 0685 - California Pro Sports

530900	07/18/2023	California Pro Sports	14-17322	Athletic Field Paint, White, Ca...	321.89
530900	07/18/2023	California Pro Sports	14-17397	Founder's Day-T-Shirts	1,464.78
530900	07/18/2023	California Pro Sports	14-17399	100% Cotton T-Shirt-Size Up C...	132.30
530900	07/18/2023	California Pro Sports	14-17399	100% Cotton T-Shirt	1,307.84
530900	07/18/2023	California Pro Sports	14-17403	Professional Wood Bottom Bu...	121.26
530900	07/18/2023	California Pro Sports	14-17431	All Star Youth Comp Catcher's...	60.63
530900	07/18/2023	California Pro Sports	14-17431	Husky Inflator	132.29
530900	07/18/2023	California Pro Sports	14-17431	Scrimmage Vests	316.99
530900	07/18/2023	California Pro Sports	14-17431	Outdoor Cap	1,404.86
530900	07/18/2023	California Pro Sports	14-17431	Outdoor Cap	2,528.55
530900	07/18/2023	California Pro Sports	14-17431	Small Field Disc	109.15
530900	07/18/2023	California Pro Sports	14-17432	Athletic Field Paint, White	402.36
530900	07/18/2023	California Pro Sports	14-17432	Standard Batting Tee	66.13
530900	07/18/2023	California Pro Sports	14-17432	Diamond Baseball Official Littl...	551.14
530900	07/18/2023	California Pro Sports	14-17432	Case Instant Cold Packs	55.10
530900	07/18/2023	California Pro Sports	14-17432	Diamond Baseball Official Littl...	551.14
530900	07/18/2023	California Pro Sports	14-17502	T-Shirts-Added Muti-Color Lo...	793.80
530900	07/18/2023	California Pro Sports	14-17519	Logo Hats Mesh Adjustable Y...	33.05
Vendor 0685 - California Pro Sports Total:					10,353.26

Vendor: 7319 - California State Disbursement Unit

530870	07/11/2023	California State Disbursement...	071423	Employee Garnishment-Pay D...	230.76
530901	07/18/2023	California State Disbursement...	072823	Employee Garnishment-Pay D...	230.76
Vendor 7319 - California State Disbursement Unit Total:					461.52

Vendor: 0655 - California Water Service

530902	07/18/2023	California Water Service	6984422222-062723	PV Dr. No. Rolling Vista Media...	253.23
530902	07/18/2023	California Water Service	8594422222-062723	Landscape Maintenance Distri...	166.45
Vendor 0655 - California Water Service Total:					419.68

Vendor: 12822 - City of Lomita - Petty Cash

530903	07/18/2023	City of Lomita - Petty Cash	063023	Petty Cash June 23-Gang & Dr...	25.00
530903	07/18/2023	City of Lomita - Petty Cash	063023	Petty Cash June 23-Refreshm...	59.22
530903	07/18/2023	City of Lomita - Petty Cash	063023	Petty Cash June 23-Gas	20.00
530903	07/18/2023	City of Lomita - Petty Cash	063023	Petty Cash June 23-Ice for Fou...	19.85
Vendor 12822 - City of Lomita - Petty Cash Total:					124.07

Vendor: 6934 - Clinical Laboratory of San Bernardino, Inc.

530904	07/18/2023	Clinical Laboratory of San Ber...	2300795	Water Quality Report April 23	1,542.00
530904	07/18/2023	Clinical Laboratory of San Ber...	2300878	Water Quality Report May 23	1,827.50
Vendor 6934 - Clinical Laboratory of San Bernardino, Inc. Total:					3,369.50

Vendor: 6541 - Complete Fire Service, Inc.

530905	07/18/2023	Complete Fire Service, Inc.	DD09637	Fire Extinguisher Maintenance	83.70
530905	07/18/2023	Complete Fire Service, Inc.	DD09638	Vehicles- Fire Extinguisher Ma...	537.14
530905	07/18/2023	Complete Fire Service, Inc.	DD09640	Fire Extinguisher Maintenance	131.87
530905	07/18/2023	Complete Fire Service, Inc.	DD09641	Fire Extinguisher Maintenance	445.10
530905	07/18/2023	Complete Fire Service, Inc.	DD09642	Fire Extinguisher Maintenance	131.87
530905	07/18/2023	Complete Fire Service, Inc.	DD09643	Fire Extinguisher Maintenance	55.80
Vendor 6541 - Complete Fire Service, Inc. Total:					1,385.48

Vendor: 6751 - Conico Roro, Inc.

530906	07/18/2023	Conico Roro, Inc.	053123	Parking Enforcement Car Wash	49.00
530906	07/18/2023	Conico Roro, Inc.	053123	Parking Enforcement	83.77
530906	07/18/2023	Conico Roro, Inc.	053123	Facilities	56.84
530906	07/18/2023	Conico Roro, Inc.	053123	Park	141.88
530906	07/18/2023	Conico Roro, Inc.	053123	PW	364.98
530906	07/18/2023	Conico Roro, Inc.	053123	Sidewalk Program	161.68

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Payment Dates: 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530906	07/18/2023	Conico Roro, Inc.	053123	Water	476.95
530906	07/18/2023	Conico Roro, Inc.	063023	Car Wash	33.00
530906	07/18/2023	Conico Roro, Inc.	063023	Facilities	134.12
530906	07/18/2023	Conico Roro, Inc.	063023	Street	313.20
530906	07/18/2023	Conico Roro, Inc.	063023	Sidewalk Program	327.96
530906	07/18/2023	Conico Roro, Inc.	063023	Water	559.02
Vendor 6751 - Conico Roro, Inc.				Total:	2,702.40

Vendor: 0915 - Copy Rite Printing

530907	07/18/2023	Copy Rite Printing	39594	Posters 12 X 18	241.45
530907	07/18/2023	Copy Rite Printing	39594	Postcards	245.37
530907	07/18/2023	Copy Rite Printing	39594	Art and Design for Camp Adve...	165.38
530907	07/18/2023	Copy Rite Printing	39594	Banners 3' X 8' (2), 4' X 6' (2)	384.77
530907	07/18/2023	Copy Rite Printing	39595	Business Cards-K. Le	41.56
530907	07/18/2023	Copy Rite Printing	39596	Youth Sport Evaluation Forms	202.58
Vendor 0915 - Copy Rite Printing				Total:	1,281.11

Vendor: 7371 - Corporate Payment Systems

530908	07/18/2023	Corporate Payment Systems	B. Rindge 062623	APA Membership Dues-L. Ma...	507.00
530908	07/18/2023	Corporate Payment Systems	B. Rindge 062623	CP & DR Membership Dues-L....	238.00
530908	07/18/2023	Corporate Payment Systems	B. Rindge 062623	APA Membership Dues	159.00
530908	07/18/2023	Corporate Payment Systems	B. Rindge 062623	ReScape Membership Dues-L....	65.00
530908	07/18/2023	Corporate Payment Systems	B. Rindge 062623	APA/Conference Registration-...	625.00
530908	07/18/2023	Corporate Payment Systems	C. Dillon 062623	Cisco Meet Plan	7.50
530908	07/18/2023	Corporate Payment Systems	C. Dillon 062623	Cisco Meet Plan	7.50
530908	07/18/2023	Corporate Payment Systems	C. Dillon 062623	Parking-Water Training	10.00
530908	07/18/2023	Corporate Payment Systems	C. Villa 062623	Canva Suscription	12.99
530908	07/18/2023	Corporate Payment Systems	C. Villa 062623	Founder's Day Banners	306.00
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Council Meeting Water	10.77
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Council Meeting Food	80.14
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	LCW Training-R. Smoot	27.00
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	JPIA Training	333.90
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Birthday Celebration	133.56
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Cal PERS Training	449.00
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Birthday Celebration	60.49
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Cal PERS Training	449.00
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	JPIA Training	333.90
530908	07/18/2023	Corporate Payment Systems	D. Dixon 062623	Founder's Day Supplies	74.71
530908	07/18/2023	Corporate Payment Systems	G. Sugano 062623	Zoom Video	15.99
530908	07/18/2023	Corporate Payment Systems	G. Sugano 062623	Azure Active Directory May 23	1,280.38
530908	07/18/2023	Corporate Payment Systems	G. Sugano 062623	Acrobat Pro	695.71
530908	07/18/2023	Corporate Payment Systems	G. Sugano 062623	Azure Active Directory May 23	426.80
530908	07/18/2023	Corporate Payment Systems	H. Flores 062623	Pesticide Applicators Worksh...	225.00
530908	07/18/2023	Corporate Payment Systems	H. Flores 062623	Pesticide Applicators Worksh...	225.00
530908	07/18/2023	Corporate Payment Systems	H. Flores 062623	Pesticide Applicators Worksh...	225.00
530908	07/18/2023	Corporate Payment Systems	H. Flores 062623	Pesticide Applicators Worksh...	225.00
530908	07/18/2023	Corporate Payment Systems	J. Vida 062623	Drug Free Walk Food	82.58
530908	07/18/2023	Corporate Payment Systems	J. Vida 062623	Stamps for Basketball	432.00
530908	07/18/2023	Corporate Payment Systems	J. Vida 062623	Staff Meeting Refreshments	64.46
530908	07/18/2023	Corporate Payment Systems	J. Vida 062623	Funder's Day Staff Food	671.58
530908	07/18/2023	Corporate Payment Systems	K. Gregory 062623	Notary Public Online Course R...	31.95
530908	07/18/2023	Corporate Payment Systems	K. Gregory 062623	Daily Breeze Subscription	10.00
530908	07/18/2023	Corporate Payment Systems	K. Gregory 062623	Dropbox	19.99
530908	07/18/2023	Corporate Payment Systems	L. Hernandez 062623	2014 Prius Diagnostics	199.00
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Drug Free Walk-Food	163.18
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Drug Free Walk-Food	412.89
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Drug Free Walk-Supplies	204.27
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Movie Tickets	399.90
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Los Angeles Do...	960.00
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Supplies	60.50
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Supplies	17.58
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Supplies	119.31

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Game Truck	466.95
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Teen Program Game Truck	538.16
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Flowers for Memorial Day Eve...	143.32
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Founder's Day Food for Staff	409.56
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Founder's Day Tape	24.18
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Founder's Day Staff Lunch	635.04
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Founder's Day Food for Staff	25.67
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Water for Founder's Day	95.87
530908	07/18/2023	Corporate Payment Systems	Lomita Park 062623	Museum Market Ad	150.62
530908	07/18/2023	Corporate Payment Systems	M. Andersen 062623	Coffee Supplies	91.12
530908	07/18/2023	Corporate Payment Systems	M. Sansbury 062623	LED Lights	208.93
530908	07/18/2023	Corporate Payment Systems	M. Sansbury 062623	Maintenance Supplies	49.92
530908	07/18/2023	Corporate Payment Systems	M. Sansbury 062623	Paint	158.50
530908	07/18/2023	Corporate Payment Systems	M. Sansbury 062623	Maintenance Supplies	36.38
530908	07/18/2023	Corporate Payment Systems	M. Sansbury 062623	Floor Mats for Truck	56.77
530908	07/18/2023	Corporate Payment Systems	M. Sansbury 062623	Mass Mobile Apps	99.00
530908	07/18/2023	Corporate Payment Systems	R. Smoot 062623	League of California Cities-Reg...	75.00
530908	07/18/2023	Corporate Payment Systems	R. Smoot 062623	League of California Cities-Reg...	75.00
530908	07/18/2023	Corporate Payment Systems	S. Kamada 062623	Amazon-Membership Fee	65.78
530908	07/18/2023	Corporate Payment Systems	S. Kamada 062623	Government Compensation a...	315.00
530908	07/18/2023	Corporate Payment Systems	S. Kamada 062623	Amazon-Membership Fee	65.79
530908	07/18/2023	Corporate Payment Systems	S. Kamada 062623	Amazon-Membership Fee	65.78
530908	07/18/2023	Corporate Payment Systems	W. Lawson 062623	Property Report	245.07
530908	07/18/2023	Corporate Payment Systems	W. Lawson 062623	Code Enforcement Class Regis...	106.00
530908	07/18/2023	Corporate Payment Systems	W. Lawson 062623	Car Wash	21.00
530908	07/18/2023	Corporate Payment Systems	W. Lawson 062623	Gas	59.86
530908	07/18/2023	Corporate Payment Systems	W. Lawson 062623	Gas	57.49
530908	07/18/2023	Corporate Payment Systems	W. Lawson 062623	Code Enforcement Subscripti...	25.95
Vendor 7371 - Corporate Payment Systems				Total:	15,426.24
Vendor: 12721 - Cory Zedler					
530909	07/18/2023	Cory Zedler	070323	Mileage Reimbursement	13.82
Vendor 12721 - Cory Zedler Total:				Total:	13.82
Vendor: 6828 - Creative Software Solutions					
530910	07/18/2023	Creative Software Solutions	CINV-035947	DAR June 23	503.33
Vendor 6828 - Creative Software Solutions				Total:	503.33
Vendor: 7284 - CSI Services, Inc.					
530911	07/18/2023	CSI Services, Inc.	12143	CWPF 5.3MG Tank Evaluation	2,450.00
Vendor 7284 - CSI Services, Inc. Total:				Total:	2,450.00
Vendor: 6757 - Dataprose, Inc.					
530912	07/18/2023	Dataprose, Inc.	DP2302573	Water Bills	423.40
530912	07/18/2023	Dataprose, Inc.	DP2302573	Leak Letters	244.06
Vendor 6757 - Dataprose, Inc.				Total:	667.46
Vendor: 1075 - Department of Justice					
530913	07/18/2023	Department of Justice	667354	Live Scan June 23	32.00
Vendor 1075 - Department of Justice				Total:	32.00
Vendor: 3290 - Department of Motor Vehicles					
530914	07/18/2023	Department of Motor Vehicles	124409	2006 Ford Extended Cab Tittle	25.00
530914	07/18/2023	Department of Motor Vehicles	1311747	Ford 2000 Ranger Tittle	25.00
Vendor 3290 - Department of Motor Vehicles Total:				Total:	50.00
Vendor: 2010 - Discount Pool & Spa Supply					
530915	07/18/2023	Discount Pool & Spa Supply	346920-1	Sidewalk Program-Vacuum Ho...	330.74
Vendor 2010 - Discount Pool & Spa Supply Total:				Total:	330.74
Vendor: 7340 - Division of the State Architect					
530916	07/18/2023	Division of the State Architect	063023	April-June 23	128.80
Vendor 7340 - Division of the State Architect Total:				Total:	128.80
Vendor: 7438 - Duke Service Center, Inc.					
530917	07/18/2023	Duke Service Center, Inc.	05312023	Park	981.22

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Payment Dates: 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530917	07/18/2023	Duke Service Center, Inc.	05312023	PW	1,196.53
530917	07/18/2023	Duke Service Center, Inc.	05312023	Water	143.71
530917	07/18/2023	Duke Service Center, Inc.	063023	Park	1,187.13
530917	07/18/2023	Duke Service Center, Inc.	063023	Street	659.93
530917	07/18/2023	Duke Service Center, Inc.	063023	Water	167.04
Vendor 7438 - Duke Service Center, Inc.				Total:	4,335.56
Vendor: 12841 - Eckersall, LLC					
530918	07/18/2023	Eckersall, LLC	20230063	Geographic Information Syst...	1,187.50
Vendor 12841 - Eckersall, LLC Total:					1,187.50
Vendor: 12001 - Evangelina Hernandez					
530919	07/18/2023	Evangelina Hernandez	063023	Mileage Reimbursement	47.29
Vendor 12001 - Evangelina Hernandez Total:					47.29
Vendor: 2095 - Ewing Irrigation Products					
530920	07/18/2023	Ewing Irrigation Products	19747410	25 lb King Tall Rescue	63.37
530920	07/18/2023	Ewing Irrigation Products	19795649	1-1/4 Sch80 PVC Union	43.55
530920	07/18/2023	Ewing Irrigation Products	19795649	1-1/4 X 1 PVC Red Bushing	12.58
530920	07/18/2023	Ewing Irrigation Products	19796547	1 X 1-1/4 PVC Male Adaptor	8.58
530920	07/18/2023	Ewing Irrigation Products	19796547	710C-ELL CXC Comp 90 ELL	10.11
530920	07/18/2023	Ewing Irrigation Products	19796547	710CETC Thread End Comp Cap	10.36
530920	07/18/2023	Ewing Irrigation Products	19796547	710CA Compression Comp 90 ...	7.17
530920	07/18/2023	Ewing Irrigation Products	19796547	1-1/4 PVC 90 ELL	4.45
530920	07/18/2023	Ewing Irrigation Products	19825215	Reacher 32" Aluminum	153.92
530920	07/18/2023	Ewing Irrigation Products	19851917	1 X 100 Tie-It NRSY Tape	35.96
Vendor 2095 - Ewing Irrigation Products				Total:	350.05
Vendor: 3015 - FedEx					
530868	06/30/2023	FedEx	8-171-18961	Mailing Services	80.98
Vendor 3015 - FedEx				Total:	80.98
Vendor: 12061 - GovInvest Inc.					
530921	07/18/2023	GovInvest Inc.	2023-4609	Compensation Module-Annual..	6,545.00
530921	07/18/2023	GovInvest Inc.	2023-4609	Compensation Module-Annual..	1,155.00
Vendor 12061 - GovInvest Inc. Total:					7,700.00
Vendor: 3070 - Grainger					
530922	07/18/2023	Grainger	9729574245	Half Mask Respirator	15.69
530922	07/18/2023	Grainger	9729574252	Returning Half Mask Respirato...	-82.20
530922	07/18/2023	Grainger	9730010569	Combination Cartridge/Filter, ...	81.92
530922	07/18/2023	Grainger	9735952732	Half Mask Respirator	15.69
530922	07/18/2023	Grainger	9735952740	Timing Belt, HT, 110 Teeth	77.35
Vendor 3070 - Grainger				Total:	108.45
Vendor: 6946 - Hach Company					
530923	07/18/2023	Hach Company	13628151	TBG PVC 11/16" OD X 1/2" ID	202.09
530923	07/18/2023	Hach Company	13628151	TBG TPE . 250 OD	70.62
530923	07/18/2023	Hach Company	13628151	Sample Cells, 6-Pk, 4 X 10 ML ...	74.85
530923	07/18/2023	Hach Company	13628151	TBG TPE .193 OD	81.54
530923	07/18/2023	Hach Company	13628151	Chlorinating Solution 4ML	196.19
530923	07/18/2023	Hach Company	13628151	DPD Free Chlorine Reagent	94.43
530923	07/18/2023	Hach Company	13628151	Sulfuric Acid, 19.2 100 ML	36.93
530923	07/18/2023	Hach Company	13628151	Stir Bar, Micro 4.93 MM Spher...	38.79
530923	07/18/2023	Hach Company	13628151	Sample Cell W/Cap, 1 CM/10...	245.35
530923	07/18/2023	Hach Company	13628151	TBG TPE .093 OD	96.93
530923	07/18/2023	Hach Company	13634327	PFA Tube, 1/16" ID X 1/8" OD	178.27
530923	07/18/2023	Hach Company	13642437	TBG TPE .093 OD .031 ID	48.47
Vendor 6946 - Hach Company				Total:	1,364.46
Vendor: 3036 - Harbor Freight Tools USA, Inc.					
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1015709	Masonry Drill Bit Set 5 Pc	6.60
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1015709	Bench Grinder Pedestal	60.63
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1015709	Socket Rail Tray Sae Red	22.04
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1016564	1/4" X 14' Protect Wire Wrap	7.27
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1016564	1/2" X 7' Protect Wire Wrap	13.19

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1016921	0.5 Gallon Hand Sprayer	6.60
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1018301	3/8 X 50 Rubber Air Hose Pro	38.58
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1018301	Brass Ind Quick Coupler Set 4-...	4.93
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1018301	Air Blow Gun Set 4-Pc	6.60
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1018301	Dual Chuck Tire Inflator	7.71
530924	07/18/2023	Harbor Freight Tools USA, Inc.	1018301	Two-Way Y Hose Connector	7.71
Vendor 3036 - Harbor Freight Tools USA, Inc.				Total:	181.86

Vendor: 7242 - Herc Rentals, Inc.

530925	07/18/2023	Herc Rentals, Inc.	33796226-001	Telehandler Rental-Deliver/Pi...	275.63
530925	07/18/2023	Herc Rentals, Inc.	33796226-001	Telehandler Rental	350.60
530925	07/18/2023	Herc Rentals, Inc.	33796226-001	Telehandler Rental-Other Cha...	2.62
530925	07/18/2023	Herc Rentals, Inc.	33797097-001	Telehandler Rental-Other Cha...	2.62
530925	07/18/2023	Herc Rentals, Inc.	33797097-001	Telehandler Rental-Deliver/Pi...	275.63
530925	07/18/2023	Herc Rentals, Inc.	33797097-001	Telehandler Rental	350.60
Vendor 7242 - Herc Rentals, Inc.				Total:	1,257.70

Vendor: 3241 - Hinderliter, De Llamas & Associates

530926	07/18/2023	Hinderliter, De Llamas & Assoc...	SIN028828	Sales Tax	1,349.99
530926	07/18/2023	Hinderliter, De Llamas & Assoc...	SIN029173	Measure L Tax	600.00
Vendor 3241 - Hinderliter, De Llamas & Associates				Total:	1,949.99

Vendor: 3052 - Home Depot Credit Services

530927	07/18/2023	Home Depot Credit Services	0516208	11" UV Cable Tie, Black 500-Pk	48.45
530927	07/18/2023	Home Depot Credit Services	0516208	1.88 in. x 60 yds. Original Mult...	43.53
530927	07/18/2023	Home Depot Credit Services	0516208	Terry Towels 60-Pk	35.26
530927	07/18/2023	Home Depot Credit Services	0516208	3 in. x 1000 ft. Caution Tape 3...	29.73
530927	07/18/2023	Home Depot Credit Services	0516208	Looped-End String Mop	16.50
530927	07/18/2023	Home Depot Credit Services	0516208	Cotton String Mop Refill 2-Pk	12.65
530927	07/18/2023	Home Depot Credit Services	0516208	Heavy-Duty Dishwand Refills 2...	8.78
530927	07/18/2023	Home Depot Credit Services	0516208	2" x 150 ft Vinyl Electrical Bun...	8.25
530927	07/18/2023	Home Depot Credit Services	0516208	3/4" x 60 ft 1700 Electrical Ta...	3.62
530927	07/18/2023	Home Depot Credit Services	1114362	Ultra 70 oz. Original Scent Dish...	27.25
530927	07/18/2023	Home Depot Credit Services	1114362	12-Volt Track Lighting 3-Pk	18.71
530927	07/18/2023	Home Depot Credit Services	1114362	12-Volt Landscape LED Light B...	17.57
530927	07/18/2023	Home Depot Credit Services	1114362	Toilet Bowl Cleaner with Blea...	7.70
530927	07/18/2023	Home Depot Credit Services	1114362	64 oz Cleaning Vinegar	6.35
530927	07/18/2023	Home Depot Credit Services	1114362	1.41" x 60 yds. Delicate Surfac...	9.90
530927	07/18/2023	Home Depot Credit Services	1114362	Baking Soda 14 oz	5.51
530927	07/18/2023	Home Depot Credit Services	1114362	Polyester Roller Cover 6-Pk	13.20
530927	07/18/2023	Home Depot Credit Services	1120947	1/2" x 6" MIP Brass Nipple Fitt...	18.47
530927	07/18/2023	Home Depot Credit Services	1120947	1" X 5' Gray Flex Tubing	8.78
530927	07/18/2023	Home Depot Credit Services	1120947	1/2" FIP X 3/8" FIP Reducing B...	9.47
Vendor 3052 - Home Depot Credit Services				Total:	349.68

Vendor: 3037 - ICON

530928	07/18/2023	ICON	13803	Hoodies	274.64
530928	07/18/2023	ICON	13803	T-Shirt	110.25
Vendor 3037 - ICON				Total:	384.89

Vendor: 12598 - James Productions Inc.

530929	07/18/2023	James Productions Inc.	06219-JT-01	Ferris Wheel, Slide, and Booth...	3,500.00
Vendor 12598 - James Productions Inc.				Total:	3,500.00

Vendor: 4684 - Janpier Adamzadeh

530930	07/18/2023	Janpier Adamzadeh	061323	Mileage Reimbursement	67.20
Vendor 4684 - Janpier Adamzadeh				Total:	67.20

Vendor: 7420 - JFS Care

530931	07/18/2023	JFS Care	May 23	Services-Lifeline	780.00
Vendor 7420 - JFS Care				Total:	780.00

Vendor: 12616 - Joaquin Munoz

530867	06/21/2023	Joaquin Munoz	062023	Founder's Day Band	600.00
Vendor 12616 - Joaquin Munoz Total:					600.00

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 12069 - Joe A. Gonsalves & Son					
530932	07/18/2023	Joe A. Gonsalves & Son	160823	Consulting Services June 23	3,000.00
Vendor 12069 - Joe A. Gonsalves & Son Total:					3,000.00
Vendor: 3887 - John L. Hunter & Associates					
530933	07/18/2023	John L. Hunter & Associates	LOM1MS412305	Consulting Services May 23	6,810.13
530933	07/18/2023	John L. Hunter & Associates	LOM1MS412305	Consulting Services May 23	135.00
Vendor 3887 - John L. Hunter & Associates Total:					6,945.13
Vendor: 12768 - John Williams					
530934	07/18/2023	John Williams	062023	Reimbursement for Work Boo...	200.00
530934	07/18/2023	John Williams	062023	Reimbursement for Work Pan...	250.00
Vendor 12768 - John Williams Total:					450.00
Vendor: 12596 - Jorge Calderon					
530935	07/18/2023	Jorge Calderon	061223	Reimbursement for Work Boo...	197.05
Vendor 12596 - Jorge Calderon Total:					197.05
Vendor: 12614 - Ken Beckenstein					
530936	07/18/2023	Ken Beckenstein	070423	Band for National Night Out	800.00
Vendor 12614 - Ken Beckenstein Total:					800.00
Vendor: 12842 - Ken Grody Ford					
530872	07/12/2023	Ken Grody Ford	071223	2023 Ford F350 Truck	57,126.04
530872	07/12/2023	Ken Grody Ford	071223	2023 Ford F350 Truck-Other F...	332.00
530872	07/12/2023	Ken Grody Ford	071223	2023 Ford F350 Truck-Docum...	120.17
530872	07/12/2023	Ken Grody Ford	071223	2023 Ford F350 Truck-Tire/Bat...	8.75
Vendor 12842 - Ken Grody Ford Total:					57,586.96
Vendor: 12635 - Kiley & Associates, LLC					
530937	07/18/2023	Kiley & Associates, LLC	LO 230531	Consulting Services-Legislative...	3,333.33
530937	07/18/2023	Kiley & Associates, LLC	Lo 230630	Consulting Services-Legislative...	3,333.33
Vendor 12635 - Kiley & Associates, LLC Total:					6,666.66
Vendor: 12840 - Kimley-Horn and Associates, Inc.					
530938	07/18/2023	Kimley-Horn and Associates, I...	25112648	Traffic Consulting for Traffic Ca...	1,806.97
Vendor 12840 - Kimley-Horn and Associates, Inc. Total:					1,806.97
Vendor: 3507 - L&B Pipe and Supply Co.					
530939	07/18/2023	L&B Pipe and Supply Co.	S11574120.001	Sloan Wes 155 Water Free Uri...	424.95
Vendor 3507 - L&B Pipe and Supply Co. Total:					424.95
Vendor: 3813 - L.A. County Auditor-Controller					
530940	07/18/2023	L.A. County Auditor-Controller	061523	LAFCO FY 2023-24	708.68
Vendor 3813 - L.A. County Auditor-Controller Total:					708.68
Vendor: 3130 - L.A. County Department of Animal Care & Control					
530941	07/18/2023	L.A. County Department of An...	May 23	Animal Housing May 23	-1,055.50
530941	07/18/2023	L.A. County Department of An...	May 23	Animal Housing May 23	4,306.95
Vendor 3130 - L.A. County Department of Animal Care & Control Total:					3,251.45
Vendor: 3187 - L.A. County Department of Public Works					
530942	07/18/2023	L.A. County Department of Pu...	RE-PW-23061206601	Industrial Waste May 23	3,544.83
530942	07/18/2023	L.A. County Department of Pu...	RE-PW-23061206672	Traffic Engineering Advisory ...	230.84
Vendor 3187 - L.A. County Department of Public Works Total:					3,775.67
Vendor: 3048 - L.A. County Sheriff's Department					
530944	07/18/2023	L.A. County Sheriff's Departm...	233339EC	May 23	283,382.15
530944	07/18/2023	L.A. County Sheriff's Departm...	233339EC	May 23	17,604.75
530944	07/18/2023	L.A. County Sheriff's Departm...	233339EC	May 23	33,108.56
Vendor 3048 - L.A. County Sheriff's Department Total:					334,095.46
Vendor: 7529 - L.A. County Sheriff's Department					
530871	07/11/2023	L.A. County Sheriff's Departm...	071423	Employee Garnishment-Pay D...	334.75
530943	07/18/2023	L.A. County Sheriff's Departm...	072823	Employee Garnishment-Pay D...	334.75
Vendor 7529 - L.A. County Sheriff's Department Total:					669.50

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 3590 - League of California Cities					
530945	07/18/2023	League of California Cities	4167	League Dues FY 2023-24	1,113.00
Vendor 3590 - League of California Cities Total:					1,113.00
Vendor: 3331 - Lee's Tires					
530946	07/18/2023	Lee's Tires	79869	2018 Ford Transit Oil Change	17.45
530946	07/18/2023	Lee's Tires	79869	2018 Ford Transit Oil Change-...	49.00
530946	07/18/2023	Lee's Tires	79884	2018 Nissan Leaf Brakes Inspe...	19.95
Vendor 3331 - Lee's Tires Total:					86.40
Vendor: 12247 - LegalShield					
530947	07/18/2023	LegalShield	June 23	Employee Legal Insurance Be...	107.40
Vendor 12247 - LegalShield Total:					107.40
Vendor: 12038 - Linda Abbott					
530948	07/18/2023	Linda Abbott	053123	Mileage and Parking Reimbur...	33.34
Vendor 12038 - Linda Abbott Total:					33.34
Vendor: 12839 - Linda Okumura					
530949	07/18/2023	Linda Okumura	062123	Line Dancing Class Instructor	850.50
Vendor 12839 - Linda Okumura Total:					850.50
Vendor: 3054 - Linde Gas & Equipment Inc.					
530950	07/18/2023	Linde Gas & Equipment Inc.	36646319	Acetylene Torch Rental	65.37
Vendor 3054 - Linde Gas & Equipment Inc. Total:					65.37
Vendor: 12792 - LinkedIn Corporation					
530951	07/18/2023	LinkedIn Corporation	FLD8357298796	Job Posting Fee August 23-July...	5,730.00
Vendor 12792 - LinkedIn Corporation Total:					5,730.00
Vendor: 3903 - Lomita City Employees Association					
530952	07/18/2023	Lomita City Employees Associa...	July 23	Association Dues-July 2023	640.00
Vendor 3903 - Lomita City Employees Association Total:					640.00
Vendor: 3317 - Lomita Obedience Training Club					
530953	07/18/2023	Lomita Obedience Training Cl...	06142023	Dog Obedience Class Instructor	3,182.90
Vendor 3317 - Lomita Obedience Training Club Total:					3,182.90
Vendor: 3095 - Lomita Railroad Museum Foundation					
10907	07/12/2023	Lomita Railroad Museum Fou...	063023	Museum Foundation Revenue...	486.57
10907	07/12/2023	Lomita Railroad Museum Fou...	063023	Museum Foundation Revenue...	762.94
Vendor 3095 - Lomita Railroad Museum Foundation Total:					1,249.51
Vendor: 3069 - M & N Trophies					
530954	07/18/2023	M & N Trophies	5038	Name Plates	20.78
530954	07/18/2023	M & N Trophies	5038	Name Plates	30.59
Vendor 3069 - M & N Trophies Total:					51.37
Vendor: 3085 - Mark's Lock & Safe, Inc.					
530955	07/18/2023	Mark's Lock & Safe, Inc.	0000036325	Path Drywall Holes and Paint	2,352.38
530955	07/18/2023	Mark's Lock & Safe, Inc.	0000036336	Maintenance January-March ...	300.00
530955	07/18/2023	Mark's Lock & Safe, Inc.	0000036503	Door Closer	690.17
530955	07/18/2023	Mark's Lock & Safe, Inc.	0000036503	Install Door Closer	210.00
530955	07/18/2023	Mark's Lock & Safe, Inc.	0000036516	Maintenance April-June 23	300.00
530955	07/18/2023	Mark's Lock & Safe, Inc.	0000036583	Maintenance July-September ...	300.00
Vendor 3085 - Mark's Lock & Safe, Inc. Total:					4,152.55
Vendor: 4558 - Michael McDaniel					
530956	07/18/2023	Michael McDaniel	062123	GIS Services April to June 23	150.00
Vendor 4558 - Michael McDaniel Total:					150.00
Vendor: 3820 - Michael Whiting					
530957	07/18/2023	Michael Whiting	1b2023	Basketball Camp/Instructor Fee	6,250.00
530957	07/18/2023	Michael Whiting	1b2023	Basketball Camp/Instructor Fee	1,500.00
Vendor 3820 - Michael Whiting Total:					7,750.00
Vendor: 7203 - Mirage Carwash					
530958	07/18/2023	Mirage Carwash	2141	Car Wash	31.99

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530958	07/18/2023	Mirage Carwash	2142	Car Wash	65.17
Vendor 7203 - Mirage Carwash Total:					97.16
Vendor: 3217 - MissionSquare Retirement					
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	13,099.99
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	306.51
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	290.93
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	260.20
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	144.79
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	300.27
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	182.34
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	214.49
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	207.10
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	110.29
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	228.61
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	184.77
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	48.77
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	8.96
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	60.31
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	143.03
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	144.79
10899	06/21/2023	MissionSquare Retirement	PD061623	Deferred Compensation Pay D...	952.59
10901	06/29/2023	MissionSquare Retirement	PD063023	Deferred Compensation Pay D...	12,850.13
Vendor 3217 - MissionSquare Retirement Total:					29,738.87
Vendor: 12014 - Nexustek Denver					
530959	07/18/2023	Nexustek Denver	300097	Phone System Maintenance &...	545.13
Vendor 12014 - Nexustek Denver Total:					545.13
Vendor: 7496 - Numa Networks					
530960	07/18/2023	Numa Networks	34633	Add Security to Payroll Folder ...	81.90
530960	07/18/2023	Numa Networks	34656	Windows Server 2022 Standar...	1,183.14
530960	07/18/2023	Numa Networks	34722	IT Services July 23	4,972.08
530960	07/18/2023	Numa Networks	34722	IT Services July 23	4,972.07
Vendor 7496 - Numa Networks Total:					11,209.19
Vendor: 6594 - Office Depot Business Solutions, LLC					
530961	07/18/2023	Office Depot Business Solutio...	315111302001	Document Covers, 9 3/4" x 12...	75.19
530961	07/18/2023	Office Depot Business Solutio...	315132607001	Binder Clips, Large, 2"	1.87
530961	07/18/2023	Office Depot Business Solutio...	315132607001	Copy Paper	54.56
530961	07/18/2023	Office Depot Business Solutio...	316700665001	Black Toner Cartridge, TN-431...	89.29
530961	07/18/2023	Office Depot Business Solutio...	316700665001	Yellow Toner Cartridge, TN-43...	89.29
530961	07/18/2023	Office Depot Business Solutio...	316700665001	Magenta Toner Cartridge, TN-...	89.29
530961	07/18/2023	Office Depot Business Solutio...	317641398001	Copy Paper	95.15
530961	07/18/2023	Office Depot Business Solutio...	318516454001	8 1/2" x 14", White, Legal Rul...	10.87
530961	07/18/2023	Office Depot Business Solutio...	318516454001	Premium Roast, Arabica, 1.87 ...	23.82
530961	07/18/2023	Office Depot Business Solutio...	318517540001	Wall Calendar, Large, 15 1/2" x...	21.16
Vendor 6594 - Office Depot Business Solutions, LLC Total:					550.49
Vendor: 7143 - Onward Engineering					
530962	07/18/2023	Onward Engineering	6963	Engineering Design-247th Str...	13,477.00
Vendor 7143 - Onward Engineering Total:					13,477.00
Vendor: 12152 - OpenGov, Inc.					
530963	07/18/2023	OpenGov, Inc.	INV00008477	Budgeting and Planning Softw...	56,830.00
530963	07/18/2023	OpenGov, Inc.	INV00010804	Business Licensing and Permitt..	15,000.00
530963	07/18/2023	OpenGov, Inc.	INV00010804	Business Licensing and Permitt..	5,000.00
530963	07/18/2023	OpenGov, Inc.	INV00010804	Business Licensing and Permitt..	5,000.00
Vendor 12152 - OpenGov, Inc. Total:					81,830.00
Vendor: 12264 - Outdoor Creations, Inc.					
530964	07/18/2023	Outdoor Creations, Inc.	10046	50% Final Payment of Purchas...	6,129.16
Vendor 12264 - Outdoor Creations, Inc. Total:					6,129.16
Vendor: 4105 - Pacific Western Bank					
10901	06/29/2023	Pacific Western Bank	062923A	State tax Withholdings-Pay En...	6,740.99

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10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	17,513.93
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	2,397.27
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	11.43
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	247.71
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	95.62
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	159.52
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	26.10
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	30.44
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	26.66
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	223.69
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	10.71
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	104.10
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	118.69
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	7.89
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	101.02
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	142.34
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	102.06
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	135.44
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	5.67
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	31.71
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	9.59
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	68.92
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	21.97
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	1.28
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	59.93
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	20.81
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	127.47
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	26.10
10900	06/29/2023	Pacific Western Bank	PE062323	Federal & Medicare Taxes-Pay...	480.37

Vendor 4105 - Pacific Western Bank Total: 29,049.43

Vendor: 4080 - PERS Long-Term Care Program

530965	07/18/2023	PERS Long-Term Care Program	14963759	Employee Long Term Care Ins...	336.88
530965	07/18/2023	PERS Long-Term Care Program	14963759	Employee Long Term Care Ins...	59.45

Vendor 4080 - PERS Long-Term Care Program Total: 396.33

Vendor: 3705 - Pollard Water

530966	07/18/2023	Pollard Water	WP043380	Diffusers NST 2-1/2 in. Inner T...	130.10
530966	07/18/2023	Pollard Water	WP043380	Pumper Nozzle Diffusers Inner...	61.74
530966	07/18/2023	Pollard Water	WP043380	Brass, Copper Alloy, Glycerin ...	80.57
530966	07/18/2023	Pollard Water	WP043380	Nozzle Diffusers FNPT x MNPT...	130.10
530966	07/18/2023	Pollard Water	WP043380	Brass and Stainless Steel Pres...	164.27

Vendor 3705 - Pollard Water Total: 566.78

Vendor: 12512 - Prints Pacific, Inc.

530967	07/18/2023	Prints Pacific, Inc.	20569	6" Numbers White	48.00
530967	07/18/2023	Prints Pacific, Inc.	20569	3" Letters for Names White	78.75
530967	07/18/2023	Prints Pacific, Inc.	20569	"Lomita" on Split Front White	99.00
530967	07/18/2023	Prints Pacific, Inc.	20571	Adult 100% Cotton Tee, Athlet...	59.81
530967	07/18/2023	Prints Pacific, Inc.	20571	Adult 100% Cotton Tee, Athlet...	168.68
530967	07/18/2023	Prints Pacific, Inc.	20571	Adult 100% Cotton Tee, Navy,...	61.46
530967	07/18/2023	Prints Pacific, Inc.	20571	Adult 100% Cotton Tee, Navy,...	214.99
530967	07/18/2023	Prints Pacific, Inc.	20571	Adult 100% Cotton Tee, Athlet...	204.72
530967	07/18/2023	Prints Pacific, Inc.	20571	Adult 100% Cotton Tee, Navy,...	174.47
530967	07/18/2023	Prints Pacific, Inc.	20574	City Council-Oxford Shirt	48.51
530967	07/18/2023	Prints Pacific, Inc.	20574	Code Enforcement-Microfiber ...	54.89

Vendor 12512 - Prints Pacific, Inc. Total: 1,213.28

Vendor: 4090 - Public Employee Retirement System

10905	07/07/2023	Public Employee Retirement S...	17209919	1959 Survivor Billing FY 22/23	792.00
10905	07/07/2023	Public Employee Retirement S...	17209919	1959 Survivor Billing FY 22/23	302.40
10905	07/07/2023	Public Employee Retirement S...	17209919	1959 Survivor Billing FY 22/23	302.40
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	4,023.01

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10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	2,648.86
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	1,309.63
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	3,646.68
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	152.98
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	4,283.85
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	702.50
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	4,517.23
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	1,517.29
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	2,639.47
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	4,239.93
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	2,066.49
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	4,444.96
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	1,435.13
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	483.33
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	865.05
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	310.35
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	2,752.24
10904	07/10/2023	Public Employee Retirement S...	July 2023	Employee Health Insurance-Ju...	8,755.51
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	11,944.21
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	25.88
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	700.21
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	807.57
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	308.88
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	150.98
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	202.35
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	257.02
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	410.48
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	487.46
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	132.61
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	85.07
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	1,238.86
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	143.71
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	448.25
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	276.66
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	200.83
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	819.18
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	291.09
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	871.14
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	276.71
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	451.39
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	268.50
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	334.72
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	79.47
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	28.11
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	45.77
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	2.88
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	123.57
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	269.19
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	34.44
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	50.59
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	49.29
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	121.81
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	452.35
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	221.04
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	144.65
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	605.23
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	1,009.62
10897	06/21/2023	Public Employee Retirement S...	PE060923	Retirement Contributions-Pay...	1,333.29
10906	07/07/2023	Public Employee Retirement S...	PE062323	Retirement Contributions Pay ...	8,926.40
10906	07/07/2023	Public Employee Retirement S...	PE062323	Retirement Contributions Pay ...	12,017.67

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Payment Dates: 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
10906	07/07/2023	Public Employee Retirement S...	PE062323	Retirement Contributions Pay ...	334.72
10906	07/07/2023	Public Employee Retirement S...	PE062323	Retirement Contributions Pay ...	153.35
10906	07/07/2023	Public Employee Retirement S...	PE062323	Retirement Contributions Pay ...	4,434.62
Vendor 4090 - Public Employee Retirement System				Total:	103,763.11
Vendor: 7135 - Quantum Consulting Inc.					
530968	07/18/2023	Quantum Consulting Inc.	LO23.003	Surveying Plan Check and Revi...	720.00
Vendor 7135 - Quantum Consulting Inc.				Total:	720.00
Vendor: 12265 - R C Foster Corporation					
530969	07/18/2023	R C Foster Corporation	01-23-028	CWPF Upgrades	10,630.50
Vendor 12265 - R C Foster Corporation Total:				Total:	10,630.50
Vendor: 12173 - Race Communications					
530970	07/18/2023	Race Communications	RC934146	Internet Access SBCOG July 23	1,665.00
530970	07/18/2023	Race Communications	RC934146	Internet Access SBCOG July 23	1,665.00
Vendor 12173 - Race Communications Total:				Total:	3,330.00
Vendor: 12754 - Recap Advisors, LLC					
530971	07/18/2023	Recap Advisors, LLC	0091071	Consulting Svcs-RAD Repositi...	1,770.00
Vendor 12754 - Recap Advisors, LLC Total:				Total:	1,770.00
Vendor: 9122 - Roland Gutierrez					
530972	07/18/2023	Roland Gutierrez	071023	Cardio Salsa Dance Instructor	422.10
530972	07/18/2023	Roland Gutierrez	071123	Cardio Salsa Dance Instructor	455.00
Vendor 9122 - Roland Gutierrez				Total:	877.10
Vendor: 7463 - Sakioka Wholesale Nursery, Inc.					
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089060	Senecio Mandraliscae	69.04
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089060	Festuca Glauca Elijah Blue	44.98
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089060	Tradescantia P. Purple Heart	46.31
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089387	Tradescantia P. Purple Heart	69.46
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089387	Senecio Serpens	72.77
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089387	Callistemon Citrinus Little John	86.26
530973	07/18/2023	Sakioka Wholesale Nursery, In...	20089387	Festuca Glauca Elijah Blue	44.98
Vendor 7463 - Sakioka Wholesale Nursery, Inc.				Total:	433.80
Vendor: 6750 - Samurai Action Studio, Inc.					
530974	07/18/2023	Samurai Action Studio, Inc.	071023	Gymnastics Instructor	905.00
Vendor 6750 - Samurai Action Studio, Inc.				Total:	905.00
Vendor: 7188 - Sharp Business Systems					
530975	07/18/2023	Sharp Business Systems	900438948	Copier Usage 3/23/23-6/23/23	165.84
530975	07/18/2023	Sharp Business Systems	9004404431	CH-BP70C55 Copier Usage 6/2...	300.86
Vendor 7188 - Sharp Business Systems				Total:	466.70
Vendor: 12860 - Shenkman + Hughes PC					
530866	06/21/2023	Shenkman + Hughes PC	Districting	Settlement Agreement	30,000.00
Vendor 12860 - Shenkman + Hughes PC Total:				Total:	30,000.00
Vendor: 7233 - Siteone Landscape Supply, LLC					
530976	07/18/2023	Siteone Landscape Supply, LLC	131477849-001	Nipple Molded TBE Sch 80 PVC..	0.79
530976	07/18/2023	Siteone Landscape Supply, LLC	131477849-001	Standard Valve Box Rectangle...	38.52
530976	07/18/2023	Siteone Landscape Supply, LLC	131477849-001	FLo-Control Sch 80 PVC Union...	7.14
530976	07/18/2023	Siteone Landscape Supply, LLC	131477849-001	Nipple Molded TBE Sch 80 PVC..	1.00
530976	07/18/2023	Siteone Landscape Supply, LLC	131492295-001	Trenching Shovel 5"	27.69
530976	07/18/2023	Siteone Landscape Supply, LLC	131492492-001	Pro-Trade Square Point Shovel...	25.35
530976	07/18/2023	Siteone Landscape Supply, LLC	131492492-001	Corona Max Trenching Shovel...	27.49
530976	07/18/2023	Siteone Landscape Supply, LLC	131492492-001	Pro-Trade Square Point Shovel...	59.50
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Corona Max Trenching Shovel...	27.75
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Safety Vest Surveyor's Class 2 ...	10.80
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Netafim Techline Figure 8 Line...	0.84
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Sch 40 PVC Reducer Bushing F...	1.19
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Compression End Plug With C...	1.25
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Sch 40 PVC Reducer Bushing F...	1.70
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Sch 40 PVC Female Adapter 1" ...	2.09
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Dual Goof Plug 1/4" (A 250)	3.20

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Payment Dates: 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Filler Pressure Regulating	38.39
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Pro-Trade 6" Sod Staple Round..	11.51
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Elbow 1/2" Fipt X 1/4" Barbed	11.71
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Insert Tee 1/4" Barb (A 250)	11.91
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Insert Connector 1/4" Barb (A...	14.33
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Salco Supra Flex Supply Tubing	27.34
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Rain Bird XERI-Bug Emitter 2.0...	26.46
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Compression Tee 0.680" to 0....	4.87
530976	07/18/2023	Siteone Landscape Supply, LLC	131521935-001	Rain Bird 6-Outlet Main Fold 1...	58.54
530976	07/18/2023	Siteone Landscape Supply, LLC	131593971-001	Weld-On P-70 Purple Primer	13.32
530976	07/18/2023	Siteone Landscape Supply, LLC	131593971-001	Weld-On 711 Gray PVC Cement	18.03
530976	07/18/2023	Siteone Landscape Supply, LLC	131593971-001	T.B.S. Machined Nipple Sch 80...	8.33
Vendor 7233 - Siteone Landscape Supply, LLC				Total:	481.04

Vendor: 3544 - South Bay Cities Council of Governments

530977	07/18/2023	South Bay Cities Council of Go...	051923	FY 23/24 Membership Dues	13,801.00
530977	07/18/2023	South Bay Cities Council of Go...	July 23	Monthly City Manager's Meet...	40.00
Vendor 3544 - South Bay Cities Council of Governments Total:				Total:	13,841.00

Vendor: 6944 - South Coast A.Q.M.D.

530978	07/18/2023	South Coast A.Q.M.D.	4196141	Generator Annual Renewal Fe...	504.91
530978	07/18/2023	South Coast A.Q.M.D.	4197710	Emission Fees	160.35
Vendor 6944 - South Coast A.Q.M.D.				Total:	665.26

Vendor: 5050 - Southern California Edison Co.

530979	07/18/2023	Southern California Edison Co.	700006214310-070323	Park	641.53
530979	07/18/2023	Southern California Edison Co.	700006214310-070323	Street Lights	32.42
530979	07/18/2023	Southern California Edison Co.	700006214310-070323	Traffic Signals	33.50
530979	07/18/2023	Southern California Edison Co.	700006910888-070823	Railroad Museum	254.69
530979	07/18/2023	Southern California Edison Co.	700007178650-071123	Narbonne Pedestrian Crosswa...	52.67
530979	07/18/2023	Southern California Edison Co.	700008444906-070823	Traffic Signals	667.03
530979	07/18/2023	Southern California Edison Co.	700016714053-070823	Lomita Park	2,972.88
530979	07/18/2023	Southern California Edison Co.	700016714053-070823	Western Ped. Crosswalk	17.04
530979	07/18/2023	Southern California Edison Co.	700016714053-070823	Appian Way	337.94
530979	07/18/2023	Southern California Edison Co.	700025877624-070323	Street Lights	599.68
530979	07/18/2023	Southern California Edison Co.	700025957042-070323	Street Lights	267.29
530869	06/30/2023	Southern California Edison Co.	700037130331	City Hall	6,317.88
530869	06/30/2023	Southern California Edison Co.	700154659268-061323	Traffic Signals	27.35
530869	06/30/2023	Southern California Edison Co.	700315053620-061523	Lomita Park	14.26
530979	07/18/2023	Southern California Edison Co.	700315793648-070323	Street Lights	190.82
530869	06/30/2023	Southern California Edison Co.	700480902095-062023	Narbonne Pedestrian Crosswa...	129.20
530979	07/18/2023	Southern California Edison Co.	700492524416-071123	Hathaway Park	34.02
Vendor 5050 - Southern California Edison Co.				Total:	12,590.20

Vendor: 5040 - Southern California Gas Co.

530980	07/18/2023	Southern California Gas Co.	07370472008-070323	Park Facilities	23.38
530980	07/18/2023	Southern California Gas Co.	07380495007-070323	City Hall Facility	731.51
Vendor 5040 - Southern California Gas Co.				Total:	754.89

Vendor: 1005 - Southern California News Group

530981	07/18/2023	Southern California News Gro...	063023	Ads-Adopted Ordinance No. 8...	222.26
530981	07/18/2023	Southern California News Gro...	063023	Ads-Zone Text Amendment No...	423.73
Vendor 1005 - Southern California News Group				Total:	645.99

Vendor: 12862 - Southern California Radar-Laser Certification Lab

530982	07/18/2023	Southern California Radar-Las...	012309	Radar Evaluation fee	270.00
Vendor 12862 - Southern California Radar-Laser Certification Lab Total:				Total:	270.00

Vendor: 6242 - Swank Motion Pictures

530983	07/18/2023	Swank Motion Pictures	RG 3414503	Movie Rentals	730.00
Vendor 6242 - Swank Motion Pictures				Total:	730.00

Vendor: 12863 - Tetra Tech Inc

530984	07/18/2023	Tetra Tech Inc	52082400	New Roof Design for Appian ...	7,089.21
Vendor 12863 - Tetra Tech Inc Total:				Total:	7,089.21

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Payment Dates: 6/21/2023 - 7/18/2023

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 6085 - Thompson Building Materials					
530985	07/18/2023	Thompson Building Materials	IV-IS0539	Sir Mix Marking Line 50 lb	157.04
530985	07/18/2023	Thompson Building Materials	IV-IS0567	Sir Mix Pallet Deposit	81.59
530985	07/18/2023	Thompson Building Materials	IV-IS0567	Sir Mix 60 lb Concrete Mix	552.48
530985	07/18/2023	Thompson Building Materials	IV-IS0617	Blue Face Mask	5.57
530985	07/18/2023	Thompson Building Materials	IV-IS0617	Sir Mix 60 lb Concrete Mix	276.24
530985	07/18/2023	Thompson Building Materials	IV-IS0617	Sir Mix Pallet Deposit	40.79
530985	07/18/2023	Thompson Building Materials	IV-IS0689	20 oz Rip Hammer	38.95
530985	07/18/2023	Thompson Building Materials	IV-IS0689	White Marking Paint	9.55
530985	07/18/2023	Thompson Building Materials	IV-IS0689	2' X 35 Yards Gorilla Tape	30.16
530985	07/18/2023	Thompson Building Materials	IV-IS0750	Plaster Sand Scoop	130.35
530985	07/18/2023	Thompson Building Materials	IV-IS0750	Baron Bag 14X26 Ply	65.05
530985	07/18/2023	Thompson Building Materials	IV-IS0892	Misc Base Skip	130.71
530985	07/18/2023	Thompson Building Materials	IV-IS1029	Sir Mix 60 lb Concrete Mix	828.73
530985	07/18/2023	Thompson Building Materials	IV-IS1029	Sir Mix Pallet Deposit	122.37
530985	07/18/2023	Thompson Building Materials	IV-IS1062	Makita 3/8 X 5	8.88
530985	07/18/2023	Thompson Building Materials	IV-IS1062	China Marker Black	10.31
Vendor 6085 - Thompson Building Materials				Total:	2,488.77
Vendor: 12170 - T-Mobile					
530986	07/18/2023	T-Mobile	062023	City Mobile Internet-Manage...	19.74
530986	07/18/2023	T-Mobile	062023	City Mobile Internet-Code Enf...	25.89
530986	07/18/2023	T-Mobile	062023	City Mobile Internet-Recreati...	29.40
530986	07/18/2023	T-Mobile	062023	City Mobile Internet-Park 6594	25.89
530986	07/18/2023	T-Mobile	062023	City Mobile Internet-Water 40...	29.40
Vendor 12170 - T-Mobile Total:					130.32
Vendor: 12856 - Toilet Partitions Experts, Inc					
530987	07/18/2023	Toilet Partitions Experts, Inc	1003	Installation of Toilet Partitions...	2,050.00
Vendor 12856 - Toilet Partitions Experts, Inc Total:					2,050.00
Vendor: 12671 - Torrance Auto Repair					
530988	07/18/2023	Torrance Auto Repair	0180664	2006 Dodge Ram 2500-Radiat...	408.52
530988	07/18/2023	Torrance Auto Repair	0180664	2006 Dodge Ram 2500 Maint...	392.00
Vendor 12671 - Torrance Auto Repair Total:					800.52
Vendor: 12228 - Toshiba					
530989	07/18/2023	Toshiba	34370455	Copier Lease June 23	659.55
Vendor 12228 - Toshiba Total:					659.55
Vendor: 7451 - TPX Communications					
530990	07/18/2023	TPX Communications	172490192	Internet & Phone Services July...	1,023.10
530990	07/18/2023	TPX Communications	172490192	Internet & Phone Services July...	1,023.10
Vendor 7451 - TPX Communications Total:					2,046.20
Vendor: 6737 - Traffic Management Inc.					
530991	07/18/2023	Traffic Management Inc.	981796	Traffic Control Plan for Found...	500.00
Vendor 6737 - Traffic Management Inc.				Total:	500.00
Vendor: 9100 - Tripepi Smith and Associates					
530992	07/18/2023	Tripepi Smith and Associates	10348	Citywide Communication & E...	456.46
530992	07/18/2023	Tripepi Smith and Associates	10348	Citywide Communication & E...	3,497.47
Vendor 9100 - Tripepi Smith and Associates				Total:	3,953.93
Vendor: 6695 - Tyler Technologies Inc.					
530993	07/18/2023	Tyler Technologies Inc.	025-418372	Utility Billing-Insite Transactio...	2,176.25
Vendor 6695 - Tyler Technologies Inc.				Total:	2,176.25
Vendor: 3123 - Underground Service Alert/SC					
530994	07/18/2023	Underground Service Alert/SC	22-2304602	California State Fee	27.83
530994	07/18/2023	Underground Service Alert/SC	620230413	23 Dig Alerts and Monthly Ma...	50.25
Vendor 3123 - Underground Service Alert/SC				Total:	78.08
Vendor: 6477 - Verizon Wireless Government Mkts					
530995	07/18/2023	Verizon Wireless Government...	9937312627	City Council	97.12
530995	07/18/2023	Verizon Wireless Government...	9937312627	City Manager	49.30
530995	07/18/2023	Verizon Wireless Government...	9937312627	Emergency (Mifi 1)	19.42

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
530995	07/18/2023	Verizon Wireless Government...	9937312627	Parking Enforcement	19.42
530995	07/18/2023	Verizon Wireless Government...	9937312627	Community Director, Code Enf...	132.27
530995	07/18/2023	Verizon Wireless Government...	9937312627	Facilities	51.28
530995	07/18/2023	Verizon Wireless Government...	9937312627	Recreation	96.32
530995	07/18/2023	Verizon Wireless Government...	9937312627	Park	38.45
530995	07/18/2023	Verizon Wireless Government...	9937312627	Public Work-Street	84.17
530995	07/18/2023	Verizon Wireless Government...	9937312627	Water	220.56
Vendor 6477 - Verizon Wireless Government Mkts Total:					808.31

Vendor: 4130 - Vision Service Plan (CA)

530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	618.44
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	42.46
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	33.27
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	42.42
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	45.90
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	45.98
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	27.55
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	45.90
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	2.30
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	78.03
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	45.92
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	5.28
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	-2.30
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	3.44
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	7.34
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	37.09
530996	07/18/2023	Vision Service Plan (CA)	Employee Vision Insurance-Ju...	Employee Vision Insurance-Ju...	161.98
530997	07/18/2023	Vision Service Plan (CA)	June 23	Cobra-June 23	22.95
Vendor 4130 - Vision Service Plan (CA) Total:					1,263.95

Vendor: 3365 - Walters Wholesale Electric Co.

530998	07/18/2023	Walters Wholesale Electric Co.	S123358268.001	Philips Lighting 146852 PL-S Li...	117.42
530998	07/18/2023	Walters Wholesale Electric Co.	S123358268.001	Philips Lighting 290833 Dimm...	264.32
Vendor 3365 - Walters Wholesale Electric Co. Total:					381.74

Vendor: 6169 - Water Replenishment District of Southern CA

530999	07/18/2023	Water Replenishment District ...	WBWM24-036	2023-2024 West Basin Water...	2,913.28
Vendor 6169 - Water Replenishment District of Southern CA Total:					2,913.28

Vendor: 7373 - Wells Fargo Vendor Financial Services

531000	07/18/2023	Wells Fargo Vendor Financial ...	5025472308	CH-BP-70C55 Copier Usage 6/...	338.21
531000	07/18/2023	Wells Fargo Vendor Financial ...	5025711601	MX-C304W Printer Lease July ...	86.01
Vendor 7373 - Wells Fargo Vendor Financial Services Total:					424.22

Vendor: 3044 - West Basin Municipal Water District

10903	07/06/2023	West Basin Municipal Water D...	WB6122	May 23	266,529.50
Vendor 3044 - West Basin Municipal Water District Total:					266,529.50

Vendor: 7063 - Westfield Electric

531001	07/18/2023	Westfield Electric	3225	Replace GFI at Scoreboard Po...	105.00
531001	07/18/2023	Westfield Electric	3225	Replace GFI at Scoreboard Po...	32.00
531001	07/18/2023	Westfield Electric	3227	Hathaway Park-Repair Short Ci..	210.00
531001	07/18/2023	Westfield Electric	3236	Replace Exterior Flood Light-L...	220.00
531001	07/18/2023	Westfield Electric	3236	Exterior Flood Light-Led Cano...	175.00
531001	07/18/2023	Westfield Electric	3237	New Occupancy Sensor-Labor	990.00
531001	07/18/2023	Westfield Electric	3237	Sensor Switch and Wire	356.22
Vendor 7063 - Westfield Electric Total:					2,088.22

Vendor: 12211 - Willdan Financial Services

531002	07/18/2023	Willdan Financial Services	010-53858	Consulting Services-Water Rat...	501.00
Vendor 12211 - Willdan Financial Services Total:					501.00

Vendor: 12250 - William D. Uphoff

531003	07/18/2023	William D. Uphoff	070723	Mileage Reimbursement	69.88
Vendor 12250 - William D. Uphoff Total:					69.88

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 7282 - Williams Data Management					
531004	07/18/2023	Williams Data Management	0620450	File Storage June 23	90.87
Vendor 7282 - Williams Data Management				Total:	90.87
Vendor: 3666 - Yamada Company Inc.					
531005	07/18/2023	Yamada Company Inc.	83153	Generator Repair-Labor	65.00
531005	07/18/2023	Yamada Company Inc.	83153	Generator Repair-Parts	26.23
Vendor 3666 - Yamada Company Inc.				Total:	91.23
Vendor: 6313 - Zep Manufacturing					
531006	07/18/2023	Zep Manufacturing	9008528000	Pull Towel	1,142.19
Vendor 6313 - Zep Manufacturing				Total:	1,142.19
Grand Total:					1,791,775.98

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	1,124,144.14
205 - State Gas Tax	27,546.74
211 - Measure W	6,945.13
215 - Community Development Block Grant	780.00
220 - Proposition A Local Return	25,952.79
235 - South Coast AQMD	5,000.00
245 - Landscape Maintenance District #1	325.83
255 - Park Athletic	8,155.70
311 - Street Improvement	2,952.02
510 - Water Operations	481,745.41
520 - Water Capital	31,697.71
610 - Equipment Replacement	65,086.96
611 - Park Equipment Replacement	10,194.04
720 - Railroad Museum Foundation	1,249.51
Grand Total:	1,791,775.98

Account Summary

Account Number	Account Name	Payment Amount
100-000-2115.000	Accrued Expenses - Payr...	10,323.20
100-000-2225.000	Gangs & Graffiti Trust	887.92
100-000-2285.000	Employee Association D...	640.00
100-000-2508.000	Garnishment	1,131.02
100-000-2510.000	PERS	23,961.88
100-000-2515.000	Health Insurance	4,023.01
100-000-2524.000	Other Employee Deducti...	107.40
100-000-2535.000	Accident Insurance	887.42
100-000-2545.000	Vision Insurance	641.39
100-000-2550.000	Federal Withholding	19,911.20
100-000-2555.000	State Withholding	6,740.99
100-000-2560.000	Deferred Compensation	25,950.12
100-000-2563.000	Flex 125 Reimbursement	1,834.29
100-000-4465.000	Animal Care and Control	-1,055.50
100-000-4616.000	CASP Fee	128.80
100-110-5207.000	Medicare	11.43
100-110-5210.000	Workers' Compensation	395.00
100-110-5217.000	PERS Tier 3 (2%@62)	25.88
100-110-5415.000	Communications	97.12
100-110-5430.000	Conferences and Meetin...	944.88
100-110-5460.000	Insurance - Liability and ...	1,702.00
100-110-5505.000	Office Supplies and Expe...	370.60
100-110-5755.000	Special Department Supp..	198.64
100-120-5305.000	Legal Services	45,083.70
100-125-5205.000	Health Insurance	3,334.71
100-125-5207.000	Medicare	247.71
100-125-5210.000	Workers' Compensation	9,631.00
100-125-5215.000	PERS Tier 1 (2.5%@55)	700.21
100-125-5216.000	PERS Tier 2 (2%@60)	807.57
100-125-5217.000	PERS Tier 3 (2%@62)	308.88
100-125-5345.000	Contractual Services	11,893.12
100-125-5415.000	Communications	69.04
100-125-5420.000	Mileage Reimbursement	67.20
100-125-5425.000	Dues and Memberships	19,422.68
100-125-5430.000	Conferences and Meetin...	87.29
100-125-5435.000	Training and Education	27.00
100-125-5460.000	Insurance - Liability and ...	41,504.00
100-125-5755.000	Special Department Supp..	238.74
100-130-5205.000	Health Insurance	1,651.06

Account Summary

Account Number	Account Name	Payment Amount
100-130-5207.000	Medicare	95.62
100-130-5210.000	Workers' Compensation	3,673.00
100-130-5215.000	PERS Tier 1 (2.5%@55)	150.98
100-130-5216.000	PERS Tier 2 (2%@60)	202.35
100-130-5217.000	PERS Tier 3 (2%@62)	257.02
100-130-5410.000	Advertising	222.26
100-130-5435.000	Training and Education	65.29
100-130-5460.000	Insurance - Liability and ...	15,827.00
100-130-5505.000	Office Supplies and Expe...	569.22
100-130-5755.000	Special Department Supp..	1,031.27
100-210-5205.000	Health Insurance	3,949.30
100-210-5207.000	Medicare	159.52
100-210-5210.000	Workers' Compensation	5,925.00
100-210-5215.000	PERS Tier 1 (2.5%@55)	410.48
100-210-5216.000	PERS Tier 2 (2%@60)	487.46
100-210-5217.000	PERS Tier 3 (2%@62)	132.61
100-210-5340.000	Professional Services	1,949.99
100-210-5435.000	Training and Education	315.00
100-210-5460.000	Insurance - Liability and ...	25,538.00
100-210-5505.000	Office Supplies and Expe...	106.34
100-210-5710.000	Equipment Maintenance	71,830.00
100-210-5755.000	Special Department Supp..	65.79
100-230-5205.000	Health Insurance	297.77
100-230-5206.000	Health Insurance Retirees	4,283.85
100-230-5207.000	Medicare	26.10
100-230-5210.000	Workers' Compensation	1,008.00
100-230-5217.000	PERS Tier 3 (2%@62)	85.07
100-230-5340.000	Professional Services	12,275.00
100-230-5345.000	Contractual Services	32.00
100-230-5460.000	Insurance - Liability and ...	5,545.00
100-230-5755.000	Special Department Supp..	1,759.85
100-330-5320.000	Sheriff Contract	283,382.15
100-330-5321.000	Core Deputy	17,604.75
100-330-5323.000	Liability Trust Fund	33,108.56
100-330-5710.000	Equipment Maintenance	270.00
100-333-5340.139	Professional Services	15.99
100-333-5520.139	Supplies	19.42
100-335-5205.000	Health Insurance	702.50
100-335-5207.000	Medicare	57.10
100-335-5210.000	Workers' Compensation	3,592.00
100-335-5345.000	Contractual Services	4,804.92
100-335-5460.000	Insurance - Liability and ...	15,479.00
100-335-5505.000	Office Supplies and Expe...	207.10
100-335-5710.000	Equipment Maintenance	750.90
100-335-5720.000	Fuel	83.77
100-336-5325.000	Animal Care and Control	4,306.95
100-410-5205.000	Health Insurance	4,863.40
100-410-5207.000	Medicare	234.40
100-410-5210.000	Workers' Compensation	8,687.00
100-410-5217.000	PERS Tier 3 (2%@62)	1,238.86
100-410-5315.000	Engineers	720.00
100-410-5340.000	Professional Services	20,917.75
100-410-5345.000	Contractual Services	1,428.37
100-410-5410.000	Advertising	423.73
100-410-5415.000	Communications	158.16
100-410-5425.000	Dues and Memberships	969.00
100-410-5430.000	Conferences and Meetin...	625.00
100-410-5435.000	Training and Education	106.00

Account Summary

Account Number	Account Name	Payment Amount
100-410-5460.000	Insurance - Liability and ...	37,432.00
100-410-5505.000	Office Supplies and Expe...	134.09
100-410-5515.000	Uniform Expense	54.89
100-410-5710.000	Equipment Maintenance	21.00
100-410-5720.000	Fuel	137.35
100-410-5755.000	Special Department Supp..	25.95
100-440-5345.000	Contractual Services	9,878.21
100-440-5415.000	Communications	2,057.78
100-440-5525.000	Equipment Under \$5k	27.13
100-440-5605.000	Rents and Leases	1,550.47
100-605-5205.000	Health Insurance	1,802.58
100-605-5207.000	Medicare	104.10
100-605-5210.000	Workers' Compensation	5,911.00
100-605-5216.000	PERS Tier 2 (2%@60)	143.71
100-605-5217.000	PERS Tier 3 (2%@62)	448.25
100-605-5345.000	Contractual Services	3,783.17
100-605-5420.000	Mileage Reimbursement	13.82
100-605-5460.000	Insurance - Liability and ...	25,470.00
100-610-5205.000	Health Insurance	2,979.97
100-610-5207.000	Medicare	118.69
100-610-5210.000	Workers' Compensation	3,981.00
100-610-5216.000	PERS Tier 2 (2%@60)	276.66
100-610-5217.000	PERS Tier 3 (2%@62)	200.83
100-610-5460.000	Insurance - Liability and ...	17,153.00
100-710-5205.000	Health Insurance	4,492.93
100-710-5207.000	Medicare	108.91
100-710-5210.000	Workers' Compensation	6,494.00
100-710-5215.000	PERS Tier 1 (2.5%@55)	819.18
100-710-5217.000	PERS Tier 3 (2%@62)	291.09
100-710-5405.000	Utilities	7,049.39
100-710-5415.000	Communications	51.28
100-710-5460.000	Insurance - Liability and ...	27,983.00
100-710-5505.000	Office Supplies and Expe...	171.94
100-710-5705.000	General Maintenance	14,789.25
100-710-5710.000	Equipment Maintenance	56.77
100-710-5720.000	Fuel	190.96
100-710-5755.000	Special Department Supp..	65.78
100-730-5205.000	Health Insurance	2,222.58
100-730-5207.000	Medicare	244.40
100-730-5210.000	Workers' Compensation	8,480.00
100-730-5215.000	PERS Tier 1 (2.5%@55)	871.14
100-730-5345.000	Contractual Services	13,017.50
100-730-5410.000	Advertising	1,468.97
100-730-5415.000	Communications	125.72
100-730-5460.000	Insurance - Liability and ...	36,544.00
100-730-5505.000	Office Supplies and Expe...	48.51
100-730-5515.000	Uniform Expense	668.80
100-730-5755.000	Special Department Supp..	163.46
100-735-5210.000	Workers' Compensation	141.00
100-735-5345.000	Contractual Services	1,530.00
100-735-5460.000	Insurance - Liability and ...	606.00
100-735-5754.339	Teen Program	2,756.11
100-735-5754.340	Basketball Camp Scholar...	1,500.00
100-735-5755.000	Special Department Supp..	143.32
100-735-5755.118	Founder's Day	28,075.71
100-740-5205.000	Health Insurance	4,972.84
100-740-5207.000	Medicare	141.11
100-740-5210.000	Workers' Compensation	5,491.00

Account Summary

Account Number	Account Name	Payment Amount
100-740-5215.000	PERS Tier 1 (2.5%@55)	276.71
100-740-5216.000	PERS Tier 2 (2%@60)	451.39
100-740-5217.000	PERS Tier 3 (2%@62)	268.50
100-740-5405.000	Utilities	3,686.07
100-740-5415.000	Communications	64.34
100-740-5435.000	Training and Education	450.00
100-740-5460.000	Insurance - Liability and ...	23,661.00
100-740-5510.000	Small Tools	233.18
100-740-5515.000	Uniform Expense	207.85
100-740-5705.000	General Maintenance	2,149.67
100-740-5710.000	Equipment Maintenance	998.27
100-740-5720.000	Fuel	2,310.23
100-750-5207.000	Medicare	31.71
100-750-5210.000	Workers' Compensation	861.00
100-750-5405.000	Utilities	254.69
100-750-5415.000	Communications	24.29
100-750-5460.000	Insurance - Liability and ...	3,708.00
100-750-5515.000	Uniform Expense	384.89
100-750-5705.000	General Maintenance	256.87
100-750-5755.000	Special Department Supp..	417.66
205-000-2115.000	Accrued Expenses - Payr...	334.72
205-610-5205.000	Health Insurance	1,829.92
205-610-5207.000	Medicare	78.51
205-610-5210.000	Workers' Compensation	3,477.00
205-610-5217.000	PERS Tier 3 (2%@62)	334.72
205-610-5405.000	Utilities	2,270.23
205-610-5415.000	Communications	84.17
205-610-5435.000	Training and Education	450.00
205-610-5460.000	Insurance - Liability and ...	14,984.00
205-610-5705.000	General Maintenance	354.16
205-610-5710.000	Equipment Maintenance	234.27
205-610-5720.000	Fuel	2,534.64
205-620-5705.000	General Maintenance	580.40
211-347-5340.000	Professional Services	6,810.13
211-347-5771.000	Infrastructure Projects P...	135.00
215-550-5345.000	Contractual Services	780.00
220-000-2115.000	Accrued Expenses - Payr...	153.35
220-000-4705.000	Dial-A-Ride Fares	63.00
220-340-5205.000	Health Insurance	540.45
220-340-5207.000	Medicare	21.97
220-340-5210.000	Workers' Compensation	454.00
220-340-5215.000	PERS Tier 1 (2.5%@55)	79.47
220-340-5216.000	PERS Tier 2 (2%@60)	28.11
220-340-5217.000	PERS Tier 3 (2%@62)	45.77
220-340-5345.000	Contractual Services	22,610.67
220-340-5460.000	Insurance - Liability and ...	1,956.00
235-350-5345.000	Contractual Services	5,000.00
245-720-5405.000	Utilities	166.45
245-720-5755.000	Special Department Supp..	159.38
255-760-5205.000	Health Insurance	-2.30
255-760-5210.000	Workers' Compensation	154.00
255-760-5460.000	Insurance - Liability and ...	663.00
255-760-5505.000	Office Supplies and Expe...	43.96
255-760-5506.000	Sport Supplies	6,778.53
255-760-5735.000	Miscellaneous Expense	518.51
311-810-5806.373	Traffic Calming	1,806.97
311-810-5806.380	Sidewalk Improvement P...	1,145.05
510-000-2115.000	Accrued Expenses - Payr...	4,434.62

Account Summary

Account Number	Account Name	Payment Amount
510-110-5207.000	Medicare	1.28
510-110-5210.000	Workers' Compensation	44.00
510-110-5217.000	PERS Tier 3 (2%@62)	2.88
510-110-5460.000	Insurance - Liability and ...	189.00
510-120-5305.000	Legal Services	1,426.80
510-125-5205.000	Health Insurance	936.90
510-125-5207.000	Medicare	59.93
510-125-5210.000	Workers' Compensation	2,344.00
510-125-5215.000	PERS Tier 1 (2.5%@55)	123.57
510-125-5216.000	PERS Tier 2 (2%@60)	269.19
510-125-5460.000	Insurance - Liability and ...	10,102.00
510-130-5205.000	Health Insurance	381.30
510-130-5207.000	Medicare	20.81
510-130-5210.000	Workers' Compensation	1,025.00
510-130-5215.000	PERS Tier 1 (2.5%@55)	34.44
510-130-5216.000	PERS Tier 2 (2%@60)	50.59
510-130-5217.000	PERS Tier 3 (2%@62)	49.29
510-130-5460.000	Insurance - Liability and ...	4,416.00
510-220-5205.000	Health Insurance	3,040.36
510-220-5207.000	Medicare	127.47
510-220-5210.000	Workers' Compensation	4,802.00
510-220-5215.000	PERS Tier 1 (2.5%@55)	121.81
510-220-5216.000	PERS Tier 2 (2%@60)	452.35
510-220-5217.000	PERS Tier 3 (2%@62)	221.04
510-220-5460.000	Insurance - Liability and ...	20,695.00
510-220-5505.000	Office Supplies and Expe...	2,599.65
510-230-5205.000	Health Insurance	144.79
510-230-5207.000	Medicare	26.10
510-230-5210.000	Workers' Compensation	1,008.00
510-230-5217.000	PERS Tier 3 (2%@62)	144.65
510-230-5340.000	Professional Services	1,155.00
510-230-5460.000	Insurance - Liability and ...	4,344.00
510-440-5345.000	Contractual Services	7,063.87
510-440-5415.000	Communications	1,023.10
510-630-5205.000	Health Insurance	10,382.56
510-630-5207.000	Medicare	480.37
510-630-5210.000	Workers' Compensation	20,759.00
510-630-5215.000	PERS Tier 1 (2.5%@55)	605.23
510-630-5216.000	PERS Tier 2 (2%@60)	1,009.62
510-630-5217.000	PERS Tier 3 (2%@62)	1,333.29
510-630-5338.000	Underground Service Ale...	78.08
510-630-5339.000	Water Quality - Clinical L...	3,369.50
510-630-5340.000	Professional Services	5,947.47
510-630-5345.000	Contractual Services	7.50
510-630-5405.000	Utilities	337.94
510-630-5411.000	Customer Notifications	244.06
510-630-5415.000	Communications	297.01
510-630-5435.000	Training and Education	10.00
510-630-5440.000	Water Purchases - MWD	266,529.50
510-630-5441.000	Water Purchases - WRD	2,913.28
510-630-5443.000	Water Production Supply...	1,364.46
510-630-5460.000	Insurance - Liability and ...	89,454.00
510-630-5505.000	Office Supplies and Expe...	91.12
510-630-5510.000	Small Tools	67.23
510-630-5515.000	Uniform Expense	450.00
510-630-5705.000	General Maintenance	1,695.23
510-630-5710.000	Equipment Maintenance	91.45
510-630-5720.000	Fuel	1,346.72

Account Summary

Account Number	Account Name	Payment Amount
520-840-5340.347	Water Rate Study	501.00
520-840-5821.239	Appian Way Roof	7,089.21
520-840-5821.357	246th-247th-247th Pl - ...	13,477.00
520-840-5821.365	CWPF Upgrades Project	10,630.50
610-910-5345.000	Contractual Services	7,500.00
610-910-5825.000	Equipment Over \$5k	57,586.96
611-910-5705.000	General Maintenance	10,194.04
720-990-5998.000	Transfer to Railroad Mus...	<u>1,249.51</u>
Grand Total:		1,791,775.98

Project Account Summary

Project Account Key	Payment Amount
None	1,757,126.25
2020 Water Rate Study	501.00
246th St., 247th Pl., 247th St.-Western	13,477.00
Appian Way Roof	7,089.21
Cypress Water Production	10,630.50
Sidewalk Improvement Program	1,145.05
Traffic Calming	<u>1,806.97</u>
Grand Total:	1,791,775.98



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7d**

FROM: Ryan Smoot, City Manager

PREPARED BY: Susan Kamada, Administrative Services Director

MEETING DATE: July 18, 2023

SUBJECT: Monthly Report for the Administrative Services Department

RECOMMENDATION

Receive and file the monthly report for the Administrative Services Department.

BACKGROUND

Accounting Activities:

- Staff participated in California Legislative Analyst's Office Update Webinar
- Staff participated in GFOA Understanding Government Compensation and Payroll Webinar
- Kickoff meeting with ADP for Comprehensive Services

Department activity levels for the month of June 2023 are provided below:

<i>Journal Entries/Adjustments</i>	<i>8</i>
<i>Payroll Updates/Maintenance Changes</i>	<i>49 / 3 New Hires</i>
<i>Purchase Orders Issued</i>	<i>4</i>
<i>Purchase Orders Paid</i>	<i>22</i>
<i>Invoices Processed for Payment</i>	<i>273</i>
<i>Checks Processed (Demands & Manual)</i>	<i>181</i>
<i>Payroll Checks Processed</i>	<i>255</i>
<i>Business Licenses Issued (New / Renewals)</i>	<i>41/50</i>
<i>Water Utility Bills Mailed/Late Notices Issued</i>	<i>Late Notices Issued 543</i>
<i>Service Orders Issued (for Water Accounts)</i>	<i>53</i>

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Susan Kamada
Administrative Services Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7e**

FROM: Ryan Smoot, City Manager

PREPARED BY: Gary Y. Sugano, Assistant City Manager

MEETING DATE: July 18, 2023

SUBJECT: Monthly Report for the City Manager's Department

RECOMMENDATION

Receive and file the monthly report for the City Manager's Department.

BACKGROUND

Information Technology

Numa Networks is currently on-site one day per week to provide as-needed IT support. During the month of May, Numa Networks assisted with a total of 105 trouble tickets.

Human Resources/Risk Management

The City recently closed six (6) recruitments and currently there are no open recruitments at this time. External panel interviews for Recreation Supervisor in the Recreation and Facilities Division were scheduled for July 12, 2023. External panel interviews for Water Service Technician I and Water Service Technician II in the Public Works Department are scheduled for July 18, 2023. Applications are currently being reviewed for Recreation Leader in the Recreation and Facilities Division and for Parking Enforcement Supervisor in the City Manager's Department. The most qualified applicants will be invited to participate in a panel interview.

Mondher Saied, the City's Senior Engineer in the Public Works Department, retired on July 7, 2023. Mondher had more than seven years of service with the city.

Emergency Management

The City was awarded a FEMA Hazard Mitigation Assistance Grant in the amount of \$1,124,884.50 for the 247th Street Area Water Main Replacement Project. Quarterly report #8 was submitted on 7/10/23 indicating that design is currently underway but obtaining the necessary permits from the City of Los Angeles took much longer than

expected, significantly putting the project behind schedule. The city was granted a one-year extension to complete the project due to this delay. Staff is gathering information and drafting a formal request to CalOES/FEMA for a budget increase, potential change to the scope of work, and/or another time extension related to this project. The City of Los Angeles' permit fees are much higher than originally estimated, labor and material costs have increased, and potholing revealed oily soil requiring staff to consider detouring the original layout. Once the soil report is available, staff will determine the appropriate next steps and report to CalOES/FEMA for grant compliance.

On June 7, 2023, staff received notification that FEMA approved the city's grant application to update the Local Hazard Mitigation Plan (LHMP) and awarded Lomita \$72,680 for the project costs and \$3,622 for grant management costs. Staff had the official "kick-off" meeting with CalOES on June 12 and is working on releasing an RFP in the near future.

Staff held a meeting with the Area G DMAC to conduct a preliminary review of Lomita's Emergency Response. Staff will be presenting a summary of our review, efforts, and recommendations related to emergency preparedness and management to the City Council in July.

Staff conducted a walk-through of Lomita Park on July 11 to update our 2009 facility use agreement with the American Red Cross. It is anticipated the agreement will be brought to Council for approval in August. In addition, by designating the Tom Rico Center and/or the Stephenson Center as emergency shelters, we would qualify for grant funding for facility repairs and upgrades.

Lomita Manor

As we continue to move forward post-COVID, the Lomita Manor property management company, HumanGood, continues restoring several activities that have been previously postponed due to COVID. These activities include Exercise/Chair class, Coloring class, and Seasonal Holiday activities such as the St Patrick's Celebration and Easter Egg Craft. Additional activities that have been added/restored include Bingo, Walking Group and Monthly Celebrations of residents' birthdays with cake. The month of June had several new activities for residents such as Donuts & Coffee, Movie, Nachos & Popcorn, Loteria Game with Snacks, and Popsicles and Music. The property management team will continue to explore other activities for the residents at Lomita Manor. In addition to these activities, Lomita Manor's Recreation room is open to the residents. Yellow Cab presented to Lomita Manor residents in the month of June.

Community Development Block Grant Programs

On February 7, 2023, the Community Development Advisory Board (CDAB) approved the CDBG roster (budget) for FY 23-24 in the amount of \$140,077 to fund Residential Rehabilitation, Lifeline and the Job Creation and Business Incentive Loan Programs. July 1st, 2023 begins the new fiscal year for CDBG programs and ongoing updates will be mentioned below.

Residential Rehabilitation: For Fiscal Year 2023-24, a total of two projects are scheduled to be completed. The new fiscal year will begin next month on July 1st.

Lifeline: The Lifeline program provides emergency response service for a total of 20 subscribers now currently enrolled. The program is accepting applications from Lomita residents who are at least 55 years old or disabled.

City Clerk's Office

- Continued work with ECS Imaging regarding Laserfiche repository improvements
- Continued work on agenda management and meeting video streaming project implementation
- Monthly meeting with Dial-A-Ride service provider

Administrative staff continues to provide customer service and support related to processing water payments, parking tickets, Dial-a-Ride, planning counter appointments and business licenses.

City Clerk activity for the month of June

Council Meeting Agenda & Minutes Prepared	2/1
Council Resolutions Adopted & Processed	3
Housing Authority Agenda & Minutes Prepared	1/1
Contracts/Agreements Processed	8
Ordinances Adopted & Published	1
Certificates Prepared	40
Public Records Requests Processed	8
Dial-a-Ride New Cards Issued	9
Dial-a-Ride Payments Processed	33
Dial-a-Ride Assistance-Phone/Counter	79
Administrative Parking Appeals Reviewed & Processed	24
Parking Citations Issued & Processed	874
Parking Citations Assistance – Phone/Counter	72
Planning Commission Meeting Agenda & Minutes Prepared	1/1
Planning Commission Resolutions Processed	1
Public Safety & Traffic Commission Agenda & Minutes Prepared	1/1
Technical Traffic Advisory Committee Agenda & Minutes Prepared	0/0
Scanned & Indexed Documents	24
Water Billing Payments and Assistance- Phone/Counter	144

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

ATTACHMENTS

None.

Prepared by:

Gary Sugano

Gary Sugano
Assistant City Manager

Approved by:

Ryan Smoot

Ryan Smoot
City Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7f**

FROM: Ryan Smoot, City Manager

PREPARED BY: Brianna Rindge, Community & Economic Development Director

MEETING DATE: July 18, 2023

SUBJECT: Monthly Report for the Community & Economic Development Department

RECOMMENDATION

Receive and file the Community & Economic Development Department monthly report.

DISCUSSION

- Planning Commission voted to approve the following at the July 10, meeting. The appeal period for each application decision ends August 9, at which point the approval is deemed final and the applicant may apply for building permits. For zoning text amendments, the item will come before City Council at a subsequent meeting.
 - Q'Bole Tacos: Conditional Use Permit approved beer & wine sales for onsite consumption at 1943 Pacific Coast Highway
 - Zoning text amendment recommended for approval by City Council: citywide mural allowances on private property
- Several ordinance discussions will be on Planning Commission and City Council agendas as triggered by applicant requests, observed trends, post-COVID interest, the certified Housing Element, and other State mandates. The draft 2023 upcoming items schedule is as follows.

<i>Topic</i>	<i>Council Discussion</i>	<i>Planning Commission Hearing</i>	<i>City Council Hearings</i>
Building Code update	Adopted; in effect Jan. 1, 2023		
24000 Crenshaw Specific Plan update	Adopted; in effect Feb. 16, 2023		
Low-Barrier Navigation Centers	Adopted; in effect April 20, 2023		
Supportive Housing update	Adopted; in effect April 20, 2023		

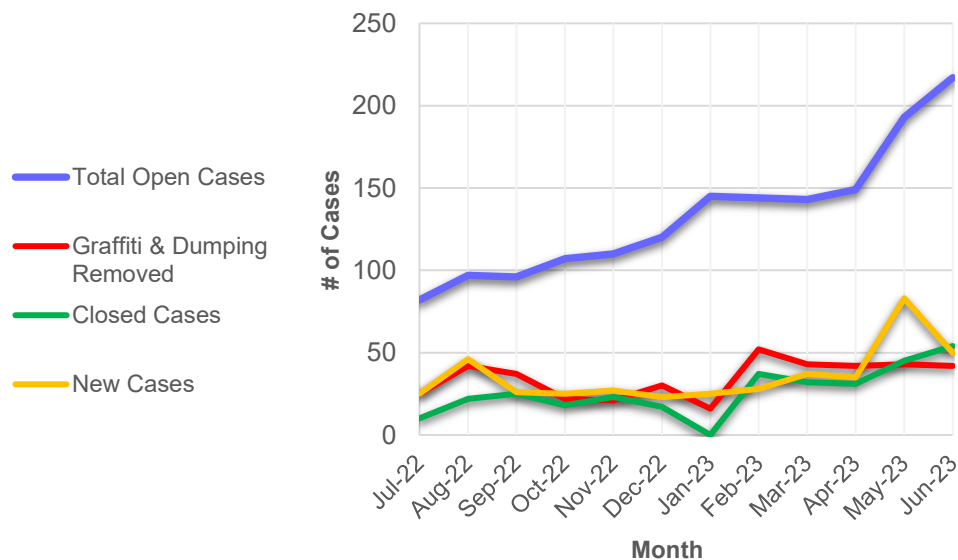
Transitional Housing update	Adopted; in effect April 20, 2023		
Employee Housing	Adopted; in effect April 20, 2023		
Reasonable Accommodation update	Adopted; in effect April 20, 2023		
Covered Parking	Adopted; in effect April 20, 2023		
Emergency Shelter Parking	Adopted; in effect April 20, 2023		
Substandard Living Conditions	Adopted; in effect April 20, 2023		
Unused Zoning Districts clean-up	Adopted; in effect April 20, 2023		
Designated Parking, Signage	Adopted; in effect May 18, 2023		
Massage clean-up	Adopted; in effect June 1, 2023		
Outdoor Dining update	Adopted; in effect June 15, 2023		
Lot Design clean-up for consistency with adopted Ord. No. 839	Adopted; in effect June 15, 2023		
Chickens update	Adopted; in effect June 15, 2023		
ADU update	Adopted; in effect July 20, 2023		
Murals	March 2023	July 2023	Aug. 2023
Affordable Housing Incentives for Conversion from commercial to 4 Residential Units or Less	n/a	July 2023; Aug 2023	Sep. 2023

- Staff met with multiple property owners and developers and completed review of residential and commercial building permits, solar, wireless facilities, business licenses, and Residential Property Reports.

Code Enforcement

The addition of a part-time contract Code Enforcement officer in February to augment the full-time officer's efforts yielded a significant increase in citywide code compliance, including enforcement of illegal dumping and graffiti as shown in the charts.

Code Enforcement Activity FY 22-23



OPTIONS

None. Information only. Receive and file.

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Ryan Smoot

Ryan Smoot
City Manager

Prepared by:

Brianna Rindge

Brianna Rindge
Community & Economic Development Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7g**

FROM: Ryan Smoot, City Manager

PREPARED BY: Michael M. Sansbury, Recreation & Facilities Manager

MEETING DATE: July 18, 2023

SUBJECT: Monthly Report for the Recreation and Facilities Division

RECOMMENDATION

Receive and file the monthly report for the Recreation and Facilities Division.

RECREATION SERVICES

- Staff finishing up the Fall Recreation Newsletter
- Founder's Day was a success, and the staff is already planning Founder's Day 2024.
- Staff is gearing up for National Night Out and Movies Under the Stars 2023.
- The first movie under the stars will take place on July 15th on the City Hall front lawn featuring Minions: The Rise of Gru.
- The second movies under the stars will be July 29th on the City Hall front lawn featuring Puss in the Boots: The Last Witch.
- Staff is assisting the Lomita Chamber of Commerce with Lemonade Day July 22nd.
- Popular summer camps this year have been Lego Camp, Tennis Camp, and basketball camp.
- The Lomita Teen Program kicked off for the first time since 2019. Many local businesses have proudly donated snacks and meals for teen night.
- The Lomita Railroad Museum is gearing up for Family Fun Day in September.
- The Lomita Railroad Museum is also working on changing out artifacts.
- Staff are preparing for National Night Out on August 1st at 6:00pm in front of City Hall.

YOUTH SPORTS

- Youth Soccer concluded. Baseball started June 26. There were 220 children participating.
- Session #1 of Lomita Park Basketball Camp was June 26-30. There were 76 participants.

ADULT SPORTS

- Men's Basketball leagues to resume in July.
- Soccer leagues begin in July.

PROGRAM REGISTRATIONS

- Fall registrations dates to be determined.

PROJECTS

- Continuing staff baseball training.
- Fall program scheduling, planning, and purchasing.
- Lomita Park Basketball Camp July 24-July 28.

MAINTENANCE AND FACILITIES

- All staff assisted in preparing and running the 2023 Founder's Day event.
- Adding some scheduling and other updates to the HVAC at City Hall, so the system is running during Founder's Day.
- Installed new partitions in the women's restrooms on the 1st and 2nd floor of City Hall. This replaces the original partition from the 1970's (we will begin replacing the men's restrooms next month).
- The elevator at City Hall was troubleshooted and repaired.
- Serviced both sets of automatic doors at City Hall (checked for safety, proper closing time, belts, lube, signage, etc.).
- Serviced and preventative maintenance of the doors & security cameras at City Hall.
- Installed new occupancy sensors at two administrative offices at City Hall, for existing lights relocated sensors from the wall to ceiling.
- Repaired the power source to the main scoreboard on the Belba Field at Lomita Park.
- Staff enhanced the Marc Fosnaugh Gymnasium in preparation for our SOLD-OUT basketball camp that began Monday June 26th to June 30th.
- Installed a vandal resistance security light on the north side of the Stephenson Center.

- Replaced the door closure on the south restroom at the City Yard.

PARK ADMINISTRATION PROJECTS

PROJECTS COMPLETED:

- Continued participating in Capital Improvement Project planning sessions with Public Works Department.
- Provided input, data, and information for Request for Proposals for Railroad Museum and Tom Rico Center roofing and rehabilitation projects.
- Completed multiple administrative functions to support youth soccer program.
- Oversaw operation of Lomita Park Basketball Camp.
- Trained part-time staff to organize and oversee youth sports programs.
- Assisted in receiving and placing new concrete tables at Lomita and Hathaway Parks
- Attended meeting with architectural design company regarding design of Stephenson Center rehabilitation project.

PROJECTS IN PROGRESS:

- Researching project funding options for Irene Lewis Park project. Explored combining funding from the LWCF Competitive Program and LA County Measure A Program. Provided additional information to assist Senior Civil Engineer in developing request for proposals for park design.
- Developing site plans to install tables and benches at Hathaway Park.
- Monitoring information regarding updates and meetings pertaining to the City's allotment from LA County Measure A.
- Developing agenda and determining staffing needs for Lomita Park Basketball Camp. Dates: July 24-28.
- Researching options for the boxcar at Lomita Railroad Museum.

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Michael M. Sansbury
Recreation & Facilities Manager

Prepared by:



Emma Kelley
Recreation Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7h**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Director of Public Works

MEETING DATE: July 18, 2023

SUBJECT: Monthly Report for the Public Works Department

RECOMMENDATION:

Receive and file the monthly report for the Public Works Department.

BACKGROUND:

Water Division Updates

Cypress Water Production Facility (CWPF) and Distribution System Update

Well No. 5 remains offline due to the detection of benzene and the construction project to upgrade the CWPF. The State's Division of Drinking Water (DDW) and the Los Angeles Regional Water Quality Control Board (RWQCB) have been investigating possible sources of benzene, and information is available at <https://www.lomitawater.com/news/>.

In June 2023, the City pumped 0.0 acre-feet of groundwater from Well No. 5. All drinking water was supplied with imported water from West Basin MWD. In June 2023, the City imported 159.5 acre-feet from West Basin MWD. Monthly water reports can be found at www.lomitawater.com/oversight/water-quality-reports/.

The City has been offering monthly tours of the Cypress Water Production Facility. A tour was hosted on June 13th for 3 community members. Residents who are interested in touring the facility may sign up for a tour at <https://www.lomitawater.com/water-tours/>.

The Annual Water Supply and Demand Assessment (AWSDA) is an annual assessment required of water systems through an on-line portal. The assessment is a projection for the upcoming fiscal year regarding estimated water supply and demand. The City's assessment anticipates adequate water supply to meet water demands. The AWSDA was completed by staff and submitted by the July 1 deadline.

Water Division Performance Measures:

Main Breaks/Leak Repairs	0
Service Connection Breaks/Leaks	2
Water Outages	0
Water Service Requests	42
USA Dig-Alert Tickets	72
Dead-end Fire Hydrant Flushing	20
Meter Maintenance	10
Inspection of Water Facilities	Daily
Water Quality Complaints	0

Engineering/PW Administration Division Updates

CIP Update

Cypress Water Production Facility (CWPF) Upgrade Project

The City's contractor RC Foster, with the oversight of the contract manager, AKM Consulting Engineers, is progressing on construction. Hazen and Sawyer continue to provide submittal and request for information (RFI) review as well as documentation and support for the permitting with the Division of Drinking Water (DDW).

Progress	As of June 30, 2023
Percent Project completion	98%
Overall Project, invoiced/approved	\$4,324,971
Overall Project budget (approved contracts)	\$4,835,131

The City shares project updates on <https://www.lomitawater.com/> as new information is available. In addition, a short video describing the GAC project and treatment process is available here: <https://www.lomitawater.com/infrastructure/granular-activated-carbon/>.

Street Reconstruction – Zone G

This project consists of overlaying and reconstructing certain streets in Zones G (just north and south of Lomita Boulevard and east of Eshelman Avenue), as detailed in the Pavement Management Program (PMP). This project includes significant repairs and resurfacing of streets where slurry seal would not be sufficient to extend the life of the street.

The design of the project was awarded to David Evans and Associates (DEA) in July 2022, and design is scheduled to be completed in 2023. Construction is programmed for Spring-Summer 2024. Extensive field investigation and sampling have taken place to evaluate the road condition on the 17 streets included in this project, and the City has received related technical reports. In addition, DEA has identified and provided

preliminary cost estimates for curb ramps that require upgrades in the project zone. DEA is preparing the 60% detailed design drawings, which are expected in August 2023.

Progress	As of June 30, 2023
Percent Project completion	35% (of design)
Overall Project, invoiced/approved	\$86,254.81
Overall Project budget	\$1,200,000

247th Street Area Watermain Project

This project consists of abandoning a watermain that runs north and south within private properties crossing 246th Street, 247th Street, 247th Place, and 248th Street. The proposed new water main will extend from 246th Street beyond the City boundaries, looping within the City of Los Angeles right of way and along Western Avenue (which is Caltrans right of way), and connecting back to the City of Lomita along 247th Street, 247th Place, 248th Street and Lomita Blvd. This project consists of constructing approximately 3,300 linear feet of PVC water pipeline and appurtenances (fire hydrants, valves, services, and fittings). The existing pipeline located in private property will be abandoned.

Design of the project was awarded to Onward Engineering in November 2021. The permit from Caltrans was approved in September 2022. The encroachment permit and traffic control plans were approved by the City of Los Angeles in December 2022. The permit fees for Lomita to work in the City of Los Angeles' Right-of-Way is approximately \$316,000.

Onward Engineering has completed two rounds of potholing. The first round identified an unknown pipe requiring a new alignment and additional potholing. The second round of potholing has shown elevated levels of Lead in the area. Onward Engineering is working on an alternate alignment and is planning for further potholes to avoid contaminated soil. Following this, the final design will be resubmitted to the City for review.

Progress	As of June 30, 2023
Percent Project completion	95% (of design)
Overall Project, invoiced/approved	\$119,821.50
Overall Project budget	\$1,499,916

Emergency Generator

This project consists of the selection and design of an emergency generator that will be capable of servicing the Appian Way Pump Station as needed. The design of this project was awarded to AEPC Group in July 2022 and was completed in June 2023. City Council approved the design in June 2023, and authorized release for bidding.

Procurement of a short-term rental generator has been initiated, and construction bidding will take place in July 2023.

Progress	As of June 30, 2023
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Percent Project completion	95% (of design)
Overall Project, invoiced/approved	\$52,030
Overall Project budget	\$76,365

Narbonne Avenue Water Replacement and Street Rehabilitation Project

This project consists of constructing approximately 1,600 linear feet of PVC water pipeline on Narbonne Avenue from PCH to the southern end of the City of Lomita. The proposed watermain will be a new 8-inch PVC water main to provide improved flow, pressure, and fire protection. This new water main will replace the existing 1928 6-inch and 8-inch water main.

Design of the project was awarded to David Evans and Associates (DEA) in December 2022. DEA has performed a pavement analysis of the current conditions, and the 60% preliminary design package is expected in July 2023. They plan to pothole at various locations to determine depth of possible conflicting utilities. The final design is scheduled to be completed in the third quarter of 2023.

Progress	As of June 30, 2023
Percent Project completion	10% (of design)
Overall Project, invoiced/approved	\$25,626.66
Overall Project budget	\$199,940

New Groundwater Well Feasibility Study

The purpose of this study is to identify preliminary locations where construction of a new groundwater well is feasible. The installation of a new well would minimize the City's long-term reliance on imported water and provide a contingency well in case of future adverse impacts to Lomita Well No. 5. The City currently has groundwater rights of 1,352-acre feet (ac-ft) in the West Coast Basin, and in its last year of normal operations, CY 2018, Well No. 5 only pumped 561 ac-ft of groundwater.

In February 2023, this study was awarded to Stetson Engineering, Inc, who is currently acquiring and reviewing data. In June, the preliminary report was received, and staff have begun the review. The study and final report are scheduled to be completed in July 2023.

Progress	As of June 30, 2023
Percent Project completion	75%
Overall Project, invoiced/approved	\$29,682.75
Overall Project budget	\$63,135

Appian Way Pump Station Roof Project

This project consists of designing and constructing a new roof for the Appian Way Pump Station. The design contract has been awarded to Tetra Tech, Inc. and they have submitted 60% design drawings. Lomita staff is reviewing the drawings.

Stephenson Center Maintenance Project

This project consists of design and construction for upgrades to the restroom facilities as well as restoration/replacement of the three-level roof at the Stephenson Center in Lomita Park. The Project design has been awarded to BOA Architecture; they have visited the site and provided preliminary drawings for the restroom layout to meet accessibility design requirements. Lomita staff are reviewing the drawings.

Engineering/Regulatory Updates

Encroachment Permit Review/Approval

For the month of June 2023, staff received and reviewed 11 encroachment permit applications from various utility companies, contractors, and residents. Permits were issued to 5 applicants. Public Works now has an on-line portal for encroachment permitting, available at <https://lomitaca.viewpointcloud.com/categories/1081>.

Stormwater

In June, the Dominguez Channel Watershed Group submitted the required semi-annual Report for the period July – December 2022 for MS4 NPDES Permit Order No. R4-2021-0105, NPDES No. CAS004004. In addition, City staff provided stormwater outreach in conjunction with the city booth at Founder's Day.

Sewer System

In June, several items were required for reissued Order WQ 2022-0103-DWQ, including request for continued coverage, current Sewer System Management Plan (SSMP), submittal of the Legally Responsible Officer (LRO), latest Audit, and a revised Emergency Response Plan. The City completed these requirements. The reissued order changes the cycle for the SSMP revisions, audit, and LRO requirements.

Public Safety and Traffic

Public Safety and Traffic Commission (PS&TC) met in June. The PS&TC heard presentation on changes to the Fleming Middle School bus zones and restriping of Narbonne Ave, south of PCH. The PS&TC recommended these changes to City Council. The PS&TC also discussed the "Follow Me, I'm Drug and Gang-Free" Walk.

All new requests for traffic issue investigations are accepted through the on-line OpenGov portal and may be submitted here: <https://lomitaca.viewpointcloud.com/categories/1081>.

Public Works Field Operations Division (Parks/Street/Trees) Updates

Parks Division:

Mowed Park Grounds, number of times	19
Playground Safety Inspections	7
Raised Median/Planter Weeding	29
Park Grounds Fertilize	0
Museum/City Hall Grounds Maintenance	7
Sprinkler Repair/Replacement	44
Trimmed Hedges/Trees (City grounds)	40

Streets and Trees Division:

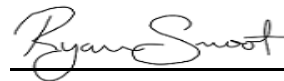
Trees Trimmed (by Crew)	35
Trees Trimmed (by Contractor)	0
Trees/Stumps Removed	6
Graffiti Locations Cleaned	72
Sidewalk Maintenance	268
Curb/Gutter Maintenance	9
City Drains Cleaned	35
Street Signs Replaced or Repaired	24
Potholes Filled / Patches	75
New work order requests	14
Backlog of work orders	11
Total Trees Planted	0

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, PE
Public Works Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7i**

FROM: Ryan Smoot, City Manager

PREPARED BY: Susan Kamada, Administrative Services Director

MEETING DATE: July 18, 2023

SUBJECT: May & June 2023 Treasury and Investment Report

RECOMMENDATION

Receive and file the Treasury and Investment Report.

BACKGROUND

Pursuant to Section 41004 of the Government Code of the State of California, the City Treasurer is required to submit a monthly report of all receipts, disbursements and fund balances. The first page of the report summarizes the investment activity for the month and distribution by type of investment, held by the City. The second and third page lists all investments with original maturities exceeding one year as of the month ended June 30, 2023. The fourth page of the report provides a summary of the beginning balance, total receipts, total disbursements, ending balance for all funds, and a listing, by fund, of all month end fund balances.

In summary, all investments of the City of Lomita are in compliance with both the Government Code and our Investment Policy. In addition, the City has sufficient liquidity to meet its expenditure requirements for the ensuing six months.

23.34% of the City's funds are with the State of California Local Agency Investment Fund (LAIF). The remaining funds of the City of Lomita are in active checking accounts, money market funds, U.S. Treasuries, Federal Agency Securities, Corporate Bonds, and FDIC-insured Negotiable Certificates of Deposit that are in compliance with the California Government Code and the City's Investment Policy. The current value of each account is obtained from actual monthly statements for the period ending June 30, 2023.

Staff will continue to monitor recent events in the banking industry to safeguard assets held at various banks.

OPTIONS:

None, information only.

FISCAL IMPACT

None.

ATTACHMENT

1. Treasury and Investment Report for May & June 2023

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



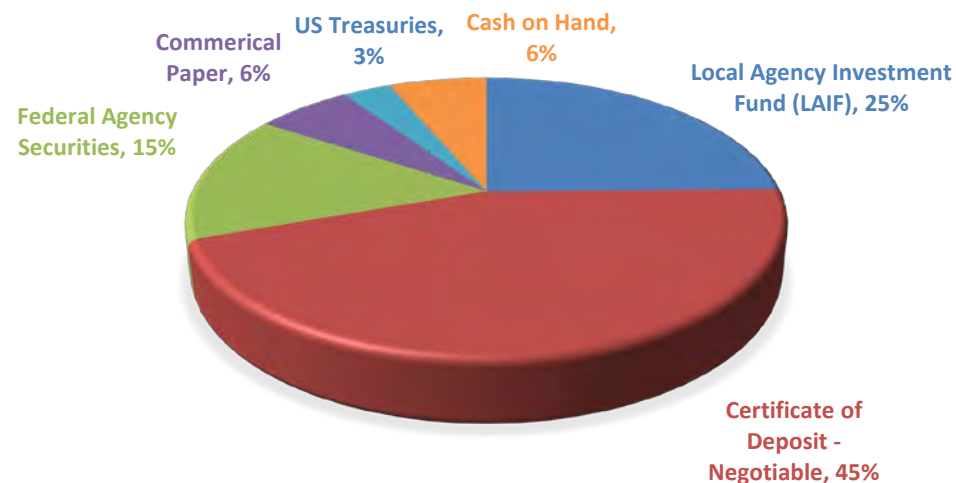
Susan Kamada
Administrative Services Director



City of Lomita Investment Portfolio Report May 31, 2023

Summary of Cash & Investments	Distribution of Cash & Investments			Gain (Loss) on	
	Invesments	Book Value	Market Value*	Interest Earned	Investment
Local Agency Investment Fund (LAIF)	24.71%	7,951,193.56	7,951,193.56	0.00	0.00
Certificate of Deposit - Negotiable	44.84%	14,430,000.00	13,654,488.29	41,859.37	0.00
Federal Agency Securities	14.76%	4,750,000.00	4,458,627.50	8,781.25	0.00
Commerical Paper	6.22%	2,000,000.00	1,739,235.00	10,125.00	0.00
US Treasuries	3.11%	1,000,000.00	993,340.00	0.00	0.00
Total Pooled Investments	93.63%	30,131,193.56	28,796,884.35	60,765.62	0.00
City of Lomita General Account DDA	6.37%	2,048,620.65	2,048,620.65	0.00	0.00
Total Cash	6.37%	2,048,620.65	2,048,620.65	0.00	0.00
Total Cash & Investments	100.00%	32,179,814.21	30,845,505.00	60,765.62	0.00

City of Lomita Distribution of Pooled Cash



	Month to Date & Fiscal Year to Date	
	Interest Earned/ Gain (Loss) on Total Investments	
	MTD	YTD
Jul-22	9,063.33	9,063.33
Aug-22	23,738.87	32,802.20
Sep-22	47,967.12	80,769.32
Oct-22	27,178.53	107,947.85
Nov-22	24,490.25	132,438.10
Dec-22	29,003.15	161,441.25
Jan-23	44,965.12	206,406.37
Feb-23	38,269.54	244,675.91
Mar-23	42,610.25	287,286.16
Apr-23	56,516.81	343,802.97
May-23	60,765.62	404,568.59
Jun-23	-	404,568.59
	404,568.59	404,568.59

*The Governmental Accounting Standards Board (GASB) has established Statement No. 31 for setting investment valuation standards. We report the unrealized gain/(loss) monthly and book realized gain/(loss) at year end as a GASB 31 requirement.

GASB 31 is a reporting requirement that reports the "Fair Value" of investments held in our portfolio. Fair value is the amount at which a financial instrument (investment) could be exchanged in a current transaction between willing parties at current market prices. It is important to understand the relationship between prevailing interest rates and fixed coupon investments. As market interest rates fall, the "Fair Value" of held securities will rise (unrealized Gains). The opposite occurs as market interest rates rise (market prices of held investments will fall). It should be noted that investments held in the city pool are to be held until maturity so both gains and losses (unrealized) will not be taken.



City of Lomita
Investment Portfolio Report May 31, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain /(Loss) On Investment
Local Agency Investment Fund (LAIF)													
City of Lomita	XX-XX-469		N/A	2.993%	3,251,193.56	3,251,193.56	4,700,000.00		-	7,951,193.56	7,951,193.56	-	-
Sub Total / Average				2.993%	3,251,193.56	3,251,193.56	4,700,000.00	-	-	7,951,193.56	7,951,193.56	-	-
Certificate of Deposit - Negotiable													
PCSB Bank	69324MAL9	02/21/20	02/21/24	1.650%	248,000.00	241,611.52	-	-	(34.72)	241,576.80	248,000.00	336.33	
Third Federal S & L Assn	88413QDA3	08/13/21	08/13/24	0.500%	249,000.00	235,362.27	-	-	(343.62)	235,018.65	249,000.00	-	
Raymond James Bank NA	75472RBB6	02/14/20	02/14/25	1.750%	248,000.00	234,387.28	-	-	(597.68)	233,789.60	248,000.00	-	
Liberty Federal Credit Union	53052LAP4	03/24/23	03/24/25	5.350%	248,000.00	249,629.36	-	-	(1,354.08)	248,275.28	248,000.00	1,381.33	
Lafayette FCU	50625LAY9	03/31/22	03/31/25	2.200%	249,000.00	236,291.04	-	-	(677.28)	235,613.76	249,000.00	451.87	
Direct Federal Credit Union	25460FDZ6	02/01/23	05/01/25	4.700%	248,000.00	246,583.92	-	-	(1,165.60)	245,418.32	248,000.00	958.03	
JPMorgan Chase Bank NA	48128WCJ2	12/03/21	05/16/25	0.800%	248,000.00	227,929.36	-	-	(419.12)	227,510.24	248,000.00	983.85	
Institution for Savings Newburyport MA	45780PBL8	05/20/22	05/20/25	3.100%	247,000.00	237,853.59	-	-	(834.86)	237,018.73	247,000.00	629.34	
Axiom Bank Maitland FL	05464LBR1	11/30/21	06/13/25	0.700%	249,000.00	227,461.50	-	-	(351.09)	227,110.41	249,000.00	143.26	
Bank of Princeton	064520BE8	06/26/20	06/26/25	0.600%	210,000.00	191,142.00	-	-	(283.50)	190,858.50	210,000.00	103.56	
Flushing Bank	34387AFF1	11/04/22	11/04/25	4.700%	249,000.00	247,388.97	-	-	(1,297.29)	246,091.68	249,000.00	961.89	
BankUnited NA	066519RX9	12/08/21	12/08/25	1.250%	248,000.00	225,526.24	-	-	(548.08)	224,978.16	248,000.00	-	
USAlliance FCU	90352RCD5	01/28/22	01/28/26	1.350%	249,000.00	225,010.10	-	-	274.15	225,284.24	249,000.00	561.79	
Liberty First Credit Union	530520AF2	02/03/23	02/03/26	4.400%	249,000.00	246,036.90	-	-	(1,289.82)	244,747.08	249,000.00	920.96	
Truliant	89789AAH0	03/22/23	03/23/26	5.150%	248,000.00	249,304.48	-	-	(1,438.40)	247,866.08	248,000.00	1,049.75	
Pentagon FCU	70962LBK7	03/28/22	03/30/26	2.050%	249,000.00	229,366.35	-	-	(791.82)	228,574.53	249,000.00	419.55	
Kansas State Bank	50116CCV9	03/31/22	03/31/26	2.300%	249,000.00	231,057.06	-	-	(844.11)	230,212.95	249,000.00	486.40	
Nelnet Bank	64034KAC5	04/15/21	04/15/26	0.700%	248,000.00	219,184.88	-	-	(468.72)	218,716.16	248,000.00	-	
Community West Bank NA	20415QHQ5	04/23/21	04/23/26	0.700%	248,000.00	218,793.04	-	-	(508.40)	218,284.64	248,000.00	142.68	
State BK India New York NY	856285VS7	05/19/21	05/19/26	1.000%	247,000.00	219,659.57	-	-	(649.61)	219,009.96	247,000.00	1,224.85	
Toyota Financial Savings Bank	89235MLD1	07/22/21	07/22/26	0.950%	248,000.00	218,825.28	-	-	(667.12)	218,158.16	248,000.00	-	
Medallion BK Salt Lake City	58404DLD1	07/30/21	07/30/26	0.800%	248,000.00	217,548.08	-	-	(649.76)	216,898.32	248,000.00	-	
Sallie Mae Bank	795451AK9	08/11/21	08/11/26	1.100%	248,000.00	219,519.68	-	-	(744.00)	218,775.68	248,000.00	-	
Metro Credit Union	59161YAN6	02/18/22	08/18/26	1.600%	249,000.00	223,833.57	-	-	(908.85)	222,924.72	249,000.00	327.45	
Texas Exchange Bank	88241TML1	11/26/21	11/27/26	1.200%	249,000.00	218,878.47	-	-	(1,053.27)	217,825.20	249,000.00	245.59	
Beal Bank USA	07371CH69	03/02/22	02/24/27	2.050%	248,000.00	223,795.20	-	-	(1,413.60)	222,381.60	248,000.00	-	
Capital One Bank USA NA	14042TFP7	04/27/22	04/27/27	2.900%	248,000.00	230,582.96	-	-	(1,768.24)	228,814.72	248,000.00	-	
Morgan Stanley Bank	61773TDN0	04/29/22	04/29/27	3.000%	246,000.00	229,665.60	-	-	(1,817.94)	227,847.66	246,000.00	3,679.89	
Discover Bank	254673G87	06/14/22	06/14/27	3.150%	246,000.00	230,506.92	-	-	(1,822.86)	228,684.06	246,000.00	-	
The Dart Bank	237412AN1	06/08/22	06/15/27	3.250%	249,000.00	234,159.60	-	-	(1,904.85)	232,254.75	249,000.00	665.14	
Forbright Bank	34520LAT0	11/02/22	11/02/27	4.600%	249,000.00	246,482.61	-	-	(2,402.85)	244,079.76	249,000.00	941.42	
Alliant Credit Union	01882MAC6	12/30/22	12/30/27	5.000%	248,000.00	249,552.48	-	-	(2,564.32)	246,988.16	248,000.00	1,019.18	
First Technology Federal	33715LEL0	02/03/23	02/03/28	5.000%	248,000.00	248,257.92	-	-	(1,267.28)	246,990.64	248,000.00	1,019.18	
Alaska USA Federal Credit Union	011852AE0	03/08/23	03/08/28	4.600%	249,000.00	246,308.31	-	-	(2,572.17)	243,736.14	249,000.00	941.42	
Central Valley Community Bank	15568PAL0	03/31/23	03/31/28	5.300%	248,000.00	248,476.16	-	-	(401.76)	248,074.40	248,000.00	1,116.34	
Pacific Western Bank	69506YYD5	04/05/23	04/05/28	5.650%	243,000.00	244,922.13	-	-	(1,161.54)	243,760.59	243,000.00	-	
Goldman Sachs Bank USA	38148PN52	05/30/18	05/30/23	3.250%	245,000.00	244,622.70	-	(245,000.00)	377.30	-	-	3,948.53	
Austin TelCo FCU	052392BK2	08/12/22	08/11/23	3.200%	249,000.00	247,742.55	-	-	249.00	247,991.55	249,000.00	654.90	
General Electric Credit Union	369674CG 9	01/30/23	01/30/24	5.000%	248,000.00	248,094.24	-	-	(1,396.24)	246,698.00	248,000.00	3,091.51	
Grow Financial Federal Credit Union	39981MAC6	03/24/23	03/25/24	5.350%	248,000.00	249,039.12	-	-	(999.44)	248,039.68	248,000.00	1,090.52	
Wells Fargo Bank	949763ZA7	04/18/19	04/10/24	2.850%	245,000.00	240,403.80	-	-	(541.45)	239,862.35	245,000.00	573.90	
Live Oak Bkg Co	538036HY3	02/12/20	08/12/24	1.700%	245,000.00	235,202.45	-	-	(634.55)	234,567.90	245,000.00	342.33	
Capital One Natl Assn	14042RNE7	08/23/19	08/21/24	2.000%	245,000.00	235,986.45	-	-	(676.20)	235,310.25	245,000.00	-	
Morgan Stanley Private Bk Natl Assn	61760AX53	09/05/19	09/05/24	1.900%	100,000.00	96,072.00	-	-	(271.00)	95,801.00	100,000.00	-	
Synchrony Bank	87165FF58	11/30/21	11/29/24	0.850%	245,000.00	229,763.45	-	-	(526.75)	229,236.70	245,000.00	1,032.69	
Workers Federal Credit Union	98138MBC3	01/27/23	01/27/25	4.700%	249,000.00	247,886.97	-	-	(1,284.84)	246,602.13	249,000.00	961.89	
Enerbank USA Salt	29278TMZ0	02/14/20	02/14/25	1.650%	245,000.00	231,047.25	-	-	(602.70)	230,444.55	245,000.00	332.26	
Merrick Bank	59013KQE9	11/30/21	05/30/25	0.900%	245,000.00	225,135.40	-	-	(372.40)	224,763.00	245,000.00	368.50	
Spokane Teachers Credit Union	849061AA4	11/23/22	11/24/25	5.000%	248,000.00	248,171.12	-	-	(1,364.00)	246,807.12	248,000.00	1,019.18	



City of Lomita
Investment Portfolio Report May 31, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain /(Loss) On Investment
Eaglemark Savings Bank	27004PBD4	04/07/21	04/07/26	0.700%	245,000.00	216,724.55	-	-	(460.60)	216,263.95	245,000.00	-	
Greenstate Credit Union	39573LBL1	06/16/21	06/16/26	0.900%	249,000.00	219,876.96	-	-	(622.50)	219,254.46	249,000.00	184.19	
UBS Bk USA Salt Lake	90348JQ29	07/14/21	07/14/26	0.900%	249,000.00	219,261.93	-	-	(682.26)	218,579.67	249,000.00	184.19	
Bank of Frankewing	06221LAE3	11/09/22	11/09/26	4.950%	248,000.00	247,965.28	-	-	(1,299.52)	246,665.76	248,000.00	1,008.99	
Baxter Credit Union	07181JAU8	11/22/22	11/23/26	5.000%	248,000.00	248,870.48	-	-	(1,864.96)	247,005.52	248,000.00	1,019.18	
Celtic Bank	15118RZT7	11/30/22	11/30/26	4.800%	249,000.00	248,257.98	-	-	(1,845.09)	246,412.89	249,000.00	1,997.46	
Dept of Commerce Federal CU	24951TAT2	05/13/22	05/13/27	3.250%	249,000.00	234,448.44	-	-	(1,882.44)	232,566.00	249,000.00	665.14	
BMO Harris Bank NA	05600XFW5	06/15/22	06/15/27	3.300%	249,000.00	234,592.86	-	-	(1,917.30)	232,675.56	249,000.00	675.37	
Numerica Credit Union	67054NBC6	11/04/22	11/04/27	4.950%	248,000.00	249,004.40	-	-	(2,475.04)	246,529.36	248,000.00	1,008.99	
University Bk Ann	914098DQ8	04/03/23	04/03/28	4.850%	248,000.00	248,000.00	-	-	(2,656.08)	245,343.92	248,000.00	988.60	
Customers Bank	23204HNZ7	05/31/23	05/31/28	4.450%	-	-	244,000.00	-	(1,083.36)	242,916.64	244,000.00	-	
Sub Total / Average				2.858%	14,431,000.00	13,717,064.78	244,000.00	(245,000.00)	(61,576.48)	13,654,488.29	14,430,000.00	41,859.37	-
Federal Agency Securities													
Federal Home LN BKS	3130APXC4	12/10/21	12/10/24	1.100%	1,000,000.00	944,870.00	-	-	(4,160.00)	940,710.00	1,000,000.00		
Federal Home LN BKS	3130ALMM3	03/30/21	03/30/26	1.000%	250,000.00	228,015.00	-	-	(2,407.50)	225,607.50	250,000.00		-
Federal Home LN BKS	3130AR2B6	03/08/22	03/08/27	2.375%	500,000.00	467,910.00	-	-	(4,060.00)	463,850.00	500,000.00		
Federal Home LN BKS	3130ARDY4	03/29/22	03/29/27	2.500%	500,000.00	469,365.00	-	-	(4,070.00)	465,295.00	500,000.00		
Federal Home LN BKS	3130ARGQ8	04/14/22	04/14/27	2.875%	250,000.00	237,317.50	-	-	(1,827.50)	235,490.00	250,000.00		
Federal Home LN BKS	3130ASD22	06/29/22	06/29/27	3.590%	250,000.00	241,085.00	-	-	(1,792.50)	239,292.50	250,000.00		
Federal Home LN MTG	3134GXL28	08/17/22	08/17/27	4.150%	250,000.00	243,742.50	-	-	(1,540.00)	242,202.50	250,000.00		
Federal Home LN MTG	3134GXQ23	08/25/22	08/25/27	4.250%	250,000.00	244,232.50	-	-	(1,577.50)	242,655.00	250,000.00		
Federal Home LN MTG	3134GY3F7	11/22/22	11/22/27	5.125%	250,000.00	250,090.00	-	-	(1,847.50)	248,242.50	250,000.00	6,406.25	
Federal Home LN MTG	3134GYF31	01/30/23	01/27/28	5.100%	250,000.00	247,170.00	-	-	(1,177.50)	245,992.50	250,000.00		
Federal Farm Credit Bank	3133ENC0D	11/30/21	10/27/25	1.040%	500,000.00	462,710.00	-	-	(3,480.00)	459,230.00	500,000.00		
Federal Farm Credit Bank	3133EMB76	05/26/21	05/26/26	0.950%	500,000.00	453,710.00	-	-	(3,650.00)	450,060.00	500,000.00	2,375.00	-
Sub Total / Average				2.838%	4,750,000.00	4,490,217.50	-	-	(31,590.00)	4,458,627.50	4,750,000.00	8,781.25	-
Commerical Paper													
Bank of America Corp A2	06048WM31	05/28/21	05/28/26	1.250%	1,000,000.00	872,240.00	-	-	(3,470.00)	868,770.00	1,000,000.00	6,250.00	
Goldman Sachs Corp A2	38150AFK6	04/30/21	04/30/26	1.550%	500,000.00	447,455.00	-	-	(2,350.00)	445,105.00	500,000.00	3,875.00	
JPMorgan Chase & Co	48128G4R8	08/17/21	08/17/26	1.150%	500,000.00	409,925.00	-	-	15,435.00	425,360.00	500,000.00		
Sub Total / Average				1.317%	2,000,000.00	1,729,620.00	-	-	9,615.00	1,739,235.00	2,000,000.00	10,125.00	-
U.S. Treasuries													
US Treasury Note	06048WM31	07/28/22	07/31/23	1.250%	1,000,000.00	990,310.00	-	-	3,030.00	993,340.00	1,000,000.00		
Sub Total / Average				1.250%	1,000,000.00	990,310.00	-	-	3,030.00	993,340.00	1,000,000.00	-	-
Total / Average - Investments				2.25%	25,432,193.56	24,178,405.84	4,944,000.00	(245,000.00)	(80,521.48)	28,796,884.35	30,131,193.56	60,765.62	-
Demand Deposit Account (DDA)													
Pacific Western - General Account	XXXXX259	N/A	N/A	0.000%	2,096,691.67	N/A	N/A	N/A	N/A	2,096,691.67	2,096,691.67	N/A	N/A
(Outstanding Checks)		N/A	N/A		(48,071.02)	N/A	N/A	N/A	N/A	(48,071.02)	(48,071.02)	N/A	N/A
Sub Total / Average				0.000%	2,048,620.65					2,048,620.65	2,048,620.65	-	-
Total /Cash & Investments					27,480,814.21	24,178,405.84	4,944,000.00	(245,000.00)	(80,521.48)	30,845,505.00	32,179,814.21	60,765.62	-



City of Lomita Investment Portfolio Report May 31, 2023

Previous Balance	\$ 4,982,359.87
Deposits	3,612,548.44
Disbursements	(6,482,403.97)
Adjustments	(15,812.67)
Current Balance	<u>2,096,691.67</u>

GENERAL LEDGER CASH BALANCES		
General Fund - City Operations		
General Fund - City Operations including LAIF and Investments	100	10,666,120.73
Sub Total - General Fund - City Operations including LAIF and Investments		10,666,120.73
Special Revenue Funds		
OPEB Trust Fund - Retiree Health Care	201	251,296.06
Pension Stabilization Fund	202	1,319,077.98
Economic Development	203	746,506.98
General Plan Update	204	200,000.00
Gas Tax Fund - Street Maintenance	205	1,134,661.87
Measure R Local Fund - Street Projects	207	668,016.51
Measure R Highway Fund - Street Projects	208	(106,536.84)
Measure M Fund - Street Projects	209	685,022.95
Economic Stabilization	210	500,000.00
Measure W Fund - Safe Clean Water Program	211	217,769.61
American Rescue Plan	212	3,400,324.00
CDBG Fund - Housing Programs	215	(923.26)
Proposition A Fund - Transportation Projects	220	541,883.84
Proposition C Fund - Transportation Projects	225	2,356,501.52
Transportation Development Act Article 3- Transportation Projects	230	(13,537.51)
Air Quality Fund - Air Quality Projects	235	56,360.36
Landscape Maintenance Fund - Landscape Maintenance District	245	9,913.35
Park Facilities Fee Fund - Quimby Funds	250	568,177.17
Park Athletic Fund - Park Athlete Programs	255	97,452.59
Park Grant Fund - Park Improvement Programs	257	(0.06)
Lomita Manor Fund - Federal Housing Program	260	197,505.04
CA Law Enf. Equip. Program (CLEEP) Fund - Public Safety Equip.	276	6,221.38
Sub Total - Special Revenue Funds		12,835,693.54
Capital Improvement Funds		
Capital Improvement Fund - Capital Improvement Projects	310	184,572.79
Street Improvement Fund - Street Improvement Projects	311	1,161,887.37
Facilities Improvement Fund - Facilities Improvement Projects	312	317,744.23
Stephenson Center Fund - Facilities Improvement Projects	313	85,744.47
Sub Total - Capital Improvement Funds		1,749,948.86



City of Lomita Investment Portfolio Report May 31, 2023

Previous Balance	\$	4,982,359.87
Deposits		3,612,548.44
Disbursements		(6,482,403.97)
Adjustments		(15,812.67)
Current Balance		<u>2,096,691.67</u>

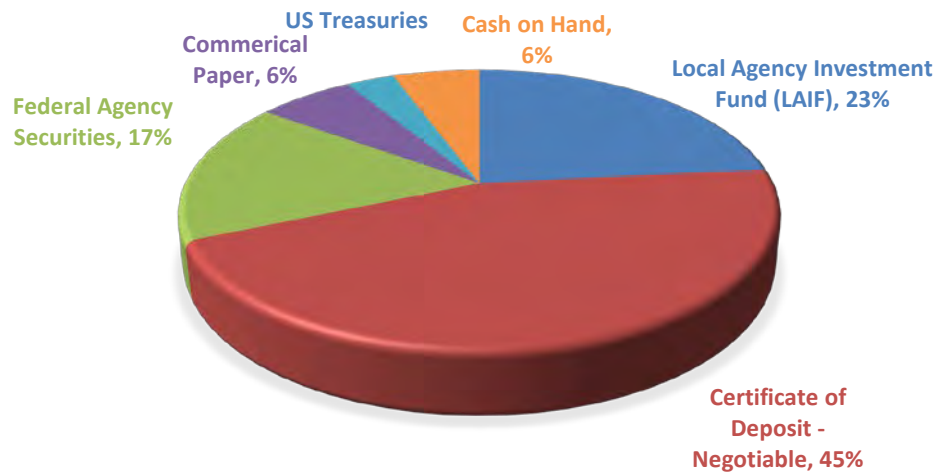
Proprietary Funds		
Water Operations Fund - Water Operations	510	4,072,779.84
Water Capital Fund - Water Capital Projects	520	545,162.26
Rate Stabilization - Cypress Reservoir Bond	530	125,000.00
Internal Service Fund - Equipment Replacement	610	993,964.14
PK Equipment Replacement Fund	611	670,291.71
Sewer Replacement Fund	612	500,000.00
Sub Total - Proprietary Funds		6,907,197.95
Trust and Agency Funds		
Museum Foundation Fund - Railroad Museum Programs	720	21,262.88
Tom Rico Memorial Fund - Park Program Scholarships	730	(409.75)
Sub Total - Trust & Agency Funds		20,853.13
Total		32,179,814.21
Pooled Cash	999	(30,083,122.54)
Grand Total		2,096,691.67



City of Lomita Investment Portfolio Report June 30, 2023

Summary of Cash & Investments	Distribution of Cash &				Gain (Loss) on Investment
	Invesments	Book Value	Market Value*	Interest Earned	
Local Agency Investment Fund (LAIF)	23.34%	7,451,193.56	7,451,193.56	0.00	0.00
Certificate of Deposit - Negotiable	45.19%	14,430,000.00	13,615,226.87	32,582.91	0.00
Federal Agency Securities	16.44%	5,250,000.00	4,953,280.00	9,987.50	0.00
Commerical Paper	6.26%	2,000,000.00	1,736,410.00	0.00	0.00
US Treasuries	3.13%	1,000,000.00	996,960.00	0.00	0.00
Total Pooled Investments	94.36%	30,131,193.56	28,753,070.43	42,570.41	0.00
City of Lomita General Account DDA	5.64%	1,799,621.10	1,799,621.10	0.00	0.00
Total Cash	5.64%	1,799,621.10	1,799,621.10	0.00	0.00
Total Cash & Investments	100.00%	31,930,814.66	30,552,691.53	42,570.41	0.00

City of Lomita Distribution of Pooled Cash



Month to Date & Fiscal Year to Date Interest Earned/ Gain (Loss) on Total Investments

	MTD	YTD
Jul-22	9,063.33	9,063.33
Aug-22	23,738.87	32,802.20
Sep-22	47,967.12	80,769.32
Oct-22	27,178.53	107,947.85
Nov-22	24,490.25	132,438.10
Dec-22	29,003.15	161,441.25
Jan-23	44,965.12	206,406.37
Feb-23	38,269.54	244,675.91
Mar-23	42,610.25	287,286.16
Apr-23	56,516.81	343,802.97
May-23	60,765.62	404,568.59
Jun-23	42,570.41	447,139.00
	447,139.00	447,139.00

*The Governmental Accounting Standards Board (GASB) has established Statement No. 31 for setting investment valuation standards. We report the unrealized gain/(loss) monthly and book realized gain/(loss) at year end as a GASB 31 requirement.

GASB 31 is a reporting requirement that reports the "Fair Value" of investments held in our portfolio. Fair value is the amount at which a financial instrument (investment) could be exchanged in a current transaction between willing parties at current market prices. It is important to understand the relationship between prevailing interest rates and fixed coupon investments. As market interest rates fall, the "Fair Value" of held securities will rise (unrealized Gains). The opposite occurs as market interest rates rise (market prices of held investments will fall). It should be noted that investments held in the city pool are to be held until maturity so both gains and losses (unrealized) will not be taken.



City of Lomita
Investment Portfolio Report
June 30, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain /(Loss) On Investment
Local Agency Investment Fund (LAIF)													
City of Lomita	XX-XX-469		N/A	3.167%	7,951,193.56	7,951,193.56	-	(500,000.00)	-	7,451,193.56	7,451,193.56	-	-
Sub Total / Average				3.167%	7,951,193.56	7,951,193.56	-	(500,000.00)	-	7,451,193.56	7,451,193.56	-	-
Certificate of Deposit - Negotiable													
PCSB Bank	69324MAL9	02/21/20	02/21/24	1.650%	248,000.00	241,576.80	-	-	677.04	242,253.84	248,000.00	347.54	
Third Federal S & L Assn	88413QDA3	08/13/21	08/13/24	0.500%	249,000.00	235,018.65	-	-	672.30	235,690.95	249,000.00		
Raymond James Bank NA	75472RBB6	02/14/20	02/14/25	1.750%	248,000.00	233,789.60	-	-	141.36	233,930.96	248,000.00		
Liberty Federal Credit Union	53052LAP4	03/24/23	03/24/25	5.350%	248,000.00	248,275.28	-	-	(629.92)	247,645.36	248,000.00	1,126.87	
Lafayette FCU	50625LAY9	03/31/22	03/31/25	2.200%	249,000.00	235,613.76	-	-	(54.78)	235,558.98	249,000.00	465.25	
Direct Federal Credit Union	25460FDZ6	02/01/23	05/01/25	4.700%	248,000.00	245,418.32	-	-	(577.84)	244,840.48	248,000.00	989.96	
JPMorgan Chase Bank NA	48128WCJ2	12/03/21	05/16/25	0.800%	248,000.00	227,510.24	-	-	146.32	227,656.56	248,000.00		
Institution for Savings Newburyport MA	45780PBL8	05/20/22	05/20/25	3.100%	247,000.00	237,018.73	-	-	(303.81)	236,714.92	247,000.00	650.32	
Axiom Bank Maitland FL	05464LBR1	11/30/21	06/13/25	0.700%	249,000.00	227,110.41	-	-	117.03	227,227.44	249,000.00	148.04	
Bank of Princeton	064520BE8	06/26/20	06/26/25	0.600%	210,000.00	190,858.50	-	-	94.50	190,953.00	210,000.00	107.01	
Flushing Bank	34387AFF1	11/04/22	11/04/25	4.700%	249,000.00	246,091.68	-	-	(996.00)	245,095.68	249,000.00	993.95	
BankUnited NA	066519RX9	12/08/21	12/08/25	1.250%	248,000.00	224,978.16	-	-	(453.84)	224,524.32	248,000.00	781.37	
USAlliance FCU	90352RCD5	01/28/22	01/28/26	1.350%	249,000.00	225,284.24	-	-	104.33	225,388.58	249,000.00	285.50	
Liberty First Credit Union	530520AF2	02/03/23	02/03/26	4.400%	249,000.00	244,747.08	-	-	(1,202.67)	243,544.41	249,000.00	951.66	
Truliant	89789AAH0	03/22/23	03/23/26	5.150%	248,000.00	247,866.08	-	-	(1,470.64)	246,395.44	248,000.00	1,084.75	
Pentagon FCU	70962LBK7	03/28/22	03/30/26	2.050%	249,000.00	228,574.53	-	-	(878.97)	227,695.56	249,000.00	434.82	
Kansas State Bank	50116CCV9	03/31/22	03/31/26	2.300%	249,000.00	230,212.95	-	-	(946.20)	229,266.75	249,000.00	470.71	
Nelnet Bank	64034KAC5	04/15/21	04/15/26	0.700%	248,000.00	218,716.16	-	-	(632.40)	218,083.76	248,000.00		
Community West Bank NA	20415QHQ5	04/23/21	04/23/26	0.700%	248,000.00	218,284.64	-	-	(672.08)	217,612.56	248,000.00	147.44	
State BK India New York NY	856285VS7	05/19/21	05/19/26	1.000%	247,000.00	219,009.96	-	-	(790.40)	218,219.56	247,000.00		
Toyota Financial Savings Bank	89235MLD1	07/22/21	07/22/26	0.950%	248,000.00	218,158.16	-	-	(887.84)	217,270.32	248,000.00		
Medallion BK Salt Lake City	58404DLD1	07/30/21	07/30/26	0.800%	248,000.00	216,898.32	-	-	(865.52)	216,032.80	248,000.00	-	
Sallie Mae Bank	795451AK9	08/11/21	08/11/26	1.100%	248,000.00	218,775.68	-	-	(934.96)	217,840.72	248,000.00	-	
Metro Credit Union	59161YAN6	02/18/22	08/18/26	1.600%	249,000.00	222,924.72	-	-	(1,070.70)	221,854.02	249,000.00	338.37	
Texas Exchange Bank	88241TML1	11/26/21	11/27/26	1.200%	249,000.00	217,825.20	-	-	(1,065.72)	216,759.48	249,000.00	253.78	
Beal Bank USA	07371CH69	03/02/22	02/24/27	2.050%	248,000.00	222,381.60	-	-	(1,274.72)	221,106.88	248,000.00		
Capital One Bank USA NA	14042TFP7	04/27/22	04/27/27	2.900%	248,000.00	228,814.72	-	-	(1,492.96)	227,321.76	248,000.00		
Morgan Stanley Bank	61773TDN0	04/29/22	04/29/27	3.000%	246,000.00	227,847.66	-	-	(1,505.52)	226,342.14	246,000.00		
Discover Bank	254673G83	06/14/22	06/14/27	3.150%	246,000.00	228,684.06	-	-	(1,571.94)	227,112.12	246,000.00	3,863.88	
The Dart Bank	237412AN1	06/08/22	06/15/27	3.250%	249,000.00	232,254.75	-	-	(1,598.58)	230,656.17	249,000.00	687.31	
Forbright Bank	34520LAT0	11/02/22	11/02/27	4.600%	249,000.00	244,079.76	-	-	(1,850.07)	242,229.69	249,000.00	972.81	
Alliant Credit Union	01882MAC6	12/30/22	12/30/27	5.000%	248,000.00	246,988.16	-	-	(1,912.08)	245,076.08	248,000.00	1,053.15	
First Technology Federal	33715LEL0	02/03/23	02/03/28	5.000%	248,000.00	246,990.64	-	-	(1,897.20)	245,093.44	248,000.00	1,053.15	
Alaska USA Federal Credit Union	011852AE0	03/08/23	03/08/28	4.600%	249,000.00	243,736.14	-	-	(1,812.72)	241,923.42	249,000.00	972.81	
Central Valley Community Bank	15568PAL0	03/31/23	03/31/28	5.300%	248,000.00	248,074.40	-	-	(357.12)	247,717.28	248,000.00	1,080.33	
Pacific Western Bank	69506YYD5	04/05/23	04/05/28	5.650%	243,000.00	243,760.59	-	-	(172.53)	243,588.06	243,000.00		
Austin TelCo FCU	052392BK2	08/12/22	08/11/23	3.200%	249,000.00	247,991.55	-	-	435.75	248,427.30	249,000.00	676.73	
General Electric Credit Union	369674CG 9	01/30/23	01/30/24	5.000%	248,000.00	246,698.00	-	-	848.16	247,546.16	248,000.00	1,053.15	
Grow Financial Federal Credit Union	39981MAC6	03/24/23	03/25/24	5.350%	248,000.00	248,039.68	-	-	(37.20)	248,002.48	248,000.00	1,126.87	
Wells Fargo Bank	949763ZA7	04/18/19	04/10/24	2.850%	245,000.00	239,862.35	-	-	445.90	240,308.25	245,000.00	593.03	
Live Oak Bkg Co	538036HY3	02/12/20	08/12/24	1.700%	245,000.00	234,567.90	-	-	433.65	235,001.55	245,000.00	353.74	
Capital One Natl Assn	14042RNE7	08/23/19	08/21/24	2.000%	245,000.00	235,310.25	-	-	2,141.30	237,451.55	245,000.00		
Morgan Stanley Private Bk Natl Assn	61760AX53	09/05/19	09/05/24	1.900%	100,000.00	95,801.00	-	-	148.00	95,949.00	100,000.00		
Synchrony Bank	87165FF58	11/30/21	11/29/24	0.850%	245,000.00	229,236.70	-	-	443.69	229,680.40	245,000.00		
Workers Federal Credit Union	98138MBC3	01/27/23	01/27/25	4.700%	249,000.00	246,602.13	-	-	(403.38)	246,198.75	249,000.00	993.95	
Enerbank USA Salt	29278TMZ0	02/14/20	02/14/25	1.650%	245,000.00	230,444.55	-	-	156.80	230,601.35	245,000.00	343.34	
Merrick Bank	59013KQE9	11/30/21	05/30/25	0.900%	245,000.00	224,763.00	-	-	98.00	224,861.00	245,000.00	187.27	
Spokane Teachers Credit Union	849061AA4	11/23/22	11/24/25	5.000%	248,000.00	246,807.12	-	-	572.88	247,380.00	248,000.00	1,053.15	
Eaglemark Savings Bank	27004PBD4	04/07/21	04/07/26	0.700%	245,000.00	216,263.95	-	-	(602.70)	215,661.25	245,000.00		



City of Lomita
Investment Portfolio Report
June 30, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain /(Loss) On Investment
Greenstate Credit Union	39573LBL1	06/16/21	06/16/26	0.900%	249,000.00	219,254.46	-	-	(859.05)	218,395.41	249,000.00	190.33	
UBS Bk USA Salt Lake	90348JQ29	07/14/21	07/14/26	0.900%	249,000.00	218,579.67	-	-	(898.89)	217,680.78	249,000.00	190.33	
Bank of Frankewing	06221LAE3	11/09/22	11/09/26	4.950%	248,000.00	246,665.76	-	-	(1,815.36)	244,850.40	248,000.00	1,042.62	
Baxter Credit Union	07181JAU8	11/22/22	11/23/26	5.000%	248,000.00	247,005.52	-	-	(1,835.20)	245,170.32	248,000.00	1,053.15	
Celtic Bank	15118RZT7	11/30/22	11/30/26	4.800%	249,000.00	246,412.89	-	-	(1,807.74)	244,605.15	249,000.00	1,015.10	
Dept of Commerce Federal CU	24951TAT2	05/13/22	05/13/27	3.250%	249,000.00	232,566.00	-	-	(1,598.58)	230,967.42	249,000.00	687.31	
BMO Harris Bank NA	05600XFW5	06/15/22	06/15/27	3.300%	249,000.00	232,675.56	-	-	(1,606.05)	231,069.51	249,000.00	697.88	
Numerica Credit Union	67054NBC6	11/04/22	11/04/27	4.950%	248,000.00	246,529.36	-	-	(1,917.04)	244,612.32	248,000.00	1,042.62	
University Bk Ann	914098DQ8	04/03/23	04/03/28	4.850%	248,000.00	245,343.92	-	-	(1,842.64)	243,501.28	248,000.00	1,021.56	
Customers Bank	23204HNZ7	05/31/23	05/31/28	4.450%	244,000.00	242,916.64	-	-	(1,834.88)	241,081.76	244,000.00	-	
Sub Total / Average				2.852%	14,430,000.00	13,654,488.29	-	-	(39,261.42)	13,615,226.87	14,430,000.00	32,582.91	-
Federal Agency Securities													
Federal Home LN BKS	3130APXC4	12/10/21	12/10/24	1.100%	1,000,000.00	944,870.00	-	-	(4,200.00)	940,670.00	1,000,000.00	5,500.00	
Federal Home LN BKS	3130ALMM3	03/30/21	03/30/26	1.000%	250,000.00	228,015.00	-	-	(4,380.00)	223,635.00	250,000.00		-
Federal Home LN BKS	3130AR2B6	03/08/22	03/08/27	2.375%	500,000.00	467,910.00	-	-	(4,680.00)	463,230.00	500,000.00		
Federal Home LN BKS	3130ARDY4	03/29/22	03/29/27	2.500%	500,000.00	469,365.00	-	-	(4,650.00)	464,715.00	500,000.00		
Federal Home LN BKS	3130ARGQ8	04/14/22	04/14/27	2.875%	250,000.00	237,317.50	-	-	(2,130.00)	235,187.50	250,000.00		
Federal Home LN BKS	3130ASD22	06/29/22	06/29/27	3.590%	250,000.00	241,085.00	-	-	(1,892.50)	239,192.50	250,000.00	4,487.50	
Federal Home LN MTG	3134GXL28	08/17/22	08/17/27	4.150%	250,000.00	243,742.50	-	-	(3,040.00)	240,702.50	250,000.00		
Federal Home LN MTG	3134GXQ23	08/25/22	08/25/27	4.250%	250,000.00	244,232.50	-	-	587.50	244,820.00	250,000.00		
Federal Home LN MTG	3134GY3F7	11/22/22	11/22/27	5.125%	250,000.00	250,090.00	-	-	(2,185.00)	247,905.00	250,000.00		
Federal Home LN MTG	3134GYF31	01/30/23	01/27/28	5.100%	250,000.00	247,170.00	-	-	(1,152.50)	246,017.50	250,000.00		
Federal Farm Credit Bank	3133ENC00	11/30/21	10/27/25	1.040%	500,000.00	462,710.00	-	-	(4,400.00)	458,310.00	500,000.00		
Federal Farm Credit Bank	3133EMB76	05/26/21	05/26/26	0.950%	500,000.00	453,710.00	-	-	(4,290.00)	449,420.00	500,000.00		-
Federal Home LN MTG	3134GYTP7	06/15/23	06/15/28	5.500%	-	-	500,000.00	-	(525.00)	499,475.00	500,000.00		-
Sub Total / Average				3.043%	4,750,000.00	4,490,217.50	500,000.00	-	(36,937.50)	4,953,280.00	5,250,000.00	9,987.50	-
Commerical Paper													
Bank of America Corp A2	06048WM31	05/28/21	05/28/26	1.250%	1,000,000.00	872,240.00	-	-	2,700.00	874,940.00	1,000,000.00		
Goldman Sachs Corp A2	38150AFK6	04/30/21	04/30/26	1.550%	500,000.00	447,455.00	-	-	(6,845.00)	440,610.00	500,000.00		
JPMorgan Chase & Co	48128G4R8	08/17/21	08/17/26	1.150%	500,000.00	409,925.00	-	-	10,935.00	420,860.00	500,000.00		
Sub Total / Average				1.317%	2,000,000.00	1,729,620.00	-	-	6,790.00	1,736,410.00	2,000,000.00	-	-
U.S. Treasuries													
US Treasury Note	06048WM31	07/28/22	07/31/23	1.250%	1,000,000.00	990,310.00	-	-	6,650.00	996,960.00	1,000,000.00		
Sub Total / Average				1.250%	1,000,000.00	990,310.00	-	-	6,650.00	996,960.00	1,000,000.00	-	-
Total / Average - Investments				2.33%	30,131,193.56	28,815,829.35	500,000.00	(500,000.00)	(62,758.92)	28,753,070.43	30,131,193.56	42,570.41	-
Demand Deposit Account (DDA)													
Pacific Western - General Account	XXXXX259	N/A	N/A	0.000%	1,923,738.71	N/A	N/A	N/A	N/A	1,923,738.71	1,923,738.71	N/A	N/A
(Outstanding Checks)		N/A	N/A		(124,117.61)	N/A	N/A	N/A	N/A	(124,117.61)	(124,117.61)	N/A	N/A
Sub Total / Average				0.000%	1,799,621.10					1,799,621.10	1,799,621.10	-	-
Total /Cash & Investments					31,930,814.66	28,815,829.35	500,000.00	(500,000.00)	(62,758.92)	30,552,691.53	31,930,814.66	42,570.41	-



City of Lomita

Investment Portfolio Report June 30, 2023

Previous Balance	\$ 2,096,691.67
Deposits	2,327,667.24
Disbursements	(2,500,237.97)
Adjustments	(382.23)
Current Balance	<u>1,923,738.71</u>

GENERAL LEDGER CASH BALANCES		
General Fund - City Operations		
General Fund - City Operations including LAIF and Investments	100	10,322,945.18
Sub Total - General Fund - City Operations including LAIF and Investments		10,322,945.18
Special Revenue Funds		
OPEB Trust Fund - Retiree Health Care	201	251,296.06
Pension Stabilization Fund	202	1,319,077.98
Economic Development	203	746,506.98
General Plan Update	204	200,000.00
Gas Tax Fund - Street Maintenance	205	1,157,952.51
Measure R Local Fund - Street Projects	207	666,406.07
Measure R Highway Fund - Street Projects	208	(106,536.84)
Measure M Fund - Street Projects	209	712,373.11
Economic Stabilization	210	500,000.00
Measure W Fund - Safe Clean Water Program	211	512,309.88
American Rescue Plan	212	3,400,324.00
CDBG Fund - Housing Programs	215	(1,523.26)
Proposition A Fund - Transportation Projects	220	576,830.12
Proposition C Fund - Transportation Projects	225	2,390,129.23
Transportation Development Act Article 3- Transportation Projects	230	(13,537.51)
Air Quality Fund - Air Quality Projects	235	63,404.19
Landscape Maintenance Fund - Landscape Maintenance District	245	9,754.19
Park Facilities Fee Fund - Quimby Funds	250	568,477.17
Park Athletic Fund - Park Athlete Programs	255	101,512.26
Park Grant Fund - Park Improvement Programs	257	(0.06)
Lomita Manor Fund - Federal Housing Program	260	197,505.04
CA Law Enf. Equip. Program (CLEEP) Fund - Public Safety Equip.	276	6,221.38
Sub Total - Special Revenue Funds		13,258,482.50
Capital Improvement Funds		
Capital Improvement Fund - Capital Improvement Projects	310	184,572.79
Street Improvement Fund - Street Improvement Projects	311	1,123,118.65
Facilities Improvement Fund - Facilities Improvement Projects	312	317,744.23
Stephenson Center Fund - Facilities Improvement Projects	313	85,744.47
Sub Total - Capital Improvement Funds		1,711,180.14



City of Lomita

Investment Portfolio Report June 30, 2023

Previous Balance	\$ 2,096,691.67
Deposits	2,327,667.24
Disbursements	(2,500,237.97)
Adjustments	(382.23)
Current Balance	<u>1,923,738.71</u>

Proprietary Funds		
Water Operations Fund - Water Operations	510	4,125,650.65
Water Capital Fund - Water Capital Projects	520	274,525.10
Rate Stabilization - Cypress Reservoir Bond	530	125,000.00
Internal Service Fund - Equipment Replacement	610	928,404.51
PK Equipment Replacement Fund	611	669,724.95
Sewer Replacement Fund	612	500,000.00
Sub Total - Proprietary Funds		6,623,305.21
Trust and Agency Funds		
Museum Foundation Fund - Railroad Museum Programs	720	22,052.37
Tom Rico Memorial Fund - Park Program Scholarships	730	(409.75)
Sub Total - Trust & Agency Funds		21,642.62
Total		31,937,555.65
Pooled Cash	999	(30,007,075.95)
Grand Total		1,930,479.70



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7j**

FROM: Ryan Smoot, City Manager

REVIEWED BY: Carla Dillon, P.E., Public Works Director

PREPARED BY: Ryan Damon, Associate Engineer

MEETING DATE: July 18, 2023

SUBJECT: Professional Services Agreement with Psomas for the Sanitary Sewer System Master Plan

RECOMMENDATION

Approve a Professional Services Agreement with Psomas for the completion of the Sanitary Sewer System Master Plan in the amount of \$125,040 plus a 10% contingency amount of \$12,504; appropriate \$22,544 from the Sewer Replacement Fund; and authorize the City Manager to execute the agreement.

BACKGROUND

The City of Lomita's sanitary sewer collection system serves a population of approximately 20,000 residents and consists of roughly 36 miles of gravity sewer lines. The City's legal authority to own and operate the sanitary sewer system is derived from its incorporation as a City. The City, on June 30, 1964, granted the County of Los Angeles the consent and jurisdiction to annex portions of the sewer system into the Consolidated Sewer Maintenance District (CSMD). By that action, the City has entrusted the management, operation, and maintenance of its local sanitary sewer system the CSMD. The City, however, maintains ownership of the sewer system, and is responsible for ensuring that the public sewer infrastructure is correctly designed, adequately sized, and easily maintained. Although the CSMD will repair damaged pipes, it will not upsize or add pipes if land development increases sewer volume, or other modifications become necessary. In addition, the City does not currently collect any fees for sewer improvements. Sewer fees for maintenance are collected by Los Angeles County for the use by CSMD, but the city collects no fees for improvements.

In the City's history, a sewer master plan has not been completed. With many new developments, including additional housing units planned in the coming years, the City

recommends the completion of a sewer master plan to ensure sufficient sewer capacity for future needs. The purpose of the Sanitary Sewer System Master Plan is to analyze and assess the City's existing sewer infrastructure to address capacity deficiencies in the system. Deficiencies will be identified and prioritized in a specific list of projects for a 10-year Capital Improvement Plan (CIP). The study will include recommendations and development and calibration of a sewer hydraulic model that will validate the recommendations made in the Master Plan. This will provide the City a tool for future analysis capacity development, and could provide a baseline of existing conditions to assist in the future development of an appropriate sewer fee structure.

On April 11, 2023, staff issued a Request for Proposal (RFP) to nineteen (19) qualified civil engineering firms specializing in the pipeline rehabilitation design and utility master plans. Two (2) engineering firms responded with proposals. After a review of the engineering team qualifications, experience with similar projects, and recent relevant project experience from the proposing firms, staff conducted an interview with the highest ranked firm to further discuss the project's scope as well as the firm's understanding and experience with similar sewer studies.

Psomas received the highest rankings, as they possessed the best overall scope of work and a thorough understanding of the City's needs for this project as outlined in the RFP. Psomas is a full-service consulting firm, providing water, sewer, and wastewater engineering services, as well as GIS consulting services. They also have extensive experience with infrastructure projects for public agencies and a deep understanding of the jurisdictional procedures and regulations needed to complete sewer system master plans. Founded in 1946, Psomas has about 740 employees in offices in California, Arizona, Washington, and Utah. They have completed similar sewer studies for numerous agencies, such as the Cities of Yorba Linda, Anaheim, Gonzales, and Los Alamitos. Their staff are well-experienced in sewer studies as well as sewer pipeline and sewer utility design. Based on their proposal and project needs, staff negotiated a final scope and fees with Psomas in the amount of \$125,040 for Engineering Services for the project. Staff recommends approval of a 10% contingency, in the amount of \$12,504 which will be added to the total budget and included in the agreement.

The design of the project is scheduled to start in August 2023 and is expected to be completed in eight months.

FISCAL IMPACT

The design project is planned to be funded as follows in the FY23-24 Budget:

FUND	APPROVED FY23-24 AMOUNT
Sewer Replacement (Fund 612)	\$ 115,000
Total	\$ 115,000

Design of this project is planned to begin in August 2023 and end in May 2024. As described in the previous section, the total budget for Engineering Services with Psomas is estimated to be \$137,544 (\$125,040 and a 10% contingency \$12,504). Based on these fees, funds in the amount of \$22,544 will need to be allocated from the Sewer Replacement Fund to complete the project.

OPTIONS

1. Approve staff's recommendation.
2. Provide alternative direction.

ATTACHMENTS

1. Professional Services Agreement with Psomas

Reviewed by:



Gary Sugano
Assistant City Manager

Approved by:



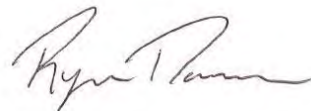
Ryan Smoot
City Manager

Reviewed by:



Carla Dillon, P.E.
Public Works Director

Prepared by:



Ryan Damon
Associate Engineer



**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF LOMITA AND PSOMAS**

This AGREEMENT for Sewer Master Planning is entered into this 18th day of July 2023, by and between the CITY OF LOMITA, a general law city and municipal corporation ("CITY") and PSOMAS, a California corporation ("CONTRACTOR").

RECITALS

- A. CITY does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, CITY desires to contract out for preparation of a sewer master plan.
- C. CONTRACTOR warrants to CITY that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. CITY desires to contract with CONTRACTOR to perform the services as described in **Exhibit A** of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, CITY and CONTRACTOR agree as follows:

1. CONSIDERATION AND COMPENSATION.

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, attached as **Exhibit A**;
- B. As an additional consideration, CONTRACTOR and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. As additional consideration, CITY agrees to pay CONTRACTOR an amount of \$125,040.00, the CONTRACTOR's estimated costs of its services, unless otherwise specified by written amendment to this Agreement. The City Council has also approved an additional 10% of these estimated costs, or up to \$12,504.00, for unexpected contingencies, or a total, not-to-exceed amount of \$137,544.00. If CONTRACTOR incurs expenses exceeding its estimated costs of \$125,040.00, the CONTRACTOR must request such expenses in writing, and the CITY's City Manager or his designee must approve of such requests, for CONTRACTOR to receive compensation for those costs.

- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.
- E. CONTRACTOR shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. CITY shall pay CONTRACTOR all uncontested amounts set forth in the CONTRACTOR'S bill within 30 days after it is received.

2. **SCOPE OF SERVICES.**

- A. CONTRACTOR will perform the services and activities set forth in the SCOPE OF SERVICES attached hereto as **Exhibit A** and incorporated herein by this reference. If any part of **Exhibit A** is inconsistent with the terms of this Agreement, the terms of this Agreement shall control.
- B. Except as herein otherwise expressly specified to be furnished by CITY, CONTRACTOR will, in a professional manner, furnish all the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONTRACTOR by this Agreement.

3. **PAYMENTS.** For CITY to pay CONTRACTOR as specified by this Agreement, CONTRACTOR must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

4. **TIME OF PERFORMANCE.** The services of CONTRACTOR are to commence upon receipt of a notice to proceed from CITY and shall continue until all authorized work is completed to CITY's reasonable satisfaction, in accordance with the schedule incorporated in "**Exhibit A**," unless extended in writing by CITY.

5. **FAMILIARITY WITH WORK.** By executing this Agreement, CONTRACTOR represents that CONTRACTOR has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

6. **KEY PERSONNEL.** CONTRACTOR's key persons assigned to perform work under this Agreement are Michael Swan and Kim Alexander. CONTRACTOR shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of CITY.

7. **TERM OF AGREEMENT.** The term of this Agreement shall commence upon execution by both parties and shall expire on December 31, 2024, unless earlier termination occurs under Section 13 of this Agreement or extended in writing in advance by both parties.

8. **BEST MANAGEMENT PRACTICES AND TRAINING.** The contractor shall implement and maintain activity specific Best Management Practices (BMPs) to prevent pollutant loading from stormwater and non-stormwater discharges to receiving waters as required in Municipal NPDES Permit No. CAS004004. Contracting staff whose primary job duties are related to implementation of BMPs shall be adequately trained to effectively implement, operate, and maintain such BMPs and must be versed in factors affecting BMP effectiveness. The contractor shall certify they have received all applicable training to implement the requirements in Municipal NPDES Permit No. CAS004004 and shall provide documentation to that effect.
9. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum, and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONTRACTOR and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with the written agreement between the parties.
10. **TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide CITY with a Taxpayer Identification Number.
11. **PERMITS AND LICENSES.** CONTRACTOR will obtain and maintain during the term of this Agreement all permits, licenses, and certificates that may be required by local, state, and federal laws in connection with the performance of services under this Agreement, including a business license as specified in Title VI, Chapter 2 of the Lomita Municipal Code.
12. **LAWS AND REGULATIONS; EMPLOYEE/LABOR CERTIFICATION.** CONTRACTOR shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. CONTRACTOR shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for CITY to terminate the Agreement for cause.
13. **PREVAILING WAGE.**
- A. Prevailing Wage. CONTRACTOR is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, CONTRACTOR agrees to fully comply with such Prevailing Wage Laws. Upon request, CITY shall provide CONTRACTOR with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. CONTRACTOR shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the services available

- to interested parties upon request and shall post copies at the CONTRACTOR'S principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and CONTRACTOR shall therefore comply with such Labor Code sections to the fullest extent required by law. CONTRACTOR shall defend, indemnify and hold the CITY, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.
- B. **Registration/DIR Compliance.** If the services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, CONTRACTOR and all subcontractors must be registered with the Department of Industrial Relations ("DIR"). CONTRACTOR shall maintain registration for the duration of the project and require the same of any subcontractors. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be CONTRACTOR'S sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against CONTRACTOR or any subcontractors that affect CONTRACTOR'S performance of services, including any delay, shall be CONTRACTOR'S sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered CONTRACTOR caused delay and shall not be compensable by CITY. CONTRACTOR shall defend, indemnify and hold CITY, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against CONTRACTOR or any subcontractor.
- C. **Labor Certification.** By its signature hereunder, CONTRACTOR certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code and agrees to comply with such provisions before commencing the performance of the Services.
- D. **Employment of Apprentices.** CONTRACTOR and all subcontractors shall comply with the requirements of Labor Code sections 1777.5 and 1777.6 in the employment of apprentices. Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.
- E. **CONTRACTOR or subcontractors may not perform work on a public works project with a subcontractor who is ineligible to perform work on a public project pursuant to Labor Code section 1777.1 or 1777.7.** Any contract on a public works project entered into between the CONTRACTOR and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract. Any public money

that is paid or may have been paid to a debarred subcontractor by CONTRACTOR on the project shall be returned to CITY. The CONTRACTOR shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the Project.

- F. CONTRACTOR agrees to bind every subcontractor to the terms of the Agreement as far as such terms are applicable to subcontractor's portion of the work. CONTRACTOR shall be as fully responsible to CITY for the acts and omissions of its subcontractor and of persons either directly or indirectly employed by its subcontractor, as CONTRACTOR is for acts and omissions of persons directly employed by CONTRACTOR. Nothing contained in these Agreement shall create any contractual relationship between any subcontractor and CITY.

14. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.
- B. CONTRACTOR may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
- C. In the event of such termination, CONTRACTOR shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONTRACTOR shall, at CITY's option, become CITY's property, and CONTRACTOR will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
- D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

15. INDEMNIFICATION.

- A. CONTRACTOR shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of CITY. Should CITY in its sole discretion find CONTRACTOR'S legal counsel unacceptable, then CONTRACTOR shall reimburse CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. CONTRACTOR shall promptly pay any final judgment rendered against CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State

of California and will survive termination of this Agreement.

- B. The requirements as to the types and limits of insurance coverage to be maintained by CONTRACTOR as required by Section 19, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.
16. **ASSIGNABILITY.** This Agreement is for CONTRACTOR's professional services. CONTRACTOR's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.
17. **INDEPENDENT CONTRACTOR.** CITY and CONTRACTOR agree that THE CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which it is performed. THE CONTRACTOR will be free to contract for similar service to be performed for other employees while under contract with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only.
18. **AUDIT OF RECORDS.**
- A. THE CONTRACTOR agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONTRACTOR agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONTRACTOR further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.
- B. CONTRACTOR will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.
19. **CORRECTIVE MEASURES.** CONTRACTOR will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONTRACTOR will be given a reasonable amount of time as determined by CITY to implement said corrective measures. Failure of CONTRACTOR to implement required corrective measures shall result in immediate termination of this Agreement.

20. INSURANCE REQUIREMENTS.

A. CONTRACTOR, at CONTRACTOR's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. Workers Compensation Insurance as required by law. CONTRACTOR shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against CITY, its officers, agents, employees, and volunteers for losses arising from work performed by CONTRACTOR for CITY.
2. General Liability Coverage. CONTRACTOR shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
3. Automobile Liability Coverage. CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
4. Professional Liability Coverage. CONTRACTOR shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from CONTRACTOR'S operations under this Agreement, whether such operations be by CONTRACTOR or by its employees, subcontractors, or subcontractors. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONTRACTOR will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONTRACTOR for all claims made by CITY arising out of any errors or omissions of CONTRACTOR, or its officers, employees or agents during the time this Agreement was in effect.

B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of

California, or which is approved in writing by CITY, and shall be endorsed as follows. CONTRACTOR also agrees to require all contractors, and subcontractors to do likewise.

1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations."
 2. This policy shall be considered primary insurance as respects CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by CITY, including any self-insured retention CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to CITY, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by CITY.
- C. CONTRACTOR agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
- D. Any deductibles or self-insured retentions must be declared to and approved by CITY. At CITY's option, CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
- E. CONTRACTOR shall provide certificates of insurance with original endorsements to CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with CITY at all times during the term of this Agreement.

F. Failure on the part of CONTRACTOR to procure or maintain the required insurance shall constitute a material breach of contract under which CITY may terminate this Agreement pursuant to Section 13 above.

G. The commercial general and automobile liability policies required by this Agreement shall allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CONTRACTOR'S behalf upon CONTRACTOR'S failure or refusal to do so to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against Contractor for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

21. **USE OF OTHER CONTRACTORS.** THE CONTRACTOR must obtain CITY's prior written approval to use any Contractors while performing any portion of this Agreement. Such approval must include approval of the proposed Contractor and the terms of compensation.

22. **FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the CONTRACTOR of the final payment made under this Agreement shall operate as and be a release of CITY from all claims and liabilities for compensation to the CONTRACTOR for anything done, furnished or relating to the CONTRACTOR'S work or services. Acceptance of payment shall be any negotiation of CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by CITY shall not constitute, nor be deemed, a release of the responsibility and liability of CONTRACTOR, its employees, sub-Contractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by CITY for any defect or error in the work prepared by CONTRACTOR, its employees, sub-Contractors and agents.

23. **CORRECTIONS.** In addition to the above indemnification obligations, the CONTRACTOR shall correct, at its expense, all errors in the work which may be disclosed during the CITY'S review of CONTRACTOR'S report or plans. Should the CONTRACTOR fail to make such correction in a reasonably timely manner, such correction shall be made by CITY, and the cost thereof shall be charged to CONTRACTOR. In addition to all other available remedies, CITY may deduct the cost of such correction from any retention amount held by CITY or may withhold payment otherwise owed CONTRACTOR under this Agreement up to the amount of the cost of correction.

24. **NON-APPROPRIATION OF FUNDS.** Payments to be made to CONTRACTOR by CITY for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONTRACTOR'S services beyond the current fiscal year, the Agreement shall cover payment for CONTRACTOR'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.
25. **NOTICES.** All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONTRACTOR
<u>City of Lomita</u> <u>24300 Narbonne Avenue</u> <u>Lomita, CA 90717</u>	<u>Michael Swan, Vice President</u> <u>5 Hutton Centre Drive, Suite 300</u> <u>Santa Ana, CA 92707</u>
<u>ATTN: City Manager</u>	<u>ATTN: Michael Swan</u>

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

26. **SOLICITATION.** CONTRACTOR maintains and warrants that it has not employed nor retained any company or person, other than CONTRACTOR's bona fide employee, to solicit or secure this Agreement. Further, CONTRACTOR warrants that it has not paid, nor has it agreed to pay any company or person, other than CONTRACTOR's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONTRACTOR breach or violate this warranty, CITY may rescind this Agreement without liability.
27. **THIRD PARTY BENEFICIARIES.** This Agreement and every provision herein is generally for the exclusive benefit of CONTRACTOR and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of the CONTRACTOR's or CITY's obligations under this Agreement.
28. **INTERPRETATION.** This Agreement was drafted in and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

29. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
30. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
31. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.
32. **ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES.** The Parties agree that this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission, scanned and delivered via electronic mail, or delivered using digital signature technology approved by CITY. Such facsimile or electronic signatures will be treated in all respects as having the same effect as an original signature.
33. **FORCE MAJEURE.** Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
34. **TIME IS OF ESSENCE.** Time is of the essence to comply with dates and schedules to be provided.
35. **ATTORNEY'S FEES.** The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
36. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONTRACTOR represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONTRACTOR represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private Contractors, and experience in dealing with public agencies all suggest that CONTRACTOR is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

37. DISCLOSURE REQUIRED. (CITY and CONTRACTOR initials required at one of the following paragraphs)

By their respective initials next to this paragraph, CITY and CONTRACTOR hereby acknowledge that CONTRACTOR is a “contractor” for the purposes of the California Political Reform Act because CONTRACTOR’S duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18700.3(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were CONTRACTOR employed by CITY. CONTRACTOR hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the CITY’S Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to the Contractor commencing services hereunder, the City’s Manager shall prepare and deliver to CONTRACTOR a memorandum detailing the extent of CONTRACTOR’S disclosure obligations in accordance with the CITY’S Conflict of Interest Code.

City Initials _____

Contractor Initials _____

OR

By their initials next to this paragraph, CITY and CONTRACTOR hereby acknowledge that CONTRACTOR is not a “contractor” for the purpose of the California Political Reform Act because CONTRACTOR’S duties and responsibilities are not within the scope of the definition of contractor in Fair Political Practice Commission Regulation 18700.3(a)(2) and is otherwise not serving in staff capacity in accordance with CITY’S Conflict of Interest Code.

City Initials _____

Contractor Initials _____

[signatures on following page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF LOMITA

CONTRACTOR

Ryan Smoot, City Manager

By:

Michael Swan, Vice President

ATTEST:

Kathleen Horn Gregory, City Clerk

XX-XXXXXX

Taxpayer ID No.

APPROVED AS TO FORM:

Trevor Rusin, City Attorney



CITY OF LOMITA

REQUEST FOR PROPOSAL (RFP)

ENGINEERING SERVICES

FOR

Sanitary Sewer System Master Plan

2023

RFP DEADLINE

MAY 5, 2023

1:00 P.M.

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Attachment A – General City Map

**Attachment B – Existing Citywide City Map of Sanitary Sewer System and Major County
of Los Angeles Sewer Lines**

Attachment C – Professional Services Agreement (Sample)

SECTION I

GENERAL INFORMATION

A. INTRODUCTION / BACKGROUND

The City of Lomita is requesting proposals from qualified and experienced Civil Engineering firms to provide Engineering Services to conduct and prepare the City's Sanitary Sewer System Master Plan. Included in the scope of work for the project, the selected Consultant shall recommend, produce and calibrate a Sewer System Hydraulic Model for the City's sewer infrastructure.

The City of Lomita is an urban, densely populated 1.97 square miles (total area is 1,261 acres), located at the base of the Palos Verdes Peninsula in the Los Angeles Basin, Los Angeles County, 26 miles south of downtown Los Angeles and bounded by the City of Torrance on the north and west, the Harbor Region of Los Angeles to east, and the City of Rolling Hills Estates on the southwest; and the City of Rancho Palos Verdes and unincorporated Los Angeles County area to the southeast. The City is almost completely developed with mostly residential neighborhoods and commercial units.

The City's sanitary sewer collection systems serves a population of approximately 20,000 residents and consists of roughly 36 miles of gravity sewer lines. The City's legal authority to own and operate the sanitary sewer system is derived from its incorporation as a City. The City, on June 30, 1964, granted the County of Los Angeles the consent and jurisdiction to annex portions of the sewer system into the Consolidated Sewer Maintenance District (CSMD). By that action, the City has entrusted the management, operation, and maintenance of its local sanitary sewer system the CSMD. The City, however, maintains ownership of the sewer system, and is responsible for ensuring that the public sewer infrastructure is correctly designed, adequately sized, and easily maintained.

B. PROJECT DESCRIPTION

The purpose of the Sanitary Sewer System Master Plan is to analyze and assess the City's existing sewer infrastructure to address capacity deficiencies in the system. Deficiencies will be identified and prioritized in a specific list of projects, a 10-year Capital Improvement Plan (CIP) that will look to replace, rehabilitate, and maintain the sewer facilities and infrastructure. The selected Consultant will also be responsible for the recommendation, development and calibration of a sewer hydraulic model that will validate the recommendations made in the Master Plan and used by the City for future analysis.

C. DESCRIPTION OF WORK

The purpose of this RFP is to seek the services of a Civil Engineering Consultant to

provide Engineering Services to produce a Sanitary Sewer System Master Plan and develop a sewer hydraulic model.

The goal of the Project is to perform, at the minimum, but not limited to:

- Collection and review of all data significant to the thorough completion of the Sanitary Sewer System Master Plan and sewer hydraulic model. Coordination with relevant agencies such as Los Angeles County Public Works and CSMD is anticipated to acquire all data.
- Submit a Technical Memorandum (TM) to identify and provide rationale for flow monitoring locations throughout the City.
- Develop key system data to be used in the development of Sewer Impact Fees.
- Provide a preliminary and final Sanitary Sewer Master Plan that identifies deficiencies in the system and includes a prioritized 10-year plan (2023 – 2033) all recommended alternatives for improvement all sewer facilities, cost estimates and estimated project durations.
- Develop a sewer hydraulic model to identify peak flow factor and flow patterns, assess capacity constraints, and potential limitations for future development.
- Conduct site investigations, as needed, to confirm information from existing reports and records.

D. PROJECT DURATION

The estimated duration to complete the Sanitary Sewer System Master Plan is 8 months, beginning from the Notice-to-Proceed which can be subdivided as follows:

- Acquire and review data – 20%
- Submit preliminary Sewer Master Plan 2023 – 50%
- Calibrate sewer hydraulic model, calculations, study charts and data – 90%
- Final submittal of Sanitary Sewer System Master Plan 2023 and calibrated sewer hydraulic model – 100%

E. PROJECT SCHEDULE

A tentative schedule is included below. The proposals submitted shall use this schedule as a guide to further define an appropriate work schedule in accordance with the requirements of the Scope of Services in Section III.

Milestone	Date
RFP Release	April 11, 2023
Last Day for Questions	April 21, 2023 by 1:00 PM
Issue Addendum (if required)	April 27, 2023
Proposal Submittal Deadline	May 5, 2023 by 1:00 PM
Consultant Interviews (optional)	May 17-24, 2023
Expected City Council Approval	June 6, 2023
Kick-off & Notice to Proceed	June 14, 2023
*(Dates are estimates)	

SECTION II PROPOSAL REQUIREMENTS

A. GENERAL

The proposal must be concise, well organized and should demonstrate your firm's team qualifications and experience related to this project. The proposal shall be printed on 8½" x 11" pages and include resumes, past experience, graphs, tables, etc. It must include the following:

- I. Cover Letter (one page): The cover letter shall include the name and address of the firm submitting the proposal and a brief introduction of the company and proposed Construction Team.
- II. Qualification and Experience (maximum of 10 pages): The proposed Engineering Team shall have experience working with public agencies in similar assignments. It is highly desirable that the key project team members have served public agencies in various capacities, are accustomed to working with governmental agencies, have a good understanding of public agency issues, procedures, and policies.
Qualifications and experience to be shown in the proposal shall include, but not be limited to the following:
 - Project organization chart.
 - Identification of experience of principal staff members, including major sub-consultants. Resumes of principal staff should not exceed one page per person.
 - Identify the availability of your team and the percentage of current workload of staff that would be committed to this project, including sub-consultants.
 - Experience of the firm, the team and subconsultants on similar projects.
- III. Scope of Work and Project Approach (maximum 10 pages): The Consultant shall include in their proposal a detailed scope of work and understanding of the process to undertake such a project and complete it in compliance with all applicable rules, regulations, standards and requirements. Other items to include:
 - Description of your firm's quality/control (Q/C) and quality/assurance (Q/A) procedures that will be used for the Project.
 - Provide a project schedule for various activities by the Engineering Team involved and identify the milestones of major tasks of the Project.
 - Discussion of document control.
- IV. **Consultant shall submit a fee proposal for the Project in a SEPARATE SEALED ENVELOPE marked "Fee Proposal" along with the Project title.** The City will negotiate with the top-ranked consultant in compliance with all

applicable federal, state, and local guidelines. Fee proposal shall include all tasks required to perform the work with a maximum not-to-exceed fee for each task and a grand total not-to-exceed fee. The fee proposal must contain a task and fee breakdown of all components of cost, including labor base rate, overhead and all other direct and indirect costs. The fee proposal shall clearly show hours and cost per task. The task and fee breakdown must match the scope of services in the format, as presented within the RFP. The Consultant and all sub-consultants shall not be compensated by the City for any time spent on commuting to or from the Project site and other peripheral work not directly performed as a result of this Project. The Consultant shall provide their services for the duration of the Project for the approved scope of work and fee. The proposal must remain valid for at least 90 days from the due date of this RFP.

The City will short list the list of candidates to three consulting firms, of which it may interview and select the top candidate for the project.

- V. Prevailing wages will apply if the services to be performed will involve materials sampling and testing, inspection work, environmental hazardous materials and so forth. California State Prevailing Wage information is available through the California Department of Industrial Relations web site.
http://www.dir.ca.gov/dlsr/statistics_research.html

B. EXAMINATION OF PROPOSAL DOCUMENTS

By submitting a proposal, Consultant represents that it has thoroughly examined and become thoroughly familiar with the work required under this RFP and has the staffing and resources capable of performing quality work to achieve the City's objectives.

C. ADDENDA

Any changes to the requirements will be made by written addendum to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into the terms and conditions of any resulting Agreement. City will not be bound to any modifications to or deviations from the requirements set forth in this RFP as the result of oral instructions. Consultants shall acknowledge receipt of addenda in their proposals.

D. QUESTIONS AND ADDITIONAL INFORMATION

Questions relating to this RFP shall be emailed to the City at publicworks@lomitacity.com no later than **Thursday, April 21, 2023 at 1:00 PM.**

E. PROPOSAL SUBMITTAL

Proposals are due on or before **1:00pm, Friday, May 5, 2023:**

One (1) electronic PDF copy of the proposal shall be emailed to the Public Works Department at: publicworks@lomitacity.com referenced as **SANITARY SEWER SYSTEM MASTER PLAN** in the email title.

The Fee Proposals shall be emailed to the Public Works Department at: publicworks@lomitacity.com referenced as **SANITARY SEWER SYSTEM MASTER PLAN** in the email title.

F. INSURANCE REQUIREMENTS

The successful Consultant shall procure and maintain, for the duration of the contract, insurance policies as listed in Section 17 - Insurance Requirements of the attached sample Professional Service Agreement (PSA).

All insurance policies must be open to inspection by the City and copies of policies must be submitted to the City and/or upon written request.

G. SELECTION CRITERIA

Responses to this RFP will be evaluated using a point rating system, as shown in Section IV. The evaluation will be completed by a selection committee composed of staff from the Public Works Department.

H. CHANGES IN THE RFP

Should any prospective proposer be in doubt as to the true meaning of any portion of this (RFP), or should the proposer find any ambiguity, inconsistency, or omission therein, the Proposer shall make a written request for an official interpretation or correction. Such requests must be received by the Public Works Department prior to the aforementioned date indicated on the RFP. Such interpretation or correction, as well as any additional RFP provisions that the City may decide to include, will be made only as an official addendum, and will be sent to each firm recorded as having received a copy of the RFP. Any addendum issued by the City shall become part of the RFP and will be incorporated into the proposal.

I. DISCLOSURES

Under the Freedom of Information Act (Public Act 442), the City is obligated to permit review of its files, if requested by others. All information in a submitter's proposal is subject to disclosure under this provision. This act also provides for a complete disclosure of contracts and attachments thereto.

J. POST-SUBMITTAL PROCEDURES

After reviewing and evaluating the proposals that are received, the City will select one or more firms with whom it will negotiate a Professional Services Agreement (PSA). A sample of the standard PSA is included in Attachment C. Those who wish to submit a proposal to the City are required to carefully review the PSA.

The PSA will include a Scope of Services and Fee Schedule (**not-to-exceed amount**), both of which may be modified by mutual consent during the negotiation phase. The Insurance Requirements outlined in the PSA may not be revised or changed. Prior to its final execution by the selected firm and the City, the PSA must be submitted to, and approved by, City Council and/or the City Manager.

The City reserves the right to award the total proposal, to reject any and all proposals in whole or in part, and to waive any informality or technical defects if, in the City's sole judgment, the best interests of the City will be so served.

K. COST LIABILITY

The City of Lomita assumes no responsibility or liability for costs incurred by the Consultant prior to the execution of a Professional Services Agreement. The liability of the City is limited to the terms and conditions outlined in the Agreement.

L. INVOICES

Consultant shall submit invoice(s) at the end of each month for the work performed. Each invoice at a minimum shall include the following information:

Project name;

Period for which invoice is submitted;

Invoice number;

Task name;

Balance remaining and percent completed for each task;

Total project budget and remaining balance;

Each employee's name, hours of work, rate, total per task and total charge,

Invoices must be accompanied by payroll and any other supporting documents that will be necessary to expedite the review and approval process.

M. GUIDELINES DURING COVID-19 PANDEMIC

Consultants/contractors shall comply with all local, state and federal laws and regulations including, but not limited to, the Governor's and Los Angeles County Health Officer's orders and guidance related to COVID-19, social distancing, and best practices.

Consultants/Contractors are required to check with the latest guidelines of the Los Angeles County Public Works and the Los Angeles County Public Health for construction sites during the Coronavirus/COVID-19 pandemic

Disclosure: Consultants shall disclose in their responses to any Request for Proposals whether they have been the subject of any legal investigation by County, State, and/or Federal agencies within the past 5 years. If so, each responding consultant shall identify the agency and contact person, the nature of the investigation and any determination over outcome of said investigation. Non-compliance with this section shall result in rejection of the Proposal, but a consultant's disclosure of any such investigation (even one which resulted in a determination that was adverse to the consultant) will not automatically result in rejection of the Proposal. The occurrence, nature, underlying facts and outcome of any such investigation are not by themselves determinative but are simply included among many factors that will be considered by the City in evaluating Proposals.

SECTION III SCOPE OF SERVICES

DESCRIPTION

This RFP is to solicit proposals for the Sanitary Sewer System Master Plan for the City of Lomita.

The Consultant is to produce a complete sewer master plan report that identifies the potential cost for replacements, construction of new and/or reconstruction of existing sanitary sewer facilities, and for the implementation and use for 2023 year through a ten-year required cycle to 2033 year. The Consultant will also develop and calibrate a sewer hydraulic model that captures all sewer mains and infrastructure in the City. The Consultant shall incorporate anticipated future land use based upon projected housing needs, state-mandated housing, and potential connection for the Navy Ballfields.

The Consultant may provide additional tasks which they feel are pertinent to or adds value to achieving the City's overall project objectives.

The following tasks include, but are not limited to:

Task 1 – General Administration, Meetings, & Presentations

- Consultant shall assign a project manager that will serve as the point of contact and coordinate all communication with the City of Lomita staff. The Consultant must provide an experienced Engineering Team who is familiar with Sewer System Master Plan Studies, Implementation Plan and Program of sewer facilities, cost estimations, hydraulic modeling, standards, codes and regulations, recommendations/implementation of future sewer mainline design, construction/reconstruction of City sanitation sewer facilities and sewer systems, as referenced above.
- Consultant shall coordinate a kick-off meeting with Lomita staff and sub-consultants to discuss the scope of the project, develop a work plan to accomplish the project goals, and identify future constraints.
- In addition to the kick-off meeting, the Consultant shall plan for sufficient meetings with Lomita staff to complete the project. Consultant shall prepare agendas for all meetings and submit them to the City two (2) working days prior the meeting for review. For each meeting, Consultant shall record minutes that indicate action items for all parties and decisions that have been made regarding the study and distribute them within five (5) working days of the meeting.
- Consultant shall submit monthly progress reports with each invoice. Progress reports shall contain work performed, project concerns and impacts, and the work

anticipated for the next month.

Task 2 – Preliminary Sanitary Sewer System Master Plan Report

- The Study Area, for the City of Lomita, is sewer service area no. 5 (link to the Los Angeles County Public Works, Maps S-1651, S-1652, & S-1653) as indicated below and in Attachment B:

<https://pw.lacounty.gov/smd/sewernetwork/>

- Consultant shall collect and review all applicable plans, specifications, reports, as-builts, and existing data provided by the City. Additionally, the selected Consultant shall coordinate with Los Angeles County Public Works and CSMD to acquire and review all necessary data relevant for the completion of the project.
- Consultant shall arrange for and conduct thorough site investigations, as needed, to confirm information from existing records and reports.
- Consultant shall compile a list of needed future pipeline and facility capacity improvements. The list of future improvements shall be prioritized in a 10-year plan (2023 – 2033) and consist of all recommended alternatives for improvement and include the existing information of all facilities (size, alignment, length, depths, etc.), as well as the proposed information for each facility. Provide exhibits to show reach alternative as an improvement project.
- Consultant shall also include a general maintenance plan that addresses areas of possible concern based upon CCTV and other available data.
- Prepare planning-level cost estimates and project schedules for each pipe improvement project.

The Consultant will make all necessary recommendations to meet current City, County and State standards and provisions and will notify City staff officials of any findings and/or recommendations in the study that are beyond City limits for, modifications and improvements of the City's sanitation sewer system.

- The Consultant shall provide key information (list) to incorporate into the City's separate Sewer Impact Fee Study.
- Prepare a preliminary report for the City's review. The report shall include an executive summary and incorporate the finalized Technical Memorandum (TM) from Task 4, and the finalized TM from Optional Task 5 (if applicable).

Task 3 – Final Sanitary Sewer System Master Plan Report

- The Consultant shall review and address the City's comments for the Preliminary Sanitary Sewer System Master Plan and submit one (1) digital pdf copy (and all

native files) and three (3) hard copies of the final report to the City. The report shall be approved, signed, and stamped by a licensed Civil Engineer.

The following Tasks are Optional and may be utilized at the discretion of the City. The Consultant shall include their approach and budgeted cost of the Optional Tasks in their proposal and fee schedule.

Optional Task 4 – Flow Monitoring

- The Consultant shall develop a Flow Monitoring Plan (TM) and determine strategic locations to monitor flow within the Project area. The Plan shall describe criteria for selected flow monitoring locations and alternate locations if needed. Consultant shall assume a sufficient number of monitoring locations, not exceeding ten (10).
- If necessary, Consultant shall perform site visits to verify accessibility and coordination concerns at proposed flow monitoring locations. Consultant shall contact required entities to assure successful installation and retrieval of flow monitoring devices.
- Upon City approval of the Flow Monitoring Plan, the Consultant shall acquire flow monitoring services and perform the work for a minimum of 14 consecutive days of continuous flow, velocity, and depth monitoring during dry weather conditions.
- The Consultant shall be responsible for preparing traffic control plans as required, obtain permits, traffic control setups, accessing the maintenance holes, installation of the flow monitoring devices, and subsequent removal of the devices. Consultant shall be liable for any maintenance hole damages, as necessary, due to installation and removal of the flow monitoring devices.

Optional Task 5 – Develop and Calibrate Sewer Hydraulic Model

- The Consultant collect and review all applicable plans, specifications, reports, as-builts and data provided by the City. Additionally, Consultant shall be responsible for acquiring additional data, as needed, from pertinent agencies to recommend, develop and calibrate a Sewer Hydraulic Model.
- Consultant shall populate all sewer mainlines with new sewer loads, peaking factors, and all other criteria to successfully integrate them into the final deliverable model.
- If necessary, Consultant shall be responsible for coordinating with the City and developer of the recommended hydraulic modeling software to obtain licenses.
- Identify the existing and future flow conditions of the hydraulic model. Existing conditions shall consist of the base scenario for current flow conditions in the City.

Future conditions shall consider incoming projects with available data.

- Consultant shall perform a hydraulic model analysis to evaluate and verify capital improvements recommended in the Sanitary Sewer System Master Plan Report.
- Prepare a TM to document the basis for hydraulic sewer model calibration. TM should describe the methodology for updating wastewater flows and all other relevant data in the model, criteria for selection of flow monitoring locations, and resolutions to any data gaps. TM shall also include an overview of the sewer hydraulic model and provide instructions and the basis to make updates to the model for future use. Consultant shall allow a minimum of fourteen (14) working days from the City of Lomita to review the draft TM prior to the finalization and inclusion of the TM in the submittal of the Final Sanitary Sewer System Master Plan Report.

SECTION IV SELECTION OF CONSULTANTS

All proposals will be evaluated by a City of Lomita Selection Committee (Committee). The Committee may be composed of City of Lomita staff and other parties that may have expertise or experience in the services described herein. The Committee will review the submittals and will rank the proposals. The evaluation of the proposals shall be within the sole judgment and discretion of the Committee. All contacts during the evaluation phase shall be through the City of Lomita Project Manager only. The selection committee will review the submitted proposals according to the below evaluation criteria and weighting factors. The committee will then establish a shortlist based on the highest ranked proposals. The shortlist will include enough qualified consultants to ensure that at least three consultants are interviewed.

After the interview, the committee will reestablish a final ranking of the highest ranked consultants. The highest ranked consultant will be selected for the project. Cost proposals for all qualified consultants will be opened and used to begin negotiations, however, with the highest ranked consultant. If an agreement on fees cannot be reached, then negotiations will proceed to the second highest qualified consultant, and so on and so forth until a final agreement is reached with a consultant.

The proposals will be evaluated based on the following:

A. PROFESSIONAL QUALIFICATIONS - 20 points

Identify individuals who will be assigned to this project by name, title and their role on this project. Indicate which of these individuals you consider key to the successful completion of the project. Resumes or qualifications are required for proposed project personnel who will be assigned to the project. Qualifications and capabilities of any sub-consultants shall be included

B. PAST EXPERIENCE WITH SIMILAR PROJECTS - 30 points

The written proposal must include a list of specific experience in the project design area and indicate proven ability in designing similar projects for the firm and the individuals to be assigned to the project. Experience with Sewer System Studies in a similar capacity is highly desirable. The proposal should also indicate the ability to have projects completed within the budgeted amounts. A complete list of client references must be provided for similar projects completed within the last two years. It shall include the firms/agencies name, address, telephone number, project title, and contact person.

C. PROPOSED WORK PLAN – 40 points

A detailed work plan is to be presented and should outline the overall project

understanding, approach, and list all tasks determined to be necessary to accomplish the overall scope of the project. The work plan shall include, but is not to be limited to, the objectives/tasks listed in Section II of the RFP. The work plan shall define resources needed for each task (title and labor hours) and staff persons completing the project element tasks. In addition, the work plan shall include a timeline schedule depicting the sequence and duration of tasks showing how the work will be organized and executed.

The work plan shall be sufficiently detailed and clear to identify the progress milestones, i.e., when project elements, measures, and deliverables are to be completed. Additional project elements suggested by the proposer that are thought to be necessary for the completion of the project are to be included in the work plan and identified as proposer-suggested elements.

Identify all of those, if any, who will be subcontracted to assist you with this project, and the extent of work for which they will be responsible. Include similar reference data for subcontractors and employees as requested above for the main proposer.

Include any other information that you believe to be pertinent but not specifically asked for elsewhere.

D. FEES - 10 points

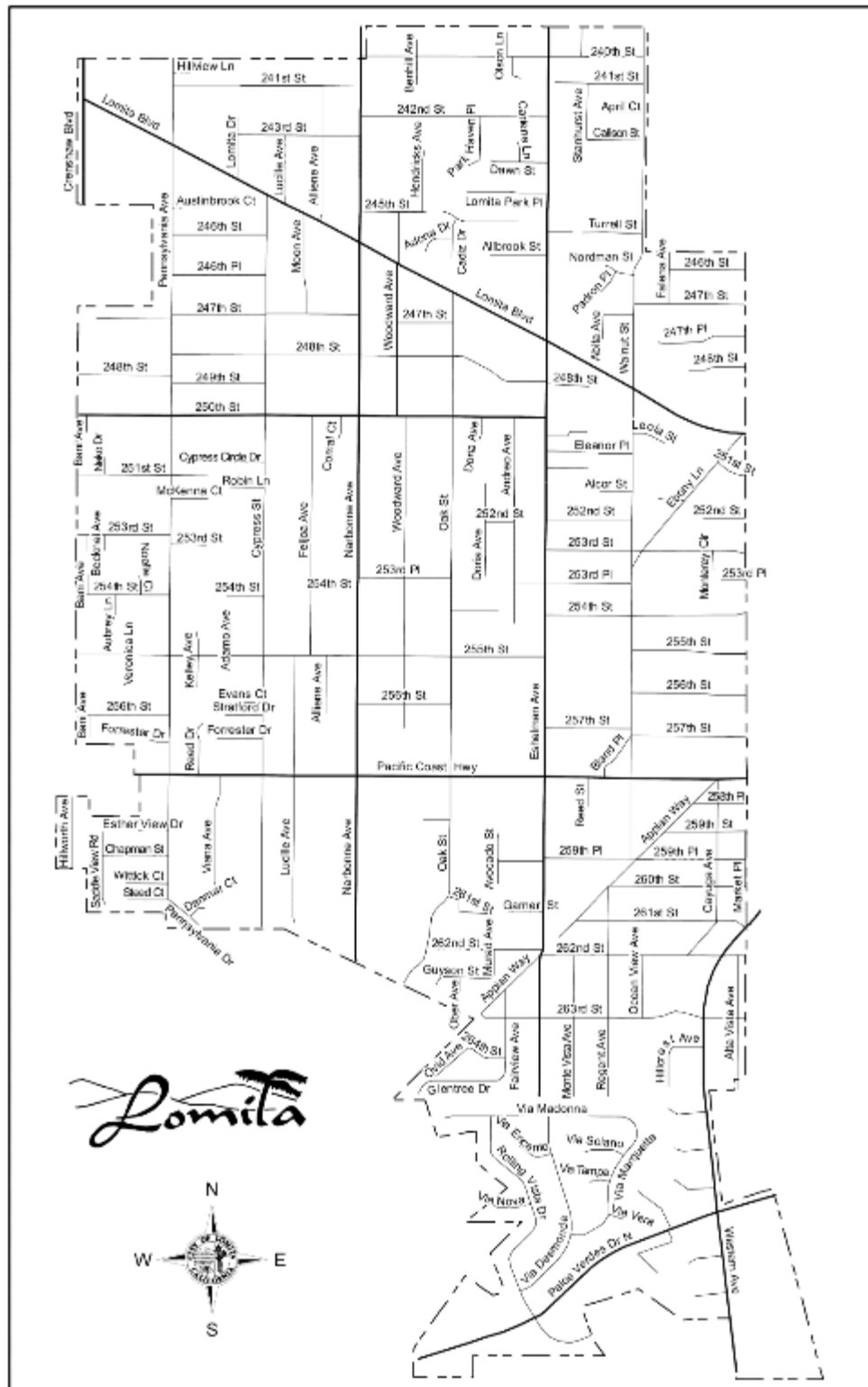
Submit a fee schedule in a separate sealed envelope with proposal. Fee schedule shall clearly identify each task, number of hours assigned to each task, name and title of individual assigned to each task, hourly rate of each individual, and total hours and total dollar amount for the project.

E. AUTHORIZED NEGOTIATOR

Include the name and phone number of person(s) in the organization authorized to negotiate the Professional Services Agreement with the City.

ATTACHMENT - A

GENERAL CITY MAP



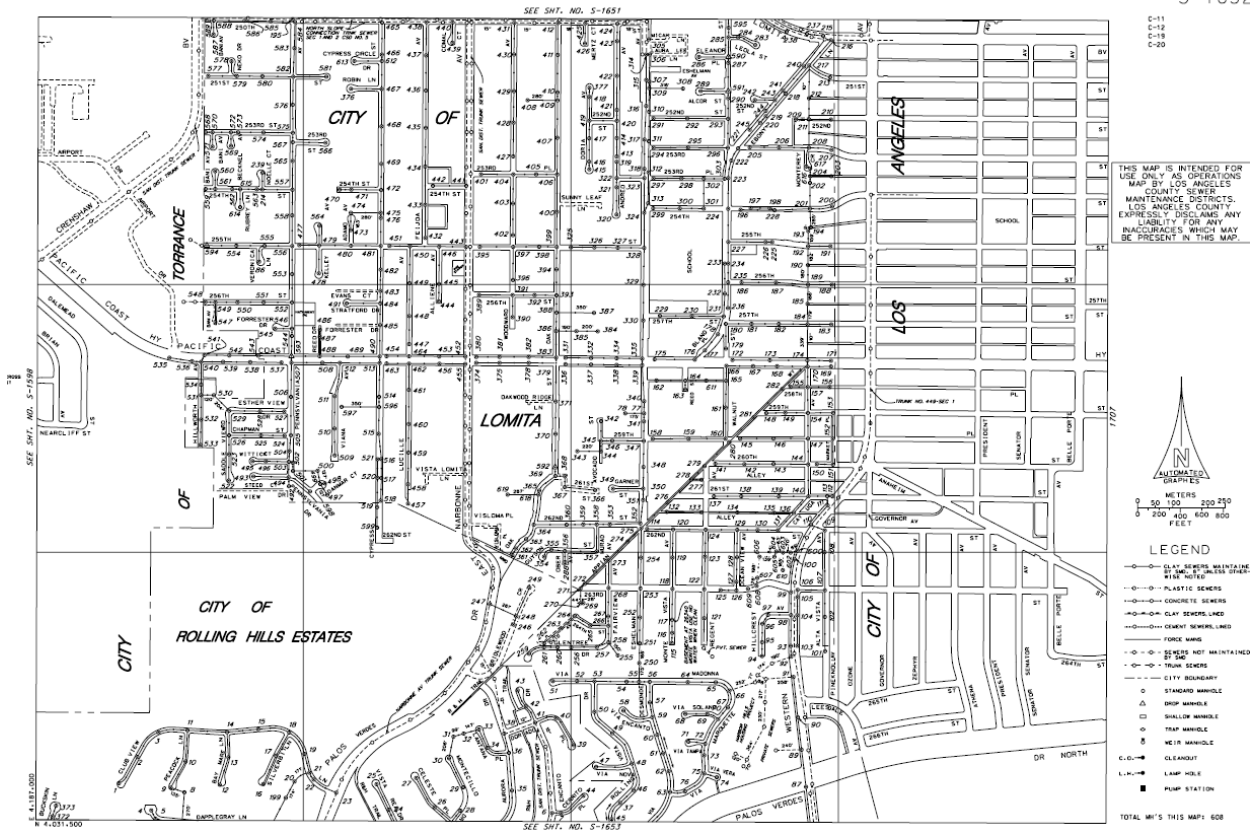
City of Lomita Map

ATTACHMENT - B

EXISTING CITYWIDE CITY MAP OF SANITARY SEWER SYSTEM AND MAJOR COUNTY OF LOS ANGELES SEWER LINES

Map of Lomita Sanitary Sewer System

S-1652



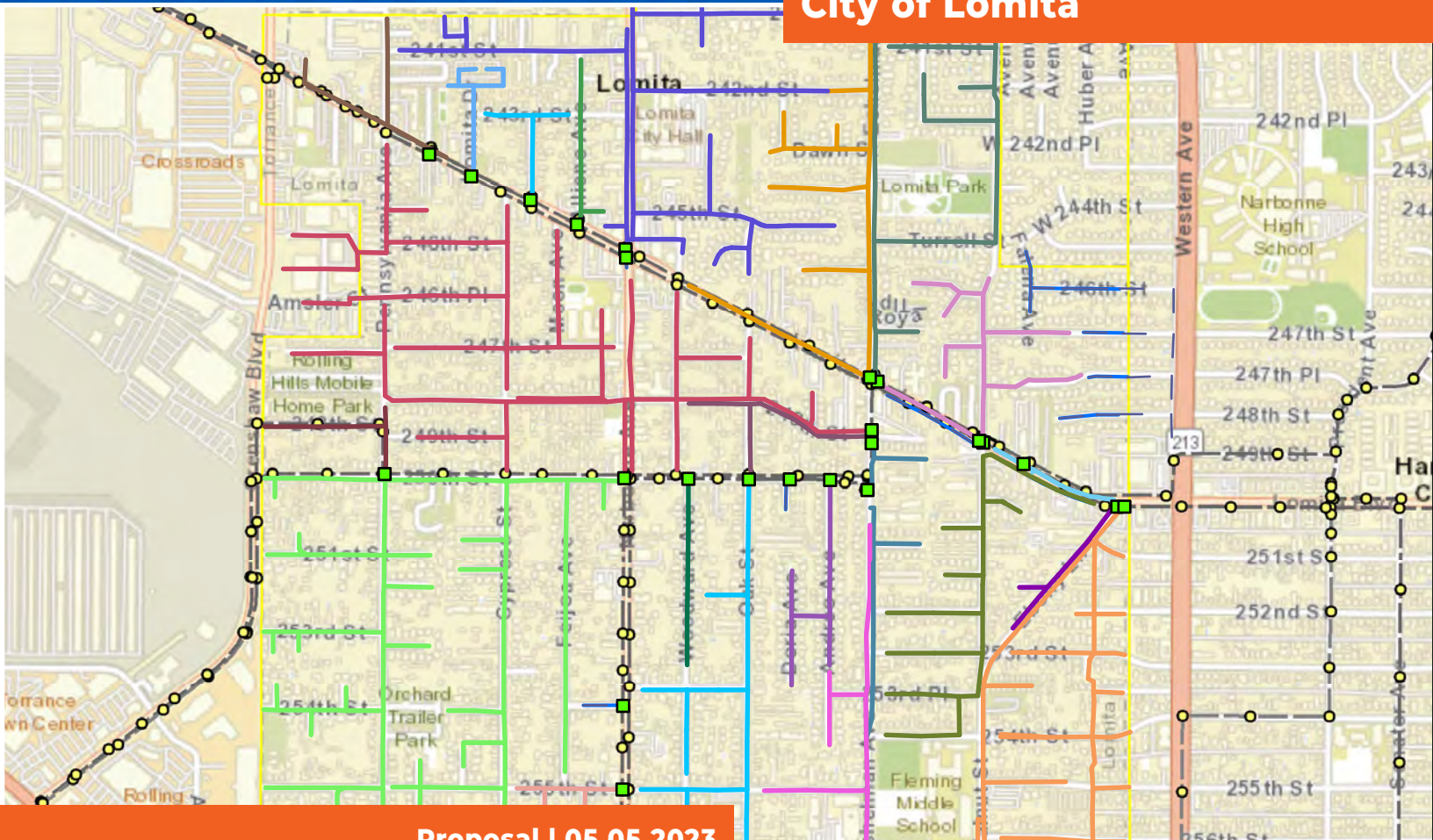
(Link: <https://www.lacsd.org/home/showpublisheddocument/960/637637537988200000>)



SANITARY SEWER SYSTEM MASTER PLAN

2023

City of Lomita



Submitted to:
City of Lomita
24300 Narbonne Avenue
Lomita, CA 90717
via publicworks@lomitacity.com

P S O M A S

May 5, 2023

via publicworks@lomitacity.com

Ryan Damon
Associate Engineer
City of Lomita
24300 Narbonne Avenue
Lomita, CA 90717

Subject: Sanitary Sewer System Master Plan 2023

Dear Mr. Damon:

Psomas is pleased to have the opportunity to submit this proposal for the City of Lomita's Sanitary Sewer System Master Plan. Psomas has considerable experience providing sewer system master planning for other local agencies including Yorba Linda Water District and the City of Anaheim. Psomas has also been providing District Engineering Services to Rossmoor/Los Alamitos Area Sanitary District for the past eight years. Our team brings the expertise and collaboration needed to successfully merge the many technical components of this master planning effort. The comprehensive work effort outlined in this proposal will provide the City with the tools needed to proactively address the needs of the service area and continue providing reliable service to its customers.

Psomas' services and staffing for this project will be provided through our Orange County office, which is easily accessible to the City. Our office is located at 5 Hutton Centre Drive, Suite 300, Santa Ana, CA 92707, and we can be reached by phone at 714.751.7373. **Michael Swan, PE**, who has over 50 years of experience in water resources master planning and design, will lead the Psomas team as the Project Manager. **Kimberly Alexander, PE**, with over 28 years of experience in providing similar services to local municipalities, will serve as the Project Engineer/Modeler. Mike and Kim have worked together for over 20 years and will be supported by a team of in-house professionals, plus **ADS Environmental Services** as our subconsultant for Optional Task 4 – Flow Monitoring.

Our proposal will remain valid for a period of not less than 90 calendar days from the date of submittal. As a Vice President of Psomas, I, Michael Swan, am authorized to bind the firm to the terms of the proposal and I will be the main point of contact during the proposal evaluation period. Should you have any questions regarding this submittal, please do not hesitate to contact me by phone at 714.481.7979 (direct) or 949.683.5812 (cell), or by email at mswan@psomas.com.

Sincerely,



Michael Swan, PE
Vice President/Project Manager



Kimberly Alexander, PE
Project Engineer

5 Hutton Centre Drive
Suite 300
Santa Ana, CA 92707

Tel 714.751.7373
www.Psomas.com

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FEE SCHEDULE	Submitted separately

The timing of services contemplated by this proposal, may of course, be impacted by circumstances beyond consultant's control, including acts of God, terrorism, war, riots, labor disputes, electrical blackouts/brownouts, floods, fire, pandemic, or epidemic.

QUALIFICATION AND EXPERIENCE



Psomas' Santa Ana office in Orange County

Psomas Overview

Founded 77 years ago, Psomas has grown into a full-service consulting firm of over 740 employees with offices throughout California, Arizona, Washington, and Utah. Dedicated to balancing the natural and built environment, Psomas is ranked as one of the top consulting engineering firms in the nation by *Engineering News-Record* magazine.

Our core strength is our multi-disciplined team of experts—top-notch staff who produce award-winning projects for our clients through innovation, creativity, and cutting-edge technical expertise.

Markets served include water and wastewater, transportation, site development, and energy with the following services offered:

- ▶ **Sewer, water, and wastewater engineering**
- ▶ **GIS consulting**
- ▶ Civil engineering
- ▶ Mapping, land surveying, and geospatial services including the use of drones, 3D laser scanning, and subsurface utility locating
- ▶ Site development engineering
- ▶ Transportation and traffic engineering
- ▶ Environmental planning and resource management
- ▶ Structural engineering
- ▶ Land planning and urban design
- ▶ Land use entitlements
- ▶ Construction management

Sustainable practices are incorporated into all our services. From designing Institute for Sustainable Infrastructure (ISI) certified projects such as removing pollutants from urban stormwater runoff to site design for LEED™-certified projects, Psomas is at the forefront of the sustainable design movement. We currently have over 100 staff who are ENV SPs (Envision™ Sustainability Professionals through ISI) and/or LEED APs.



Experience with Public Agencies

As the proposed engineering team for this project, we bring to the table extensive experience working with public agencies on similar assignments. Our key project team members have served public agencies in various capacities, making us to be well-accustomed to working with municipal agencies, and possess a strong understanding of public agency issues, procedures, and policies. We understand the importance of this experience in delivering successful projects, and we are confident in our ability to navigate the complexities of working with public agencies to deliver outstanding results.

The Psomas team has a history of providing high-quality engineering products and services to numerous public agencies. Our management skills, project expertise, and experience working with local design standards and the key players involved with public projects allow us to help streamline the project development process for our clients.

Experience on Similar Projects

Psomas has a strong record of successfully completing municipal projects, including sewer system studies. With extensive experience in infrastructure projects, we navigate unique jurisdictional procedures and regulations. Our professionals have a deep understanding of sewer system complexities, providing an efficient and effective project completion. This makes Psomas a reliable partner for municipal agencies such as the City of Lomita, delivering successful projects and positive community impact.

Project Team

Psomas recognizes the success of a project depends heavily on staff capabilities, effective project management, and communication. You can be confident the City's project will be addressed with the appropriate talent and physical resources.



The Psomas team will be led by **Michael Swan, PE**, as Project Manager. Mike brings over 50 years of extensive experience in water resources master planning and design. As the Project Manager, Mike will be responsible for all

duties from contract negotiations through project completion.



Kimberly Alexander, PE, will serve as Project Engineer/Modeler to perform the assigned tasks. Kim brings over 28 years of experience providing similar services to local municipalities. She has developed methods for comparing

various management alternatives by combining mathematical modeling and optimization programming and taking into account financial incentive programs and political constraints.

Mike and Kim have worked together for over 20 years and will be supported by a team of professionals, as illustrated in our organization chart on page 3.

Subconsultants

Psomas maintains excellent working relationships with numerous subconsultants that have proven track records for providing high-quality work products in a timely and cost-effective manner. We will include **ADS Environmental Services** (ADS®) for this contract to provide flow monitoring services. Psomas has a strong working relationship with ADS having worked on similar sewer planning and design projects over the years.



FLOW MONITORING SERVICES ADS ENVIRONMENTAL SERVICES

ADS is a fluid and metering business unit of IDEX Corporation. They provide solutions to critical wastewater problems, including sanitary sewer overflows (SSOs), optimized sewer cleaning, combined sewer overflows (CSOs), inflow and infiltration, hydraulic modeling, accurate sewer billing, and sewer capacity management.

ADS offers comprehensive, innovative flow solutions, from real-time flow data to temporary flow monitoring reports. Drawing upon over four decades of experience and thousands of flow assessment projects, ADS tailors their product recommendations to meet the most challenging projects and provide the right level of services to match any budget and resources. From flow monitors, software, field services, and data processing to Web-based information and statistical reporting, ADS delivers the right information at an affordable cost.

ADS provides products and services that have helped thousands of municipalities diagnose and correct wastewater infrastructure problems. They have helped their clients increase efficiency and mitigate environmental compliance action. Their comprehensive flow monitoring programs have saved millions of dollars in unnecessary Sewer Systems Evaluation Surveys (SSES) and sewer rehabilitation expenditures by pinpointing problem areas and focusing repair budgets on only those areas that will result in short-term operational improvement and problem resolution.

Organizational Chart

The organization chart identifies key members of the Psomas team and their respective roles in preparing the City's Sanitary Sewer System Master Plan. As mentioned earlier, the Psomas team will be led by **Michael Swan, PE**, as our Project Manager with 50 years of experience in delivering services for on-call contracts. As the Project Manager, Mike will be responsible for all duties

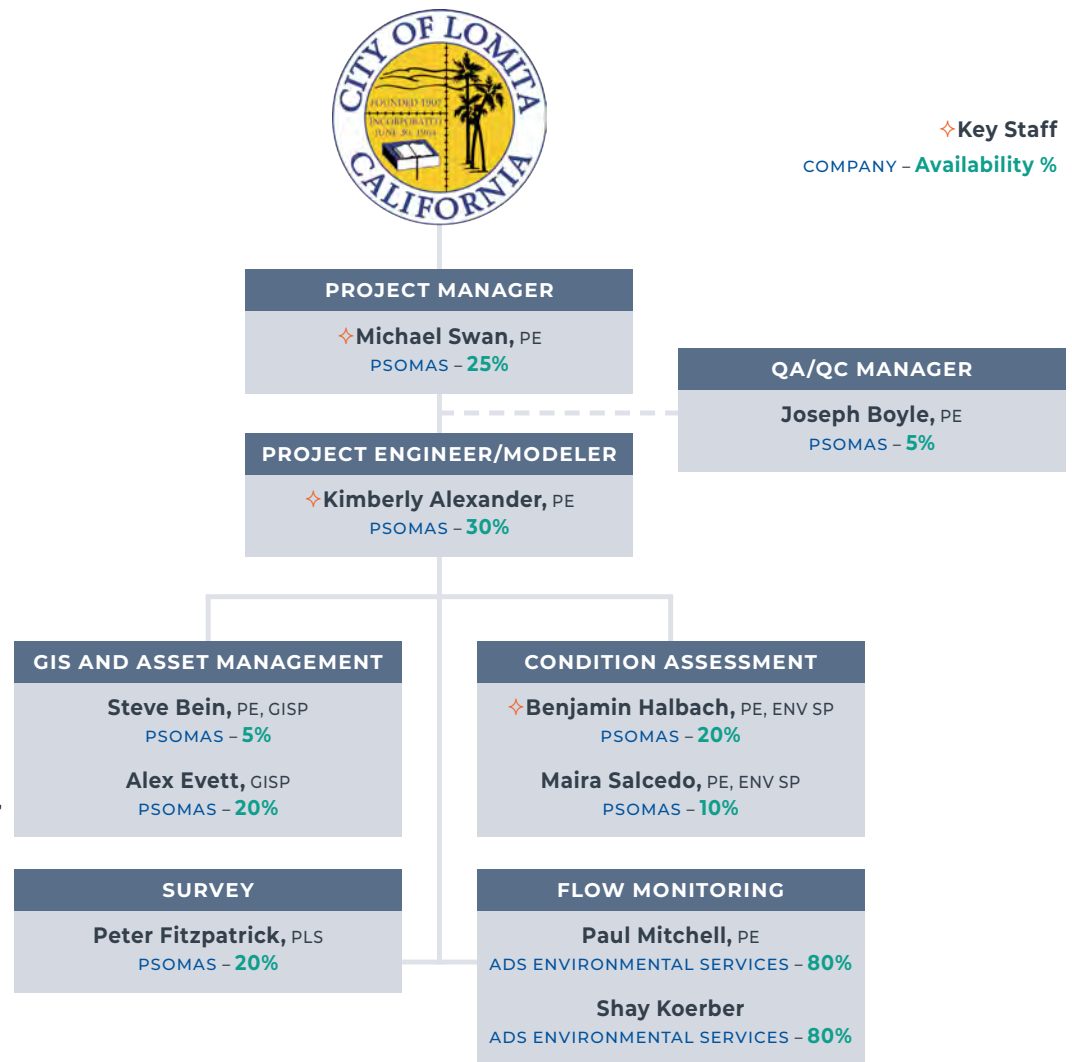
from contract negotiations through project completion.

Kimberly Alexander, PE, will serve as Project Engineer/Modeler to perform the assigned tasks. Kim brings over 28 years of experience providing similar services to local municipal agencies.

Team Workload and Availability

Psomas recognizes that the success of a project depends heavily on staff capabilities, effective project management, and communication. The City can be confident that the appropriate talent and physical resources are committed to your project.

Detailed resumes may be found in the appendix and each individual's availability percentage is shown on the Organizational Chart.



PSOMAS KEY STAFF		PROJECT EXPERIENCE	YEARS OF EXPERIENCE
	Michael Swan PE PROJECT MANAGER	<ul style="list-style-type: none"> City of Anaheim, Central Area Sanitary Sewer Master Plan Yorba Linda Water District, 2010 & 2022 Sewer Master Plan Update City of Anaheim, Citywide Sanitary Sewer System Repair and Rehabilitation Program 	50
	Kimberly Alexander PE PROJECT ENGINEER/MODELER	<ul style="list-style-type: none"> Yorba Linda Water District, 2022 Sewer Master Plan Update City of Anaheim, South Central Anaheim Sewer Study City of Anaheim, Central Anaheim On-Call Sewer Capacity Studies 	29
	Benjamin Halbach PE, ENV SP CONDITION ASSESSMENT	<ul style="list-style-type: none"> Rossmoor/Los Alamitos Area Sewer District, 2018 Sewer Rehab Project City of Hermosa Beach, CIP 17-416 Sewer Improvements Long Beach Water Department, South Long Beach Sewer Improvement Project 	9

Relevant Project Experience

The Psomas team has a history of providing high-quality engineering products and services to numerous public agencies. Our management skills, project expertise, and experience working with local design standards and the key players involved with public projects allow us to help streamline the project development process for our clients. Examples of our completed similar projects from the past two years are provided below and on the following pages.

1

Yorba Linda Water District

1717 East Miraloma Avenue
Placentia, CA 92870

Rosanne Weston, PE, PMP

Engineering Manager
714.701.3102
rweston@ylwd.com

Wastewater Master Plan (June 2022)

Develop GIS-based InfoSewer model, flow monitoring by ADS, model calibration, existing and buildout land use and flow projections, capacity evaluation, scenario modeling, CIP development, various Technical Memorandums, and final report documentation.

2

City of Anaheim

200 South Anaheim Blvd., Suite 276
Anaheim, CA 92805

Keith Linker, PE, CPSWQ, QSD

Principal Civil Engineer
714.765.4141
klinker@anaheim.net

Numerous On-Call Sewer Studies (2007 to Present)

Evaluate over 60 development projects and determine necessary improvements to downstream capacity. Projects include housing, hotels, mixed-use developments such as Anaheim Stadium re-development, ocV!BE (re-development around Honda Center), and Disneyland expansion.

3

Rossmoor/Los Alamitos Area Sewer District

3243 Katella Avenue
Los Alamitos, CA 90720-0542

Van Jew, PE

President, Rossmoor/Los Alamitos Area Sewer District Board of Directors and Assistant General Manager, West Valley Water District
909.875.1940
vjew@wvwd.org

District Engineer (2014 to Present)

District engineering services include evaluating development projects, plan checking, inspections, preparing SSMP, coordinating Rate Study, setting/filing annual Tax Roll with the County, preparing monthly Engineering Status Reports, and attending Board of Directors meetings.

Sewer Rehab PS&E and Construction Management (2014 to Present)

Psomas' NASSCO-certified engineers assessed 37.8 miles of CCTV and suggested rehabilitation recommendations for District sewers. This included point repairs, removal, replacement, and CIPP lining. After obtaining approval from the Board of Directors, PS&E was prepared for three different construction projects costing approximately \$2.6 million. Bid and construction management services and annual sewer cleaning and CCTV program coordination were provided for these projects.

4

North Tahoe Public Utility District

875 National Avenue
Tahoe Vista, CA 96148

David Berry

GIS & SCADA Systems Engineer
530.546.4212
dberry@ntpubd.org

GIS Design and Enhancement Services (Arc GIS Map Book Development) (2015 to Present)

Psomas supported NTPUD by integrating GIS and Asset Management System and providing hydraulic modeling services. We designed a GIS database for water and sewer systems, trained data maintenance, linked Lucity CMMS asset inventory records and GIS, mapped sewer connections, and added sewer laterals. Psomas also created an Esri-based map atlas for water and sewer with enhanced map representation.

5

City of Gonzales

147 Fourth Street
Gonzales, CA 93926

Patrick Dobbins

Public Works Director/City Engineer
831.675.5000
pdobbins@ci.gonzales.ca.us

Wastewater Conveyance System Evaluation and CIP Program Development (2021 to Present)

The project involves constructing a new Industrial Water Reclamation Facility, rehabilitating and upgrading the existing Municipal Wastewater Treatment Plant, and increasing the conveyance system's capacity. Psomas developed a Capital Improvement Program to identify upgrade/expansion projects in 5-year increments, allowing for a phased approach to expanding the conveyance system while avoiding financial overextension. The result is a practical and cost-effective tool for future projects.

6

Long Beach Water Department

1800 E. Wardlow Road
Long Beach, CA 90807

Jinny Huang-Uy, PE

Manager of Engineering
562.570.2346
jinny.huang@lbwater.org

Arbor Street and Locust Avenue Sewer Improvement (2019 to 2022)

Psomas conducted a sewer study of approximately 15,000 LF of sewer mains in Los Angeles County, including problematic portions of the system such as a sewer siphon under a major storm channel, a crossing under the UPRR railroad, and sewers running through a mobile home park. Using LBWD's GIS and flow monitoring data, Psomas developed a hydraulic model to identify capacity deficiencies and proposed five (5) potential system improvement alternatives to address them. The study also included sewer maintenance hole surveys, utility research, and collaboration with LBWD staff to suggest a sixth alternative, resulting in a final preliminary design report with recommendations for capital improvements.

2010 and 2022 Wastewater Master Plan

Yorba Linda, CA | Yorba Linda Water District

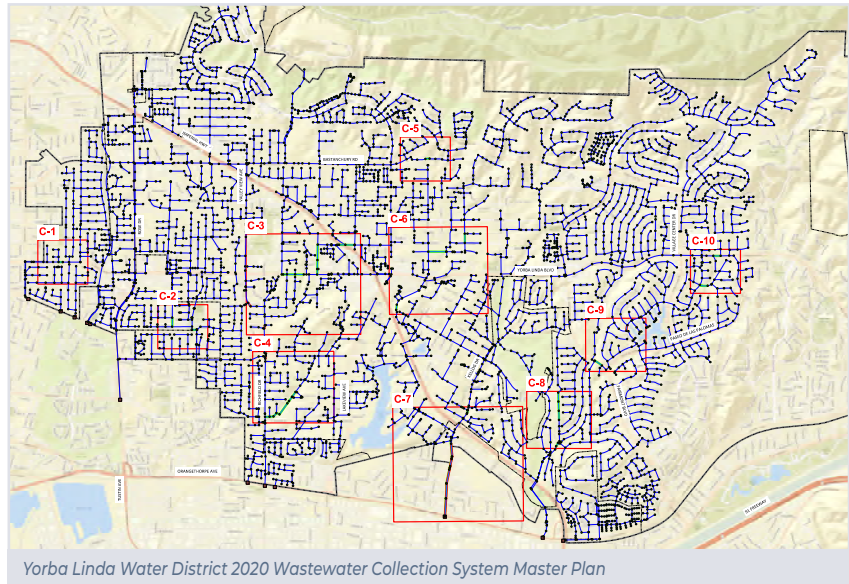
RELEVANCE TO PROJECT

- ▶ Construct InfoSewer Model from Sewer GIS
- ▶ Model Calibration to Flow Monitoring
- ▶ Develop Sewer Loading Factors and Build-out Sewer Flow
- ▶ Develop Capital Improvement Program

REFERENCE

Rosanne Weston, PE, PMP

Engineering Manager
1717 East Miraloma Avenue
Placentia, CA 92870
714.701.3102
rweston@ylwd.com



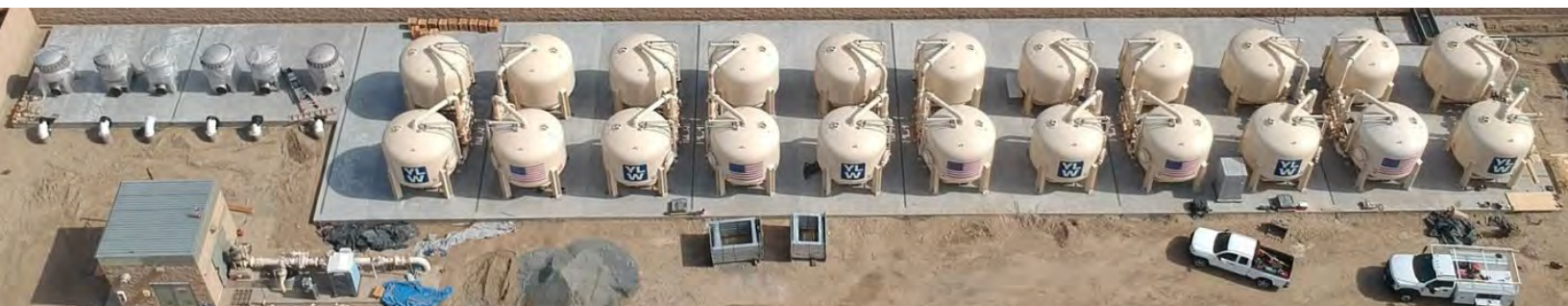
KEY TEAM MEMBERS

Joseph Boyle, Team Leader
Mike Swan, Project Manager
Kimberly Alexander, Project Engineer

In 2010 Psomas prepared Yorba Linda Water District's sewer master plan, teamed with IDModeling. Psomas was also selected to prepare the 2022 Wastewater Master Plan Update. Since 2010, the District almost doubled its sewer service area taking over the eastern portion of the sewer system that was previously under the control of the City of Yorba Linda.

This 2022 Wastewater Master Plan not only updated the western portion of the District's collection system but also developed a completely new hydraulic model of the eastern portion, including a tributary area of approximately 3,400 acres. The 2022 Master Plan involved updating the existing InfoSewer model in the western area to include new capital improvements and new developments; updating the District's GIS in the western area to be consistent with the updated model; constructing a new InfoSewer model in the eastern area from the District's GIS; and conducting extensive sewer flow monitoring to check and re-adjust calibration of the model in the western area and to calibrate the new model in the eastern area.

Build-out land use projections and sewer flow loading for build-out conditions were generated. Then, existing and build-out scenarios were modeled to develop a capital improvement program. Finally, a complete sewer master plan document was prepared for review and approval by the District. The entire study area in this District-wide hydraulic model comprises 9,000 acres.



Yorba Linda Water District drone footage of 22 vessels and bag filters

Sewer Studies

Anaheim, CA | City of Anaheim

RELEVANCE TO PROJECT

- ▶ Sewer System Master Planning
- ▶ Capital Improvement Projects
- ▶ Sewer Flow Projections
- ▶ InfoSewer Scenario Modeling

REFERENCE

Keith Linker, PE, CPSWQ, QSD

Principal Civil Engineer
200 South Anaheim Boulevard, Suite 276
Anaheim, CA 92805
714.765.4141
klinker@anaheim.net

KEY TEAM MEMBERS

Mike Swan, Project Manager
Kimberly Alexander, Project Engineer



City of Anaheim, Katella Avenue Sewer

Psomas has accomplished over 60 sewer capacity studies for the City under the previous and current on-call contracts as listed below, in addition to several others either through subcontracts with environmental firms or directly for developers.

2010–2013 SEWER STUDIES	2014–2016 SEWER STUDIES	2017–2022 SEWER STUDIES
Water Recycling Plant	2301 West Lincoln Avenue	406-Unit Pacificcenter Apartments
La Palma Workforce Housing	Church at 1380 South Sanderson	60-Unit Serrano Ave. Condos
Colony	2651 West Lincoln	Anaheim Blvd. Hotel
Laundromat	1254 East Lincoln	La Palma SF Single Family Homes
1881 West Lincoln Boulevard	South Street and Westgate	125-Room Clementine St. Hotel
Packing House	Domain East of Anaheim Boulevard	Bottle Logic Brewery
Colony Park–Phases III and IV	1341 West La Palma Avenue	Avanti Townhomes
Nor-Cal Beverages	1700 Lewis	La Palma Senior Assisted Living
Central Plaza	Riverdale School Site	156-Unit Midway Condos
Schrieber Foods	Lemon–La Palma	Center of Hope
1881 West Lincoln Boulevard (revised use)	Sage Development Site	269-Unit Renaissance Apartments
1531 East Lincoln Boulevard	1700 South Harbor Hotel Site	710 Katella Platinum Triangle Boundary Shift
1825 Orange	Disneyland/East Gateway	Disneyland/East Gateway
Ball Road Basin (OCWD)	Anabella Hotel	700-Room Disneyland Hotel
801 South Anaheim Boulevard	1721 S. Manchester Hotel/Restaurants	Disney Vacation Club Hotel
2726 West Lincoln Boulevard	Element Hotel	GardenWalk
928 Webster Avenue	Hampton Inn and Suites	La Quinta Inn & Suites
641 S. Brookhurst	Shopoff 530-Unit South St. Development	ocV!BE Platinum Triangle and Ball Rd Basin
	368-Unit West Lincoln Apartments	Lincoln Colony Apartments
	200-Room Crowne Plaza Hotel	Legacy Anaheim
		110 W. Midway
		Anaheim Stadium Redevelopment
		Center City Corridor Specific Plan (in progress)

On-Call Design Services for CIP Sewer Improvements

Hermosa Beach, CA | City of Hermosa Beach

RELEVANCE TO PROJECT

- ▶ Sewer Pipeline Lining
- ▶ Sewer Pipeline Replacement
- ▶ CCTV Evaluation
- ▶ Point Repair

REFERENCE

Andrew Nguyen

Associate Engineer
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Hermosa Beach, CA 90254
310.318.0212
anguyen@hermosabeach.gov

KEY TEAM MEMBERS

Joseph Boyle, Team Leader

Mike Swan, QA/QC

Maira Salcedo, Project Manager

Ben Halbach, Project Engineer



CIP 19-421 Sewer Improvements, Task Order No. 2

Psomas was contracted by the City of Hermosa Beach to complete a sewer rehabilitation project under an on-call contract. Following the completion of the project, the City of Hermosa Beach again contracted Psomas to prepare plans and specifications for additional sewer lining and replacement in six areas, which were derived from the 2017 Sewer Master Plan (SMP).

To evaluate the existing conditions of the selected sewer segments, NASSCO-certified engineers from Psomas analyzed CCTV reports and videos and categorized each segment into five different categories, namely remove and replace, point repair, line pipe, deposit/root removal, or no repair. This allowed the team to determine which segments required rehabilitation and what type of repair was necessary.

Despite the City's sewer system reaching the end of its design life, the engineers found that most of the pipes were in good condition overall and not structurally compromised. This discovery allowed for a reduction in the amount of remove and replace from 10,900 LF to 4,500 LF and an increase in the amount of lining from 1,700 LF to 7,900 LF. This resulted in significant construction cost savings, which allowed for additional segments to be added to the original scoped segments within the engineering design contract.

In addition to evaluating the sewer segments, Psomas also performed a field evaluation of 116 sewer manholes within the project area to determine if the SMP recommendations for improvement were confirmed or required supplemental modifications. The final design plans included 4,500 LF of remove and replace segments, 100 LF of point repairs at 12 locations, 8,000 LF of lining, 20 LF of deposit and root removal, and 57 rehabilitated manholes.

At the City's request to align with the annual budget, the project was divided into two separate construction document packages. Psomas will also provide construction support services including attending construction meetings, reviewing shop drawings, and addressing contractor requests for information (RFI). By delivering high-quality engineering design, consulting, and construction management services, Psomas has helped the City of Hermosa Beach to improve its sewer system and reduce the potential for future structural damage.

General and Special Engineering Services

Rossmoor and Los Alamitos, CA | Rossmoor/Los Alamitos Area Sewer District

RELEVANCE TO PROJECT

- ▶ Sewer System Condition Assessment
- ▶ Sewer Pipeline Lining
- ▶ Sewer Point Repairs
- ▶ CCTV Evaluation
- ▶ InfoSewer Scenario Hydraulic Modeling

REFERENCE

Van Jew, PE

President, Rossmoor/Los Alamitos Area Sewer District Board of Directors and Assistant General Manager, West Valley Water District
3243 Katella Avenue
Los Alamitos, CA 90720
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vjew@wvwd.org

KEY TEAM MEMBERS

Mike Swan, QA/QC
Maira Salcedo, Project Manager
Ben Halbach, Project Engineer



Rossmoor/Los Alamitos Area Sewer District 2018 Sewer Repair

Psomas has served as District Engineer for the Rossmoor/Los Alamitos Area Sewer District (RLAASD) since January 2014. The RLAASD owns and maintains approximately 341,800 feet of VCP sewer ranging in size from 8 to 18 inches in diameter in the City of Los Alamitos, the unincorporated Rossmoor area of Orange County, and portions of the City of Seal Beach. District Engineer, Maira

Salcedo, is responsible for overseeing all engineering-related matters, including but not limited to review and approval of developer's plans, maintenance of the District's GIS sewer system files, coordination of annual CCTV coverage with the District's sewer cleaning and maintenance operator, and attendance at District Board of Director meetings on an as-needed basis.

Psomas is also responsible for reviewing approximately 20,000 to 40,000 LF of sewer system CCTV inspections annually and making appropriate recommendations. Between 2014 and 2022, Psomas reviewed approximately 199,720 LF of sewer pipe (60% of the sewer system). Based on the CCTV review by Psomas' NASSCO PACP/MACP certified engineers, appropriate recommendations for repairs were assessed. The repairs were executed through the design, bid phase, and construction services of the 2015 Sewer Repair Project and the 2018 Sewer Repair Project in various locations within the District. The 2021 Sewer Repair Project is currently in the process of being designed. Rehabilitation methods include CIPP Lining, UV-cured point repairs, removal, and replacement, and point repairs. Using a combination of various rehabilitation methods and mechanical cleaning equipment to mitigate calcium deposits at various locations, Psomas' design was able to maximize the amount of lineal footage rehabilitated to enhance the pipeline life cycle.

As the District Engineer, Maira is also responsible for the review and inspection of developer-initiated projects to verify the RLAASD's standards are met. Psomas is responsible for assessing the initial hydraulic analysis (if determined necessary by the District Engineer), plan check and inspection deposits, and tracking the budget status. In the event the initial deposit is expended, Psomas is responsible for assessing the additional fees and coordinating with the developer's representative receipt of additional

General and Special Engineering Services continued

Rossmoor and Los Alamitos, CA | **Rossmoor/Los Alamitos Area Sewer District**

fees. Since 2014, Psomas has plan checked and inspected approximately 12 developer projects, ranging from new lateral connections to new sewer pipes and manholes serving a tract development. If deemed necessary by the District Engineer, Psomas staff performed hydraulic studies to assess the sewer system capacity prior to initiating the plan check review. Once a project has been inspected and accepted by the District Engineer, Psomas staff review the developer-provided record drawings, assign a record as-built number, file, cross references the sewer as-builts to reflect the modifications to the original record drawings, and update the GIS as necessary.

At the Board of Directors' direction, Maira **updated the RLAASD's Standard Drawings and Specifications** and provided two separate documents. The first document was written to apply to projects being designed, bid, and constructed by private entities/residents and serving private entities/residents, referred to as a "Developer Project." The second document was written to apply to projects being designed, bid, and constructed by the RLAASD or its representative(s), referred to as a "District Project."

In a review of the RLAASD's annual maintenance schedule, infrastructure age vs. design life, and the District Board of Directors' goal to extend the life of the existing sewer infrastructure, Psomas staff issued a Request for Proposals reviewed and recommended a firm to prepare a **Comprehensive**

Sewer Service User Fee and Charges Rate Study for a five-year service period. Psomas staff assisted with data gathering and coordination with the RLAASD, Orange County Assessor's Office, and Orange County Sanitation District (OCSD). The ultimately approved approach to assessing charges to parcels involved the Equivalent Dwelling Unit (EDU) methodology, where the charge for one single-family residence (SFR) dwelling unit is defined as one EDU. Wastewater service charges for multi-family, multiple unit, commercial and other customers are charged a percentage or multiple of the EDU charge based on their proportion of flow relative to the SFR. As the District Engineer, Maira spearheaded the preparation and issuance of the Proposition 218 Notice to all property owners within the RLAASD. As part of the annual maintenance of the adopted user fees and charges, Psomas reviews the Auditor-Controller parcel listings and prepares the **Direct Charges/Special Assessment** Data file, and uploads it to the Orange County Auditor-Controller direct charges upload system to be included in the annual Secured Property Tax Roll per the Orange County Auditor-Controller's requirements.

During Psomas' tenure as District Engineer, its staff prepared a District-wide sewer hydraulic study, Sewer System Management Plan (SSMP), and ongoing support on an as-needed basis as determined by the RLAASD General Manager, Sarah Borbon.



2015 Sewer Repair Project, Rossmoor/Los Alamitos Area Sewer District

SCOPE OF WORK AND PROJECT APPROACH



Project Understanding

The City of Lomita (City) is requesting proposals from qualified civil engineering firms to provide engineering services to conduct and prepare the City's Sanitary Sewer System Master Plan (Master Plan). The project scope includes analyzing and assessing the City's existing sewer infrastructure to address condition and capacity deficiencies in the system. Psomas will also develop a 10-year Capital Improvement Plan (CIP) that will look to replace, rehabilitate, and maintain the sewer facilities and infrastructure. Additionally, Psomas will be responsible for

developing a sewer hydraulic model that will validate the recommendations made in the Master Plan and can be used by the City for future analysis.

The City of Lomita is a densely populated area with a mostly residential neighborhood and commercial units. The City's legal authority to own and operate the sanitary sewer system is derived from its incorporation as a City. The City has entrusted the management, operation, and maintenance of its local sanitary sewer system to the Consolidated Sewer Maintenance District (CSMD). However, the City is responsible for confirming that the public sewer infrastructure is correctly designed, adequately sized, and easily maintained.

The goal of the project is to collect and review all significant data to complete the Sanitary Sewer System Master Plan and develop a sewer hydraulic model and a capital improvement program (CIP). Additionally, key system data should be developed for use in the development of Sewer Impact Fees. Site investigations will be conducted, as needed, to confirm information from existing reports and records. The estimated duration to complete the Sanitary Sewer System Master Plan is eight (8) months.

To complete this work effort, Psomas proposes the tasks detailed in the following Scope of Work. Our hands-on project management approach, consistent and proactive communication, and established QA/QC procedures will deliver the project on time and within budget. The tasks presented in the RFP are included in the proposed Scope of Work but are reordered to correlate with the proposed work plan timeline.

Project Tasks

TASK 1

GENERAL ADMINISTRATION, MEETINGS, AND PRESENTATIONS

Psomas will collaborate with City staff each step of the way through regular progress meetings, Technical Memoranda, workshops, and site visits. The City's input and buy-in on approach, methodology, and conclusions are essential in moving forward through the planning process and developing the tools that will be most useful to the City in addressing deficiencies and proactively maintaining the sewer infrastructure. The Technical Memoranda are meant to document key assumptions and conclusions along the way so that City staff can review and provide input during the course of the master plan preparation, thus avoiding surprises during review of the draft Master Plan report. All Technical Memos and supporting data will be included in the appendices of the report.

Our **Project Manager, Mike Swan**, will be the point of contact for the work effort and will coordinate all communication with City staff. Ongoing communication with City staff regarding scheduling, data needs, key decisions and assumptions, and review of sections as they are completed will confirm the Master Plan is completed in a timely manner (per agreed upon schedule). Documents and data will be uploaded and shared in a project folder on the Psomas ProjectWeb. This will allow easy access to all project team members and confirm document security.

Psomas will submit monthly progress reports with each invoice. Progress reports will contain work performed, project concerns and impacts, the work remaining, and the work anticipated for the next month.

Project meetings will include preparation of the agenda, meeting attendance, and meeting minutes for kick-off and up to 10 additional monthly status meetings and progress workshops. Workshops will be held to review milestones and receive City input for scope items, including model construction and resolution of data gaps; flow monitoring locations and procedures; flow monitoring results and model calibration; CCTV evaluation approach and results; capacity evaluation of the existing sewer collection system; and recommended capital improvement projects. Meeting agenda will be submitted to the City for review two (2) working days prior to each scheduled meeting and workshop. Minutes will be distributed within five (5) working days and include decisions made and action items for all parties.

Psomas will prepare a PowerPoint presentation and aid City staff in a presentation to the City Council, or other governing body, as needed for approval of the Master Plan.

TASK NO. 1 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	40
Project Engineer, Kim Alexander	24
Condition Assessment Engineer, Ben Halbach	8
Engineering Staff	16
Total	88

TASK 2 REVIEW EXISTING DOCUMENTS, DATA, AND INFORMATION

Psomas will collect and review all pertinent data obtained from the City, Los Angeles County Public Works, and the County Consolidated Sewer Maintenance District (CSMD) to be used in the preparation of the 2023 Sanitary Sewer System Master Plan. Useful information will include, as available, as-built and other sewer plans; CCTV and condition reports; the latest CSMD Sewer System Management Plan (SSMP); site-specific sewer studies and other planning documents; sewer infrastructure data; flow metering records; GIS data; CAD mapping; current operations and maintenance practices; and information collected from communication with City and CSMD staff. Psomas will provide City staff with a Request for Information in Excel format at project kick-off where key staff and

due dates will be assigned. Psomas staff will arrange and conduct thorough site investigations, as needed, to confirm information from existing records and reports.

Psomas has conducted an initial review of the City's sewer infrastructure data and understands the system layout and sewer basins. This review was based on GIS data provided by Los Angeles County Public Works that include pipeline alignment, diameter, and material. Invert elevation and related pipeline slope data is not included in the GIS. As-built plans were also reviewed as available through the LA County Public Works Land Records Information website. Through our initial research and evaluation, it was determined that plans are available for the majority of the City's sewer system. This review found PDF plans for more than 80 percent of the City's sewer pipelines by length available through the County's online data. A more thorough review, as part of this project, will likely identify and locate additional plans. Psomas will build on the City's exiting sewer GIS with data from these as-built plans. Psomas has provided an optional task, as needed and described in this Scope of Work, to survey and dip manholes to address key data exceptions and datum issues.

TASK NO. 2 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	8
Project Engineer, Kim Alexander	20
Condition Assessment Engineer, Ben Halbach	4
GIS Asset Management, Alex Evett	8
Total	42
TASK NO. 2 - DELIVERABLES	
► Request for Information Log in Excel format to be updated by Psomas as information is received and distributed to the project team.	
TASK NO. 2 - ASSUMPTIONS	
► City staff will provide requested information, as available, within the scheduled timeframe as determined at project kick-off.	

TASK 3 EXISTING SEWER CONDITION ASSESSMENT

Review CCTV Inspections and Pipeline Condition Assessment

Maira Salcedo, Condition Assessment Lead Engineer, and **Benjamin Halbach, Project Engineer**, who are both certified by NASSCO under the PACP and MACP programs, will perform a detailed pipeline assessment for the CCTV-inspected sewer pipe segments. Ben and

Maira recently completed projects for the Rossmoor/Los Alamitos Area Sewer District (RLAASD), City of Hermosa Beach, and Irvine Ranch Water District (IRWD) where they were responsible for review of CCTV information, assessment of the conditions of existing sewage infrastructure, recommendations for the appropriate rehabilitation methods, and preparation of construction cost estimates for the recommended rehabilitation. Psomas also went on to design and provide construction support services for the recommended improvements.

This proposal includes a CCTV inspection review for 15 percent of the City's pipelines (30,000 LF). The inspections will be used to perform a detailed pipeline assessment for the selected sewer pipe segments and as a sample representation of the overall condition of the sewer system. Upon review, Psomas will provide a recommended rehabilitation method along with a justification/rationale for each sewer segment. As part of the review/recommendation process, Psomas will take into consideration the sewer segment location and note potential construction activity and cost impacts for the City's consideration. The recommendations may consist of complete pipeline and manhole replacement in the same trench; excavation, and performance of point repairs; lining sewer segments in between existing manholes; lining sewer sections; or a combination of methods. Rehabilitation methods will place priority on trenchless repairs to minimize excavation and impacts on the community.

Psomas will consider the various trenchless technologies and make a recommendation as to the most viable method for the rehabilitation of each sewer segment. Two potential trenchless methods for consideration include the following:

- ▶ **Cured-In-Place Pipe (CIPP):** The liner is constructed of a tubular layer(s) of non-woven polyester felt with an exterior polyurethane coating. The liner is positioned in-place and inflated using air pressure or a water column to cure the material against the host pipe.
- ▶ **Ultraviolet Light Cured Fiberglass Cured-In-Place Pipe (UV CIPP):** The liner is constructed of polyester reinforced with spiral-wound fiberglass. The liner is positioned in place and inflated using air pressure. The liner is cured with ultraviolet light.

The Master Plan will include the finalized rehabilitation recommendations, exhibits to provide a general

visual representation of the recommended repairs, and cost estimates for incorporation into a capital improvement program. Based on the estimated cost of the recommended repairs and the percentage of the City sewers evaluated from CCTV records provided by the City, an estimated annual amount for the City to budget for sewer repair and rehabilitation will be generated. In the future, as an additional percentage of the City is CCTV'd and evaluated, this budget amount can be adjusted up or down as appropriate.

Evaluate Operation and Maintenance (O&M) Practices

Psomas will consult with City and CSMD staff regarding current O&M procedures and coordinate with staff to identify opportunities and improvements to the current levels of service to confirm the sanitary sewer collection system is properly maintained and inspected to reduce and prevent overflows, which impact public health, the environment, and the beneficial uses of Waters of the State.

TASK NO. 3 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	4
Condition Assessment Engineer, Maira Salcedo	16
Condition Assessment Engineer, Ben Halbach	48
Engineering Staff	94
Total	162
TASK NO. 3 - DELIVERABLES	
▶ Condition Assessment Technical Memorandum #1.	
▶ Workshop meeting with City Staff.	

TASK 4 (OPTIONAL) DEVELOP FLOW MONITORING PROGRAM, CONDUCT FIELD VERIFICATION, AND DATA COLLECTION

Flow monitoring has been provided as an optional task as specified in the RFP. Psomas does recommend flow monitoring to assess the remaining capacity of the existing sewer system and for hydraulic model calibration. Psomas will review sewer basin tributary areas and land use to determine the appropriate number and locations of proposed flow monitoring sites. As part of the preparation of this proposal, Psomas has already identified the various sewer basins within the City through review of the system GIS (see exhibit shown on the following page). From our review of these basins and land use, Psomas will select preliminary flow monitoring locations that will be finalized through coordination with City staff and **ADS Environmental**

Services (ADS), the subconsultant teaming with Psomas to perform the flow monitoring. Psomas and ADS have worked together on numerous similar projects. Recommended flow monitoring locations, duration, and analysis will be documented in a draft Flow Monitoring Plan Technical Memorandum, discussed with City staff in a workshop meeting, and then finalized prior to directing ADS to install the flow monitoring equipment.

ADS utilizes the best available technologies to provide accurate data collection. The proposed flow monitoring plan includes collecting flow data at a maximum of 10 sites simultaneously for a period of 14 days. ADS will obtain encroachment permits (assumed to be a no-fee permit), install flow monitoring equipment, and provide raw data and a flow monitoring report.

Dry weather data collected will provide essential information on existing conditions and will be utilized in determining land use loading factors, hydraulic modeling calibration, and future capacities and projections. Design criteria developed for dry weather flow will provide sufficient excess capacity for wet weather flow conditions.

TASK NO. 4 - RESOURCES

STAFF	HOURS
Project Manager, Mike Swan	10
Project Engineer, Kim Alexander	32
Engineering Staff	28
Total	70

TASK NO. 4 - DELIVERABLES

- ▶ Flow Monitoring Plan Technical Memorandum #2.
- ▶ ADS Flow Monitoring Report in PDF format with tables, hydrographs, and scattergraphs.
- ▶ Flow monitoring data in electronic format.
- ▶ Workshop meeting with City staff to discuss and agree upon Flow Monitoring Plan.

TASK NO. 4 - ASSUMPTIONS

- ▶ Flow monitoring does not include wet weather flow analysis. If a significant wet weather event were to be captured during flow monitoring, the costs and benefits of wet weather modeling would be discussed with the City and may be included as an added service.
- ▶ Any encroachment permit required by the City will be assumed to be issued at no fee since this is a City project. If a fee is required, this can be added to the fee.

TASK 5 (OPTIONAL)

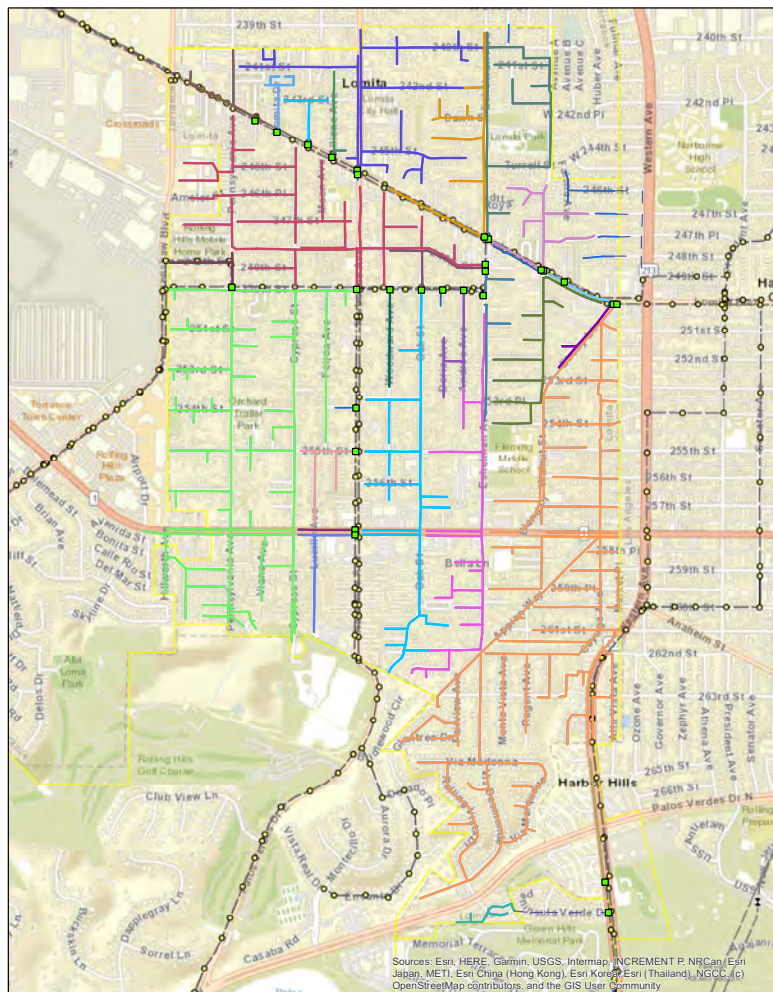
DEVELOP GIS-BASED SEWER MODEL

Update GIS of Existing Sewer Infrastructure

Psomas' GIS team will update the existing GIS of the City's sewer infrastructure based on plan research to include all necessary data for the development of the GIS-based hydraulic sewer model, specifically, pipeline upstream and downstream invert elevations. It is also proposed to add the year of construction to aid in system evaluation. Pipeline diameter, material, and length are already included in the GIS. The updates will utilize data from an estimated 300 sheets of as-built plans available from the County in PDF format. Data in the existing GIS will also be compared against the plans to identify discrepancies. The GIS team will 'cleanup' sewer line and manhole point features so that all line work will snap to manholes with no gaps or overshoots. The resulting GIS will enable a seamless transition of all necessary data into the GIS-based sewer modeling software.

Plan sheets will be linked to the appropriate sewer main pipelines and manholes within the GIS. This will make for convenient future access by the City and CSMD, saving time involved in digging through numerous large plan

Sewer basin
identification



sets online and then locating the appropriate plan sheet within the set.

Sewer Model Development

Psomas will coordinate with City staff on the selection of a GIS-based sewer modeling software. Initial recommendations are InfoSewer or InfoSWMM software, by Innovyze, and AquaTwin Sewer software, by Aquanuity. The selected software will be utilized to create a hydraulic model of the City's sewer collection system. As a previous master plan model is not available, an entirely new model will be constructed using the updated GIS of the City's sewer system created in the foregoing task.

Data gaps and inconsistencies will be identified and reviewed against plans and through discussion with City staff. There are typically survey datum inconsistencies when elevations are taken from plans that span across decades, as is the case in the City's system. These may be resolved through field survey as needed and as discussed below as an optional task in this Scope of Work. The GIS of the sewer system will maintain and identify the original source of data and any datum adjustments made to reconcile discrepancies within the hydraulic model. Model construction and reconciliation of data will be documented in the Model Development Technical Memorandum for review and discussion within a workshop meeting with City staff.

Model Calibration

Psomas will calibrate the hydraulic model to flow monitoring data collected as part of this Scope of Work. Collected flow data will be evaluated for both average flow and diurnal peaking. Psomas will obtain and review existing land use data in GIS within the City's service area from local municipalities and/or through assessor parcel data available to Psomas online. The land uses within the tributary basins of each flow monitoring station will be compiled along with land use statistics such as acreage and residential density. Initial flow factors by land use type will be developed based on typical industry standards and planning criteria. The land use parcel data will be geocoded to an adjacent loading manhole within the hydraulic model and the resulting modeled flow will be compared to measured flow monitoring data. Flow into the City's sewer collection system from areas located outside the City will be included and loaded in the model at the most upstream City manhole. This includes flows from

the City of Torrance to Walnut Street at W. 242nd Place and from Rolling Hills Plaza at 255th Street and 256th Street, as identified from online maps for the CSMD.

Psomas will develop calibrated flow factors on an iterative basis, and within typically accepted sewer generation rates, to calibrate to the observed sewer flow data. The average flow factors established by land use type will be used within the model, including the areas that were not flow monitored. Peaking curves will also be generated for residential and non-residential land uses to calibrate to the observed diurnal flows. A Model Calibration and Flow Factor Technical Memorandum will be prepared to document the model calibration and resulting flow factors and diurnal curves. Results will be discussed with City staff in a workshop meeting and adjustments made, as necessary.

Build-Out Projections

Psomas will collect available planning documents and collaborate with City staff to develop population projections and annual growth forecasts to be consistent with long-range planning. Psomas will compile and review future County and City Land Use Map data, General Plan, active and current Specific Plans and Development Agreements, the Regional Housing Needs Assessment, and other pertinent data to develop population projections and buildout land use conditions. The buildout scenario will be incorporated into the hydraulic model by including flows to account for the projected growth, development, and infill.

As part of the model calibration, discussed above, Psomas will analyze observed sewer system flows and develop sewage flow factors based on the tributary land use data. Psomas will review and evaluate current City and County design criteria and flow factors used in sizing future facilities. Based on this information, design factors and peaking ratios will be developed for future planning along with design criteria. Projected flows used in the sewer system analysis will be correlated to population and land use projections and used to evaluate system capacity and deficiencies under buildout conditions. While buildout conditions will be used to size recommended capital improvements, time-phased sewer loading will be considered when prioritizing these improvements. Buildout conditions, sewer flow factors, and design criteria will be documented in a Buildout Condition and Design Criteria

Technical Memorandum to be reviewed with City staff at a workshop meeting.

TASK NO. 5 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	30
Project Engineer, Kim Alexander	104
GIS Asset Management Manager, Steve Bein	12
GIS Asset Management, Alex Evett	40
Engineering Staff	88
Total	274
TASK NO. 5 - DELIVERABLES	
<ul style="list-style-type: none"> ▶ Modeling Software Selection Technical Memorandum #3 – Presents hydraulic sewer modeling software alternatives and the rationale for a recommended software to be utilized in preparation of the Master Plan model. ▶ Model Development Technical Memorandum #4 – Describe GIS and model construction and identify data gaps, inconsistencies, and corrections. Identify manholes to be field surveyed. ▶ Draft and Final Model Calibration and Flow Factor Technical Memorandum #5. ▶ Buildout Condition and Design Criteria Technical Memorandum #6. ▶ Three (3) Workshop meetings with City Staff. ▶ Topologically clean sewer lines and manhole points in an ArcGIS File Geodatabase for the City's sewer system- with elevation, diameter, material, and year of construction fields populated. ▶ As-built plan sheets in PDF linked to corresponding sewer features in GIS. 	
TASK NO. 5 - ASSUMPTIONS	
<ul style="list-style-type: none"> ▶ Features outside the City boundary and trunk sewer features from Los Angeles County Sanitation District (LACSD) facilities are not considered for GIS inclusion and update. LACSD manholes where the City sewer pipelines connect and discharge will be included in the GIS and hydraulic model. Flows generated outside the City that are tributary to City pipelines will be included in the hydraulic model. ▶ Integration of as-builts into GIS will include attributes of manholes and mains only. ▶ GIS-based attribute data for manholes will consist of manhole number and rim. GIS-based attribute data for main pipes will consist of up invert, down invert, up MH, down MH, size (diameter), material, and install date (TBD which as-built date will be used for the install date). ▶ Any data conflicts will be flagged and reviewed by Psomas engineering staff for resolution. If a solution cannot be determined following careful review, the conflict will be sent to the City in an exception report for resolution. 	

TASK NO. 5 - ASSUMPTIONS CONTINUED

- ▶ Private sewer facilities will not be included in the hydraulic model. Private sewer flows will be included and loaded at the first connecting City manhole.
- ▶ Lateral lines, clean-outs, private systems, and other sewer system features not specifically identified above are not included in this scope.
- ▶ City staff will aid in providing available data on development and growth forecasts consistent with long-range planning.
- ▶ City staff will aid in coordination with the County to obtain projected land use, specific plans, development agreements, and other data for buildout conditions.

TASK 6 (OPTIONAL) FIELD SURVEY

A field survey plan will be developed based on the evaluation of the model and GIS data, data gaps, and data inconsistencies. In review of the online as-built plans, it is estimated that plans are available for the majority of the system. An initial estimate of the survey effort is based on a field survey and dipping 10 percent of the City's manholes, or approximately 100 manholes as a maximum amount. The survey effort may be reduced by evaluating the capacity of small upstream tributary areas using minimum pipeline slopes. This evaluation and the results will be discussed with City staff who can then determine if a survey is desired. Rim elevations may be collected at additional manholes to adjust for datum inconsistencies. In this case, the slopes along pipelines, as provided in the sewer plans, will be maintained while elevations are adjusted using the survey data and depth to invert.

Psomas will establish project control using a combination of fast-static GPS and conventional survey methods for the area. Horizontal control will be relative to the North American Datum of 1983 (NAD83), current Epoch, with coordinates based on the California Coordinate System (CCS83, Zone VI). Vertical control will be based on NAVD88 datum relative to GPS-derived orthometric heights (Geoid12A).

Psomas will obtain the rim and invert elevation of all pipes connected to the manhole and attempt to identify the size and material of each pipe. A drawing and downhole photo of each manhole will be provided as part of our deliverables. We estimate that we can locate and obtain inverts on 15 manholes per working day. Psomas survey will take the lead on pulling any required encroachment permit and coordinating with the City or County (no-fee encroachment permit assumed).

TASK NO. 6 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	6
Project Engineer, Kim Alexander	8
Survey Manager, Peter Fitzpatrick	20
Survey Staff	160
Total	194
TASK NO. 6 - DELIVERABLES	
<ul style="list-style-type: none"> ▶ Survey Control Report spreadsheet in PDF format. ▶ Control coordinates (PNEZD) in CSV format. ▶ CAD base file of the located manholes with rim elevation and depths of invert(s). ▶ Manhole data sheets and photos. 	
TASK NO. 6 - ASSUMPTIONS	
<ul style="list-style-type: none"> ▶ Traffic control including, but not limited to, set-up of arrow boards, cones, lane closures, etc., and traffic control plans will not be needed for the survey. ▶ Any permitting fees or traffic control required for surveying or other services are excluded. ▶ Manholes within the project limits of the survey will be located at the rim. ▶ Site property access, if needed, is to be provided by City for survey services as necessary. ▶ All manholes will be open and easily accessible. If necessary, the City or CSMD will provide personnel to unlock manholes. 	

TASK 7

SEWER SYSTEM CAPACITY EVALUATION AND RECOMMENDATIONS

Psomas highly recommends hydraulic modeling (Optional Task 5) to evaluate the capacity of the sewer system under both existing and projected buildout conditions. Once developed, the model will become a useful planning tool for the City, not only in this master planning effort, but in years to come.

Psomas will utilize the newly developed and calibrated hydraulic model to evaluate the capacity and operation of the City's existing sewer system facilities under both existing and buildout conditions. System deficiencies will be identified based on peak flow conditions and developed capacity criteria.

The hydraulic model will then be used to size future facilities and develop recommended improvements to meet the needs of buildout conditions. Improvements will be prioritized based on a combination of capacity constraints as well as age and condition. Capacity improvements will first be prioritized to meet existing deficiencies and then buildout deficiencies based on anticipated phased development.

Alternative solutions such as diversions to existing trunk sewers or new connections to the Los Angeles County Sanitation District system will be developed, where appropriate, to correct system deficiencies along with a strategically phased improvement plan to enhance the reliability of the City's sewer system. The preferred and alternative solutions will consider capacity, condition assessment, construction constraints, potential institutional and environmental issues, and cost considerations. Prioritized improvements will be phased in a 10-year CIP through 2033. Remaining improvements will be developed by phase in five-year increments to buildout. Results will be documented in a Phased Capital Improvement Plan Technical Memorandum and reviewed with the City at a workshop meeting.

If the City elects to exclude model development and calibration (Optional Task 5) from the Scope of Work, Psomas will coordinate with the City to identify pipelines that are more likely to be capacity deficient based on slope, diameter, tributary area, and communication with field staff. Flow monitoring presented in Task 4 (as an optional task) would be tailored to collect flow data for these identified pipeline reaches. Peak flow depth to pipeline diameter ratios (d/D) would be calculated for select pipeline reaches utilizing a Microsoft Excel program that Psomas has developed.

If the City elects not to include both model development and calibration (Optional Task 5) and flow monitoring (Optional Task 4) in the Scope of Work, Psomas will utilize typical flow generation by land use type and peaking factors to calculate peak flow d/D for select pipelines based on diameter, slope, and tributary area. The flow factors selected will be coordinated with the City. An option would be to utilize LACSD flow generation factors (typically very conservative or high).

An initial review of the City's sewer system indicates areas of focus would include 8-inch pipelines along Appian Way, Eshelman Avenue, Oak Street, Cypress Street, and Pennsylvania Avenue due to the large sewer basins tributary to these systems. Another area of focus is the 10-inch VCP aligned outside roadways and through developed properties from Pacific Coast Highway to Ebony Lane (between and parallel to Western Avenue and Walnut Street). This pipeline has a large tributary area and the sewer plans (C.I. No. 1003) are dated 1934. Based on a preliminary review of the system, it is estimated that approximately 10% of the pipelines by length will be identified for evaluation.

TASK NO. 7 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	12
Project Engineer, Kim Alexander	48
Engineering Staff	48
Total	108
TASK NO. 7 - DELIVERABLES	
<ul style="list-style-type: none"> ▶ Draft and Final Phased Capital Improvement Plan Technical Memorandum #7. ▶ Two (2) workshop meetings with City Staff. 	

TASK 8

SEWER SYSTEM MASTER PLAN DOCUMENTATION

Comprehensive Capital Improvement Program (CIP)

The combined analysis of system capacity and condition assessment will be used to develop a prioritized CIP for sewer system infrastructure improvements. The CIP will include a comprehensive list of recommended improvements detailing short, intermediate, and long-term planning along with a Scope of Work to be completed for each.

A CIP schedule will be developed to prioritize improvements in a 10-year plan through 2033. The CIP will include tables with properly designated names/descriptions, specific locations/facilities, schedule, and estimated costs. For financial planning, the cost estimates will include construction, engineering, and other technical services, contract administration, permitting, and construction management. Any additional improvements, beyond 10 years, will be developed at five-year increments through the year 2045.

Psomas will coordinate with the City to provide all information necessary to incorporate into the City's separate Sewer Impact Fee Study.

Sewer System Master Plan Report

Psomas will provide a complete package of the 2023 Sanitary Sewer System Master Plan Report including the executive summary, tables, and exhibits for approval and adoption. Psomas will prepare an outline of the Master Plan report for review and input from City staff. Report submittals will include a draft, final draft, and final report to the City. Draft submittals will include Microsoft Word, Excel, and PDF format files. The final report will be provided in three (3)

bound hardcopy prints and PDF format with Microsoft Word and Excel files also provided to the City for their use. The report will include the finalized Technical Memorandum for each milestone including Task 4, flow monitoring and Task 5, model development and calibration (as applicable). The report will be approved, signed, and stamped by a licensed Civil Engineer.

TASK NO. 8 - RESOURCES	
STAFF	HOURS
Project Manager, Mike Swan	38
Project Engineer, Kim Alexander	122
Condition Assessment Manager, Maira Salcedo	8
Condition Assessment Engineer, Ben Halbach	60
Engineering Staff	80
Total	308
TASK NO. 8 - DELIVERABLES	
<ul style="list-style-type: none"> ▶ Draft, Final Draft, and Final 2023 Sanitary Sewer System Master Plan Report in MS Word, Excel, and PDF format files plus three (3) bound hardcopy prints of Final Report. ▶ Microsoft Excel files for all data and report tables. ▶ Report graphics in PDF and CAD or GIS format. ▶ Two (2) workshop meetings with City on Comprehensive CIP and Master Plan Document. ▶ Large-scale wall map of sewer system with identified CIPs. ▶ ArcGIS files of City sewer facilities. ▶ Final calibrated Model files with scenarios for existing, buildout, and CIP conditions. 	

Quality Assurance/Quality Control

Quality at Psomas is defined as the combination of exceptional client service and responsiveness, providing innovative solutions and deliverables that match the client's needs, and providing these services in a highly productive and cost-effective manner.

The essential ingredients necessary to achieve such excellent overall quality are "cream of the crop" employees, excellent communication and business practices, state-of-the-art technology, commitment to training, excellent project planning and tracking, well-documented and implemented procedures, and independent review of all documents and deliverables. We have developed and followed very detailed procedure manuals for all technical practice areas, project management, and administration.

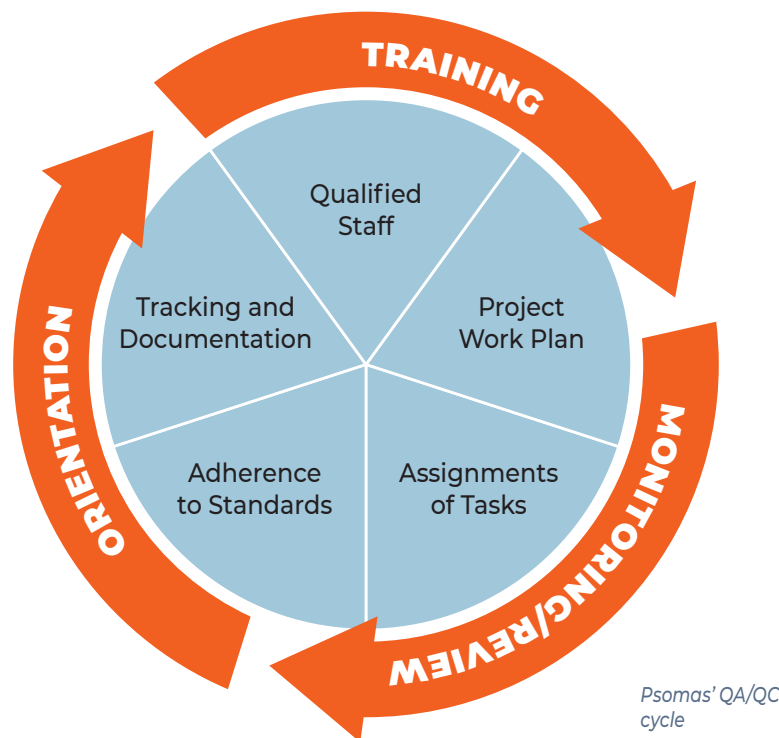
We are proud of the reputation for the high quality we have earned and are committed to maintaining and enhancing it by continuing to focus on the vital elements described above.



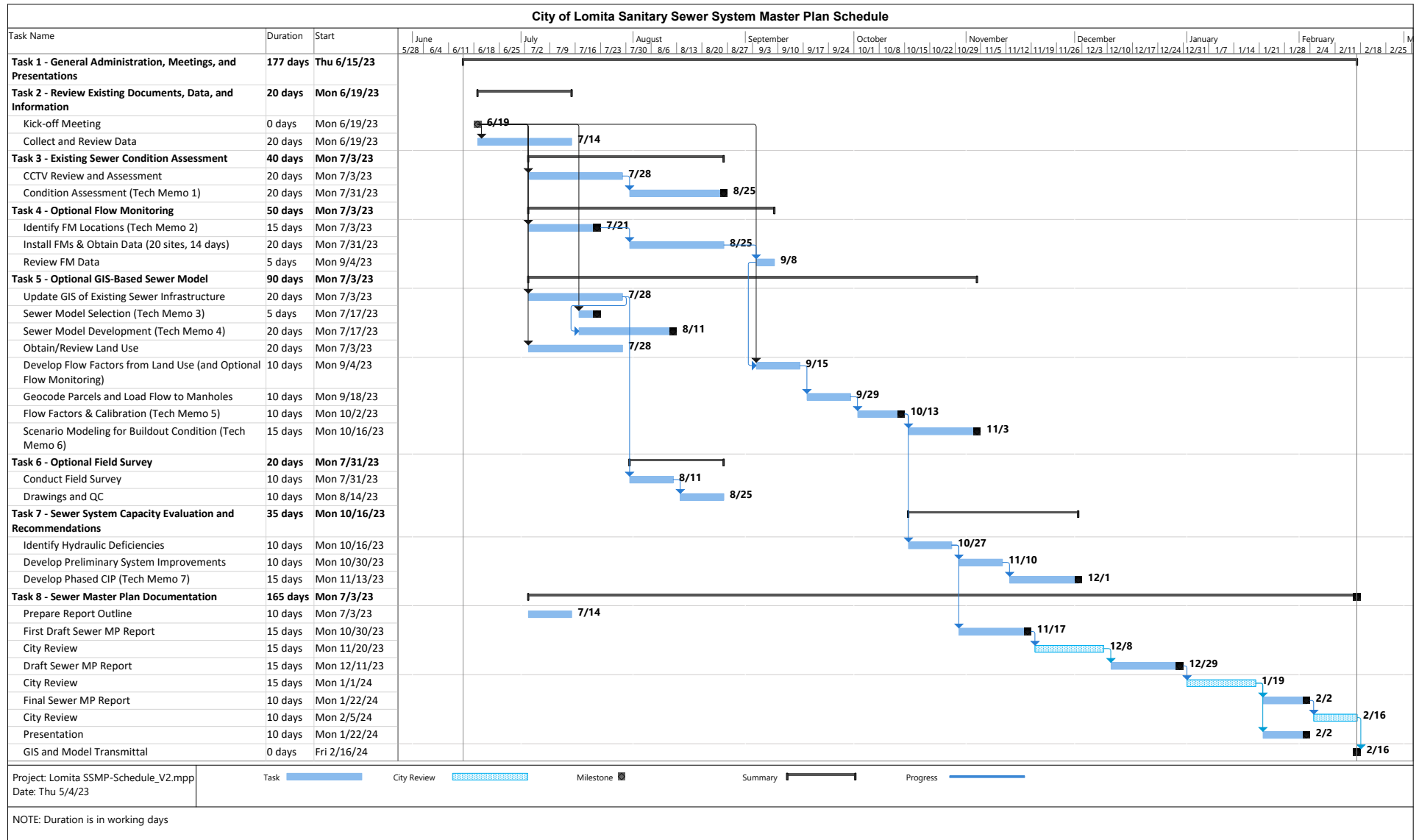
Specifically, for the City's 2023 Sanitary Sewer System Master Plan, **Joseph Boyle, PE**, will be responsible for this process. Joe has decades of experience in wastewater design and master planning. He is also familiar with water and sewer system operations and maintenance from serving as client liaison on Psomas' numerous on-call contracts, thus providing the experience and expertise to provide a quality product from the kick-off meeting to the final submittal of the 2023 Sewer System Master Plan.

Project Schedule

Psomas has established a critical path project schedule, included on the following page, which will be reviewed with the City at the project kick-off meeting and updated based on City input. The schedule includes task timelines with key milestones for all task, including optional tasks. The project duration would be reduced by approximately six (6) weeks without the optional tasks. The comprehensive baseline schedule will be reviewed and updated monthly in concert with monthly progress reporting to the City to identify any critical items needing resolution and to keep the project on schedule.



Project Schedule



DISCLOSURES

As is common with leaders in our industry, Psomas has been involved in litigation over our 77-year history, none of which has affected, or will affect, our ability to provide quality services on a project. Regardless, Psomas currently has no anticipated or pending litigation. Should additional information related to Psomas' litigation history be needed, please contact Psomas' General Counsel, Chad Wilson, at 714.481.8004 or chad.wilson@psomas.com.

Legal Investigations by County, State, and/or Federal Agencies Within The Past 5 Years

Alexander Sackett v. Psomas, et. al, 2018, Orange County Superior Court Case No. 01031471CU-PO-CJC – Allegations related to bicycle accident. Dismissed in 2019.

Diana Coates Grigsby v. City of Inglewood, et al. 2019, Los Angeles Superior Court Case No. 19STCV13343 – Allegations related to slip and fall on sidewalk. Resolved in 2021.

Karla Mazur v. City of Long Beach, et al., 2020, Los Angeles Superior Court Case No. 20STCV04458 – Allegations related to bicycle accident. Resolved in 2021.

APPENDIX

RESUMES



Michael Swan, PE

Project Manager

25% AVAILABLE

Mike Swan has 51 years of experience in project engineering and management of diverse public works and public finance projects throughout Southern California. He has extensive experience in water resources master planning and design, as well as the development and implementation of financing for these and other public works projects.

REGISTRATION

1975/CA/Professional Engineer/
Civil/25737

EDUCATION

1970/BS/Civil Engineering/
University of California, Davis

PROFESSIONAL AFFILIATIONS

Association of California Water
Agencies

Orange County Water
Association

EXPERIENCE

With Psomas for 21 years; with
other firms for 30 years

ADDITIONAL SEWER SYSTEM EXPERIENCE

- ▶ **City of Anaheim, Citywide Sanitary Sewer System Repair and Rehabilitation Program**
- ▶ **City of Anaheim, South Central Anaheim Sewer Study**
- ▶ **Yorba Linda Water District, 2010 Sewer Master Plan**
- ▶ **Irvine Ranch Water District, 2017 Sewer Rehabilitation**
- ▶ **Irvine Ranch Water District, 2018 Elderwood Upsizing Project**
- ▶ **Rossmoor/Los Alamitos Area Sewer District, 2018 Sewer Rehabilitation Project**
- ▶ **City of Anaheim, Phase 1 and 2 Citywide Sewer System Repair and Rehabilitation Program**

Experience

City of Anaheim, Central Area Sanitary Sewer Master Plan – Anaheim, CA: Project Manager for this major revision to the central portion of the City. A substantial number of sewer capital improvements have been constructed since the previous master plan. Major work efforts include major revisions/upgrades to the City's sewer GIS flow monitoring, hydraulic modeling, model calibration, development of recommended capital improvements, and a financial implementation plan.

Yorba Linda Water District, 2022 Sewer Master Plan – Yorba Linda, CA: Project Manager for preparation of Yorba Linda Water District's (YLWD) 2022 Sewer Master Plan. YLWD nearly doubled its sewer service area since the previous master plan, taking over the eastern portion of the sewer system that was previously under the control of the City of Yorba Linda. The InfoSewer model was updated and expanded for the entire service area of approximately 9,000 acres using the District's sewer GIS. The update involved extensive sewer flow monitoring for model calibration and determining sewer loading factors by land use type. Build-out land use projections were used to analyze ultimate conditions. Adding existing septic systems to the sewer collection system was also evaluated. Existing and build-out model scenarios were used to develop a capital improvement program for the District along with complete documentation of the sewer master plan update. This master plan updated the 2010 Sewer Master Plan prepared by Psomas.

City of Anaheim, Combined East Area Master Plan of Sanitary Sewers and Financial Implementation Plan – Anaheim, CA: Project Manager to prepare a computer-based hydraulic model and master plan report to evaluate the sewer system within the eastern portion of the City of Anaheim, located east of SR-57 and SR-91, to identify sewer system needs for existing and build-out peak dry weather flows (PDWF). This area encompassed approximately 12,658 gross acres (20 square miles) and has an existing population totaling approximately 80,000. This analysis resulted in \$711,167 (September 2005 dollars) in recommended capital improvements necessary to correct system deficiencies in the build-out PDWF condition, including existing system improvement costs.



KEY STAFF

Kimberly Alexander, PE

Project Engineer/Modeler

30% AVAILABLE

Kim Alexander's 29 years of experience includes water resources management, facilities master plans, groundwater modeling, contaminant transport modeling, and hydrologic and hydraulic modeling and analysis. She has developed methods for comparing various management alternatives by combining mathematical modeling and optimization programming and considering financial incentive programs and political constraints.

Experience

Yorba Linda Water District, 2022 Sewer Master Plan – Yorba Linda, CA: Project Engineer for preparation of Yorba Linda Water District's (YLWD) 2022 Sewer Master Plan. YLWD nearly doubled its sewer service area since the previous master plan, taking over the eastern portion of the sewer system that was previously under the control of the City of Yorba Linda. The InfoSewer model was updated and expanded for the entire service area of approximately 9,000 acres using the District's sewer GIS. The update involved extensive sewer flow monitoring for model calibration and determining sewer loading factors by land use type. Build-out land use projections were used to analyze ultimate conditions. Adding existing septic systems to the sewer collection system was also evaluated. Existing and build-out model scenarios were used to develop a capital improvement program for the District along with complete documentation of the sewer master plan update. This master plan updated the 2010 Sewer Master Plan prepared by Psomas.

City of Anaheim, South Central Anaheim Sewer Study – Anaheim, CA: Project Engineer for a sewer study within an approximately 1,800-acre area tributary to two major trunk sewer systems along Katella Avenue and Ball Road in the City of Anaheim. The study area encompasses some of the highest flow-generating land uses in the City including the Anaheim Resort, Disneyland, the Platinum Triangle, and portions of Downtown Anaheim. Psomas identified capacity constraints within the system under buildout scenarios during modeling conducted for the Central Area Sanitary Sewer Master Plan. Alternative improvement projects were evaluated by focusing on the diversion of flow to other tributary systems to free up capacity in the constrained major trunk sewers. Alternatives were evaluated based on construction feasibility, planning level construction costs, and the quantity of flow diverted. The most favorable alternatives were then evaluated at the concept design level through utility research with recommended improvements ranked to maximize capacity, limit cost, and provide for continued growth within the study area.

REGISTRATION

1997/CA/Professional Engineer/
Civil/57087

EDUCATION

1994/MS/Water Resources &
Environmental Engineering/
University of California, Irvine

1992/BS/Civil Engineering/
University of California, Irvine

PROFESSIONAL AFFILIATIONS

American Society of Civil
Engineers, Orange County
Branch

EXPERIENCE

With Psomas for 27 years; with
other firms for 2 years

ADDITIONAL SEWER SYSTEM EXPERIENCE

- ▶ City of Anaheim, Central
Anaheim On-Call Sewer
Capacity Studies
- ▶ Long Beach Water
Department, Arbor
Street and Locust
Avenue Sewer
Improvement
- ▶ City of Gonzales, Sewer
System Modeling and
Analysis
- ▶ City of Brea, 2009 and
2021 Water Master Plan
Updates and On-Call
Modeling
- ▶ North Lake Tahoe Public
Utilities District, On-
Call Water Distribution
System Modeling
- ▶ NBCUniversal, Sanitary
Sewer Master Plan



Benjamin Halbach, PE, ENV SP, NASSCO PACP, MACP

20% AVAILABLE

Condition Assessment

Ben Halbach has nine years of experience in the design of water and sewer systems and facilities, including the design of new pipelines, pipeline and manhole assessment and rehabilitation, transmission valve replacements, pump stations, and groundwater production wells. His experience includes involvement in all phases of client deliverable creation, including comprehensive plan development in AutoCAD Civil 3D, specification writing, and detailed cost estimates. Ben's design experience also includes site layout plans and rough grading. Benjamin has worked on projects for a variety of clients throughout southern California, including Liberty Utilities, UC Irvine, Irvine Ranch Water District, Elsinore Valley Municipal Water District, Long Beach Water Department, and the cities of Anaheim, Hermosa Beach, and Newport Beach.

REGISTRATION

2017/CA/Professional Engineer/
Civil/87555

EDUCATION

2014/BS/Civil Engineering/
University of California, Irvine

CERTIFICATIONS

Envision™ Sustainability
Professional/Institute for
Sustainable Infrastructure

Pipeline Assessment Certification
Program/#U-1115-07002009/
NASSCO/U-1115-07002009

Manhole Assessment
Certification
Program/#U-1115-07002009/
NASSCO/U-1115-07002009

PROFESSIONAL AFFILIATIONS

American Society of Civil
Engineers

Theta Tau Professional
Engineering

EXPERIENCE

With Psomas for 9 years

ADDITIONAL SEWER SYSTEM EXPERIENCE

- ▶ City of Hermosa Beach,
On-Call Design Services
for CIP 19-421 Sewer
Improvements
- ▶ RLAASD, 2015 Sewer
Repair Project
- ▶ Long Beach Water
Department, South
Long Beach Sewer
Improvement Project
- ▶ Elsinore Valley Municipal
Water District, Peck and
Chestnut Street Sanitary
Sewer Replacement

Experience

Rossmoor/Los Alamitos Area Sewer District (RLAASD), 2018 Sewer Rehabilitation Project – Rossmoor/Los Alamitos, CA: Project Engineer

for the design of sewer segment rehabilitation in various locations in Rossmoor and the City of Los Alamitos for RLAASD. As District Engineer, Psomas staff reviewed 60,000 feet of sewer system CCTV tapes and made appropriate recommendations for repairs where needed. The rehabilitation design included a combination of CIPP lining of approximately 2,830 feet of 8- through an 18-inch-diameter sewer in 11 separate locations; UV Cured Point Repairs (trenchless) at 68 locations; removal and replacement of approximately 860 feet of 8- and 10-inch-diameter pipe in four areas; and point repairs to 8-inch through 18-inch pipe at 14 different locations. Duties included obtaining preliminary encroachment permits from the City of Los Alamitos and the County of Orange, coordination for project advertising, evaluation of the bids received, recommendation of project award, construction support services, contract administration and inspection, and preparation of record drawings.

City of Hermosa Beach, On-Call Design Services for CIP 17-416 Sewer Improvements – Hermosa Beach, CA: Project Engineer for preparation of

construction plans and specifications for approximately 2,700 LF of sewer lining, 9,200 LF of sewer replacement, and rehabilitation of 39 manholes. The project was organized into four distinct areas. Psomas evaluated the existing conditions of these elected sewer segments and confirmed or provided supplemental recommendations, as appropriate. CCTV reports and videos for each of the segments were evaluated and categorized. Field evaluation was performed on approximately 90 sewer manholes. Final design plans resulted in 1,850 LF of remove and replace segments; 100 LF of point repairs at 23 locations; 7,900 LF of lining; 700 LF of deposit and root removal.



Joseph Boyle, PE | QA/QC Manager

5% AVAILABLE

Joe Boyle has 39 years of experience in planning and designing water and wastewater facilities, transmission, distribution, and storage facilities. He's prepared plans and specifications for water and sewer mains, storm drains, and roads, providing construction phase services. Joe is also highly experienced in designing public works projects, such as site development, grading, storm drain design, and streets and highways.

REGISTRATION

1989/CA/Professional Engineer/
Civil/44497

EDUCATION

1984/BS/Civil Engineering/ California
Polytechnic State University, San Luis
Obispo

EXPERIENCE

With Psomas for 27 years; with other
firms for 12 years

PROJECT EXPERIENCE

- ▶ Irvine Ranch Water District, Pelican Hill Golf Club Sewer Pipeline Rehabilitation
- ▶ City of Hermosa Beach, On-Call Design Services for CIP 19-416 Sewer Improvements
- ▶ Rossmoor/Los Alamitos Area Sewer District (RLAASD), 2018 Sewer Rehabilitation Project
- ▶ RLAASD, 2015 Sewer Repair Project
- ▶ City of Garden Grove, Sanitary District Harbor Boulevard-Buaro Street Sewer Improvement
- ▶ City of Anaheim, Citywide Sanitary Sewer System Repair and Rehabilitation Program
- ▶ City of Anaheim, Citywide Sanitary Sewers Improvement Program/Group 4/Model 40



Maira Salcedo, PE, PACP, MACP, ENV SP | Condition Assessment

10% AVAILABLE

Maira Salcedo has 18 years of experience in the design of sewer systems, water systems, and report preparation on public works projects throughout Southern California. Her computer experience includes AutoCAD (including Civil3D), ArcView, MS Project, and various spreadsheet and word processing software packages.

REGISTRATION

2011/CA/Professional
Engineer/Civil/77370

EDUCATION

2006/BS/Civil Engineering/
California State University,
Fullerton

EXPERIENCE

With Psomas for 17 years;
with other firms for 1 year

CERTIFICATIONS

Envision™ Sustainability
Professional/Institute for
Sustainable Infrastructure

Pipeline Assessment
Certification Program/
NASSCO/U-508-7002

Manhole Assessment
Certification Program/
NASSCO/U-508-7002

PROJECT EXPERIENCE

- ▶ Rossmoor/Los Alamitos Area Sewer District (RLAASD), District Engineer
- ▶ RLAASD, 2018 Sewer Repair Project
- ▶ RLAASD, 2015 Sewer Repair Project
- ▶ City of Hermosa Beach, On-Call Design Services for CIP 17-416 Sewer Improvements
- ▶ City of Hermosa Beach, On-Call Design Services for CIP 19-421 Sewer Improvements
- ▶ Irvine Ranch Water District, Pelican Hill Golf Club Sewer Pipeline Rehabilitation



Steve Bein, PE, GISP | GIS, Asset Management

5% AVAILABLE

Steve Bein is a skilled professional in GIS, civil and transportation engineering, and database design. He has extensive experience in GIS analysis, system selection, training, and operation, and has worked on various projects including computer-aided engineering, enterprise asset management, and spatial information systems. Steve also has experience in water resources engineering, transportation engineering, and subdivision design.

REGISTRATION

1989/CA/Professional
Engineer/Civil/43800

EDUCATION

1986/MS/Civil Engineering/
Stanford University
1985/BS/Civil Engineering/
University of Colorado

EXPERIENCE

With Psomas for 2 years;
with other firms for 35
years

CERTIFICATIONS

Certified GIS Professional/
US and Canada/
GIS Certification
Institute/25441

PROJECT EXPERIENCE

- ▶ Mesa Water District, On-Call GIS Services
- ▶ Rancho California Water District, GIS Master Plan
- ▶ City of Santa Barbara, GIS Master Plan Development and Citywide Sewer and Water Data Conversion
- ▶ City of Palm Desert, GIS Strategic Plan
- ▶ City of Thousand Oaks, Water System Master Plan and GIS
- ▶ Pinal County, GIS Implementation



Alex Evett, GISP | GIS, Asset Management

20% AVAILABLE

Alex Evett is an expert in GIS data modeling, database development, ArcGIS On-line configuration, and quality management. His extensive experience with property records, addresses, utility, and local government GIS data and applications provides a strong context for engaging customers and assuring data models, data maintenance processes, and applications are aligned with customer needs.

EDUCATION

1992/BS/Aerospace Engineering/
California State Polytechnic University,
Pomona

CERTIFICATIONS

Certified GIS Professional/US and
Canada/GIS Certification Institute/160807

EXPERIENCE

With Psomas for 26 years; with other
firms for 10 years

PROJECT EXPERIENCE

- ▶ GIS Design and Enhancement Services (ArcGIS Mapping Application Development) and Attributing Utility Data
- ▶ City of Riverside, CADME GIS Replacement
- ▶ Alameda County, Asset Data Standardization & GIS Integration with MaintStar and CIP Implementation
- ▶ Civic San Diego Corporation, Enterprise GIS Implementation
- ▶ Riverside County, Land Information System Modernization
- ▶ City of Fontana, GIS Based Asset Management Integration
- ▶ City of Martinez, Water and Stormwater GIS Development/Operational Support



Peter Fitzpatrick, PLS | Survey

20% AVAILABLE

Peter Fitzpatrick is an experienced land surveyor with over 37 years of expertise in surveying, mapping, and design projects. He is skilled in planimetric and topographic surveys, boundary and right-of-way mapping, land descriptions, and deed analysis, with an advanced degree in surveying and mapping.

REGISTRATION

1993/CA/Professional Land
Surveyor/6777

EDUCATION

1985/Diploma/Surveying/
Denver Institute of
Technology
1983/BA/History/University
of California, Santa Barbara

EXPERIENCE

With Psomas for 29 years;
with other firms for 8 years

PROJECT EXPERIENCE

- ▶ City of Culver City, Sewer Pump Station Consolidation Feasibility Study
- ▶ City of Vista, Watson Way Sewer Pipeline Upsize and Realignment
- ▶ City of San Juan Capistrano, Rancho Viejo Road Recycled Water Pipeline
- ▶ City of San Juan Capistrano, High West Side Pipeline Replacement Project
- ▶ Los Angeles County, Avenue J-4 and 15th Street West Booster Pump Station
- ▶ Metropolitan Water District, Inland Feeder Riverside Pipeline South
- ▶ Sacramento Municipal Utility District Cogeneration Pipeline Survey



Psomas Water Group led by Maira Salcedo (center)



Sanitation sewer pipeline



Paul Mitchell, PE | Flow Monitoring

80% AVAILABLE

Paul Mitchell is a Senior Regional Engineer and Project Manager with 32 years of experience in technical and engineering fields, specializing in wastewater collection systems, municipal waste, and environmental assessment/site remediation. He is skilled in long-term flow monitoring, capacity studies, infiltration and inflow analysis, sewer system evaluation surveys, and technical reporting.

REGISTRATION

1992/CA/Professional Engineer/Civil/49435

EXPERIENCE

With ADS for 22 years; with other firms for 10 years

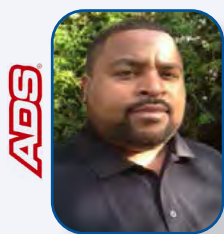
EDUCATION

1986/BS/Chemical Engineering/California State Polytechnic University, Pomona

1991/MS/Program Core Courses, Civil/Environmental Engineering/California State University, Long Beach

PROJECT EXPERIENCE

- ▶ Midway City Sanitary District, Rain Dependent Inflow and Infiltration Study
- ▶ East Bay Municipal Utility District, Wet Weather Sewer Flow Monitoring Study
- ▶ City of San Jose, Numerous Sewer Flow Monitoring Studies
- ▶ City of Los Angeles, Wet Weather Sewer Flow Monitoring Study
- ▶ Orange County Sanitation District, Rain Dependent Inflow and Infiltration Study



Shay Koerber | Flow Monitoring

80% AVAILABLE

Shay Koerber is a Project Manager at ADS Environmental Services, responsible for managing personnel, safety training, and project performance. He has managed over 200 temporary and 20 long-term flow monitoring projects, totaling over 1,300 monitoring sites, for various purposes including I/I studies, flow proportional sampling, and SSES.

EDUCATION

2000/Sociology/Seattle Central Community College

2013/O&M of Wastewater Collection Systems/California State University, Sacramento

EXPERIENCE

With ADS for 17 years

CERTIFICATIONS

MACP, NACP Certified
O&M Certified
T-Lock Welder (Ameron Water Transmission Group)

PROJECT EXPERIENCE

- ▶ Long-Term and Temporary Sewer Flow Monitoring and Event Notification Services, Sampling
- ▶ City of Port Hueneme, Long-Term and Temporary Flow Monitoring Services
- ▶ Long-Term and Temporary Sewer Flow Monitoring and Event Notification Services
- ▶ City of Las Vegas, Permanent Sewer Flow Monitoring



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City of Lomita Sanitary Sewer System Master Plan

Scope of Work

Project Understanding

The goal of the project is to collect and review all significant data to complete a targeted Sanitary Sewer System Master Plan, focusing on primary sewer collection pipelines that serve large tributary basins and areas of new development, including three corridors along Lomita Blvd, Narbonne Avenue and Pacific Coast Highway. The Project will develop a sewer hydraulic model for select basins and a capital improvement program (CIP). The estimated duration to complete the Sanitary Sewer System Master Plan is eight (6) months.

To complete this work effort, Psomas proposes the tasks detailed in the following Scope of Work. Our hands-on project management approach, consistent and proactive communication, and established QA/QC procedures will deliver the project on time and within budget.

Project Tasks

Task 1 – General Administration, Meetings, and Presentations

Our project manager, Mike Swan, will be the point of contact for the work effort and coordinate all communication with City staff. Psomas will collaborate with City staff through regular progress meetings, Technical Memoranda, and workshops. Psomas will submit monthly progress reports with each invoice. Progress reports will contain work performed, project concerns and impacts, the work remaining, and the work anticipated for the next month.

Project meetings will include the preparation of the agenda, meeting attendance, and meeting minutes for kick-off and up to 6 additional monthly status meetings and progress workshops. Workshops will be held to review milestones and receive City input for scope items, flow monitoring locations and procedures; flow monitoring results and model calibration; capacity evaluation of the existing sewer collection system; and recommended capital improvement projects. Meeting agendas will be submitted to the City for review two (2) working days prior to each scheduled meeting and workshop. Minutes will be distributed within five (5) working days and include decisions made and action items for all parties.

Task 2 – Review Existing Documents, Data, and Information

Psomas will collect and review all pertinent data obtained from the City, Los Angeles County Public Works, and the County Consolidated Sewer Maintenance Division (CSMD) to be used in the preparation of the 2023 Sanitary Sewer System Master Plan. Useful information will include as available, as-built and other sewer plans; CCTV and condition reports; the latest CSMD Sewer System Management Plan (SSMP); site-specific sewer studies and other planning documents; sewer infrastructure data; flow metering records; GIS data; CAD mapping; current operations and maintenance practices; and information collected from communication with City and CSMD staff. Psomas will provide City staff with a Request for Information in Excel format at project kick-off where key staff and due dates will be assigned.

Psomas has conducted an initial review of the City's sewer infrastructure data and understands the system layout and sewer basins. This review was based on GIS data provided by Los Angeles County Public Works that include pipeline alignment, diameter, and material. Invert elevation and related pipeline slope data is not included in the GIS. As-built plans were also reviewed as available through the LA County Public Works Land Records Information website. Through our initial research and evaluation, it was determined that plans are available for the majority of City's sewer system. This review found pdf plans for more than 80 percent of the City's sewer pipelines by length available through the County's online data. A more thorough review, as part of this project, will likely identify and locate additional plans. Psomas will build on the City's existing sewer GIS data, as needed, with data from these as-built plans.

Deliverables:

Request for Information in Excel format to be updated by Psomas as information is received and distributed to the project team.

Assumptions:

City staff will provide requested information, as available, within the scheduled timeframe as determined at project kick-off.

City of Lomita Sanitary Sewer System Master Plan Scope of Work

Task 3 – Existing Sewer Condition Assessment

Review CCTV Inspections and Pipeline Condition Assessment

Maira Salcedo, Condition Assessment Lead Engineer, and Benjamin Halbach, Project Engineer, who are both certified by NASSCO under the PACP and MACP programs, will perform a detailed pipeline assessment for strategically identified CCTV-inspected sewer pipe segments assumed to be available from CSMD. Upon initial review of the sewer collection system, we recommend conducting a condition assessment of the 10-inch V.C.P. aligned outside of roadways and through developed properties from Pacific Coast Highway to Ebony Lane (between and parallel to Western Avenue and Walnut Street). This pipeline has a large tributary area and the sewer plans (C.I. No. 1003) are dated 1934. Upon review, Psomas will provide a recommended rehabilitation method along with a justification/rationale for each sewer segment. The recommendations may consist of complete pipeline and manhole replacement in the same trench; excavation, and performance of point repairs; lining sewer segments in between existing manholes; lining sewer sections; or a combination of methods. Rehabilitation methods will place priority on trenchless repairs to minimize excavation and impacts on the community.

The Master Plan will include the finalized rehabilitation recommendations and exhibits to provide a general visual representation of the recommended repairs .

Task 4 – Develop Flow Monitoring Program, Conduct Field Verification, and Data Collection

Psomas will review sewer basin tributary areas and land use to determine the appropriate number and locations of proposed flow monitoring sites. As part of the preparation of this proposal, Psomas has already identified the various sewer basins within the City through review of the system GIS (exhibit shown on the following page). Psomas will coordinate with the City to identify pipelines that are most likely to be capacity deficient based on slope, diameter, tributary area, and communication with field staff. Flow monitoring would be tailored to collect flow data for these identified basins.

Psomas will select preliminary flow monitoring locations that will be finalized through coordination with City staff and ADS Environmental, the subconsultant teaming with Psomas to perform the flow monitoring. Recommended flow monitoring locations, duration, and analysis will be discussed with City staff in a workshop meeting, and then finalized prior to directing ADS to install the flow monitoring equipment.

ADS utilizes the best available technologies to ensure accurate data collection. The proposed flow monitoring plan includes collecting flow data at three (3) sites simultaneously for a period of 14 days. ADS will obtain encroachment permits (assumed to be a no-fee permit), install flow monitoring equipment, and provide raw data and a flow monitoring report.

Deliverables:

ADS Flow Monitoring Report in PDF format with tables, hydrographs, and scattergraphs.

Flow monitoring data in electronic format.

Workshop meeting with City staff to discuss and agree upon Flow Monitoring Plan.

Assumptions:

Flow monitoring does not include wet weather flow analysis. If a significant wet weather event were to be captured during flow monitoring, the costs and benefits of wet weather modeling would be discussed with the City and may be included as an add service.

Any encroachment permit required by the City will be assumed to be issued at no fee since this is a City project. If a fee is required, this can be added to the fee.

City of Lomita Sanitary Sewer System Master Plan

Scope of Work

Task 5 – Develop GIS-based Sewer Model of Select Sewer Basins

Model Construction

Psomas will coordinate with the City to identify pipelines that are most likely to be capacity deficient based on slope, diameter, tributary area, current and proposed land use, and communication with field staff. These pipelines, and related tributary flows, will be included in a GIS-based hydraulic sewer model. Psomas will update the existing GIS data for modeled pipelines based on plan research, specifically, including pipeline slope (based on upstream and downstream invert elevations and pipeline length). Pipeline diameter, material, and length are already included in the GIS. The updates will utilize data available from the County in PDF format.

Data gaps and inconsistencies will be identified and reviewed against plans and through discussion with City staff. There are typically survey datum inconsistencies when elevations are taken from plans that span across decades, as is the case in the City's system. The model development process will not attempt to resolve these discrepancies but rather fix the most downstream invert elevation for each sewer basin and develop upstream invert elevations using pipeline slope data from sewer plans. This method will allow for pipeline capacity evaluation without the need for field survey.

Model Calibration

Psomas will calibrate the hydraulic model to flow monitoring data collected as part of this Scope of Work. Collected flow data will be evaluated for both average flow and diurnal peaking. Psomas will obtain and review existing land use data in GIS within the City's service area from local municipalities and/or through assessor parcel data available to Psomas online. The land uses within the tributary basins of each flow monitoring station will be compiled along with land use statistics such as acreage and residential density. Initial flow factors by land use type will be developed based on typical industry standards and planning criteria. The land use parcel data will be geocoded to an adjacent loading manhole within the hydraulic model and the resulting modeled flow will be compared to measured flow monitoring data. Flow into the City's sewer collection system from areas located outside of the City will be included and loaded in the model at the most upstream City manhole.

Psomas will develop calibrated flow factors on an iterative basis, and within typically accepted sewer generation rates, to calibrate to the observed sewer flow data. The average flow factors established by land use type will be used within the model, including the areas that were not flow monitored. Peaking curves will also be generated for residential and non-residential land uses to calibrate to the observed diurnal flows. Results will be discussed with City staff in a workshop meeting and adjustments made, as necessary.

Build-Out Projections

Psomas will collect available planning documents and collaborate with City staff to develop population projections and annual growth forecasts to be consistent with long-range planning. Psomas will compile and review future County and City Land Use Map data, General Plan, active and current Specific Plans and Development Agreements, the Regional Housing Needs Assessment, and other pertinent data to develop population projections and buildout land use conditions. The buildout scenario will be incorporated into the hydraulic model by including flows to account for the projected growth, development, and infill. Our understanding is that the near future new development will be primarily along three corridors, which is where we will focus our system capacity analysis. These corridors are along Lomita Blvd., Narbonne Avenue, and PCH.

As part of the model calibration, discussed above, Psomas will analyze observed sewer system flows and develop sewage flow factors based on the tributary land use data. Psomas will review and evaluate current City and County design criteria and flow factors used in sizing future facilities. Based on this information, design factors and peaking ratios will be developed for future planning along with design criteria. Projected flows used in the sewer system analysis will be correlated to population and land use projections and used to evaluate system capacity and deficiencies under buildout conditions. Buildout conditions, sewer flow factors, and design criteria will be reviewed with City staff at a workshop meeting.

Deliverables:

Model Development Technical Memorandum

City of Lomita Sanitary Sewer System Master Plan Scope of Work

Workshop meeting with City Staff on model development and calibration.

Assumptions:

City staff will aid in providing available data on development and growth forecasts consistent with long-range planning.

City staff will aid in coordination with the County to obtain projected land use, specific plans, development agreements, and other data for buildout conditions.

Task 7 – Sewer System Capacity Evaluation and Recommendations

Psomas recommends hydraulic modeling to evaluate the capacity of the sewer system under both existing and projected buildout conditions. Once developed, the model will become a useful planning tool for the City, not only in this master planning effort, but in years to come. Though this analysis includes a limited number of basins, the model may be expanded in the future to include additional pipelines and basins.

Psomas will utilize the newly developed and calibrated hydraulic model to evaluate the capacity and operation of the modeled sewer system facilities under both existing and buildout conditions. System deficiencies will be identified based on peak flow conditions and developed capacity criteria. If the most upstream reach of a modeled basin is found to be deficient, the model will be extended upstream to identify the extent of deficient pipelines.

The hydraulic model will then be used to size future facilities and develop recommended improvements to meet the needs of buildout conditions. Improvements will be prioritized based on a combination of capacity constraints as well as age and condition. Capacity improvements will first be prioritized to meet existing deficiencies and then buildout deficiencies based on anticipated phased development.

Alternative solutions such as diversions to existing trunk sewers or new connections to the Los Angeles County Sanitation District system will be developed, where appropriate, to correct system deficiencies along with a strategically phased improvement plan to enhance the reliability of the City's sewer system. Prioritized improvements will be documented in a Phased Capital Improvement Plan Technical Memorandum and reviewed with the City at a workshop meeting.

An initial review of the City's sewer system indicate areas of focus would include 8-inch pipelines along Eshelman Avenue, Oak Street, Cypress Street, and Pennsylvania Avenue due to the large sewer basins tributary to these systems. Another area of focus is the 10-inch V.C.P. aligned outside of roadways and through developed properties from Pacific Coast Highway to Ebony Lane (between and parallel to Western Avenue and Walnut Street).

Deliverables:

Phased Capital Improvement Plan Technical Memorandum.

Workshop meeting with City Staff on sewer capacity evaluation and recommendations.

Task 8 – Sewer System Master Plan Documentation

Capital Improvement Program (CIP)

The combined analysis of system capacity and condition assessment will be used to develop a prioritized CIP for sewer system infrastructure improvements. A CIP schedule will be developed to prioritize improvements in a 10-year plan through 2033. The CIP will include tables with properly designated names/descriptions, specific locations/facilities, schedule, and estimated costs. For financial planning, the cost estimates will include construction, engineering, and other technical services, contract administration, permitting, and construction management. Any additional improvements, beyond 10 years, will be developed for a build-out condition.

Psomas will coordinate with the City to provide all information necessary to incorporate into the City's separate Sewer Impact Fee Study.

City of Lomita Sanitary Sewer System Master Plan Scope of Work

Sewer System Master Plan Report

Psomas will provide a complete package of the 2023 Sewer System Master Plan Report including the executive summary, tables, and exhibits for approval and adoption. Psomas will prepare an outline of the Master Plan report for review and input from City staff. Report submittals will include a draft, final draft, and final report to the City. Draft submittals will include Microsoft Word, Excel, and PDF format files. The final report will be provided in PDF format with Microsoft Word and Excel files also provided to the City for their use. The report will include the finalized Technical Memorandum for each milestone. The report will be approved, signed, and stamped by a licensed Civil Engineer.

Deliverables:

Draft, Final Draft, and Final 2023 Sanitary Sewer System Master Plan Report in MS Word, Excel, and PDF format files.

Microsoft Excel files for all data and report tables.

Report graphics in PDF and CAD or GIS format.

Workshop meeting with City on Comprehensive CIP and Master Plan Document.

Final calibrated sewer Model files with scenarios for existing, buildout, and CIP conditions.

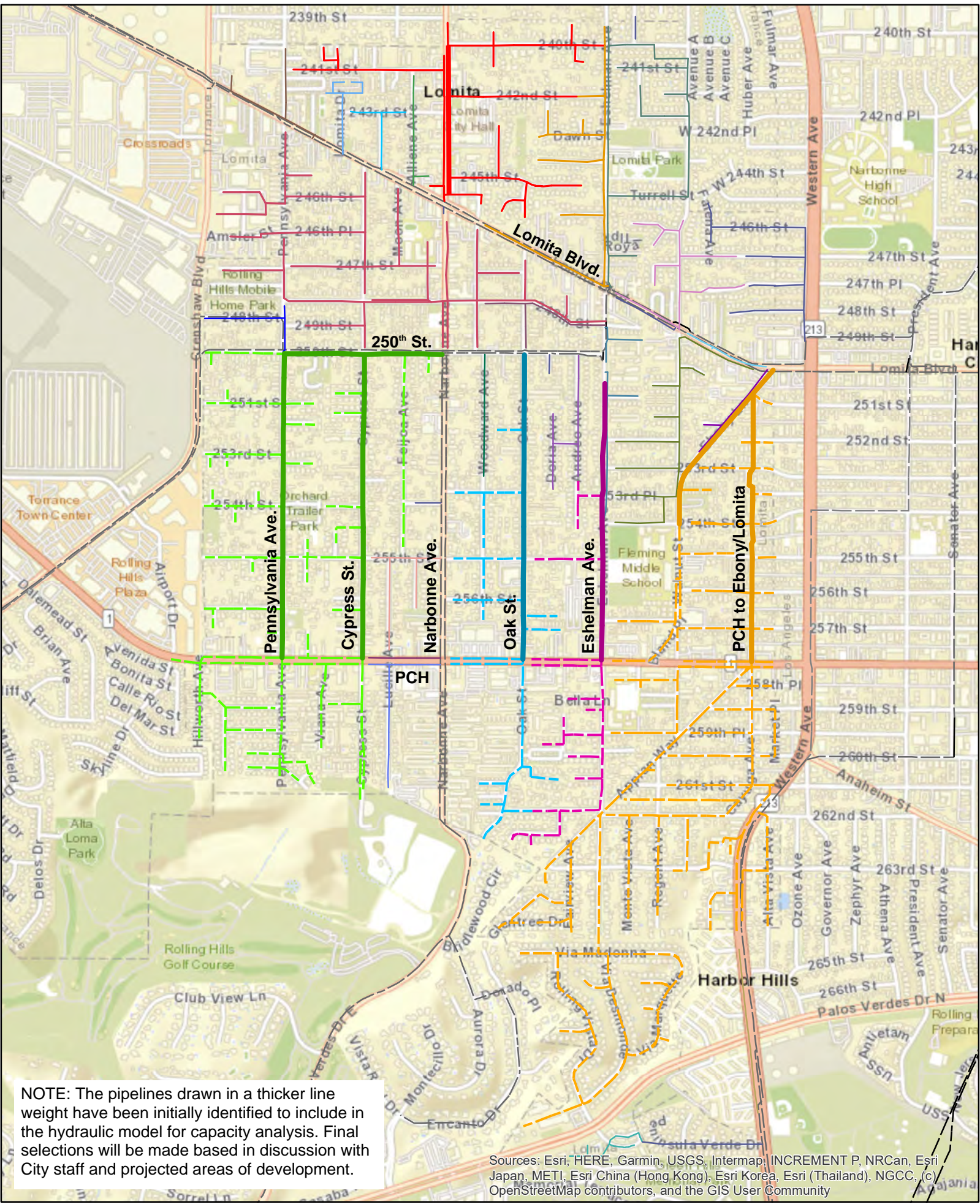


Exhibit A
City of Lomita Sewer Basins

City of Lomita Sanitary Sewer System Master Plan

Fee Estimate

Task No.	Task Description	Sr. Proj. Manager	Sr. Proj. Engineer	Proj. Engineer	Design Engineer	Proj. Asst.	Survey Team	Total Hours	Labor Fee	Subs, Direct Costs	Total Fee
	Rates	\$275	\$210	\$175	\$145	\$120	\$255				
1	General Administration, Meetings, QA/QC	16	20	4	4	4		48	\$10,360	\$250	\$10,610
2	Review Existing Documents, Data, and Information	6	16		8	2		32	\$6,410		\$6,410
3	Existing Sewer Condition Assessment	3		6	15	1		53	\$4,170	\$0	\$4,170
	CCTV Review and Assessment	3		6	15	1		53	\$4,170	\$0	\$4,170
4	Flow Monitoring	2	6		0	1		9	\$1,930	\$10,000	\$11,930
	Install Flow Monitors and Obtain Data (3 sites)	2	6			1		9	\$1,930	\$10,000	\$11,930
5	GIS-Based Sewer Model - Select Sewer Basins	26	80	0	104	4		214	\$39,510	\$0	\$39,510
5.1	Develop GIS Model for Key Pipelines/Basins (see Exhibit A)	4	24		40			68	\$11,940	\$0	\$11,940
5.2	Obtain/Review Land Use	4	8		16			28	\$5,100	\$0	\$5,100
5.3	Develop Flow Factors from Land Use and Flow Monitoring	6	16		16			38	\$7,330	\$0	\$7,330
5.4	Geocode Parcels and Load Flow to Manholes	4	8		16			28	\$5,100	\$0	\$5,100
5.5	Flow Factors & Model Calibration	8	24		16	4		52	\$10,040	\$0	\$10,040
6	Sewer System Capacity Evaluation and Recommendations	12	56		64	2		134	\$24,580	\$0	\$24,580
6.1	Identify Existing Hydraulic Deficiencies	4	16		16			36	\$6,780	\$0	\$6,780
6.2	Scenario Modeling for Buildout Condition	2	16		16			34	\$6,230	\$0	\$6,230
6.3	Develop Preliminary System Improvements	4	16		16	2		38	\$7,020	\$0	\$7,020
6.4	Develop Phased CIP	2	8		16			26	\$4,550	\$0	\$4,550
7	Sewer Master Plan Documentation	12	64		46	36		158	\$27,730	\$100	\$27,830
7.1	Prepare Draft Sewer Master Plan Report	8	48		30	16		102	\$18,550	\$100	\$18,650
7.2	Prepare Final Sewer Master Plan Report	4	16		16	20		56	\$9,180	\$0	\$9,180
	Project Total	77	242	10	241	50		648	\$114,690	\$10,350	\$125,040

PSOMAS

Assumptions:

- 1 Assume no presentation to City Council or staff to handle
- 2 No Survey
- 3 All deliverables PDF and/or GIS files plus Word, Excel, etc. but no hard copies
- 4 Any printing of MP document or maps by City or extra
- 5 Flow monitoring is currently estimate



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7k**

FROM: Ryan Smoot, City Manager

PREPARED BY: Kathleen Horn Gregory, City Clerk

MEETING DATE: July 18, 2023

SUBJECT: Confirmation of South Bay Workforce Investment Board Nominee

RECOMMENDATION

Confirm the appointment of the Lomita Chamber of Commerce nominee, Nayeem Khan as the Lomita business representative to the South Bay Workforce Investment Board for a term beginning July 1, 2023, through June 30, 2027.

BACKGROUND

Mr. Gregg McClain, Co-Owner of the Silly Goose Playground previously held the Lomita business private sector seat, however he resigned after closing his business. On June 15, 2023, the Lomita Chamber of Commerce nominated Mr. Nayeem Khan, Sales Manager for Lomita Mail & Print, to serve a four-year term on the SBWIB as a business representative for the City of Lomita.

OPTIONS

1. Make appointment.
2. Give alternative direction.

FISCAL IMPACT

None.

ATTACHMENTS

1. Letter of recommendation from SBWIB and Chamber

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Kathleen Horn Gregory, MMC
City Clerk



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD

SBWIB

M E M B E R S

GLENN MITCHELL
CHAIRPERSON

AMBER MESHACK
ANDREW FOWLER
ARMANDO PENA
BILLY C. CAMPBELL
DR. BRENDA THAMES
BRIGETTE CALDERON
CAROLYN WOODARD
CHRIS HANNAN
DONALD FORD
EDUARDO LEIVA
FAISAL HASHMI
FRAN FULTON
GREGG MCCLAIN
J. KIM MCNUTT
JACKIE CHOI
JAMIN GALLMAN
JANICE JIMENEZ
JEFFREY R. JENNISON
JENIFER HARRIS
JEREMY DIAZ
JOE AHN
JOSH LAFARGA
KEN GOMEZ
KENDRICK ROBERSON
DR. LANCE WILLIAMS
LILY CRAIG
MARC WEISS
MARIA CAMACHO
MICHAEL BRENK
MIKE COSTIGAN
MIKE HARRIEL
MIKE TALLEDA
MITCH PONCE
MOHAMMAD NASER
PATRICIA BENNETT
PATRICIA DONALDSON
PATRICK CASTER
PAUL RUSSELL
RODERICK EDISON
RUTHI DAVIS
SANJAY MURTY
SARAH GONZAGA
STELLA LI
SUSAN SENIOR
TAMALA LEWIS
TAMI LORENZEN-FANSELOW
TED CORDOVA
TOD SWORD
TOM BAKALY
TONYA GRIFFIN
WALTER AHHAITY
WAYNE DIULIO

June 21, 2023

Honorable Mayor Waite and Lomita City Council
Lomita City Hall
24300 Narbonne Ave.
Lomita, CA U.S.A. 90717

Dear Honorable Mayor Waite and Lomita City Council:

I wish to express our thanks to the City of Lomita for its support of the South Bay Workforce Investment Board (SBWIB). Over the years, the City of Lomita has provided private sector business appointments of persons who continue to well-represent the private sector. The Lomita business private sector seat on the SBWIB will expire June 30, 2023.

On June 15, 2023, the Lomita Chamber of Commerce nominated Mr. Nayeem Khan, Sales Manager for Lomita Mail & Print, to serve a four-year term on the SBWIB. We are requesting that the Mayor and City Council please appoint Mr. Khan or another business private sector representative from the City of Lomita to the South Bay Workforce Investment Board during the City of Lomita's next regularly scheduled City Council meeting or at your earliest convenience.

Your cooperation in this matter is greatly appreciated. If you have any questions or require assistance, please contact me, or my assistant, Sha'Ron Berry, at (310) 970-7700.

Thank you once again for your support of the South Bay Workforce Investment Board.

Sincerely,



Jan Vogel
Executive Director

Attachment

Cc: Kathleen Horn Gregory, City Clerk

JAN VOGEL
EXECUTIVE DIRECTOR



June 15, 2023

Honorable Mayor and City Council
City of Lomita
24300 Narbonne Ave
Lomita, CA 90717

Dear Honorable Mayor and City Council:

On behalf of the Board of Directors of the Lomita Chamber of Commerce, please accepts the nomination of the following individual to be appointed to serve on the South Bay Workforce Investment Board as a representative of the business private sector in Lomita:

Mr. Nayeem Khan, Sales Manager for Lomita Mail & Print to serve a 4-year term of office from July 1, 2023 to June 30, 2027.

Thank you for your consideration.

Sincerely,

Heidi

Heidi Butzine
President/CEO | (424) 378-7111 ext. 202
heidi@lomitachamber.org

Thank you Chamber Partners and Sustaining Members





CITY OF LOMITA CITY COUNCIL REPORT

TO: Mayor and City Council **Item No. 71**

FROM: Lina Hernandez, Senior Management Analyst

MEETING DATE: July 18, 2023

SUBJECT: First Amendment to the Professional Services Agreement with Kiley & Associates for Federal Legislative Advocacy Services

RECOMMENDATION

Approve a First Amendment to the agreement with Kiley and Associates and authorize the City Manager to execute the amendment.

BACKGROUND

On April 19, 2022, the City Council approved a one-year agreement with Kiley and Associates to provide Federal Legislative Advocacy Services. The initial term of the agreement was for a one-year period ending on June 30, 2023, with the City maintaining the ability to terminate the agreement with 30 days' notice.

With the changes in the leadership in Washington, DC, many public entities are engaging with lobbyist firms to provide federal legislative advocacy services in order to assist such public entities to apply for grants and other discretionary funding as well as provide services to advance the entity's legislative priorities. Lomita has had recent success in obtaining grants and funds at the local and state level. However, there are several City priorities that would benefit from continued assistance of a federal lobbyist to advocate for the city.

Kiley & Associates was founded in 2009 and has a seasoned team of professionals with decades of presence in Washington. They provide legislative advocacy services for cities, states, and communities and have strong California connections and extensive experience in representing government entities, including cities in Southern California such as the cities of South Gate and Lynwood and Carson. Kiley & Associates also has a good understanding of the Lomita Community and the South Bay region and has recently been assisting the city to facilitate discussions regarding the Navy Fields and multiple other federal funding opportunities.

The attached amendment, if approved by the City Council, would extend the term with Kiley and Associates for three years to June 30, 2026, retroactively from July 1, 2023, and allows for a one year option in the 4th year. The amendment maintains the existing rates with no changes.

OPTIONS

1. Authorize the City Manager to execute the amendment.
2. Provide alternative direction.

FISCAL IMPACT

City staff previously negotiated a reduced monthly retainer for the services provided under the original agreement for a total amount not to exceed \$40,000 annually for the term of the three-year contract. This amendment makes no changes to this rate and extends the term.

ATTACHMENTS

1. Draft First Amendment to the Agreement with Kiley and Associates
2. Agreement 2022-17 with Kiley and Associates

Reviewed by:



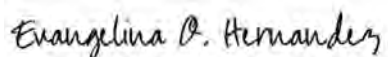
Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Lina Hernandez
Senior Management Analyst

**First Amendment to Agreement between
Kiley and Associates and the City of Lomita
for Legislative Representation**

This First Amendment to the Agreement is made and entered into between the **City of Lomita** ("City") and **Kiley and Associates** ("Consultant"). The City and Contractor mutually agree to amend the existing Agreement entered into on April 19, 2022, as follows:

RECITALS

A. On April 19, 2022, the City entered into an Agreement with Consultant for legislative representation ("Agreement") through June 30, 2023.

B. The City and Contractor now desire to amend the Agreement and extend the term until June 30, 2026, at the same rates as defined in the current Agreement.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. **Section 7 – Term of Agreement.** This section is amended to read as follows:

The term of this Agreement shall commence upon execution by both parties and shall expire on June 30, 2026, unless earlier termination occurs under Section 11 of this Agreement, or extended in writing in advance by both parties. Notwithstanding the foregoing, at the City's sole discretion, and upon approval by the City Manager, this Agreement may be extended for an additional term of 1 year, subject to appropriation of funding by the City Council.

2. All terms, conditions, and other provisions of the Agreement, including all exhibits, not affected by this First Amendment shall remain in full force and effect.
3. The parties agree that this First Amendment will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment on the 18th day of July 2023, at Lomita, California.

City of Lomita

Kiley and Associates

By _____
Ryan Smoot, City Manager

By _____
Gregory T. Kiley, President

Attest:

Approved as to Form:

Kathleen Horn Gregory, MMC, City Clerk

Trevor Rusin, City Attorney



Agree No 2022-17

**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF LOMITA AND KILEY AND ASSOCIATES**

This AGREEMENT for legislative representation is entered into this 19th day of April 2022, by and between the CITY OF LOMITA, a general law city and municipal corporation ("CITY") and Kiley & Associates ("CONSULTANT").

RECITALS

- A. CITY does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, CITY desires to contract out for legislative representation.
- C. CONSULTANT warrants to CITY that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. CITY desires to contract with CONSULTANT to perform the services as generally described in **Exhibit A** of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, CITY and CONSULTANT agree as follows:

1. CONSIDERATION AND COMPENSATION.

- A. As partial consideration, CONSULTANT agrees to perform the work generally described in the SCOPE OF SERVICES, attached as **Exhibit A**;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONSULTANT an amount not to exceed \$40,000 annually (\$3,333.33 Monthly) for the term of the Agreement as set forth below, for CONSULTANT's services, unless otherwise specified by written amendment to this Agreement.
- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.
- E. CONSULTANT shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous

month. CITY shall pay CONSULTANT all uncontested amounts set forth in the CONSULTANT'S bill within 30 days after it is received.

2. **SCOPE OF SERVICES.**

A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICES attached hereto as **Exhibit A** and incorporated herein by this reference. If any part of **Exhibit A** is inconsistent with the terms of this Agreement, the terms of this Agreement shall control.

B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. **PAYMENTS.** For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

4. **TIME OF PERFORMANCE.** The services of CONSULTANT are to commence upon receipt of a notice to proceed from CITY and shall continue until all authorized work is completed to CITY's reasonable satisfaction, in accordance with the schedule incorporated in "**Exhibit A**," unless extended in writing by CITY.

5. **FAMILIARITY WITH WORK.** By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

6. **KEY PERSONNEL.** CONSULTANT's key persons assigned to perform work under this Agreement are Gregory Kiley, Jayson Braude, and Kimberly Van Wyhe. CONSULTANT shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of CITY.

7. **TERM OF AGREEMENT.** The term of this Agreement shall commence upon execution by both parties and shall expire on June 30, 2023, unless earlier termination occurs under Section 11 of this Agreement or extended in writing in advance by both parties. Notwithstanding the foregoing, at the City's sole discretion, and upon approval by CITY's City Manager, this agreement may be extended for an additional term of 1 year, subject to appropriation of funding by CITY's City Council.

8. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum,

and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

9. **TAXPAYER IDENTIFICATION NUMBER.** CONSULTANT will provide CITY with a Taxpayer Identification Number.
10. **PERMITS AND LICENSES.** CONSULTANT will obtain and maintain during the term of this Agreement all permits, licenses, and certificates that may be required by local, state and federal laws in connection with the performance of services under this Agreement, including a business license as specified in Title VI, Chapter 2 of the Lomita Municipal Code.
11. **Laws and Regulations; Employee/Labor Certification.** CONSULTANT shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. CONSULTANT shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for CITY to terminate the Agreement for cause.
12. **TERMINATION.**
 - A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice will be in writing at least 30 days before the effective termination date.
 - B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
 - C. In the event of such termination, CONSULTANT shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
 - D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
13. **INDEMNIFICATION.**
 - A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's

performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of CITY. Should CITY in its sole discretion find CONSULTANT'S legal counsel unacceptable, then CONSULTANT shall reimburse CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. CONSULTANT shall promptly pay any final judgment rendered against CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

- B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 17, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.
14. **ASSIGNABILITY.** This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.
15. **INDEPENDENT CONSULTANT.** CITY and CONSULTANT agree that CONSULTANT will act as an independent CONSULTANT and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.
16. **AUDIT OF RECORDS.**
- A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.

B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

17. **CORRECTIVE MEASURES.** CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by CITY to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.

18. **INSURANCE REQUIREMENTS.**

A. CONSULTANT, at CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. Workers Compensation Insurance as required by law. CONSULTANT shall require all subconsultants similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against CITY, its officers, agents, employees, and volunteers for losses arising from work performed by CONSULTANT for CITY.

2. General Liability Coverage. CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

~~3. Automobile Liability Coverage. CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.~~

B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California, or which is approved in writing by CITY, and shall be endorsed as follows. CONSULTANT also agrees to require all CONSULTANTS, and subconsultants to do likewise.

1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONSULTANT, including materials, parts, or equipment furnished in connection with such work or operations."
 2. This policy shall be considered primary insurance as respects CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by CITY, including any self-insured retention CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to CITY, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by CITY.
- C. CONSULTANT agrees to provide immediate notice to CITY of any claim or loss against CONSULTANT arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
- D. Any deductibles or self-insured retentions must be declared to and approved by CITY. At CITY's option, CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
- E. CONSULTANT shall provide certificates of insurance with original endorsements to CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with CITY at all times during the term of this Agreement.
- F. Failure on the part of CONSULTANT to procure or maintain required insurance shall constitute a material breach of contract under which CITY may terminate

this Agreement pursuant to Section 11 above.

G. The commercial general and automobile liability policies required by this Agreement shall allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the CONSULTANT (as the named insured) should CONSULTANT fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONSULTANT understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONSULTANT as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CONSULTANT'S behalf upon CONSULTANT'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONSULTANT for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

19. **USE OF OTHER CONSULTANTS.** CONSULTANT must obtain CITY's prior written approval to use any CONSULTANTS while performing any portion of this Agreement. Such approval must include approval of the proposed CONSULTANT and the terms of compensation.
20. **FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release of CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by CITY shall not constitute, nor be deemed, a release of the responsibility and liability of CONSULTANT, its employees, sub-CONSULTANTS and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by CITY for any defect or error in the work prepared by CONSULTANT, its employees, sub-CONSULTANTS and agents.
21. **CORRECTIONS.** In addition to the above indemnification obligations, the CONSULTANT shall correct, at its expense, all errors in the work which may be disclosed during CITY'S review of CONSULTANT'S report or plans. Should the CONSULTANT fail to make such correction in a reasonably timely manner, such correction shall be made by CITY, and the cost thereof shall be charged to CONSULTANT. In addition to all other available remedies, CITY may deduct the cost of such correction from any retention amount held by CITY or may withhold payment otherwise owed CONSULTANT under this Agreement up to the amount of the cost of correction.

22. **NON-APPROPRIATION OF FUNDS.** Payments to be made to CONSULTANT by CITY for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONSULTANT'S services beyond the current fiscal year, the Agreement shall cover payment for CONSULTANT'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.
23. **NOTICES.** All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONSULTANT
<u>City of Lomita</u> <u>24300 Narbonne Avenue</u> <u>Lomita, CA 90717</u>	<u>Kiley and Associates</u> <u>636 North Carolina Ave SE</u> <u>Washington, DC 20003</u>
<u>ATTN: City Manager</u>	<u>ATTN: Gregory Kiley</u>

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

24. **SOLICITATION.** CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.
25. **THIRD PARTY BENEFICIARIES.** This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.
26. **INTERPRETATION.** This Agreement was drafted in and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

27. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
28. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
29. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.
30. **ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES.** The Parties agree that this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission, scanned and delivered via electronic mail, or delivered using digital signature technology approved by CITY. Such facsimile or electronic signatures will be treated in all respects as having the same effect as an original signature.
31. **FORCE MAJEURE.** Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
32. **TIME IS OF ESSENCE.** Time is of the essence to comply with dates and schedules to be provided.
33. **ATTORNEY'S FEES.** The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
34. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private CONSULTANTS, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the

proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

35. DISCLOSURE REQUIRED. (CITY and CONSULTANT initials required at one of the following paragraphs)

By their respective initials next to this paragraph, CITY and CONSULTANT hereby acknowledge that CONSULTANT is a "CONSULTANT" for the purposes of the California Political Reform Act because CONSULTANT'S duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18700.3(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were CONSULTANT employed by CITY. CONSULTANT hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the CITY'S Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to CONSULTANT commencing services hereunder, the City's Manager shall prepare and deliver to CONSULTANT a memorandum detailing the extent of CONSULTANT'S disclosure obligations in accordance with the CITY'S Conflict of Interest Code.

City Initials _____

CONSULTANT Initials *GTK*

OR

By their initials next to this paragraph, CITY and CONSULTANT hereby acknowledge that CONSULTANT is not a "CONSULTANT" for the purpose of the California Political Reform Act because CONSULTANT'S duties and responsibilities are not within the scope of the definition of CONSULTANT in Fair Political Practice Commission Regulation 18700.3(a)(2) and is otherwise not serving in staff capacity in accordance with CITY'S Conflict of Interest Code.

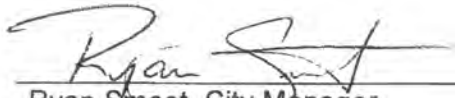
City Initials 

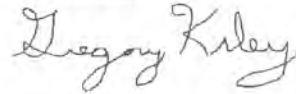
CONSULTANT Initials *GTK*

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF LOMITA

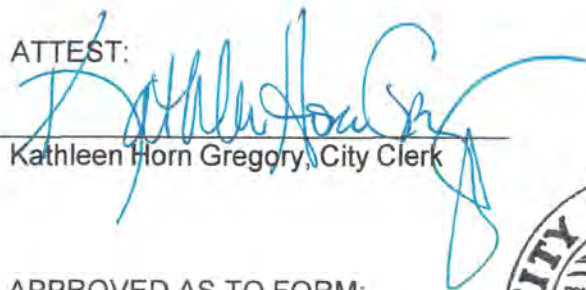
CONSULTANT


Ryan Smoot, City Manager



By: Gregory T. Kiley, President
Kiley & Associates, LLC

ATTEST:


Kathleen Horn Gregory, City Clerk

80-0323248

Taxpayer ID No.

APPROVED AS TO FORM:


Trevor Rusin, City Attorney



Scope of Services - Exhibit A

- A. Represent the City of Lomita in Washington, DC in terms of communicating and advocating for the City's interests to the appropriate elected representatives, key staff members, agencies and other individuals as needed.
- B. Develop and maintain good working relationships between the City and legislators, legislative staff, and agencies.
- C. Develop, coordinate and execute the City's advocacy efforts, including communication with legislative officials and other governmental officials for the purpose of influencing legislation or administrative action.
- D. Review all pertinent legislative bills introduced in the California Legislature and inform the City of all such legislation affecting its interest and forward weekly a copy of all such bills to the City. The City will review and analyze all such legislative bills and inform ADVOCATE, in writing, of its position on such bills the City wishes to pursue.
- E. Assist in identifying and obtaining federal funding available for City programs and proposed capital projects.
- F. Obtain support, through letters of support and other means, from legislators and officials for City grant applications.
- G. Provide a monthly written summary during the legislative session and at other times if warranted that gives updates on pending legislation, Federal budget, and other relevant issues.
- H. Arrange meetings with legislative representatives or key agency staff and City representatives.
- I. Attend and provide testimony on behalf of the City at legislative committee hearings.
- J. Provide support, including advising on briefing papers, talking points, etc., when City officials are requested to testify before a legislative committee.



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7m**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Director of Public Works

MEETING DATE: July 18, 2023

SUBJECT: Bus Loading Zone on Eshelman Avenue

RECOMMENDATION:

Establish a bus loading zone from 7 a.m. to 9 a.m. and 12:30 p.m. to 3 p.m. on school days on the east side of Eshelman Avenue between a point 65 feet and a point 125 feet south of 255th Street and between a point 150 feet and a point 305 feet south of 255th Street; post bus loading signage; and install 30 feet of red curb on the east side of Eshelman Avenue, at its intersection with 255th Street as shown on attached drawings.

BACKGROUND:

Staff received requests from Fleming Middle School staff and City Parking Enforcement to modify the signage and curb markings on the east side Eshelman Avenue from 254th Street to 257th Street to support the bus loading safety of the school. City staff has previously worked with Fleming Middle School staff to improve the bus loading and traffic on Walnut Street. Three to four buses drop off and pick up students in these locations along Eshelman Avenue and since this is not clearly marked bus loading, there are often cars parked along the curb causing the buses to extend into the driving lanes. In addition, school staff have placed traffic delineators to prevent cars from taking these spaces. The full report from Lomita's Traffic Advisor follows.

Staff from the City, LA County Sheriff Department, LA County of Public Works Traffic Advisor, and Fleming met on site during bus loading to observe. Based upon the conditions including student path of travel and number of buses, LA County Public Works recommended the segments totaling 205 feet of bus loading zone. The 30 feet of red curb was recommended near the intersection and cross walk as drivers had been observed parking in the intersection and backing up into the cross walk. This red curb will also provide additional protection for pedestrians.

The Public Safety and Traffic Commission reviewed this item on June 21, 2023, and recommends approval by the City Council. Fleming Middle School staff and St. Margaret Mary Church were informed of the proposed changes.

FISCAL IMPACT

Minimal to implement signage and curb paint changes by City staff.

OPTIONS

1. Approve recommendations.
2. Request staff consider alternate solutions.

ATTACHMENT

1. LA County (Traffic Advisor) Memos

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, PE
Public Works Director

June 8, 2023

TO: Carla Dillon
City of Lomita

FROM: Sharad Robertson
Los Angeles County Public Works

**REQUEST FOR SCHOOL BUS LOADING ZONE ON ESHELMAN AVENUE
BETWEEN 254TH STREET AND 257TH STREET**

BACKGROUND

The City of Lomita received concerns regarding parking of school buses along Eshelman Avenue between 254th Street and 257th Street. The City would like to investigate if a school bus loading zone could help to mitigate the parking concerns along Eshelman Avenue between the subject limits.

EXISTING CONDITIONS

Eshelman Avenue is classified as a Minor Arterial roadway per the Federal Highway Administration California Road System maps. Eshelman Avenue runs in the north-south direction and is 60 feet wide. It is improved with curb, gutter, and sidewalk along both sides of the roadway. There is one travel and one bicycle lane in each direction, separated by a two-way left turn lane. Parking is allowed along both sides of the roadway, except during street sweeping hours. Fronting developments consist of single-family residential homes, a church, and school grounds along the west side of the roadway. Alexander Fleming Middle School's grounds front the east side of the roadway. The posted speed limit on Eshelman Avenue is 30 miles per hour (mph).

DISCUSSION

A review of the collision history on file with the Lomita Sheriff for the 5-year period ending January 31, 2023, revealed no midblock collisions along Eshelman Avenue between 254th Street and 257th Street.

A field review conducted on May 16, 2023, revealed that the existing signs and pavement markings were visible and unobstructed. Additionally, it was noted that there are existing school crosswalks at the intersections of Eshelman Avenue and 254th Street; and Eshelman Avenue and 255th Street. Furthermore, there is an existing white curb loading zone on the east side of Eshelman Avenue, between a point 74 feet and a point 164 feet south of 254th Street. Curbs are intermittently painted red along both sides of the roadway. It was noted that motorists were parked along both sides of the roadway, and that school buses were parked on the east side of Eshelman Avenue, south of 255th Street.

RECOMMENDATION

We recommend the following:

- Adopt a traffic regulation order establishing a school bus loading zone from 7 a.m. to 9 a.m., and from 12:30 p.m. to 3 p.m., school days only, on the east side of Eshelman Avenue between a point 65 feet and point 125 feet south of 255th Street; and between a point 150 feet and a point 305 feet south of 255th Street
- Install school bus loading signs as shown on attached sketch
- Install 30 feet of red curb on the east side of Eshelman Avenue, at its intersection with 255th Street as shown on attached sketch

**LOS ANGELES COUNTY PUBLIC WORKS
TRAFFIC AND SAFETY MOBILITY DIVISION
PHOTOGRAPHIC VISUAL FILE**

Bus Loading Zone Request on Eshelman Avenue (City of Lomita)

PHOTOS BY: SR

Date Taken: May 16, 2023



1 Eshelman Avenue, north of 255th Street, facing southwest



2 Eshelman Avenue at 255th Street facing southwest

**LOS ANGELES COUNTY PUBLIC WORKS
TRAFFIC AND SAFETY MOBILITY DIVISION
PHOTOGRAPHIC VISUAL FILE**

Bus Loading Zone Request on Eshelman Avenue (City of Lomita)

PHOTOS BY: SR

Date Taken: May 16, 2023



3 Eshelman Avenue at 255th Street facing west



4 Eshelman Avenue, south of 255th Street, facing northwest

**LOS ANGELES COUNTY PUBLIC WORKS
TRAFFIC AND SAFETY MOBILITY DIVISION
PHOTOGRAPHIC VISUAL FILE**

Bus Loading Zone Request on Eshelman Avenue (City of Lomita)

PHOTOS BY: SR

Date Taken: May 16, 2023



5 Eshelman Avenue, south of 255th Street, facing northwest



6 Eshelman Avenue, south of 255th Street, facing south

Los Angeles County Public Works
Traffic Collision History Report
Midblock Collisions

5/17/2023

Arterial: ESHELMAN AVENUE

Limit 1: 254TH STREET

Limit 2: 257TH STREET

Date Range Reported: 02/01/2018 - 01/31/2023

Total Number of Collisions: 0

Total Number of Persons Injured: 0

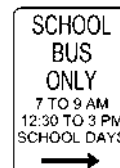
Total Number of Persons Severely Injured:: 0

Total Number of Persons Killed: 0

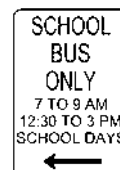


Seq. No.	Date	Time	Location	Dist.	Dir.	Collision Pattern	Motor Veh Involved With	Dir. of Travel 1	Movement Prec. Coll. 1	Dir. of Travel 2	Movement Prec. Coll. 2	PCF	Inj	Severe	Kill
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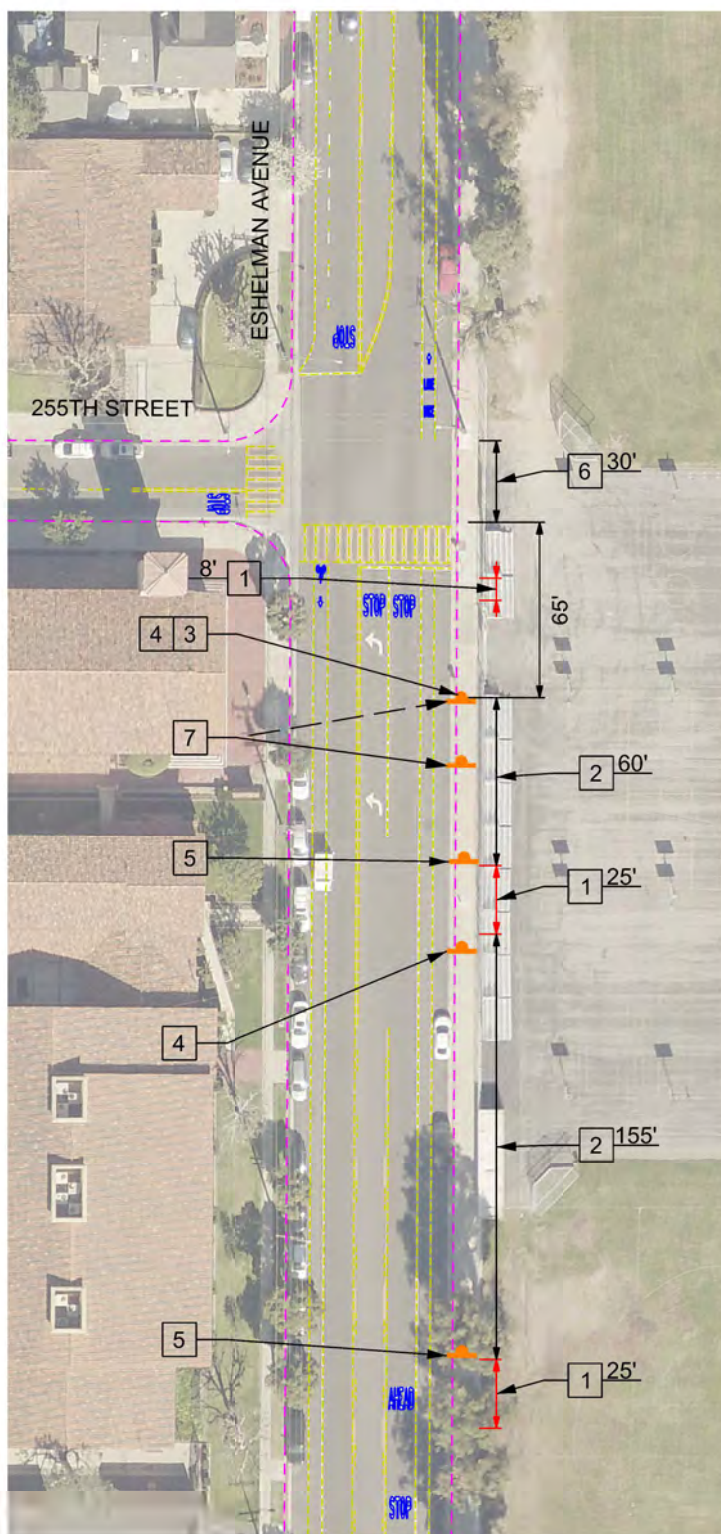
No records to display.



R24A(CA)(MOD)(R)
NOT TO SCALE



R24A(CA)(MOD)(I)
NOT TO SCALE

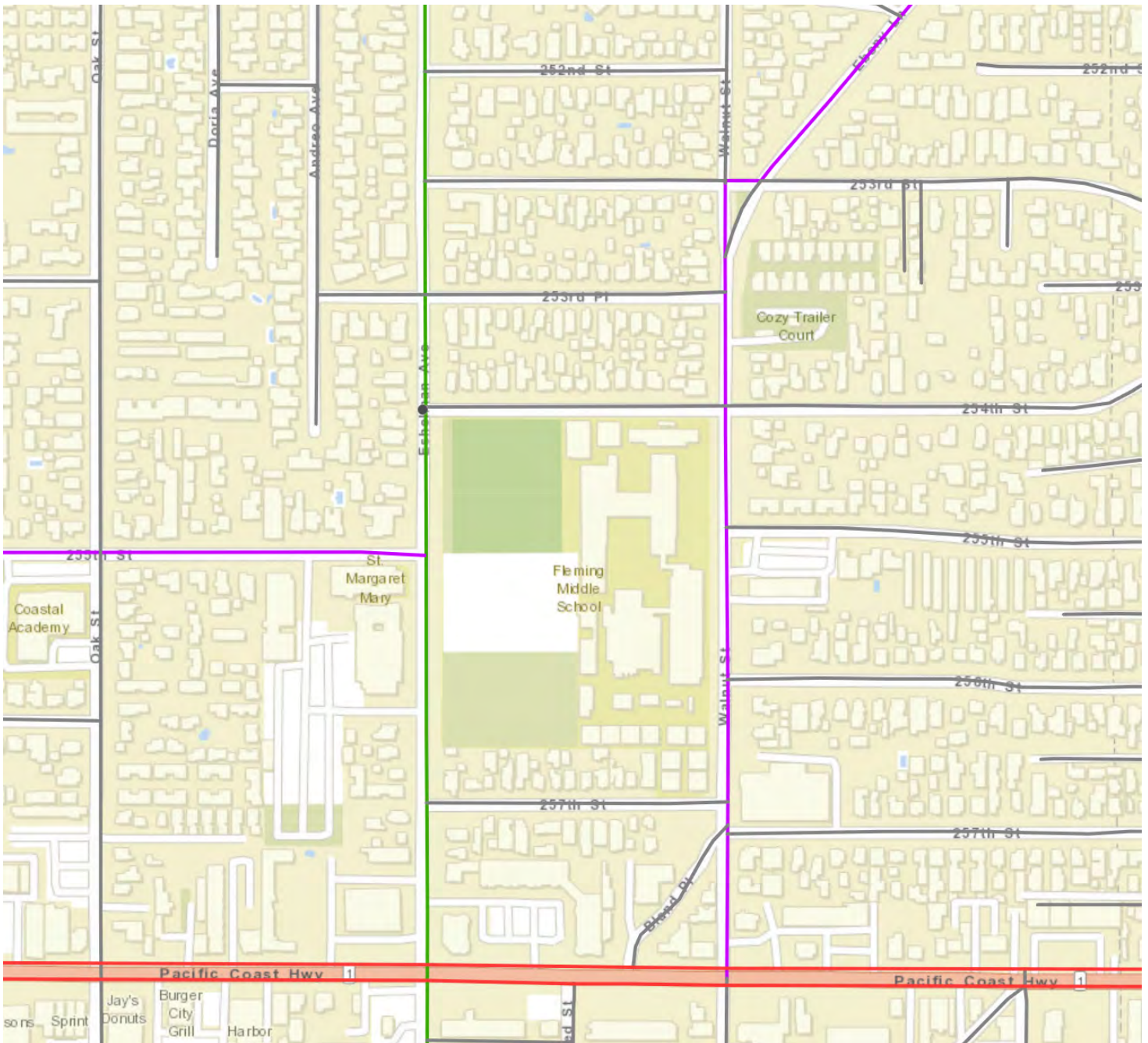


NOTES:

- 1 EXISTING RED CURB. LENGTH AS SHOWN.
- 2 PROPOSED SCHOOL BUS LOADING ZONE.
- 3 REMOVE ROAD-SIDE SIGN POST.
- 4 INSTALL R24A(CA)(MOD)(R) ON NEW ROAD-SIDE SIGN POST.
- 5 INSTALL R24A(CA)(MOD)(L) ON NEW ROAD-SIDE SIGN POST.
- 6 INSTALL RED CURB. LENGTH AS SHOWN.
- 7 RELOCATE EXISTING SIGNS TO NEW ROAD-SIDE SIGN POST.

PREPARED BY SCR	DATE 06/06/2022	T-FILE #	PROJECT LIMITS ESHELMAN AVENUE BETWEEN 254TH STREET AND 257TH STREET
CHECKED BY SDD	DATE	SUBJECT PARKING	LOS ANGELES COUNTY PUBLIC WORKS

CALIFORNIA ROAD SYSTEM FUNCTIONAL CLASSIFICATION



- Interstate
- Other Fwy or Expwy
- Other Principal Arterial
- Minor Arterial
- Major Collector
- Minor Collector
- Local



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7n**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Director of Public Works

MEETING DATE: July 18, 2023

SUBJECT: Professional Services Agreement with Onward Engineering for the Design of Water Main Replacements in Zone G

RECOMMENDATION

Approve a Professional Services Agreement with Onward Engineering for engineering design services for water main replacements in Zone G in the amount of \$175,755 plus a 15% contingency amount of \$26,363; reappropriate \$1,156,000 from FY22-23 to FY23-24; and authorize the City Manager to execute the agreement.

BACKGROUND:

The Zone G Water Main Replacement Project was included as part of the City of Lomita CIP Master Plan 2022-2027 and in the FY22-24 budget under the descriptions 'Annual Aged Pipeline R&R' and 'Pipeline Replacement – Other.' Three pipeline segments were selected for replacement including 247th Place from Walnut Street east to the portion being replaced in the 247th Area Project, Walnut Street from Lomita Boulevard to 253rd Street and Ebony Lane from Lomita Boulevard to 253rd Street.

The existing 4-inch, 6-inch and 8-inch diameter water mains which were constructed in 1928 have exceeded their useful life and need to be replaced. These locations were selected as the Zone G Street Improvement Project is scheduled to begin in the Spring of 2024, and it is desirable to replace these aged pipes prior to street resurfacing/reconstruction.

This project consists of constructing approximately 5,000 linear feet of PVC water pipeline on three streets. This project will also include installation of fire hydrants, service laterals, valves, blow-offs, air release valves, and other associated water appurtenances (valves, services, and fittings).

The City requested proposals for this work by advertising on the City's website and

sending it directly to multiple firms. The City received six proposals and interviewed the top firms. The City selected Onward Engineering as the most qualified having performed similar projects for Cities of La Habra, Sierra Madre, as well as for Cal Water. In addition, Onward Engineering has provided similar service for the City of Lomita for the 247th Area Project and has been pleased with the quality of their work.

FISCAL IMPACT

The following has been budgeted for this work:

	Account	FY22-23	FY23-24
Annual Aged Pipeline R&R	520-840-5821.372	\$1,156,000	
Pipeline Replacement – Other	520-840-5821.375		\$250,000

Reappropriation of funds from FY22-23 to FY23-24 is necessary for this work to proceed.

OPTIONS

1. Approve recommendations.
2. Request staff consider alternate solutions.

ATTACHMENT

1. Professional Services Agreement

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, PE
Public Works Director



**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF LOMITA AND ONWARD ENGINEERING**

This AGREEMENT for Design Services for Water Main Replacement is entered into this 18th day of July 2023, by and between the CITY OF LOMITA, a general law city and municipal corporation ("CITY") and Onward Engineering.

RECITALS

- A. CITY does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, CITY desires to contract out for Design Services for Water Main Replacement.
- C. CONTRACTOR warrants to CITY that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. CITY desires to contract with CONTRACTOR to perform the services as described in **Exhibit A** of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, CITY and CONTRACTOR agree as follows:

1. CONSIDERATION AND COMPENSATION.

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, attached as **Exhibit A**;
- B. As an additional consideration, CONTRACTOR and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. As additional consideration, CITY agrees to pay CONTRACTOR an amount of \$175,755.00, the CONTRACTOR's estimated costs of its services, unless otherwise specified by written amendment to this Agreement. The City Council has also approved an additional 15% of these estimated costs, or up to \$26,363.00, for unexpected contingencies, or a total, not-to-exceed amount of \$202,118.00. If CONTRACTOR incurs expenses exceeding its estimated costs of \$175,755.00, the CONTRACTOR must request such expenses in writing, and the CITY's City Manager or his designee must approve of such requests, for CONTRACTOR to receive compensation for those costs.
- D. No additional compensation shall be paid for any other expenses incurred, unless

first approved by the City Manager or his designee.

- E. CONTRACTOR shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. CITY shall pay CONTRACTOR all uncontested amounts set forth in the CONTRACTOR'S bill within 30 days after it is received.

2. SCOPE OF SERVICES.

- A. CONTRACTOR will perform the services and activities set forth in the SCOPE OF SERVICES attached hereto as **Exhibit A** and incorporated herein by this reference. If any part of **Exhibit A** is inconsistent with the terms of this Agreement, the terms of this Agreement shall control.
- B. Except as herein otherwise expressly specified to be furnished by CITY, CONTRACTOR will, in a professional manner, furnish all the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONTRACTOR by this Agreement.

- 3. PAYMENTS.** For CITY to pay CONTRACTOR as specified by this Agreement, CONTRACTOR must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.
- 4. TIME OF PERFORMANCE.** The services of CONTRACTOR are to commence upon receipt of a notice to proceed from CITY and shall continue until all authorized work is completed to CITY's reasonable satisfaction, in accordance with the schedule incorporated in "**Exhibit A**," unless extended in writing by CITY.
- 5. FAMILIARITY WITH WORK.** By executing this Agreement, CONTRACTOR represents that CONTRACTOR has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- 6. KEY PERSONNEL.** CONTRACTOR's key person assigned to perform work under this Agreement is Majdi Ataya. CONTRACTOR shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of CITY.
- 7. TERM OF AGREEMENT.** The term of this Agreement shall commence upon execution by both parties and shall expire on December 31, 2028, unless earlier termination occurs under Section 13 of this Agreement or extended in writing in advance by both parties.

8. **BEST MANAGEMENT PRACTICES AND TRAINING.** The contractor shall implement and maintain activity specific Best Management Practices (BMPs) to prevent pollutant loading from stormwater and non-stormwater discharges to receiving waters as required in Municipal NPDES Permit No. CAS004004. Contracting staff whose primary job duties are related to implementation of BMPs shall be adequately trained to effectively implement, operate, and maintain such BMPs and must be versed in factors affecting BMP effectiveness. The contractor shall certify they have received all applicable training to implement the requirements in Municipal NPDES Permit No. CAS004004 and shall provide documentation to that effect.
9. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum, and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONTRACTOR and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with the written agreement between the parties.
10. **TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide CITY with a Taxpayer Identification Number.
11. **PERMITS AND LICENSES.** CONTRACTOR will obtain and maintain during the term of this Agreement all permits, licenses, and certificates that may be required by local, state, and federal laws in connection with the performance of services under this Agreement, including a business license as specified in Title VI, Chapter 2 of the Lomita Municipal Code.
12. **LAWS AND REGULATIONS; EMPLOYEE/LABOR CERTIFICATION.** CONTRACTOR shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. CONTRACTOR shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for CITY to terminate the Agreement for cause.
13. **PREVAILING WAGE.**
- A. Prevailing Wage. CONTRACTOR is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, CONTRACTOR agrees to fully comply with such Prevailing Wage Laws. Upon request, CITY shall provide CONTRACTOR with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. CONTRACTOR shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the services available

- to interested parties upon request and shall post copies at the CONTRACTOR'S principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and CONTRACTOR shall therefore comply with such Labor Code sections to the fullest extent required by law. CONTRACTOR shall defend, indemnify and hold the CITY, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.
- B. **Registration/DIR Compliance.** If the services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, CONTRACTOR and all subcontractors must be registered with the Department of Industrial Relations ("DIR"). CONTRACTOR shall maintain registration for the duration of the project and require the same of any subcontractors. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be CONTRACTOR'S sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against CONTRACTOR or any subcontractors that affect CONTRACTOR'S performance of services, including any delay, shall be CONTRACTOR'S sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered CONTRACTOR caused delay and shall not be compensable by CITY. CONTRACTOR shall defend, indemnify and hold CITY, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against CONTRACTOR or any subcontractor.
- C. **Labor Certification.** By its signature hereunder, CONTRACTOR certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code and agrees to comply with such provisions before commencing the performance of the Services.
- D. **Employment of Apprentices.** CONTRACTOR and all subcontractors shall comply with the requirements of Labor Code sections 1777.5 and 1777.6 in the employment of apprentices. Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.
- E. **CONTRACTOR or subcontractors may not perform work on a public works project with a subcontractor who is ineligible to perform work on a public project pursuant to Labor Code section 1777.1 or 1777.7.** Any contract on a public works project entered into between the CONTRACTOR and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract. Any public money

that is paid or may have been paid to a debarred subcontractor by CONTRACTOR on the project shall be returned to CITY. The CONTRACTOR shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the Project.

- F. CONTRACTOR agrees to bind every subcontractor to the terms of the Agreement as far as such terms are applicable to subcontractor's portion of the work. CONTRACTOR shall be as fully responsible to CITY for the acts and omissions of its subcontractor and of persons either directly or indirectly employed by its subcontractor, as CONTRACTOR is for acts and omissions of persons directly employed by CONTRACTOR. Nothing contained in these Agreement shall create any contractual relationship between any subcontractor and CITY.

14. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.
- B. CONTRACTOR may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
- C. In the event of such termination, CONTRACTOR shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONTRACTOR shall, at CITY's option, become CITY's property, and CONTRACTOR will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
- D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

15. INDEMNIFICATION.

- A. CONTRACTOR shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of CITY. Should CITY in its sole discretion find CONTRACTOR'S legal counsel unacceptable, then CONTRACTOR shall reimburse CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. CONTRACTOR shall promptly pay any final judgment rendered against CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State

of California and will survive termination of this Agreement.

- B. The requirements as to the types and limits of insurance coverage to be maintained by CONTRACTOR as required by Section 19, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.
16. **ASSIGNABILITY.** This Agreement is for CONTRACTOR's professional services. CONTRACTOR's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.
17. **INDEPENDENT CONTRACTOR.** CITY and CONTRACTOR agree that THE CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which it is performed. THE CONTRACTOR will be free to contract for similar service to be performed for other employees while under contract with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only.
18. **AUDIT OF RECORDS.**
- A. THE CONTRACTOR agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONTRACTOR agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONTRACTOR further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.
 - B. CONTRACTOR will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.
19. **CORRECTIVE MEASURES.** CONTRACTOR will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONTRACTOR will be given a reasonable amount of time as determined by CITY to implement said corrective measures. Failure of CONTRACTOR to implement required corrective measures shall result in immediate termination of this Agreement.

20. INSURANCE REQUIREMENTS.

A. CONTRACTOR, at CONTRACTOR's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. Workers Compensation Insurance as required by law. CONTRACTOR shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against CITY, its officers, agents, employees, and volunteers for losses arising from work performed by CONTRACTOR for CITY.
2. General Liability Coverage. CONTRACTOR shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
3. Automobile Liability Coverage. CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
4. Professional Liability Coverage. CONTRACTOR shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from CONTRACTOR'S operations under this Agreement, whether such operations be by CONTRACTOR or by its employees, subcontractors, or subcontractors. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONTRACTOR will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONTRACTOR for all claims made by CITY arising out of any errors or omissions of CONTRACTOR, or its officers, employees or agents during the time this Agreement was in effect.

B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance

company or companies admitted and authorized to do business in the State of California, or which is approved in writing by CITY, and shall be endorsed as follows. CONTRACTOR also agrees to require all contractors, and subcontractors to do likewise.

1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations."
 2. This policy shall be considered primary insurance as respects CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by CITY, including any self-insured retention CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to CITY, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by CITY.
- C. CONTRACTOR agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
- D. Any deductibles or self-insured retentions must be declared to and approved by CITY. At CITY's option, CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
- E. CONTRACTOR shall provide certificates of insurance with original endorsements to CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with CITY at all times during the term of this Agreement.

F. Failure on the part of CONTRACTOR to procure or maintain the required insurance shall constitute a material breach of contract under which CITY may terminate this Agreement pursuant to Section 13 above.

G. The commercial general and automobile liability policies required by this Agreement shall allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CONTRACTOR'S behalf upon CONTRACTOR'S failure or refusal to do so to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against Contractor for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

21. **USE OF OTHER CONTRACTORS.** THE CONTRACTOR must obtain CITY's prior written approval to use any Contractors while performing any portion of this Agreement. Such approval must include approval of the proposed Contractor and the terms of compensation.

22. **FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the CONTRACTOR of the final payment made under this Agreement shall operate as and be a release of CITY from all claims and liabilities for compensation to the CONTRACTOR for anything done, furnished or relating to the CONTRACTOR'S work or services. Acceptance of payment shall be any negotiation of CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by CITY shall not constitute, nor be deemed, a release of the responsibility and liability of CONTRACTOR, its employees, sub-Contractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by CITY for any defect or error in the work prepared by CONTRACTOR, its employees, sub-Contractors and agents.

23. **CORRECTIONS.** In addition to the above indemnification obligations, the CONTRACTOR shall correct, at its expense, all errors in the work which may be disclosed during the CITY'S review of CONTRACTOR'S report or plans. Should the CONTRACTOR fail to make such correction in a reasonably timely manner, such correction shall be made by CITY, and the cost thereof shall be charged to CONTRACTOR. In addition to all other available remedies, CITY may deduct the cost of such correction from any retention amount held by CITY or may withhold

payment otherwise owed CONTRACTOR under this Agreement up to the amount of the cost of correction.

24. **NON-APPROPRIATION OF FUNDS.** Payments to be made to CONTRACTOR by CITY for services preformed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONTRACTOR'S services beyond the current fiscal year, the Agreement shall cover payment for CONTRACTOR'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

25. **NOTICES.** All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONTRACTOR
<u>City of Lomita</u> <u>24300 Narbonne Avenue</u> <u>Lomita, CA 90717</u> <u>ATTN: City Manager</u>	<u>Onward Engineering</u> 300 S. Harbor Boulevard, Suite 814, Anaheim, CA 92805 <u>ATTN: Majid Ataya</u>

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

26. **SOLICITATION.** CONTRACTOR maintains and warrants that it has not employed nor retained any company or person, other than CONTRACTOR's bona fide employee, to solicit or secure this Agreement. Further, CONTRACTOR warrants that it has not paid, nor has it agreed to pay any company or person, other than CONTRACTOR's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONTRACTOR breach or violate this warranty, CITY may rescind this Agreement without liability.

27. **THIRD PARTY BENEFICIARIES.** This Agreement and every provision herein is generally for the exclusive benefit of CONTRACTOR and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of the CONTRACTOR's or CITY's obligations under this Agreement.

28. **INTERPRETATION.** This Agreement was drafted in and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.
29. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
30. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
31. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.
32. **ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES.** The Parties agree that this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission, scanned and delivered via electronic mail, or delivered using digital signature technology approved by CITY. Such facsimile or electronic signatures will be treated in all respects as having the same effect as an original signature.
33. **FORCE MAJEURE.** Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
34. **TIME IS OF ESSENCE.** Time is of the essence to comply with dates and schedules to be provided.
35. **ATTORNEY'S FEES.** The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
36. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONTRACTOR represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONTRACTOR represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload,

experience in dealing with private Contractors, and experience in dealing with public agencies all suggest that CONTRACTOR is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

37. DISCLOSURE REQUIRED. (CITY and CONTRACTOR initials required at one of the following paragraphs)

By their respective initials next to this paragraph, CITY and CONTRACTOR hereby acknowledge that CONTRACTOR is a "contractor" for the purposes of the California Political Reform Act because CONTRACTOR'S duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18700.3(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were CONTRACTOR employed by CITY. CONTRACTOR hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the CITY'S Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to the Contractor commencing services hereunder, the City's Manager shall prepare and deliver to CONTRACTOR a memorandum detailing the extent of CONTRACTOR'S disclosure obligations in accordance with the CITY'S Conflict of Interest Code.

City Initials _____

Contractor Initials _____

OR

By their initials next to this paragraph, CITY and CONTRACTOR hereby acknowledge that CONTRACTOR is not a "contractor" for the purpose of the California Political Reform Act because CONTRACTOR'S duties and responsibilities are not within the scope of the definition of contractor in Fair Political Practice Commission Regulation 18700.3(a)(2) and is otherwise not serving in staff capacity in accordance with CITY'S Conflict of Interest Code.

City Initials _____

Contractor Initials _____

[signatures on following page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF LOMITA

CONTRACTOR

Ryan Smoot, City Manager

By:

Majdi Ataya, President

ATTEST:

Kathleen Horn Gregory, City Clerk

80-0101723
Taxpayer ID No.

APPROVED AS TO FORM:

Trevor Rusin, City Attorney



CITY OF LOMITA

REQUEST FOR PROPOSAL (RFP)

FOR

DESIGN SERVICES FOR

ZONE G

WATER MAIN REPLACEMENT

RFP DEADLINE

TUESDAY MAY 30, 2023

AT 1:00 P.M.

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Attachment - A Map of Zone G Water Mains to be replaced.

Attachment - B Link to 2022 Water Master Plan.

Attachment - C Selected pages from the 2012 Water Atlas.

Attachment - D Sample Professional Services Agreement.

SECTION I GENERAL INFORMATION

A. INTRODUCTION / BACKGROUND

The City of Lomita is requesting proposals from qualified civil engineering firms to prepare plans, specifications and cost estimates (PS&E) design services for Zone G water main replacement.

The City of Lomita is an urban, densely populated 1.97 square miles (total area is 1,261 acres), located at the base of the Palos Verdes Peninsula in the Los Angeles Basin, Los Angeles County. The City of Lomita is located in the southwestern part of Los Angeles County, 26 miles south of downtown Los Angeles and bounded by the City of Torrance on the north and west, the Harbor Region of Los Angeles to the east, and the City of Rolling Hill Estates on the southwest; and the City of Rancho Palos Verdes and unincorporated Los Angeles County area to the southeast. The City is almost completely developed with mostly residential neighborhoods and commercial units.

The City of Lomita owns and operates a water distribution system for the purpose of delivering potable water to its customers within the Water Replenishment District of Southern California (WRD)'s boundaries.

B. PROJECT DESCRIPTION

The Zone G Water Main Replacement Project was included as part of the City of Lomita CIP Master Plan 2022-2027. The project is limited to the northwestern area of the City of Lomita and includes the following streets: Walnut Street, Ebony Lane, and 247th Place. Refer to Project Map in Attachment A, Phase 1 & 2 on PDF drawing and the Street Reconstruction Project excel sheet.

The existing 4-inch, 6-inch and 8-inch diameter water mains which were constructed in 1928 have exceeded their useful life and will need to be replaced. Please refer to Attachment B, (2022 Water Master Plan) and Attachment C (Pages 38, 43, 47 from the 2012 Water Atlas).

This project consists of constructing approximately 3700 linear feet of PVC water pipeline on various streets. Per the 2022 Water Master Plan, the various proposed water mains are displayed in Attachment B to provide improved flow, pressure, and fire protection. This new water mains will replace the existing 1928 4-inch, 6-inch and 8-inch diameter water mains which will be abandoned in place. This project will also include installation of fire hydrants, service laterals, valves, blow-offs, air release valves, and other associated water appurtenances (valves, services, and fittings).

The construction of this project will consist of furnishing all equipment, labor, skills,

materials, and all other items necessary for the completion of the project. The contractor shall perform all work required for such construction in accordance with the Contract Documents and subject to the terms and conditions of the Contract, complete and ready for use.

C. DESCRIPTION OF WORK

The purpose of this RFP is to seek the services of a Civil Engineering Consultant to design the Zone G Water Main Replacement. The prospective consulting firm will prepare Construction Plans, Project Specifications and Estimate (PS&E) subject for review and approval by the City Engineer. Services shall also include professional support during the bidding process of the project as well as support during construction to review submittals and answer Request for Information (RFI).

The contract will be regulated according to the provisions of all State and local laws and ordinances that are applicable. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1775.

The contract will be responsible for providing notes on design drawings to stage construction work with Zone G Street Construction Project detailed Attachment A. The notes will include street closures and construction notices to the customers.

D. PROJECT DURATION

The estimated design time is 8 months, which can be subdivided as follows:

- Analysis & Preliminary Design
- PS & E – 60%
- PS & E – 90%
- PS & E – 100%

E. PROJECT FUNDING

The funding of this project is partially provided by the Water Capital Fund.

F. PROJECT SCHEDULE

A tentative schedule is included below. The proposals submitted shall use this schedule as a guide to further define an appropriate work schedule in accordance with the requirements of the Proposed Work Plan in Section III. The final schedule will be negotiated based on the final scope of work and work plan agreed to by the City and the selected consultant.

Milestone	Date
RFP Release	April 21, 2023
Last Day for Questions	May 8, 2023, at 1:00 PM
Issue Last Addendum	May 15, 2023
Proposal Deadline	May 30, 2023, at 1:00 PM
Consultant Interviews	June 12, 2023
Expected City Council Approval	June 20, 2023
Kick off & Notice to Proceed	July 5, 2023

***Dates are estimates**

SECTION II PROPOSAL REQUIREMENTS

A. GENERAL

The proposal must be concise, well organized and demonstrate your firm's team qualifications and experience related to this project. The proposal shall be printed on 8½" x 11" pages and include resumes, past experience, graphs, tables, etc. It must include the following:

- I. Cover Letter (one page): The cover letter shall include the name and address of the firm submitting the proposal and a brief introduction of the company and proposed Design Team.
- II. Qualification and Experience (maximum of 10 pages): The proposed **Engineering Design Team** shall have experience working with Public Agencies in similar assignments, including experience in dealing with public agency staff, City Councils, and Commissions. It is highly desirable that the key project team members have served public agencies in various capacities, are accustomed to working with governmental agencies, have a good understanding of public agency issues, procedures and policies.

Qualifications and experience to be shown in the proposal shall include, but not be limited to, the following:

- Project organization chart
 - Identification of experience of principal staff members, including major sub-consultants. Resumes of principal staff should not exceed one page per person.
 - Identify the availability of your team and the percentage of current workload of staff that would be committed to this project, including sub-consultants.
 - Experience of the firm, the team and subconsultants on similar projects.
- III. Scope of Work and Project Approach (maximum 10 pages): The Consultant shall include in its proposal a detailed scope of work and understanding of the process to undertake such a project and complete it in compliance with all applicable rules, regulations, standards, and requirements. Other items to include:
 - Description of your firm's quality/control (Q/C) and quality/assurance (Q/A) procedures that will be used for the Project.
 - Provide project schedule for various activities by the Engineering Design Team involved and identify the milestones of major tasks of the Project.
 - Discussion of document control.

IV. ***Consultant shall submit a fee proposal for the Project in a SEPARATE SEALED ENVELOPE marked “Fee Proposal” along with the Project title.***

The City will negotiate with the top-ranked consultant in compliance with all applicable federal, state, and local guidelines. Fee proposal shall include all tasks required to perform the work with a maximum not-to-exceed fee for each task and a grand total not-to-exceed fee. The fee proposal must contain a task and fee breakdown of all components of cost, including labor base rate, overhead and all other direct and indirect costs. The fee proposal shall clearly show hours and cost per task. The task and fee breakdown must match the scope of services in the format, as presented within the RFP. The Consultant and all sub-consultants shall not be compensated by the City for any time spent on commuting to or from the Project site and other peripheral work not directly performed as a result of this Project. The Consultant shall provide its services for the duration of the Project for the approved scope of work and fees. The proposal must remain valid for at least 90 days from the due date of this RFP.

The City will short list the list of candidates to three consulting firms, of which it will interview and select the top candidate for the project.

V. Prevailing wages will apply if the services involved environmental hazardous materials; sampling, testing, and inspection. California State Prevailing Wage information is available through the California Department of Industrial Relations web site at: http://www.dir.ca.gov/dlsr/statistics_research.html

B. EXAMINATION OF PROPOSAL DOCUMENTS

By submitting a proposal, Consultant represents that it has thoroughly examined and become thoroughly familiar with the work required under this RFP and has the staffing and resources capable of performing quality work to achieve the City's objectives.

C. ADDENDA

Any changes to the requirements will be made by written addendum to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into the terms and conditions of any resulting Agreement. City will not be bound to any modifications to or deviations from the requirements set forth in this RFP as the result of oral instructions. Consultants shall acknowledge receipt of addenda in their proposals.

D. QUESTIONS AND ADDITIONAL INFORMATION

Questions relating to this RFP shall be emailed to the Public Works no later than **Monday May 8, 2023 at 1:00 PM.**

E. PROPOSAL SUBMITTAL

One (1) electronic PDF copy of the proposal shall be emailed to the Public Works Department at: publicworks@lomitacity.com with **Proposal for Design Services for Zone G Water Main Replacement Project** in the email Title.

The Fee Proposals shall be emailed separately to: publicworks@lomitacity.com with **Fee Proposal for Design Services for Zone G Water Main Replacement Project** in the email Title.

F. INSURANCE REQUIREMENTS

The successful Consultant shall procure and maintain, for the duration of the contract, insurance policies as listed in Section 17 - Insurance Requirements of the attached sample Professional Service Agreement (Attachment E).

All insurance policies must be open to inspection by the City and copies of policies must be submitted to the City upon written request.

G. SELECTION CRITERIA

Responses to this RFP will be evaluated using a point rating system, as shown in Section IV. The evaluation will be completed by a selection committee composed of staff from the Public Works Department.

H. CHANGES IN THE RFP

Should any prospective proposer be in doubt as to the true meaning of any portion of this (RFP), or should the proposer find any ambiguity, inconsistency, or omission therein, the Proposer shall make a written request for an official interpretation or correction. Such requests must be received by the Public Works Department not less than five (5) working days prior to the final date of submittal of the proposals.

Such interpretation or correction, as well as any additional RFP provisions that the City may decide to include, will be made only as an official addendum, and will be sent to each firm recorded as having received a copy of the RFP. Any addendum issued by the City shall become part of the RFP and will be incorporated into the proposal.

I. DISCLOSURES

Under the Freedom of Information Act (Public Act 442), the City is obligated to permit review of its files, if requested by others. All information in a submitter's proposal is subject to disclosure under this provision. This act also provides for a complete

disclosure of contracts and attachments thereto.

J. POST-SUBMITTAL PROCEDURES

After reviewing and evaluating the proposals that are received, the City will select one or more firms with whom it will negotiate a Professional Services Agreement (PSA). A sample of the standard PSA is included in Attachment E. Those who wish to submit a proposal to the City are required to carefully review the Professional Services Agreement.

The PSA will include a Scope of Services and Fee Schedule (**not-to-exceed amount**), both of which may be modified by mutual consent during the negotiation phase. The Insurance Requirements outlined in the PSA may not be revised or changed. Prior to its final execution by the selected firm and the City, the PSA must be submitted to, and approved by, City Council and/or the City Manager.

The City reserves the right to award the total proposal, to reject any and all proposals in whole or in part, and to waive any informality or technical defects if, in the City's sole judgment, the best interests of the City will be so served.

K. COST LIABILITY

The City of Lomita assumes no responsibility or liability for costs incurred by the Consultant prior to the execution of a PSA. The liability of the City is limited to the terms and conditions outlined in the Agreement.

L. INVOICES

Consultant shall submit invoice(s) at the end of each month for the work performed. Each invoice at a minimum shall include the following information:

Project name;
Period for which invoice is submitted;
Invoice number;
Task name;
Balance remaining and percent completed for each task;
Total project budget and remaining balance;
Each employee's name, hours of work, rate, and total charge,
Invoices must be accompanied by payroll and any other supporting documents that will be necessary to expedite the review and approval process.

M. GUIDELINES DURING PANDEMICS

Consultants/contractors shall comply with all local, state and federal laws and regulations including, but not limited to, the Governor's and Los Angeles County

Health Officer's orders and guidance related to COVID-19, social distancing, and best practices.

Consultants/Contractors are required to check with the latest guidelines of the Los Angeles County Public Works and the Los Angeles County Public Health for construction sites during the pandemic.

Disclosure: Consultants shall disclose in their responses to any Request for Proposals whether they have been the subject of any legal investigation by County, State, and/or Federal agencies within the past 5 years. If so, each responding consultant shall identify the agency and contact person, the nature of the investigation and any determination over the outcome of said investigation. Non-compliance with this section shall result in rejection of the Proposal, but a consultant's disclosure of any such investigation (even one which resulted in a determination that was averse to the consultant) will not automatically result in rejection of the Proposal. The occurrence, nature, underlying facts and outcome of any such investigation are not by themselves determinative but are simply included among many factors that will be considered by the City in evaluating Proposals.

SECTION III

SCOPE OF SERVICES

DESCRIPTION

This RFP is to solicit proposals for design services for **Zone G Water Main Replacement Project, including replacing valves, fire hydrants, meters, and service lines**. The Consultant is to produce 100% Plans, Specifications and Estimates (PS&E) for the City subject for review and approval.

The following scope of work is a minimum suggested scope of work for the project. The City is seeking a Consultant to provide turnkey comprehensive engineering consulting services which includes but is not limited to preliminary planning and engineering, preparation of Plans, Specifications, and Estimates (PS&E), and bidding and construction support for the aforementioned project.

The consultant can provide additional tasks which they feel is pertinent to or adds value to achieving the City's overall project objectives.

The following tasks include but are not limited to:

Task 1 – Pre-Design Meeting

- Attend a project kick-off meeting with the City to discuss project goals/objectives, proposed scope of work, schedule, project constraints, and other pertinent issues. Consultant shall prepare a meeting agenda for the City's review and following the completion of the meeting, document decisions and action items in the meeting minutes.

Task 2 – Analysis and Preliminary Design

- Prepare an overall project schedule indicating each major and minor task including milestones, estimated start and end dates, task duration, task dependencies, and other relevant project information. The schedule shall include and incorporate the City's review of three weeks per submittal of each project submittal, City Council approvals, the City's 9/80 work schedule including holidays. The Consultant shall update the schedule as needed or as requested by the City Engineer.
- Conduct thorough comprehensive utility research and field investigations including but not limited to review of existing planning documents (i.e. Water Master Plan), utility maps, water atlas, as-built drawings, and coordination (through Underground Service Alert) for identification and marking of existing utilities throughout the extent of the project which includes the City of Lomita right of way. Consultant shall verify to the extent economically feasible the

location, size and depth of these utilities. Given the complex nature of the project, the Consultant shall determine the need for incorporating pothole utility data into the design plans.

- Consultant shall coordinate with any businesses and properties that will be affected by the project design (typical service line connections).

Task 3 – Field Survey (Optional / If-needed)

- Consultant shall determine if a comprehensive topographic survey of the proposed project limits including a survey of the proposed pipeline alignment and surrounding areas is required, and if so, include this scope of work.

Survey shall be performed by a California licensed Land Surveyor to locate pertinent water appurtenances including but not limited to parcel lot boundaries, survey monuments, storm drains/catch basins, manholes, utilities, hydrants, valves, blow-offs, air release valves, meters and meter boxes, curb and gutter, trees, power poles, edge of pavement, street centerlines, sidewalks, driveway approaches, service laterals, and project limits plus a minimum 60 feet beyond the project limits.

- Consultant shall locate all centerline monuments and ties during the design stage. The findings should be incorporated into the contract documents. The City's requires the construction contract document to re-establish all disturbed monuments.

Task 4 - Engineering Design

Consultant shall prepare a complete set of contract documents incorporating the City's boilerplate contract documents and other standard forms, along with the full PS&E package.

Task 4.1 – Preliminary Submittal 60% PS&E

- Prepare a 60% design submittal and submit two (2) hard copy prints and a digital copy to the City for review. The 60% submittal shall include at a minimum: all design criteria, preliminary engineer's cost estimate, preliminary water main profile indicating proposed alignments, and preliminary contract documents.
- Attend a 60% submittal review meeting to review and discuss the City's comments. Following the meeting, Consultant shall incorporate the City's comments into the progress plans.

Task 4.2 – Pre-Final Submittal 90% PS&E

- Prepare a 90% design submittal and submit two (2) hard copy prints and a digital copy to the City for review. The 90% submittal shall include Contract bidding documents including plans, technical specifications, and an engineer's estimate.
- The 90% design plans should include pertinent Traffic Control Plans and necessary requirements by the City of Lomita.
- Attending a 90% submittal review meeting to review and discuss the City's comments. Following the meeting, Consultant shall incorporate the City's comments into the PS&E.

Task 4.3 –Final Submittal 100% PS&E

- Prepare a final 100% design submittal including final bidding document and submit two (2) hard copy prints and digital copies to the City for review. The 100% submittal shall include Contract bidding documents including plans, technical specifications, and an engineer's estimate.
- Submit the final 100% submittal package to the City for bidding purposes. Submit both two (2) hard copies and one electronic file of the 100% submittal package. The final 100% submittal shall include all electronic files including MS Office and AutoCAD files.
- All final plans (including traffic control plans) and specifications must be signed and stamped by a CA licensed professional civil engineer.

Deliverables:

The consultant shall prepare and submit PS&E for City's review and approval at the following stages of design:

- 60% Plans
- 90% Plans (to include Traffic Control Plans)
- 100% Plans

One (1) digital pdf copy and two (2) hard copies of the plans per percentage completion shall be submitted to the City for review. Upon receipt of final comments from the City, Consultant will prepare 100% Plan and Specifications for City's final review and approval.

Task 5 – Bidding and Construction Support

The Consultant shall provide professional support during bidding process and construction activities. Consultant shall perform the following, but are not limited, lists of activities:

- Attend Pre-bid meeting.
- Consultant shall respond to Requests for Information (RFIs) or Requests for Clarification (RFCs) and prepare the bid addenda as required.
- Attend Pre-construction meeting.
- Review construction submittals
- Respond to Request for Information (8 RFIs)
- Assist in cost estimate and analysis for Contract Change Order (4 CCOs)

Task 7 – As-built plans

At the completion of construction, the Consultant shall coordinate with the construction management team to obtain a set of plans that are marked-up by the contractor showing exactly what was built and to transfer that information to the City plan library. Provide as built drawing electronic files in PDF and auto-CAD format to the city plan library within 30 days of work completion.

SECTION IV

SELECTION OF CONSULTANTS

All proposals will be evaluated by the City of Lomita Selection Committee (Committee). The Committee may be composed of City of Lomita staff and other parties that may have expertise or experience in the services described herein. The Committee will review the submittals and will rank the proposals. The evaluation of the proposals shall be within the sole judgment and discretion of the Committee. All contacts during the evaluation phase shall be through the City of Lomita Project Manager only.

The selection committee will review the submitted proposals according to the below evaluation criteria and weighing factors. The committee will then establish a shortlist based on the highest ranked proposals. If there are enough qualified candidates, the shortlist will include three consultants to be interviewed.

After the interview, the committee will reestablish a final ranking of the highest ranked consultants. The highest ranked consultant will be selected for the project. Cost proposals for all qualified consultants will be opened and used to begin negotiations, however, with the highest ranked consultant. If an agreement on fees cannot be reached, then negotiations will proceed to the second highest qualified consultant, and so on and so forth until a final agreement is reached with a consultant.

The proposals will be evaluated based on the following:

A. PROFESSIONAL QUALIFICATIONS - 20 points

Identify individuals who will be assigned to this project by name, title and their role on this project. Show where these personnel will be physically located during the time they are engaged in the work. Indicate which of these individuals you consider key to the successful completion of the project. Resumes or qualifications are required for proposed project personnel who will be assigned to the project. Qualifications and capabilities of any sub- consultants shall be included.

B. PAST EXPERIENCE WITH SIMILAR PROJECTS - 30 points

The written proposal must include a list of specific experience in the project area and indicate proven ability in implementing similar projects for the firm and the individuals to be assigned to the project. Experience with publicly owned water or wastewater treatment facilities in a similar capacity is highly desirable. The proposal should also indicate the ability to have projects completed within the budgeted amounts. A complete list of client references must be provided for similar projects completed within the last two years. It shall include the firms/agencies name, address, telephone number, project title, and contact person.

C. PROPOSED WORK PLAN – 40 points

A detailed work plan is to be presented which outlines the overall project understanding, approach, and lists all tasks determined to be necessary to accomplish the overall scope of the project. The work plan shall include, but is not be limited to, the objectives/tasks listed in Section II of the RFP. The work plan shall define resources needed for each task (title and labor hours) and staff persons completing the project element tasks. In addition, the work plan shall include a timeline schedule depicting the sequence and duration of tasks showing how the work will be organized and executed.

The work plan shall be sufficiently detailed and clear to identify the progress milestones, i.e. when project elements, measures, and deliverables are to be completed. Additional project elements suggested by the proposer that are thought to be necessary for the completion of the project are to be included in the work plan and identified as proposer-suggested elements.

Identify all of those, if any, who will be subcontracted to assist you with this project, and the extent of work for which they will be responsible. Include similar reference data for subcontractors and employees as requested above for the main proposer.

Include any other information that you believe to be pertinent but not specifically asked for elsewhere.

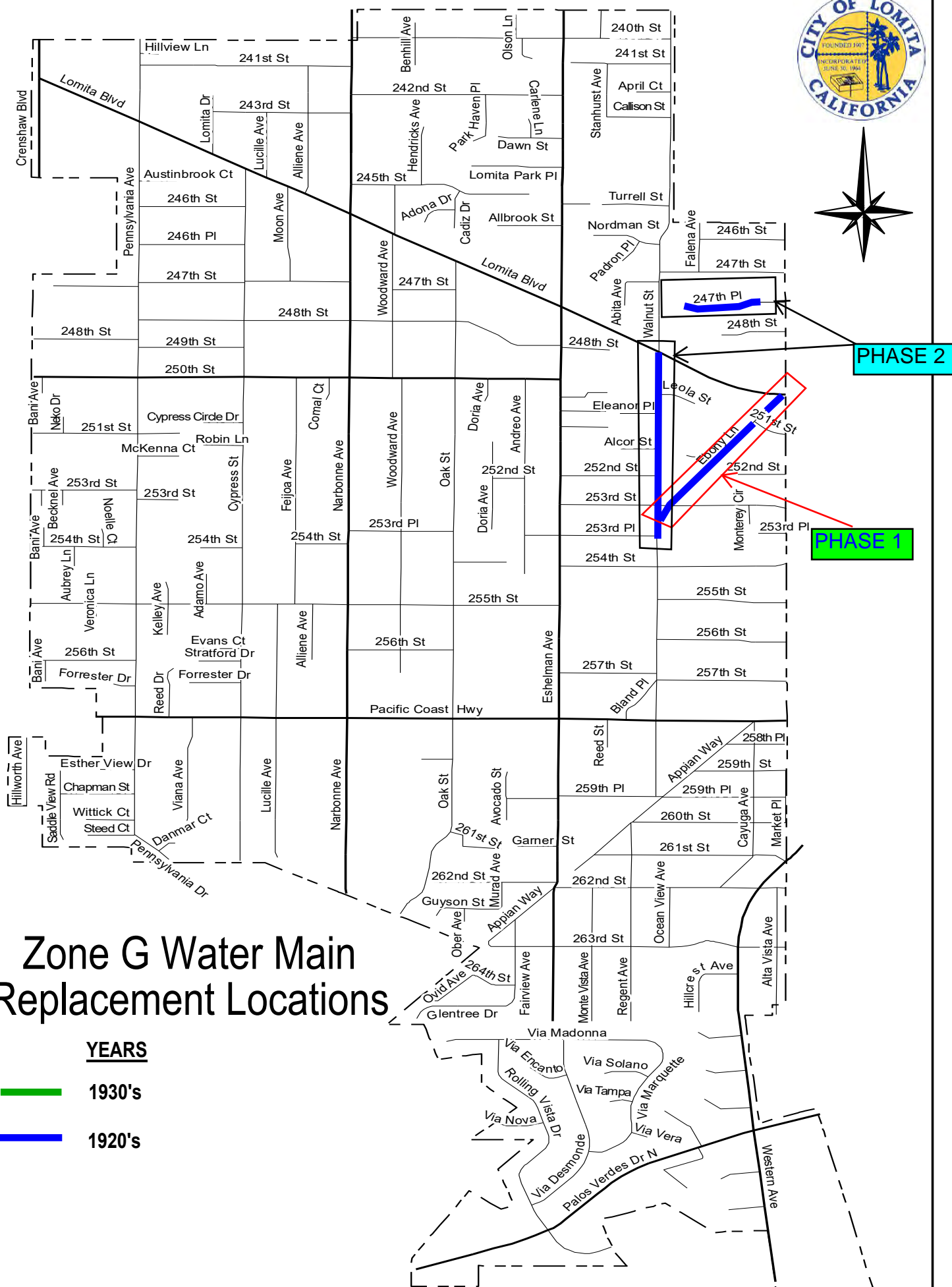
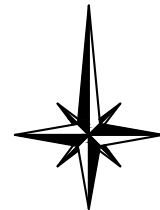
D. FEES - 10 points

Submit a fee schedule in a separate sealed envelope with proposal. Fee schedule shall clearly identify each task, number of hours assigned to each task, name and title of individual assigned to each task, hourly rate of each individual, and total hours and total dollar amount for the project.

E. AUTHORIZED NEGOTIATOR

Include the name and phone number of person(s) in the organization authorized to negotiate the Professional Services Agreement with the City.

ATTACHMENT - A
MAP OF ZONE G WATER MAINS
TO BE REPLACED



ZONE G - WATER MAIN REPLACEMENT					
ZONE G					
PHASE	STREET NAME	STARTING LOCATION	END LOCATION	PAVEMENT RESTORATION	
PHASE 2	247TH PLACE	WESTERN STREET END	CARDIZ DRIVE.	A.C. OVERLAY	
PHASE 2	WALNUT STREET	LOMITA BLVD.	253ED STREET	A.C. OVERLAY	
PHASE 1	EBONY LANE	LOMITA BLVD.	WALNUT STREET	A.C. OVERLAY	A. C. RECONSTRUCTION

**ATTACHMENT - B
LINK TO THE 2022 WATER
MASTER PLAN**

<https://lomitacity.com/wp-content/uploads/2023/01/Attachment-B-2022-Water-Master-Plan.pdf>

ATTACHMENT - C
SELECTED PAGES FROM
THE 2012 WATER ATLAS

MAP

38

32	33	34
37	38	39
42	43	44

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page



1:1,200
1 inch = 100 feet

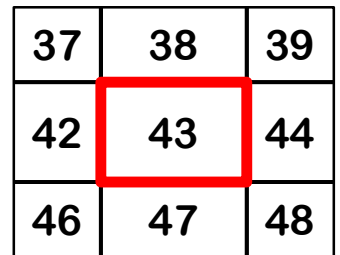
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Projection: Lambert Conformal Conic
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Central Meridian: -118.0000
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Standard Parallel 2: 35.4667
Latitude Of Origin: 33.5000
Units: Foot US











Date: 7/11/2012
Author: mmcdaniel

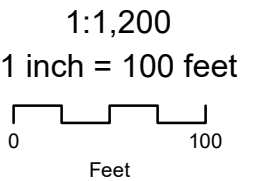
See Map: 37

See Map: 39



— Active Main
- - - Abandoned

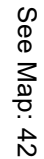
-  Lateral
-  Valve
-  Reducer
-  Meter
-  Hydrant
-  Flushout
-  City Limit
-  Atlas Page



Coordinate System:
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Units: Foot US



Date: 7/11/2012
Author: mmcdaniel



MAP 47

42	43	44
46	47	48
	50	51

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page



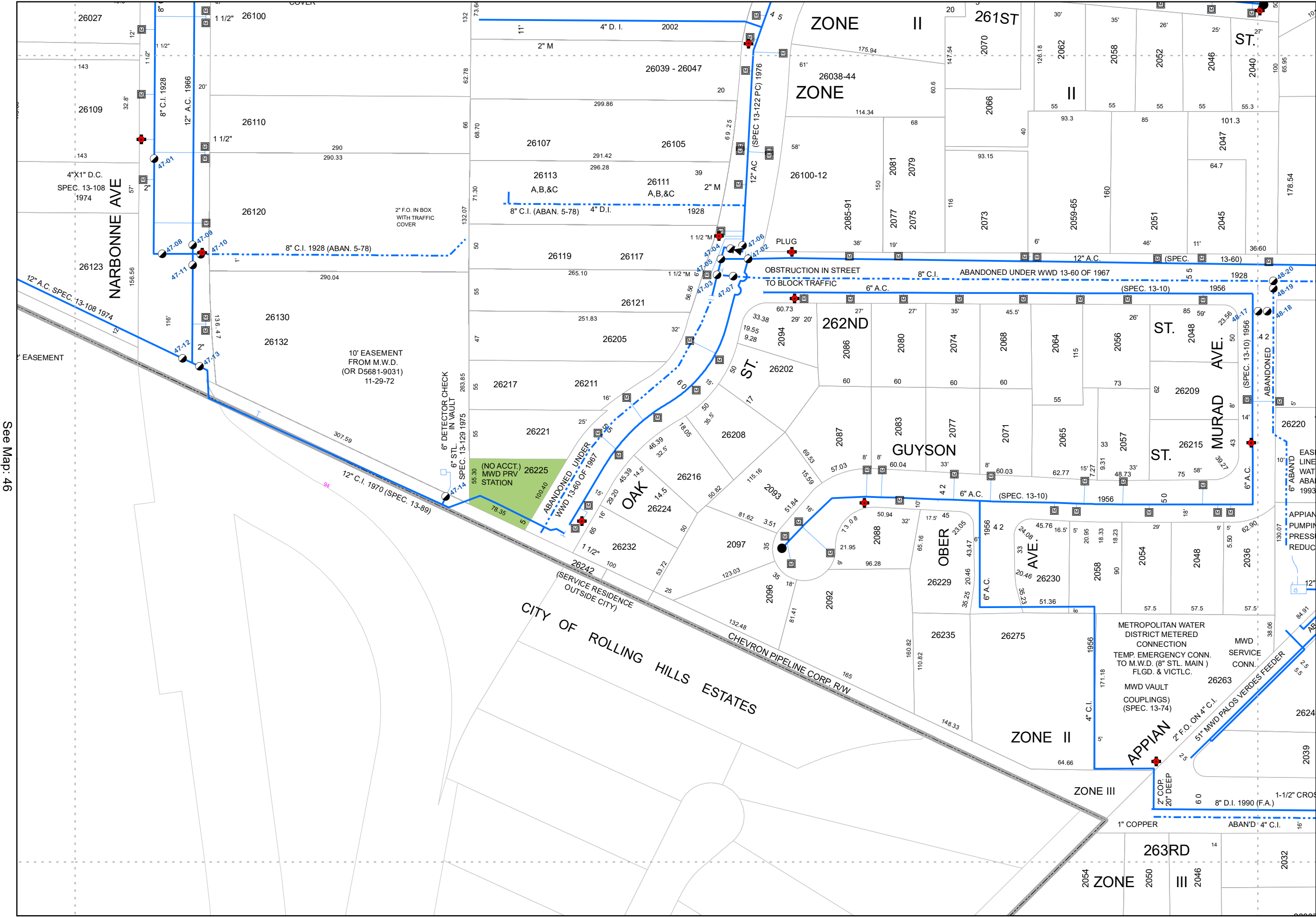
1:1,200
1 inch = 100 feet

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Standard Parallel 2: 35.4667
Latitude Of Origin: 33.5000
Units: Foot US



Date: 7/11/2012
Author: mmcdaniel

See Map: 46



ATTACHMENT - D
SAMPLE PROFESSIONAL
SERVICE AGREEMENT



**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF LOMITA AND XXXXX**

This AGREEMENT for Engineering Design Services is entered into this 20th day of December, 2022, by and between the CITY OF LOMITA, a general law city and municipal corporation ("CITY") and XXXXX ("CONSULTANT").

RECITALS

- A. CITY does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, CITY desires to contract out for Engineering Design Services for the Narbonne Avenue Water Main Replacement & Street Rehabilitation Project
- C. CONSULTANT warrants to CITY that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. CITY desires to contract with CONSULTANT to perform the services as described in **Exhibit A** of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, CITY and CONSULTANT agree as follows:

1. CONSIDERATION AND COMPENSATION.

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, attached as **Exhibit A**.
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. As additional consideration, CITY agrees to pay CONSULTANT an amount not to exceed \$XXXXX, for CONSULTANT's services, unless otherwise specified by written amendment to this Agreement.
- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.
- E. CONSULTANT shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous

month. CITY shall pay CONSULTANT all uncontested amounts set forth in the CONSULTANT'S bill within 30 days after it is received.

2. SCOPE OF SERVICES.

A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICES attached hereto as **Exhibit A** and incorporated herein by this reference. If any part of **Exhibit A** is inconsistent with the terms of this Agreement, the terms of this Agreement shall control.

B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

4. TIME OF PERFORMANCE. The services of CONSULTANT are to commence upon receipt of a notice to proceed from CITY and shall continue until all authorized work is completed to CITY's reasonable satisfaction, in accordance with the schedule incorporated in "**Exhibit A**," unless extended in writing by CITY.

5. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

6. KEY PERSONNEL. CONSULTANT's key person assigned to perform work under this Agreement is XXXXX. CONSULTANT shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of CITY.

7. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire upon completion of the work, unless earlier termination occurs under Section 12 of this Agreement or extended in writing in advance by both parties.

8. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting

from changes in the services will be determined in accordance with written agreement between the parties.

9. **TAXPAYER IDENTIFICATION NUMBER.** CONSULTANT will provide CITY with a Taxpayer Identification Number.
10. **PERMITS AND LICENSES.** CONSULTANT will obtain and maintain during the term of this Agreement all permits, licenses, and certificates that may be required by local, state and federal laws in connection with the performance of services under this Agreement, including a business license as specified in Title VI, Chapter 2 of the Lomita Municipal Code.
11. **PREVAILING WAGES.**
 - A. Prevailing Wage. CONSULTANT is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, CONSULTANT agrees to fully comply with such Prevailing Wage Laws. Upon request, CITY shall provide CONSULTANT with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. CONSULTANT shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the services available to interested parties upon request and shall post copies at the CONSULTANT'S principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and CONSULTANT shall therefore comply with such Labor Code sections to the fullest extent required by law. CONSULTANT shall defend, indemnify and hold the CITY, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.
 - B. Registration/DIR Compliance. If the services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, CONSULTANT and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). CONSULTANT shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be CONSULTANT'S sole responsibility to comply with all applicable registration and labor compliance

requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against CONSULTANT or any subconsultant that affect CONSULTANT'S performance of services, including any delay, shall be CONSULTANT'S sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered CONSULTANT caused delay and shall not be compensable by CITY. CONSTRUCTION shall defend, indemnify and hold CITY, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against CONSULTANT or any subconsultant.

- C. Labor Certification. By its signature hereunder, CONSULTANT certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code and agrees to comply with such provisions before commencing the performance of the Services.
- D. Employment of Apprentices. CONSULTANT and all subconsultants shall comply with the requirements of Labor Code sections 1777.5 and 1777.6 in the employment of apprentices. Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.
- E. CONSULTANT or subconsultants may not perform work on a public works project with a subconsultant who is ineligible to perform work on a public project pursuant to Labor Code section 1777.1 or 1777.7. Any contract on a public works project entered into between CONSULTANT and a debarred subconsultant is void as a matter of law. A debarred subconsultant may not receive any public money for performing work as a subconsultant on a public works contract. Any public money that is paid or may have been paid to a debarred subconsultant by CONSULTANT on the project shall be returned to CITY. CONSULTANT shall be responsible for the payment of wages to workers of a debarred subconsultant who has been allowed to work on the Project.
- F. CONSULTANT agrees to bind every subconsultant to the terms of the Agreement as far as such terms are applicable to subconsultant's portion of the work. CONSULTANT shall be as fully responsible to CITY for the acts and omissions of its subconsultants and of persons either directly or indirectly employed by its subconsultants, as CONSULTANT is for acts and omissions of persons directly employed by CONSULTANT. Nothing contained in these Agreement shall create any contractual relationship between any subconsultant and CITY.

12. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.
- B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
- C. In the event of such termination, CONSULTANT shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
- D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

13. INDEMNIFICATION.

- A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of CITY. Should CITY in its sole discretion find CONSULTANT'S legal counsel unacceptable, then CONSULTANT shall reimburse CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. CONSULTANT shall promptly pay any final judgment rendered against CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.
 - i. If CONSULTANT'S obligation to defend, indemnify, and/or hold harmless arises out of CONSULTANT'S performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, CONSULTANT'S indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, and, upon CONSULTANT obtaining a final adjudication by a court of competent jurisdiction, CONSULTANT'S liability for such claim, including the cost to

defend, shall not exceed CONSULTANT'S proportionate percentage of fault.

B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 18, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

14. **ASSIGNABILITY.** This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

15. **INDEPENDENT CONSULTANT.** CITY and CONSULTANT agree that CONSULTANT will act as an independent CONSULTANT and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

16. **AUDIT OF RECORDS.**

A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.

B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

17. **CORRECTIVE MEASURES.** CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by CITY to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.

18. INSURANCE REQUIREMENTS.

- A. CONSULTANT, at CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:
1. Workers Compensation Insurance as required by law. CONSULTANT shall require all subconsultants similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against CITY, its officers, agents, employees, and volunteers for losses arising from work performed by CONSULTANT for CITY.
 2. General Liability Coverage. CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
 3. Automobile Liability Coverage. CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
 4. Professional Liability Coverage. CONSULTANT shall maintain professional liability insurance for protection against claims to the extent arising out of the negligent acts, errors, or omissions which may arise from CONSULTANT'S operations under this Agreement, whether such operations be by CONSULTANT or by its employees, subconsultants, or subconsultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement and will cover CONSULTANT for all claims made by CITY arising out of any negligent acts, errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California,

or which is approved in writing by CITY, and shall be endorsed as follows. CONSULTANT also agrees to require all CONSULTANTS, and subconsultants to do likewise.

1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to the commercial general liability and automobile liability arising out of work performed by or on behalf of the CONSULTANT, including materials, parts, or equipment furnished in connection with such work or operations."
 2. The commercial general liability and automobile liability policy shall be considered primary insurance as respects CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by CITY, including any self-insured retention CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to CITY, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits to not meet the requirements of this Agreement except after thirty (30) days' written notice has been received by CITY.
- C. CONSULTANT agrees to provide prompt notice to CITY of any claim or loss against CONSULTANT arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
- D. Any deductibles or self-insured retentions must be declared to and approved by CITY. At CITY's option, CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
- E. CONSULTANT shall provide certificates of insurance with original endorsements to CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on

file with CITY at all times during the term of this Agreement.

F. Failure on the part of CONSULTANT to procure or maintain required insurance shall constitute a material breach of contract under which CITY may terminate this Agreement pursuant to Section 11 above.

G. The commercial general and automobile liability policies required by this Agreement shall allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the CONSULTANT (as the named insured) should CONSULTANT fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONSULTANT understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONSULTANT as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CONSULTANT'S behalf upon CONSULTANT'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONSULTANT for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

19. **USE OF OTHER CONSULTANTS.** CONSULTANT must obtain CITY's prior written approval to use any CONSULTANTs while performing any portion of this Agreement. Such approval must include approval of the proposed CONSULTANT and the terms of compensation.

20. **FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release of CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by CITY shall not constitute, nor be deemed, a release of the responsibility and liability of CONSULTANT, its employees, sub-CONSULTANTs and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by CITY for any defect or error in the work prepared by CONSULTANT, its employees, sub-CONSULTANTs and agents.

21. **CORRECTIONS.** In addition to the above indemnification obligations, the CONSULTANT shall correct, at its expense, all errors in the work which may be disclosed during CITY'S review of CONSULTANT'S report or plans. Should the CONSULTANT fail to make such correction in a reasonably timely manner, such correction shall be made by CITY, and the cost thereof shall be charged to

CONSULTANT. In addition to all other available remedies, CITY may deduct the cost of such correction from any retention amount held by CITY or may withhold payment otherwise owed CONSULTANT under this Agreement up to the amount of the cost of correction.

22. **NON-APPROPRIATION OF FUNDS.** Payments to be made to CONSULTANT by CITY for services preformed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONSULTANT'S services beyond the current fiscal year, the Agreement shall cover payment for CONSULTANT'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.
23. **NOTICES.** All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONSULTANT
<u>City of Lomita</u> <u>24300 Narbonne Avenue</u> <u>Lomita, CA 90717</u> <u>ATTN: City Manager</u>	<u>XXXXXX</u> <u>XXXXXX</u> <u>ATTN: XXXXX.</u> <u>XXXXXX</u>

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

24. **SOLICITATION.** CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.
25. **THIRD PARTY BENEFICIARIES.** This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

26. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.
27. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
28. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
29. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.
30. **ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES.** The Parties agree that this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission, scanned and delivered via electronic mail, or delivered using digital signature technology approved by CITY. Such facsimile or electronic signatures will be treated in all respects as having the same effect as an original signature.
31. **FORCE MAJEURE.** Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
32. **TIME IS OF ESSENCE.** Time is of the essence to comply with dates and schedules to be provided.
33. **ATTORNEY'S FEES.** The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
34. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY.

CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private CONSULTANTS, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

35. DISCLOSURE REQUIRED. (CITY and CONSULTANT initials required at one of the following paragraphs)

By their respective initials next to this paragraph, CITY and CONSULTANT hereby acknowledge that CONSULTANT is a "CONSULTANT" for the purposes of the California Political Reform Act because CONSULTANT'S duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18700.3(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were CONSULTANT employed by CITY. CONSULTANT hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the CITY'S Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to CONSULTANT commencing services hereunder, the City's Manager shall prepare and deliver to CONSULTANT a memorandum detailing the extent of CONSULTANT'S disclosure obligations in accordance with the CITY'S Conflict of Interest Code.

City Initials _____

CONSULTANT Initials _____

OR

By their initials next to this paragraph, CITY and CONSULTANT hereby acknowledge that CONSULTANT is not a "CONSULTANT" for the purpose of the California Political Reform Act because CONSULTANT'S duties and responsibilities are not within the scope of the definition of CONSULTANT in Fair Political Practice Commission Regulation 18700.3(a)(2) and is otherwise not serving in staff capacity in accordance with CITY'S Conflict of Interest Code.

City Initials _____

CONSULTANT Initials _____

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF LOMITA

CONSULTANT

Ryan Smoot, City Manager

By:

ATTEST:

Kathleen Horn Gregory, City Clerk

Taxpayer ID No.

APPROVED AS TO FORM:

Trevor Rusin, City Attorney

CITY COUNCIL

BARRY WAITE
BILL UPHOFF
JAMES GAZELEY
CINDY SEGAWA
MARK WARONEK



ADMINISTRATION

RYAN SMOOT
CITY MANAGER

CITY OF LOMITA

DEPARTMENT OF PUBLIC WORKS

DESIGN SERVICES FOR ZONE G WATER MAIN REPLACEMENT

ADDENDUM No. 1

DATE: May 15, 2023
TO: ALL PROSPECTIVE PROPOSERS
SUBJECT: CLARIFICATIONS TO THE REQUEST FOR PROPOSAL

Please note the following changes and/or additions to the Request for Proposal (RFP) for the project indicated above. The bidder shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal.

QUESTIONS

The following are responses to questions received from prospective bidders.

Question 1: Is W 247th Place a private street?

Response to Question 1: W. 247 Place is in public domain, not a private street, please refer to <https://maps.assessor.lacounty.gov/m/> site.

Question 2: The previous RFP (for Narbonne Ave) included pavement rehabilitation as part of the design scope. Will the City be looking to conduct full-width pavement rehabilitation for a portion (or all) of the project limits, or will the pavement rehabilitation be limited to the trench "T" section? Further, the table in Attachment A of the RFP indicates that the pavement rehabilitation for the streets require AC overlay and reconstruction (for Ebony Lane). Therefore, we would like to confirm the design scope for the pavement. Is it correct to assume the street paving is not part of this RFP, other than a typical trench restoration via "T-Patch"?

Response to Question 2: The street paving is not part of this RFP, other than a typical trench restoration after back filling, compacting per all standards and "T-Patch" trench top area.

Question 3: 1. The project limits are on/near the border with the City of Los Angeles. The City's Water Atlas Maps (attached to the RFP) appear to be from the previous RFP (for Narbonne Ave). Are there any interconnections with the City of Los Angeles within the project limits? Also, would the City be able to provide the atlas maps for Walnut St, Ebony Ln, and 247th PI?

Response to Question 3: The relevant Lomita City water pipeline maps are attached. Please check with LA City and / LA County for any interconnections in this area.

Question 4: Would the City like to conduct a soils/geotechnical analysis during the design, or will we use the City's standard trench detail (for bedding and backfill) during construction?

Response to Question 4: Keep soils/geotechnical analysis during the design, as an optional item.

Question 5: On the proposal page limits, since the submittal is electronic (email), do 11x17 pages (exhibits) count as one page?

Response to Question 5: Since the submittal is electronic (email), the 11x17 pages (exhibits) count as one page.

Question 6: In Section II.A. IV. it says to provide the fee proposal in a separate sealed envelope. Although, in Section II.E. it says the fee proposal shall be emailed separately. Would you prefer the fee proposal emailed, mailed, or both? If mailed, where and who would you like it addressed to? Also, regarding the proposal itself, would you like a hard copy in addition to an emailed PDF?

Response to Question 6: Please email both the RFP and Fee Proposal (Separate email). No hard copies are required.

Question 7: Rather than having a 10-page limit for the Qualification and Experience section, and a 10-page limit for the Scope of Work section, could we instead have a 20-page limit total for both sections so we could include more pages for one of the sections if needed, while not extending the 20-page limit?

Response to Question 7: Yes, 20 pages total for both sections is fine.

Please sign the attached acknowledgement of receipt of Addendum and include the original copy with the proposal submittal.

ACKNOWLEDGEMENT OF ADDENDUM

DESIGN SERVICES FOR ZONE G WATER MAIN REPLACEMENT

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 1** dated May 15, 2023

ATTEST:

Principal:

Address:

By:

Title:

Legal Company Name:

MAP 19

13	14	15
18	19	20
23	24	25

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page

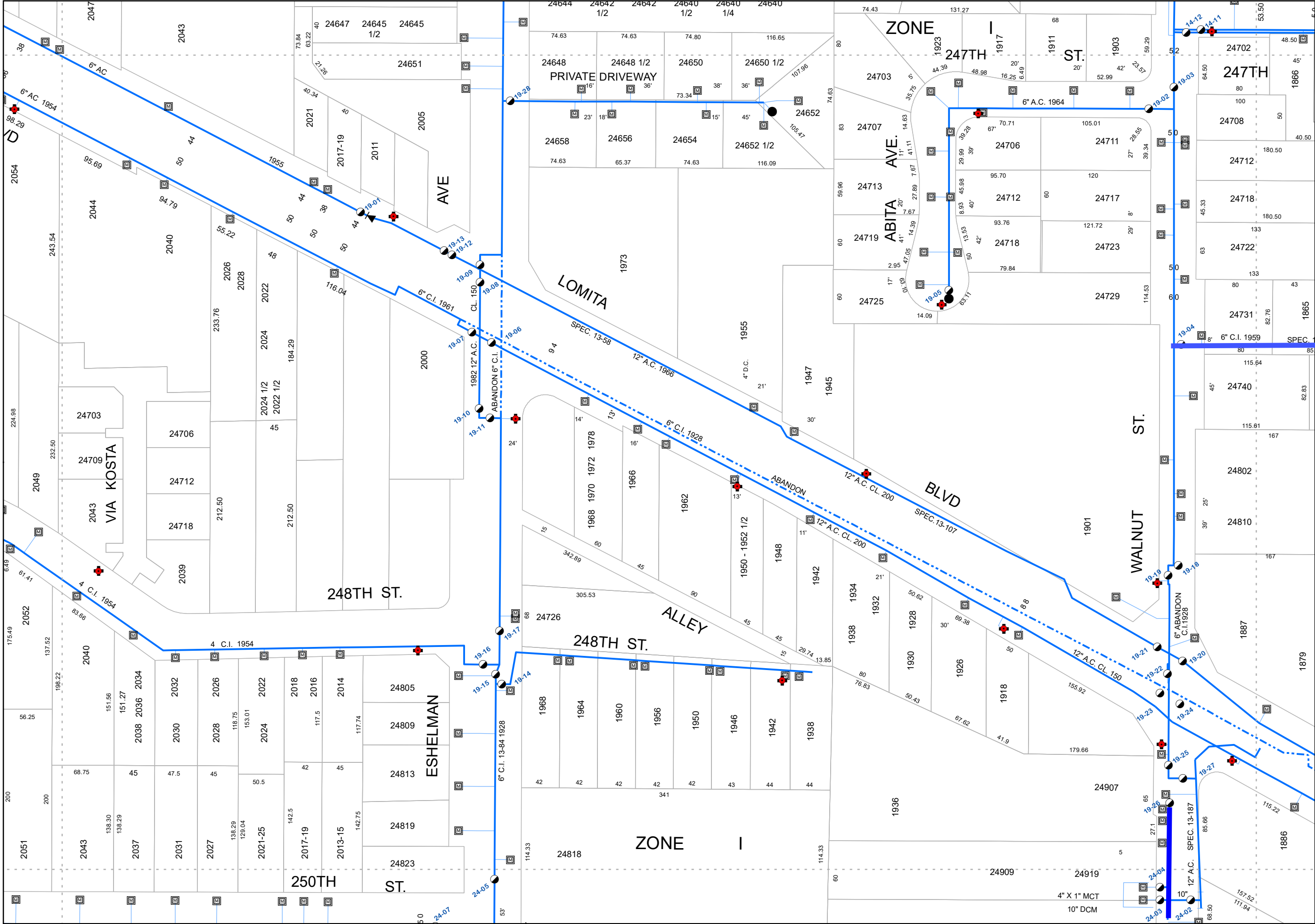


1:1,200
1 inch = 100 feet

Coordinate System:
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Projection: Lambert Conformal Conic
Datum: North American 1983
False Easting: 6,561,666.6667
False Northing: 1,640,416.6667
Central Meridian: -118.0000
Standard Parallel 1: 34.0333
Standard Parallel 2: 35.4667
Latitude Of Origin: 33.5000
Units: Foot US



Date: 7/11/2012
Author: mmcdaniel



MAP 24

18	19	20
23	24	25
28	29	30

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page



1:1,200
1 inch = 100 feet
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Feet

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NAD 1983 StatePlane California V FIPS 0405 Feet
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Datum: North American 1983
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Units: Foot US



Date: 7/11/2012
Author: mmcdaniel

See Map: 23

See Map: 25

MAP 29

23	24	25
28	29	30
33	34	35

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page



1:1,200
1 inch = 100 feet
0 100
Feet

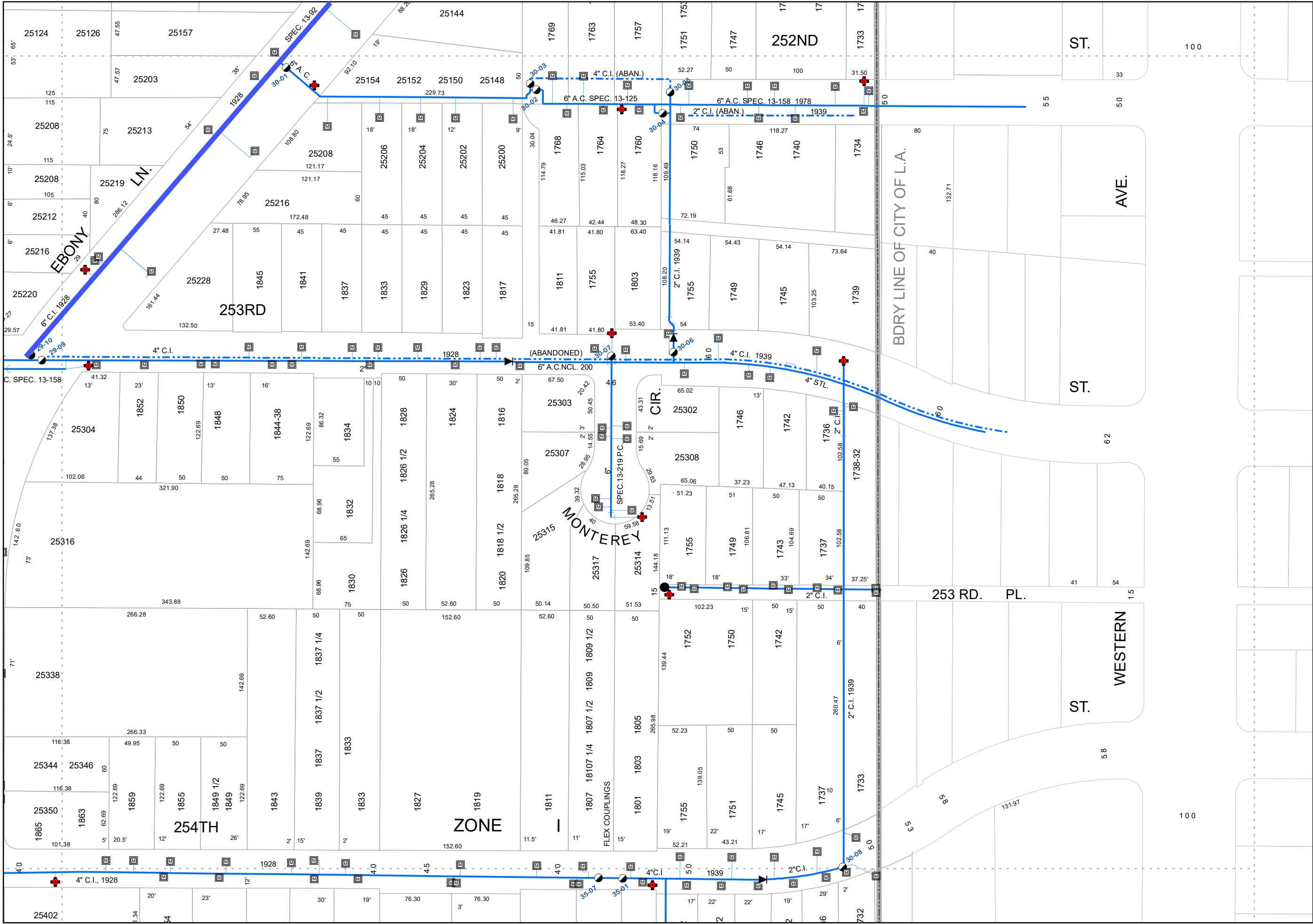
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Datum: North American 1983
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False Northing: 1,640,416.6667
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Standard Parallel 1: 34.0333
Standard Parallel 2: 35.4667
Latitude Of Origin: 33.5000
Units: Foot US



Date: 7/11/2012
Author: mmcdaniel

See Map: 28

See Map: 30



MAP 30

24	25	
29	30	
34	35	

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page

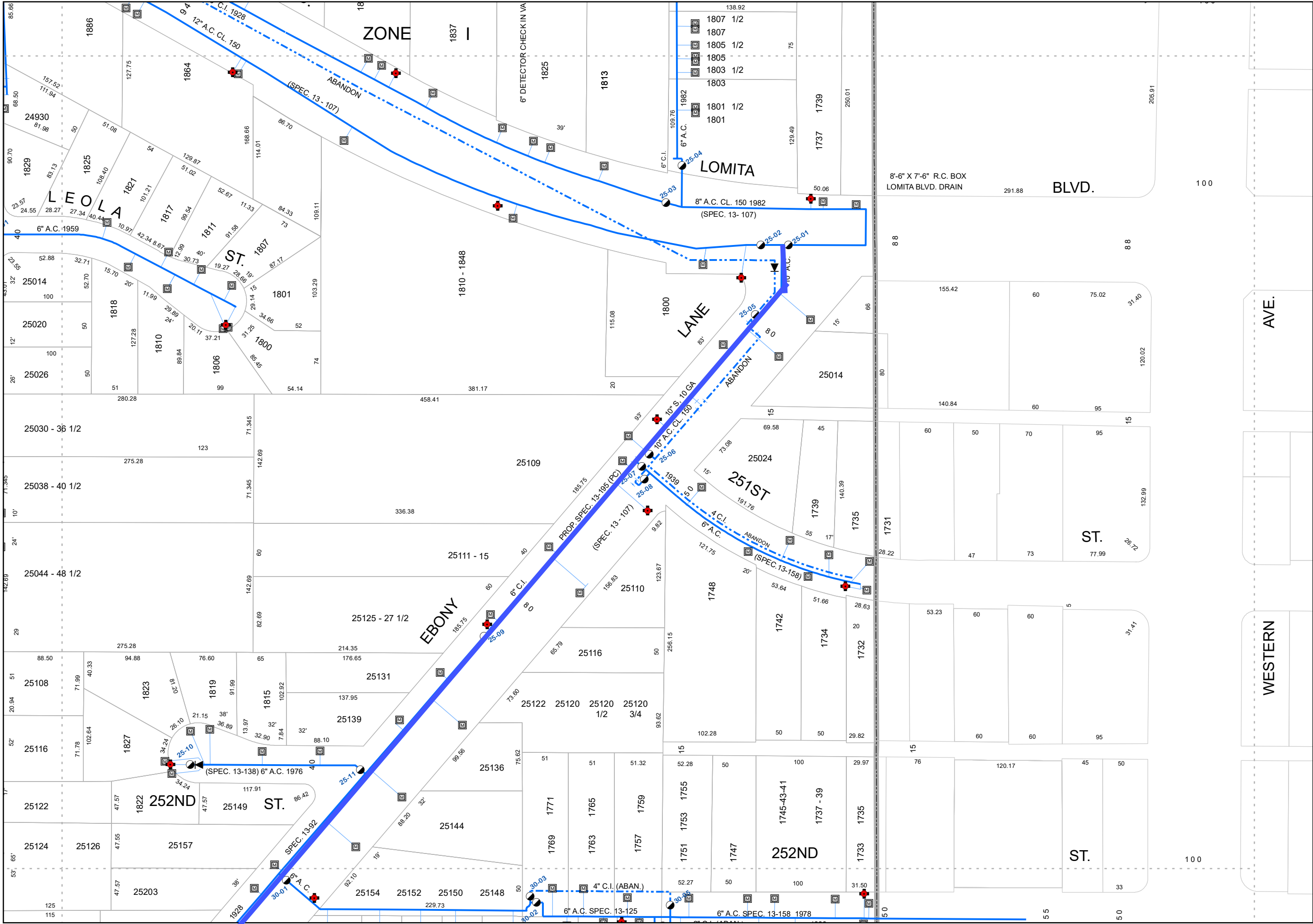
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1 inch = 100 feet

Feet

Coordinate System:
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Units: Foot US

Date: 7/11/2012
Author: mmcdaniel

19	20	
24	25	
29	30	



Water Lines

Active Main

Abandoned

Lateral

Valve

Reducer

Meter

Hydrant

Flushout

City Limit

Atlas Page

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1:1,200

1 inch = 100 feet

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Feet

Coordinate System:

NAD 1983 StatePlane California V FIPS 0405 Feet

Projection: Lambert Conformal Conic

Datum: North American 1983

False Easting: 6,561,666.6667

False Northing: 1,640,416.6667

Central Meridian: -118.0000

Standard Parallel 1: 34.0333

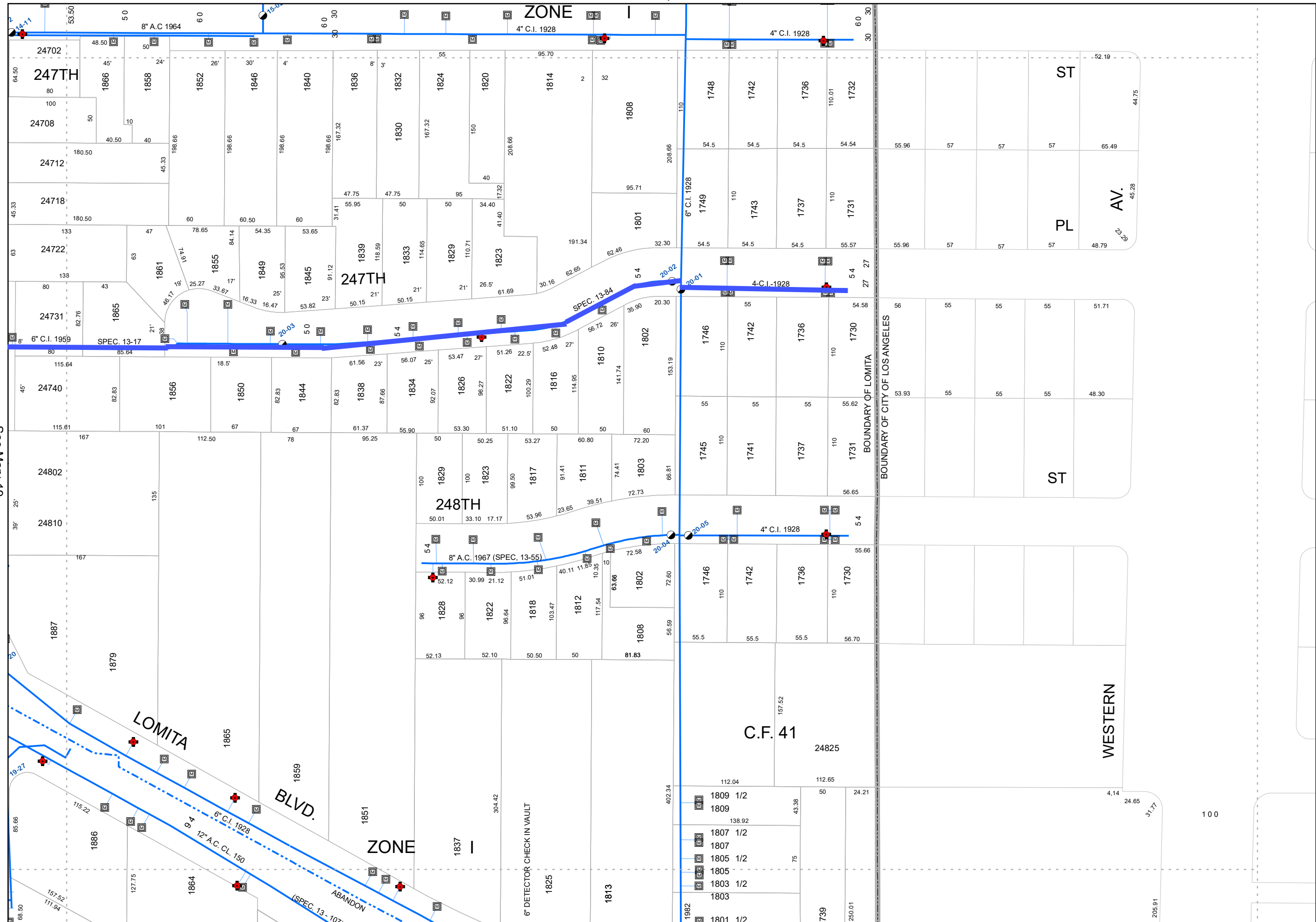
Standard Parallel 2: 35.4667

Latitude Of Origin: 33.5000

Units: Foot US

Date: 7/11/2012

Author: mmcdaniel




14	15	
19	20	
24	25	

Water Lines

- Active Main
- - - Abandoned
- Lateral
- Valve
- ◀ Reducer
- ◻ Meter
- ✚ Hydrant
- Flushout
- == City Limit
- Atlas Page



1:1,200
1 inch = 100 feet



A horizontal scale bar with vertical tick marks at 0, 25, 50, 75, and 100 feet. The word "Feet" is centered below the bar.

Coordinate System:
NAD 1983 StatePlane California V FIPS 0405 Feet
Projection: Lambert Conformal Conic
Datum: North American 1983
False Easting: 6,561,666.6667
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Standard Parallel 1: 34.0333
Standard Parallel 2: 35.4667
Latitude Of Origin: 33.5000
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Date: 7/11/2012
Author: mmcdaniel

MAP 19

13	14	15
18	19	20
23	24	25

Water Lines

- Active Main
- Abandoned
- Lateral
- Valve
- Reducer
- Meter
- Hydrant
- Flushout
- City Limit
- Atlas Page

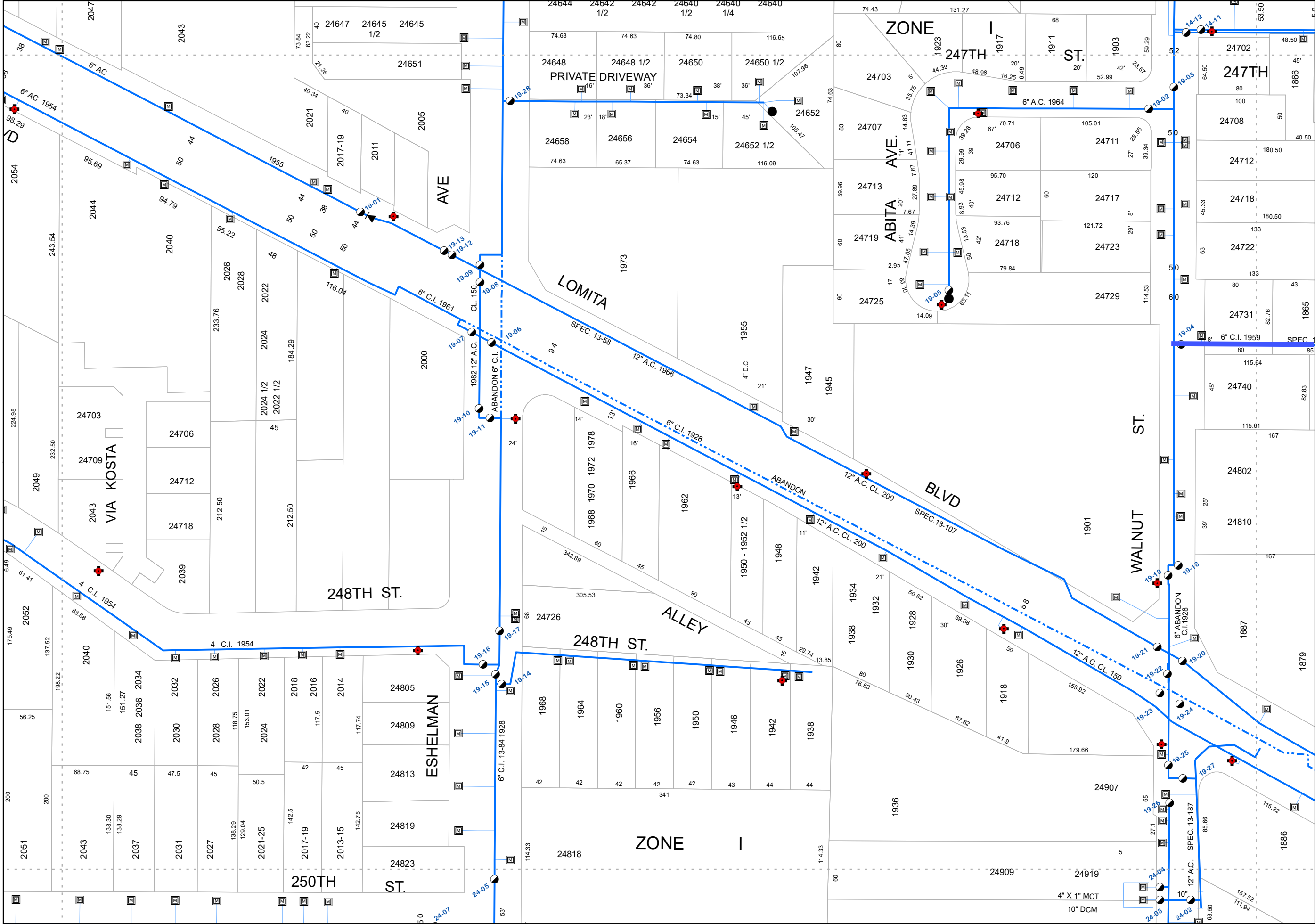


1:1,200
1 inch = 100 feet

Coordinate System:
NAD 1983 StatePlane California V FIPS 0405 Feet
Projection: Lambert Conformal Conic
Datum: North American 1983
False Easting: 6,561,666.6667
False Northing: 1,640,416.6667
Central Meridian: -118.0000
Standard Parallel 1: 34.0333
Standard Parallel 2: 35.4667
Latitude Of Origin: 33.5000
Units: Foot US



Date: 7/11/2012
Author: mmcdaniel



CITY OF LOMITA

PUBLIC WORKS DEPARTMENT

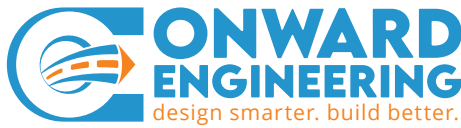
DESIGN SERVICES FOR

ZONE G WATER MAIN REPLACEMENT PROJECT

CITY OF LOMITA | PUBLIC WORKS DEPARTMENT | DESIGN SERVICES
24300 NARBONNE AVE. | LOMITA, CA U.S.A. 90717 | TELEPHONE: (310) 325-7110



1 COVER LETTER



300 S. Harbor Blvd.
Suite 814
Anaheim, CA 92805
(714) 533.3050
www.oe-eng.com

The City of Lomita
Public Works Department
24300 Narbonne Ave.
Lomita, CA U.S.A. 90717

May 30th, 2023

SUBJECT: ZONE G WATER MAIN REPLACEMENT

Onward Engineering (OE) is pleased to submit this proposal to provide Engineering and Design Services for the Zone G Water Main Replacement Project for the City of Lomita. We understand the importance of public works, especially on a project like this which has a large impact on the community. A firm that understands the human element and can incorporate safeguards into the design to ensure that construction proceeds smoothly with limited disruption is crucial. Additionally, you need a team that know what they are doing. Our design team has provided similar services on projects in the cities of Sierra Madre, Whittier, Torrance, Diamond Bar, Brea, La Habra Heights, West Covina, and Fullerton—to name a few, as well as on other design projects for the City of Lomita.

Our experienced proposed team of Project Engineers is led by Delfino “Chino” Consunji, PE, as the Project Manager. Chino has 37 years of experience in providing Project Management and Engineering services. His experience includes being a Director of Public Works and City Engineer for the cities of Downey, West Covina, Brea, and Norwalk. Justin Smeets, PE, PLS, QSD has 17 years of experience and will act as the Lead Project Engineer. He is supported by Ryan Dennis, P.Eng., Dayton Lowe, Riley Moore, EIT, David Loria, Jason To, Eric Urso, Henry Lu, and Leonard Phung, as our team of Project Engineers. Our team has worked together on a number of similar projects, allowing us to provide a seamless, confident, and familiar team dynamic. Our team also puts a great emphasis on QA/QC. Majdi Ataya, PE, a former City Engineer who understands the importance of meeting deadlines and maintaining high quality, will be the acting QA/QC Manager. Our PS&E submittals will go through three levels of review prior to each submittal which allows for error mitigation on separate levels of detail: ground level (drafting, calculations, and document formatting), project management level (design and project intent compliance), and quality assurance level (completeness of documents and checking that we have a set of “biddable” plans). By instituting this three-tiered approach, we check that plans are consistent, clear, correct, constructible, and complete (5 C’s). We are confident that our proven experience is an ample illustration to the City of our ability to complete this project on time, within budget, and at an elevated level of quality.

Onward Engineering confirms our ability to accept the terms of the Professional Services Agreement (PSA) as indicated in the Sample Agreement without exception. Onward Engineering is also willing and able to provide the required insurance coverage noted in the Sample Agreement. I would like to thank the City of Lomita for the opportunity to submit our proposal. If you have any questions, or would like any additional information, please feel free to contact me at: (714) 533-3050, or by email at: mataya@oe-eng.com. We thank you for the opportunity to serve the City of Lomita.

We acknowledge receipt of Addendum #1

Thank you,

Majdi Ataya, PE
President, Onward Engineering

CITY COUNCIL

BARRY WAITE
BILL UPHOFF
JAMES GAZELEY
CINDY SEGAWA
MARK WARONEK



ADMINISTRATION

RYAN SMOOT
CITY MANAGER

CITY OF LOMITA

DEPARTMENT OF PUBLIC WORKS

DESIGN SERVICES FOR ZONE G WATER MAIN REPLACEMENT

ADDENDUM No. 1

DATE: May 15, 2023
TO: ALL PROSPECTIVE PROPOSERS
SUBJECT: CLARIFICATIONS TO THE REQUEST FOR PROPOSAL

Please note the following changes and/or additions to the Request for Proposal (RFP) for the project indicated above. The bidder shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal.

QUESTIONS

The following are responses to questions received from prospective bidders.

Question 1: Is W 247th Place a private street?

Response to Question 1: W. 247 Place is in public domain, not a private street, please refer to <https://maps.assessor.lacounty.gov/m/> site.

Question 2: The previous RFP (for Narbonne Ave) included pavement rehabilitation as part of the design scope. Will the City be looking to conduct full-width pavement rehabilitation for a portion (or all) of the project limits, or will the pavement rehabilitation be limited to the trench "T" section? Further, the table in Attachment A of the RFP indicates that the pavement rehabilitation for the streets require AC overlay and reconstruction (for Ebony Lane). Therefore, we would like to confirm the design scope for the pavement. Is it correct to assume the street paving is not part of this RFP, other than a typical trench restoration via "T-Patch"?

Response to Question 2: The street paving is not part of this RFP, other than a typical trench restoration after back filing, compacting per all standards and "T-Patch" trench top area.

Question 3: 1. The project limits are on/near the border with the City of Los Angeles. The City's Water Atlas Maps (attached to the RFP) appear to be from the previous RFP (for Narbonne Ave). Are there any interconnections with the City of Los Angeles within the project limits? Also, would the City be able to provide the atlas maps for Walnut St, Ebony Ln, and 247th Pl?

Response to Question 3: The relevant Lomita City water pipeline maps are attached. Please check with LA City and / LA County for any interconnections in this area.

Question 4: Would the City like to conduct a soils/geotechnical analysis during the design, or will we use the City's standard trench detail (for bedding and backfill) during construction?

Response to Question 4: Keep soils/geotechnical analysis during the design, as an optional item.

Question 5: On the proposal page limits, since the submittal is electronic (email), do 11x17 pages (exhibits) count as one page?

Response to Question 5: Since the submittal is electronic (email), the 11x17 pages (exhibits) count as one page.

Question 6: In Section II.A. IV. it says to provide the fee proposal in a separate sealed envelope. Although, in Section II.E. it says the fee proposal shall be emailed separately. Would you prefer the fee proposal emailed, mailed, or both? If mailed, where and who would you like it addressed to? Also, regarding the proposal itself, would you like a hard copy in addition to an emailed PDF?

Response to Question 6: Please email both the RFP and Fee Proposal (Separate email). No hard copies are required.

Question 7: Rather than having a 10-page limit for the Qualification and Experience section, and a 10-page limit for the Scope of Work section, could we instead have a 20-page limit total for both sections so we could include more pages for one of the sections if needed, while not extending the 20-page limit?

Response to Question 7: Yes, 20 pages total for both sections is fine.

Please sign the attached acknowledgement of receipt of Addendum and include the original copy with the proposal submittal.

ACKNOWLEDGEMENT OF ADDENDUM

DESIGN SERVICES FOR ZONE G WATER MAIN REPLACEMENT

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 1** dated May 15, 2023

ATTEST: Onward Engineering

Principal: *Majdi Ataya*

Address: 300 S. Harbor Blvd., Suite 814, Anaheim, CA 92805

By: Majdi Ataya

Title: President

Legal Company Name: Onward Engineering

2 QUALIFICATION AND EXPERIENCE

QA/QC MANAGER

MAJDI ATAYA, PE



BS: Civil Engineering, CSULB, 1981
MPA: Full Coursework, CSULB, 1993
PE: Professional Engineer #39392
CITY OF LA HABRA:
 (former) Deputy Director of Public Works
 (former) City Engineer

40%
Available



PROJECT MANAGER

DELFINO "CHINO" CONSUNJI, PE



100%
Available

BS: Civil Engineering
PE: Professional Engineer, #57908
 Former City Engineer/Director of Public Works: Downey, West Covina, Brea, Norwalk
Current Workload: CM for Norwalk Street Rehab Project, finishes on June 12th.

LEAD PROJECT ENGINEER

JUSTIN SMEETS, PE, PLS, QSD



60%
Available

BS: Civil Engineering, CSUF, 2007
PE: Professional Engineer #78314
PLS: Professional Land Surveyor #9293
QSD: Qualified SWPPP Developer #00852
OCTA: (prior) CERTIFIED:
 Pavement Condition Analysis
Current Workload: - PM on Whittier-FY 22-23 Annual Pavement Rehab. - PM on Glendale-2023-24 Pavement Management Program Implementation Project.

PROJECT ENGINEERS & SUB-CONSULTANTS

RYAN DENNIS, P. ENG. Availability 85%



BS: Civil Engineering, -University of Calgary, 2005
MINOR: Environmental Engineering, -University of Calgary, 2005
P. ENG.: Professional Engineer (Canada)
CAD: AutoCAD & Civil 3D
Current Workload: - Engineer on Lake Forest Phase 13-17 ADA Ramp Upgrades. - Engineer on Lake Forest-Project 11 Trabuco Rd Improvements.

DAYTON LOWE Availability 80%



OCTA: (prior) CERTIFIED:
 Pavement Assessment, Rehabilitation & Recommendations
COURSES: Construction Management, Technology, & Civil Engineering, -Broward College
CAD: AutoCAD & Civil 3D
Current Workload: - Engineer on Long Beach-Design Build ADA Ramp Improvements.

RILEY MOORE, EIT Availability 100%



BS: Civil Engineering, CalPoly Pomona, 2020
AS: Architectural Design - OCC, 2016
EIT: Engineer-in-Training, #174122
TECH: AutoCAD, Civil 3D, MicroStation, Revit, BlueBeam, & HDL

DAVID LORIA Availability 50%



AS: Computer Animation, -Brooks College, Long Beach
CERTIFIED: AutoCAD Certified Professional
TECH: Civil 3D, Revit, 3D Max, Recap, Scan Master point cloud processing software
Current Workload: - Engineer on Whittier -FY 22-23 Annual Pavement Rehab. - Engineer on Glendale-2023-24 Pavement Management Program Implementation Project.

JASON TO Availability 100%



BS: Civil Engineering, CSUF, Fullerton
SKILLS: AutoDesk/AutoCAD & ArcGIS/RAM
EXPERIENCE: Surveying/Soil Mechanics/Reinforced Concrete & Structural Steel Design

LEONARD PHUNG Availability 100%



BS: University of Transport, -Ho Chi Minh, Vietnam
DESIGN: Roadway/Drainage/Slope Stability
CAD: AutoCAD/Civil3D/InfraWork

ERIC URSO Availability 100%



BS: Civil Engineering; The Citadel
 -The Military College of South Carolina
MS: Geographic Information Science
 -Cal State Long Beach
DESIGN: Survey CAD: AutoCAD/Civil 3D

HENRY LU Availability 100%



BS: University of Transport, -Ho Chi Minh, Vietnam
DESIGN: Roadway/Drainage/Slope Stability/Utility
CAD: AutoCAD/Civil3D

C BELOW IMAGING POTHOLING



CHRIS LOERA Chief Operating Officer
 (310) 713-7711 | info@cbelow.com
 14280 Euclid Avenue, Chino, CA 91710
C-Below is **100%** available, no open tasks with Onward Engineering.

NOORZAYGEO, INC. Geotech Investigation & Testing



MAIHAN NOORZAY, MS, PE, GE
 Principal Engineer
 (951) 264-9023 | maihan@noorzaygeo.com
 16817 Rainy Vale Avenue, Riverside, CA 92503

STAFF RESUMES

MAJDI ATAYA, PE

QA/QC MANAGER ANAHEIM OFFICE



41
YEARS OF
EXPERIENCE

FIELDS OF EXPERTISE:



WATER MAIN



WATER



SEWER



DRAINAGE



ROADWAY

BACKGROUND

Majdi is the Principal-In-Charge of Ownard Engineering. Majdi Ataya, Professional Engineer and Former Deputy Director and City Engineer for the City of La Habra's Public Works Department, is a seasoned engineer with over 41 years of solid and diversified experience in the public works sector. He is extremely familiar with the process of project management and design. He is a highly effective communicator and manager with an outstanding assimilation ability. Majdi is able to adapt and relate to all levels of management, and retain high energy levels and enthusiasm for the project at hand. Majdi understands the importance of excellent communication with public agencies and will be a dependable extension of your staff.

EXPERIENCE

WALNUT STREET, WATER & SEWER MAIN INFRASTRUCTURE IMPROVEMENT PROJECT, WHITTIER

Majdi was the QA/QC Manager for the City of Whittier for the Walnut Street Water and Sewer Main Infrastructure Improvement Project. The proposed project limits included 3,000 feet of Walnut Street, from Pickering Avenue to Painter Avenue, which consisted of commercial buildings as well as single-family and multi-family residential developments. OE removed an existing 6-inch cast iron water main and a 6-inch VCP sewer main and replaced them with 12-inch and 10-inch mains, respectively. All laterals and intersecting mains were to be reconnected and sewer manholes reconstructed. The existing PCC roadway was to be replaced from curb to curb following the replacement of the water and sewer mains. Areas of sidewalks in disrepair were to be repaired, and ramps were to be retrofitted or reconstructed as needed to meet ADA requirements.

MASTER PLAN SEWER UPGRADES (PHASE V) CHERRY & ALDER STREET, BREA

Majdi served as the QA/QC Manager to the City of Brea to ultimately upgrade 2,530 LF of sewer on Cherry and Alder and upgrade 1,100 LF of water line. The project limits fell within both the Cities of Brea and Fullerton right-of-way, requiring OE to coordinate with both throughout the project. Using CCTV video, the pipe's interior revealed sagging, cracking, and deformation of the existing VCP sewer main.

The final design called for replacing the existing 8-inch sewer main with 12-inch VCP. Midway through the design, Fullerton requested extending the design by 1,050 LF within the City of Fullerton to the original 1,480 LF in Brea. The scope was expanded a second time near the end of design to include upgrading 1,100 LF of 6-inch DCP to 8-inch DCP and replacing 27 water service connections. The OE design team coordinated with the City of Fullerton and the City of Brea as the scope expanded. The additional pipeline activated a Regional Water Quality Control Board requirement to complete an MS-4 Permit, including drafting a Non-Priority Project Water Quality Plan.

STREET, SEWER & DRAINAGE IMPROVEMENTS AT TWO MOBILE HOME PARKS, LA HABRA

Majdi served as the QA/QC Manager for the design of mobile park improvements at Park La Habra Mobile Homes and View Park Mobile Estates both in the City of La Habra. The work entailed a drainage study, drainage improvements, comprehensive CCTV inspection of both parks' sewer systems, installation of sewer manholes at strategic locations for ease of maintenance, replacement of damaged sewer laterals to eliminate leaking and infiltration, street rehabilitation, replacement of deteriorated and undersized water mains, fire hydrants, and relocation of water services to the front of the individual units at both trailer parks.

DELFINO “CHINO” CONSUNJI

PROJECT MANAGER ANAHEIM OFFICE

37
YEARS OF
EXPERIENCE

FIELDS OF EXPERTISE:



WATER MAIN



WATER



SEWER



DRAINAGE



ADA RAMP



BACKGROUND

Delfino “Chino” Consunji is an experienced professional engineer specializing in the design, construction, project management and inspection of buildings, private development and public works projects. Chino’s experience includes working for engineering consultants, contractors, developers, construction management firms and municipal agencies. He has served as City Engineer for the Cities of La Habra, Norwalk, Brea, West Covina and Downey and as Public Works Director for West Covina and Downey. He has managed the design and construction of over 500 projects with a total contract amount of more than \$500 million over the last 37 years. These projects included arterial highways and residential streets rehabilitation; intersection widening improvements; traffic signal upgrades and safety enhancements; water, sewer storm drain and NPDES improvements; building and facility improvements; and park improvement projects. Chino is a Registered Professional Engineer in the State of California.

EXPERIENCE

MIDBURY TRACT STREET AND WATER MAIN IMPROVEMENTS, BREA

As Deputy Director/City Engineer, Chino managed the design, construction and inspection of the Midbury Tract Streets and Water Main Improvements. The project rehabilitated the existing asphalt pavement on five residential streets in the Midbury Tract consisting of Midbury Street, Alwick Place, Wesham Place and portions of Sandalwood Drive and North Puente Street. The project also replaced damaged and/or uplifted concrete sidewalks, curb and gutter and driveway approaches and reconstructed curb access ramps in order to comply with ADA requirements. Finally, the project replaced approximately 1,500 linear of cast iron water mains with ductile iron pipe on Midbury Street, Alwick Place and Wesham Place. The total cost of the project was \$500,000 with funding coming from Midbury Tract Assessment District.

ELM STREET REHABILITATION AND WATER SYSTEM IMPROVEMENTS, BREA

As Deputy Director/City Engineer, Chino managed the design, construction and inspection of the Elm Street Rehabilitation and Water System Improvements. This project rehabilitated approximately 4,100 linear feet of existing asphalt pavement on Elm Street from Brea Boulevard to State College Boulevard, removed and replaced damaged and/or uplifted concrete sidewalks, curb and gutter and driveway approaches, and reconstructed curb access ramps in order to meet ADA requirements. This project also replaced approximately 2.5 miles of deteriorated and undersized 6-inch water mains with 8-inch water mains, gate valves, water meters and services, fire hydrants, pressure regulating stations and appurtenances. The total cost of the project was \$3 million with funding coming from Gas Tax, Water and Sewer Enterprise Funds.

BIRCH STREET WATER MAIN REPLACEMENT PROJECT, BREA

As Deputy Director/City Engineer, Chino managed the design, construction and inspection of the Birch Street Water Main Replacement Project. This project removed the existing 12-inch water mains on the north side of Birch Street from Flowerhill Street to Valencia Avenue and replaced with new 12-inch water mains. The relocation of the existing water mains was necessary as part of the widening of Birch Street in front of Brea Sports Park. The project also installed new gate valves, water meters and services, fire hydrants, pressure regulating stations and appurtenances. The total cost of the project was \$500,000 with funding coming from Water Enterprise Funds.

JUSTIN SMEETS, PE, PLS, QSD

LEAD PROJECT ENGINEER ANAHEIM OFFICE

17
YEARS OF
EXPERIENCE

FIELDS OF EXPERTISE:



WATER MAIN



WATER



SEWER



DRAINAGE



ADA RAMP



BACKGROUND

Justin wields 17 years of experience involving civil engineering design, municipal engineering and facilities design, construction management and construction administration. Using AutoCAD Civil 3D, Justin handles the management and development of engineering plans and specifications and mapping. Justin additionally handles land development and grading design projects, conducted earthwork calculations, and incorporates typical designs. He is proficient in federally funded projects as well, and familiar with the Caltrans Local Assistance Procedures Manual (LAPM). Justin has successfully taken multiple projects from the initial federal funding application, to the Preliminary Environmental Study, to E-76 approval, and all the way through construction of audited federally funded construction projects. He has experience managing construction projects and handles planning and running kickoff meetings with the contractor, reviewing project submittals, RFIs, CCOs, and checking contractor invoices against field quantities. Justin ensures to coordinate the daily construction details with the contractor and inspector. He has completed multiple SWPPPs and erosion and sediment control plans per the latest Construction General Permit.

EXPERIENCE

247TH STREET AREA WATER MAIN REPLACEMENT, LOMITA

Justin was the Project Manager on this project to provide design services for the 247th Street Area Water Main Replacement Project. The existing 4-inch/6-inch water main system was constructed between 1928 and 1930 and had exceeded its useful service life. The project area included Western Avenue from 246th St. to Lomita Blvd, on Lomita Blvd. from Western Avenue to Lot 1728, on 246th St. from Western Avenue to Lot 1748, on 247th St. from Western Avenue to Lot 1748, on 247th Place from Western Avenue to Lot 1746, and on 248th St. from Western Avenue to Lot 1746. To provide improved flow, pressure, and fire protection, installing approximately 3,300 linear feet of new 8-inch PVC water mains was needed. The project had a construction budget of \$1.1 million dollars and was funded by local monies along with FEMA Hazard Mitigation Grant Program funds. The work was done on an expedited 4 month schedule, and a Caltrans Encroachment Permit along with a City of Los Angeles Permit had to be obtained.

CAMERON AVENUE SEWER MAIN REHABILITATION, WEST COVINA

Justin was the Project Manager for the City of West Covina on the Cameron Avenue Sewer Main Rehabilitation Project. This project upgraded the sewer main on Cameron Avenue between Citrus Street and 750 feet east of Inman Road. The improvements, classified High Priority by the City's Sewer System Management Plan, entailed upsizing the 10-inch sewer main to a 15-inch vitrified clay pipe using the pipe bursting method. Six manholes and approximately 27 laterals were part of the project, and alignment of the sewer was about 10 feet south of the centerline. The sewer main was connected to a 10-inch Los Angeles County line about 200 feet west of Citrus Avenue. **OE** contacted the County to recommend its upgrade so all work could be done at once.

CALIFORNIA WATER DOMESTIC PIPELINE IMPROVEMENTS, LA HABRA

Justin was the Project Manager on this project to provide the City of La Habra with design engineering services on the California Water Domestic Pipeline Improvements Project. The City of La Habra annexed a portion of the County of Orange Water Mains in the City. The existing water mains were found to be deficient and needed to be upgraded to C900 HDPE pipe. The project spanned over 14,000 linear feet and included water mains varying in size from 6" to 12", new hydrants, new meters and some new services to the house. The project included new water mains in a new alignment in order to keep the existing main functioning during construction.

SUB-CONSULTANTS

Chris Loera

CHIEF OPERATING OFFICER / PROJECT MANAGER



QUALIFICATIONS

CONSTRUCTION INSPECTION: East Los Angeles Skills Center
REGISTERED LEVEL III: Ground Penetrating Radar Technician | **REGISTERED LEVEL III:** Utility Locator

ABOUT

Chris Loera plans, organizes, directs and controls the activities of the Operations Department at C Below. He is responsible for the performance of all department functions including Research and Development, Material Management, Order Services and Engineering and Surveying. He is knowledgeable and experienced with Auto CAD, Civil 3D, SolidWorks 3D, Micro Station, InRoads Suite, and Service CEO industry software, along with many others. He has worked directly on many POLB and POLA projects, and with over 15 years of experience in the industry, Chris is proposed as a well qualified locating quality assurance specialist.

EXPERIENCE

NORTH SANTA MONICA BOULEVARD RECONSTRUCTION PROJECT

The City of **BEVERLY HILLS**

The Santa Monica Boulevard Reconstruction Project was approved by the City Council to involve design reconstruction to the roadway and upgrading the century-old drainage system. C Below was contracted to clear and mark out existing utilities for multiple utility upgrade alignments in the road. The crews worked on the street, performing their own Traffic Control during rush hour traffic and weekends to complete the investigation and to accommodate the Cities' traffic congestion. Over 120 pothole locations were performed, including the potholing of ramp footings that were excavated during the reconstruction. C Below's CCTV crews also used the robotic camera to video approximately 1,260 linear ft. of storm drain lines in multiple locations. C Below's final reporting was sent to our client in the form of a CCTV video report, and detailed pothole report. This was a large and complex project that was completed quickly in 1 month.

Maihan Noorzay, MS, PE, GE, QSD, QSP

NoorzayGeo

PRINCIPAL ENGINEER

QUALIFICATIONS

BS: Civil Engineering - UC Irvine, 2007 | **MS:** Civil Engineering - Cal Poly Pomona, 2014 | **PE:** Registered Civil Engineer - #C77901 | **GE:** Geotechnical Engineer - #3085 | **QSD/QSP:** Qualified SWPPP #23878

BIO

Maihan has over 15 years of experience on projects that included roadways, bridge and parking structures, freeway widenings, and landfills. His tasks on these projects involved project plans and specifications review to verify consistency with the soils report, review of daily field reports and laboratory test results to verify the accuracy of the project plans and specifications, and technical and budget oversight during construction. His field experience includes field observations, monitoring, and testing of grading operations that included fill and backfill placement, subgrade preparations for foundations and pavements including overexcavation requirement verification, in-situ BAT permeameter testing, rammed aggregate pier installation quality assurance, forensic distress inspections, Cast-In-Drilled-Hole (CIDH) borehole logging and quality assurance, and oversight of investigation drilling operations. Maihan has also completed hundreds of soils reports for various conventional structures including implementation of subsurface exploration programs, assignment of laboratory testing, engineering analysis, and final report preparation. He has laboratory management experience performing characterization and construction soils test.

EXPERIENCE

GREEN TREE BOULEVARD TO YATES ROAD EXTENSION PROJECT

The City of **VICTORVILLE**

Maihan prepared the Materials Report for Green Tree Boulevard to Yates Road Extension Project in Victorville, California. The project extended from 500 feet west of Green Tree Boulevard from its intersection with Hesperia Road and continued east over the BNSF railroad tracks to merge with Ridgecrest Road and Yates Road. At the western limit, the alignment also included a portion of Hesperia Road from approximately 400 feet north of its intersection with Green Tree Boulevard to Coad Road to the south. At the eastern limit, the project alignment split and continued onto Yates Road, heading north to its intersection with Park Road and extending south on Ridgecrest Road to approximately 1,000 feet south of Chinquapin Drive. The project scope of services included reviewing available reports prepared by project personnel, a field investigation and associated laboratory testing, engineering analysis and preparation of the Materials Report suitable for submission to Caltrans.

FIRM LIST OF PROJECTS

The City of

LOMITA

DATE OF PERFORMANCE

Start: 2021
End: Current

247TH STREET AREA WATER MAIN REPLACEMENT

PROJECT TEAM



Majdi Ataya



Justin Smeets



Ryan Dennis



Dayton Lowe



David Loria



Riley Moore



Jason To



Leonard Phung



Henry Lu

OE provided design services for the 247th Street Area Water Main Replacement Project. The existing 4-inch/6-inch water main system was constructed between 1928 and 1930 and had exceeded its useful service life. The project area included Western Avenue from 246th St. to Lomita Blvd, on Lomita Blvd. from Western Avenue to Lot 1728, on 246th St. from Western Avenue to Lot 1748, on 247th St. from Western Avenue to Lot 1748, on 247th Place from Western Avenue to Lot 1746, and on 248th St. from Western Avenue to Lot 1746. To provide improved flow, pressure, and fire protection, installing approximately 3,300 linear feet of new 8-inch PVC water mains was needed. The project had a construction budget of \$1.8 million dollars and was funded by local funds along with FEMA Hazard Mitigation Grant Program funds. The work was done on an expedited 4 month schedule, and a Caltrans Encroachment Permit along with a City of Los Angeles Permit had to be obtained.

The City of

LA HABRA

DATE OF PERFORMANCE

Start: 2021
End: Current

CALIFORNIA WATER DOMESTIC PIPELINE IMPROVEMENTS

PROJECT TEAM



Majdi Ataya



Justin Smeets



Ryan Dennis



Dayton Lowe



David Loria



Riley Moore



Jason To



Leonard Phung



Henry Lu

NoorzayGeo



Brian Jones, Water & Sewer Manager | (562) 383-4170 | bjones@lahabracal.gov
 621 W Lambert Rd, La Habra, CA 90631

OE provided the City of La Habra with design engineering services on the California Water Domestic Pipeline Improvements Project. The City of La Habra annexed a portion of the County of Orange Water Mains in the City. The existing water mains were found to be deficient and needed to be upgraded to C900 HDPE pipe. The project spanned over 14,000 linear feet and included water mains varying in size from 6" to 12", new hydrants, new meters and new services to select residences. The water mains was constructed in a new alignment in order to keep the existing main functioning during construction. The project had a construction estimate of \$4.1 million dollars.

The City of

SAN BERNARDINO

DATE OF PERFORMANCE

Start: 2021
End: Current

MT. VERNON STORM DRAIN PROJECT, SAN BERNARDINO

PROJECT TEAM



Majdi Ataya



Justin Smeets



Ryan Dennis



Dayton Lowe



David Loria



Riley Moore



Jason To



Leonard Phung



Henry Lu

NoorzayGeo



Mirela Grigorescu, Engineering Assistant III | (909) 384-5202 | grigorescu_mi@sbcity.org
 201 North E Street, 2nd Floor, San Bernardino, CA 92401

OE provided design engineering services for the City of San Bernardino on the Mt. Vernon Storm Drain Project. The project consists of constructing approximately 2,700 linear feet (0.51 miles) of storm drain pipe along Mt. Vernon Avenue. This was between existing manholes at the 16th Street and Cajon Boulevard intersections that also required replacement. **OE** conducted a hydrology/hydraulic analysis to verify if a 48-inch diameter storm drain pipe was sufficient in handling future storm events, as per the City's Storm Drain Plan recommendations. Additional work included the reconstruction of an existing concrete island that intersected the path of the storm drain pipe, reconstructing 15 curb returns and 45 driveways to ADA required standards, a geotechnical investigation, and a pavement analysis and rehabilitation of 140,000 SF of asphalt pavement. Legal descriptions and plats were also required for Temporary Construction Easements that were needed for private parcel improvements. The project had a construction estimate of \$2.9 million dollars.

The City of
GLENDORA
DATE OF PERFORMANCE
Start: 2021
End: 2022

BENNETT, WASHINGTON, WESTRIDGE & BENDER AVENUES CUL-DE-SACS PROJECT

PROJECT TEAM











NoorzayGeo

C BELOW

Maliha Ansari, Principal Civil Engineer I (626) 914-8294 | ansari.m@cityofglendora.org
116 E. Foothill Boulevard, Glendora, CA 91741


OE provided engineering design services on the Bennett Avenue, Washington Avenue, Westridge Avenue and Bender Avenue Cul-De-Sacs Project for the City of Glendora. This included the design of nearly 7,000 LF of new 8-inch ductile iron/C909 PVC water mains to improve flow, pressure and fire protection, along with 311,000 SF of streets requiring improvements. Other work included a striping enhancement concept to incorporate marked Class II bike lanes, repurposing crosswalk warning lights, reconstructing and replacing 16 ADA curb ramps for compliance, traffic signal inductive loop replacement, and water main appurtenance installation and replacement. A section of pipeline located at Bennett Avenue near Valencia Street passes beneath a storm drain, requiring directional drilling to facilitate new water main installation through the area. This was accompanied by assessments of fire hydrants, air and vacuum release valves, and water meters and services laterals. This project had a construction estimate of \$5 million dollars.

The City of
FULLERTON
DATE OF PERFORMANCE
Start: 2019
End: 2020

EUCLID ROADWAY & SEWER RECONSTRUCTION

PROJECT TEAM









David Grantham, PE, Public Works Engineer I (714) 738-6853 | david.grantham@cityoffullerton.com
303 West Commonwealth Avenue, Fullerton, CA. 92832

OE provided Design Engineering services to the City of Fullerton on the Euclid Roadway and Sewer Reconstruction from Williamson to Fern Project. The project consisted of reconstructing or resurfacing approximately 3,700 linear feet of arterial streets between Fern Drive and Williamson Avenue and replacing approximately 1,700 feet of sewer mains between Malvern Avenue and Commonwealth Avenue. The sewer work included removing the existing 10-inch VCP and replacing it with new 12-inch VCP pipe between Commonwealth and Malvern and removing and replacing sewer north of Malvern to the end of the street project limits at Fern without upsizing. The work also included removing the manholes at the center of the Euclid Street/Chapman Avenue intersection and establishing a new connection point approximately 50 feet to the east along Chapman Avenue as well as reconstructing the double barrel siphon and adjusting invert elevations to achieve a suitable slope. The design utilized a trenchless method to install the siphon beneath the OCPW Brea Creek Channel. Additional tasks included adjusting manhole elevations and reconnected service laterals, constructing new curb and gutter where gutter is absent, constructing 9 ADA compliant curb ramps, and repairing curb, gutter, cross gutters, sidewalks and driveways where required. The City utilized SB1 funds for the road rehabilitation and local funds for the sewer improvements. The project had a construction estimate of \$3 million dollars.

The City of
BREA
DATE OF PERFORMANCE
Start & End: 2017

CHERRY & ALDER WATER & SEWER MAIN UPGRADES

PROJECT TEAM








Raymond Contreras, Project Manager I (714) 990-7763 | raymondc@ci.brea.ca.us
1 Civic and Cultural Center, Brea, CA 92821

OE provided to the City of Brea with Design Engineering services to ultimately upgrade 2,530 LF of sewer on Cherry and Alder and upgrade 1,100 LF of water line. The project limits fell within both the Cities of Brea and Fullerton right-of-way, requiring **OE** to coordinate with both throughout the project. Using CCTV video, the pipe's interior revealed sagging, cracking, and deformation of the existing VCP sewer main. The final design called for replacing the existing 8-inch sewer main with 12-inch VCP. Midway through the design, Fullerton requested extending the design by 1,050 LF within the City of Fullerton to the original 1,480 LF in Brea. The scope was expanded a second time near the end of design to include upgrading 1,100 LF of 6-inch DCP to 8-inch DCP and replacing 27 water service connections. The **OE** design team coordinated with the City of Fullerton and the City of Brea as the scope expanded. The additional pipeline activated a Regional Water Quality Control Board requirement to complete an MS-4 Permit, including drafting a Non-Priority Project Water Quality Plan.

The City of
WHITTIER
DATE OF PERFORMANCE
Start & End:
2018

WALNUT STREET & SEWER MAIN IMPROVEMENTS

PROJECT TEAM

Majdi Ataya
 Justin Smeets
 Ryan Dennis
 Dayton Lowe
 David Loria
 Riley Moore
 Jason To
 Leonard Phung
 Henry Lu










Carl Hassel, PE, Capital Projects Administrator I (562)567-9302 | chassel@cityofwhittier.org
13230 Penn Street, Whittier, CA 90602

OE provided full Design Engineering services for the City of Whittier for the Walnut Street Water and Sewer Main Improvement Project. The proposed project limits included 3,000 feet of Walnut Street from Pickering Avenue to Painter Avenue, consisting of commercial buildings as well as single-family and multi-family residential developments. **OE** removed an existing 6-inch cast iron water main and a 6-inch VCP sewer main and replaced them with 12-inch and 10-inch mains, respectively. All laterals and intersecting mains were to be reconnected and sewer manholes reconstructed. The existing plain cement concrete (PCC) roadway was to be replaced from curb to curb following the replacement of the water and sewer mains. Areas of sidewalks in disrepair were to be repaired, and ramps were to be retrofitted or reconstructed as needed to meet ADA requirements.

The City of
WEST COVINA
DATE OF PERFORMANCE
Start & End:
2018

CAMERON AVENUE SEWER MAIN REHABILITATION PROJECT

PROJECT TEAM

Majdi Ataya
 Justin Smeets
 Ryan Dennis
 Dayton Lowe
 David Loria
 Riley Moore
 Jason To
 Leonard Phung
 Henry Lu

Monica Heredia, PE, Deputy Director/City Engineer (now in Pico Rivera) I (562) 801-4965
mheredia@pico-rivera.org | 6615 Passons Boulevard, Pico Rivera, CA 90660

OE provided to the City of West Covina with Design Services on the Cameron Avenue Sewer Main Rehabilitation Project. This project upgraded the sewer main on Cameron Avenue between Citrus Street and 750 feet east of Inman Road. The improvements, classified High Priority by the City's Sewer System Management Plan, entailed upsizing the 10-inch sewer main to a 15-inch vitrified clay pipe using the pipe bursting method. Six manholes and approximately 27 laterals were part of the project, and alignment of the sewer was about 10 feet south of the centerline. The sewer main was connected to a 10-inch Los Angeles County line about 200 feet west of Citrus Avenue. **OE** contacted the County to recommend expediting its upgrade so all work could be done at once. The project had a construction estimate of \$1 million dollars.

The City of
LA HABRA
DATE OF PERFORMANCE
Start: 2017
End: 2018

HACIENDA DR. WATER MAIN RECONSTRUCTION

PROJECT TEAM

Majdi Ataya
 Justin Smeets
 Ryan Dennis
 Dayton Lowe
 David Loria
 Riley Moore
 Jason To
 Leonard Phung
 Henry Lu

Christopher Johansen, City Engineer I (562) 905-9721 | cjohansen@lahabracal.gov
201 E. La Habra Boulevard, La Habra, CA 90631

OE provided design engineering services to the City of La Habra for this 800-foot-long, 8-inch water main. The scope of work included realigning the new water main to keep the existing water main in service. The proposed water main was upgraded from an old, corroded 6-inch ductile iron to an 8-inch HDPE pipe. **OE** designed the layout for the new water main, valve locations, and tie-ins to best keep the existing water main in operation for the residents it services. **OE** also designed the reconstruction of the existing pavement surface. This project was an emergency repair project, and **OE** met the City's expedited schedule to complete the project before additional issues arose.

The City of
SIERRA MADRE
DATE OF PERFORMANCE
Start & End:
2018

WATER MAIN REPLACEMENT - PHASE II

PROJECT TEAM

Majdi Ataya
 Justin Smeets
 Ryan Dennis
 Dayton Lowe
 David Loria
 Riley Moore
 Jason To
 Leonard Phung
 Henry Lu

Chris Cimino, Director Public Works I (626) 355-7135 x801 | ccimino@cityofsierramadre.com
232 West Sierra Madre Blvd., Sierra Madre, CA 91024

OE provided the City of Sierra Madre with Design Engineering services. The purpose of the project was to replace 18 segments of existing 2-inch to 6-inch steel water mains with ductile iron pipe. The pipes were to be installed in parallel trenches to the existing pipes to minimize road reconstruction requirements and ensure that the trench limits encompass the existing roadway patches from previous repairs. Additionally, fire hydrants, service laterals, valves, blow-offs, air release valves, and other water appurtenances needed to be reconnected, repurposed, or newly installed as necessary. The project included approximately 13,495 linear feet of water mains to be replaced. The water mains are located primarily within residential land use zones. The project had a construction estimate of \$1.9 million dollars.

3 SCOPE OF WORK AND PROJECT APPROACH

PROJECT UNDERSTANDING

The City of Lomita is seeking a qualified firm to provide professional engineering services for the Zone G Water Main Replacement Project.

Zone G has 4-inch, 6-inch, and 8-inch water mains built in 1928 which have exceeded their useful life. The purpose of the project is to abandon in place the existing water mains and install approximately 3,700 linear feet (0.7 miles) of new PVC water mains and associated appurtenances along Zone G streets in two phases including Phase 1 – Ebony Lane and Phase 2 Walnut Street and 247th Place, in accordance with the 2022 Water Master Plan. Water main improvements will be completed in conjunction with the Zone G Street Construction Project.



DESIGN COMPONENTS



Service lateral reconnection.



Water main replacement.



Signing and striping replacement.



Trench backfilling.



Fire hydrant replacement.



Miscellaneous water main appurtenance replacement.



Utility appurtenance adjustments/relocations/replacements.



CITY MILESTONES

- 1 Notice to Proceed – July 5, 2023
- 2 City Required Design Completion – March 2023 (8 months from Notice to Proceed)
- 3 Anticipated Design Completion – December 2023

PROJECT FUNDING

Water Capital Fund (Partial Funding).

PROJECT WORKFLOW



PROJECT APPROACH

COMMUNICATION AND PUBLIC OUTREACH

Commencement of the project will result in unavoidable disruption to residences, businesses, and traffic within the areas of construction. Early and effective communication with affected citizens, stakeholders, and the City will be imperative to the successful completion of the project.

OE has at its disposal several public outreach and administrative services including project hotlines and collaborative scheduling/communication software that the City may utilize to improve communication with the community, maintain a positive public perception of the project, and enhance communication between OE and the City as the project progresses.

SITE EVALUATION

Project success will be achieved in part by collecting sufficient data to formulate an accurate model of the existing site conditions. Once base maps have been prepared, a detailed visual inspection of the site including visual observations and measurements (i.e. manhole invert elevations) will be conducted and a review of available documentation will be undertaken to begin the initial development of the engineering design and potential alternatives. The findings of this detailed assessment will be used to identify the optimal design for the water main construction via a cost-benefit analysis.

DRONE MAPPING

The site assessment will be enhanced with the collection of high-resolution aerial photographs of the street using our drone. Our team has four remote pilots licensed by the FAA to fly drones for commercial use. The aerial photographs can be used in lieu of a topographic survey to prepare base maps when vertical profiles are not required as they provide us with highly detailed reference data that cannot be achieved through traditional site evaluation methods, which allows us to accurately document existing pavement distress, site surface features, utility notification markings, and street striping. Additionally, the images collected are at a higher resolution than images provided by other sources and are ideal for use in the preparation of exhibits. The image below, collected for a previous project, demonstrates the level of detailed information that can be collected using drone technology. The aerial photos collected are merged into a composite image in post-processing to create complete street segments with very high levels of detail.



PROJECT INTEGRATION

There are currently two other projects with work areas that overlap or connect to the Zone G Water Main project, including the 247th Street Area Water Main Project and the Zone G Street Construction Project. The 247th Street Area Water Main Project includes installation of new water mains on 247th Place from the limits of the Zone G Water Main Project east towards the Western Avenue frontage road, then south to Lomita. The Zone G Street Construction Project includes rehabilitation of the pavement that will be overlaying the new Zone G water mains.

The Zone G water main plans will show the proposed improvements on 247th Place connecting to the new water mains extending east to Western Avenue. Additionally, notes will be provided on the plans related to the Zone G Street Construction Project including street closures and construction notices to the customers.

THIRD PARTY APPROVALS/ENCROACHMENT PERMITS

Although all proposed construction is located within the City of Lomita right-of-way, it is anticipated that traffic control setups may encroach into the City of Los Angeles and/or Caltrans right-of-ways during construction on 247th Place and Ebony Lane. Based on our previous experience, it is anticipated that Caltrans will require submittal and review of the traffic control plans to issue an encroachment permit. OE contacted the City of Los Angeles and confirmed that application for an encroachment permit would not be necessary; however, a review of the traffic control plans by the Los Angeles Department of Transportation would be required.

If it is determined that the Zone G Street Construction Project will also require approvals/encroachment permits for the same work areas, OE will work with the City to determine if the projects can be submitted as a single package and utilize the same permits.

Any additional work required to secure permits within third party right-of-ways is above and beyond the intended scope. A supplementary cost estimate at the included hourly rates can be provided for additional permit acquisition services if requested by the City.

WATER MAIN INSTALLATION

The water main alignment will be designed to maintain a minimum separation distance of 10 feet from underground utilities that present a source of potential contamination to the water source (i.e. sanitary sewer). In the event that this separation can't be met due to site restrictions, an alternative design may be specified which may include utilizing alternative material (i.e. SDR-14 pipe) or encasing the pipe.

Minimizing downtime for affected users is critical for water main replacement projects. If the design allows, the proposed water mains can be installed parallel to the existing mains while keeping the old lines in service. Once the new mains are installed, pressure tested and disinfected, they can then be connected into the system.

Once the new mains are connected to the water system the water services will be individually switched over so that the only downtime experienced will be the brief time between disconnecting the old services and connecting the new services. OE's online map service can be utilized to help inform residents of the exact day when they will be affected.

If utility research identifies a significant number of utilities within the vicinity of the proposed water main alignments, a recommendation may be made to remove the existing water mains and install the new mains in the same alignment. Typically, this method will increase downtime for the water users; however, as long as the existing valves are sufficient, construction can be phased in such a manner that downtime will be minimal and coincide with off-peak water usage times.

All fire hydrants, service laterals, valves, blow-offs, air release valves, and other associated water appurtenances will be assessed for adherence to current design and regulatory standards and condition. New appurtenances will be installed where necessary; however, efforts will be made to reconnect or repurpose components wherever possible. All water main designs and trench backfilling will conform to the City of Lomita Standard Drawings.



It was noted that the water main as-built maps provided in the addendum indicate that the water main replacement on 247th Place will extend underneath the private parcels at the end of the cul-de-sac and connect to Walnut Street. If the City intends to extend the water main to Walnut Street, directional drilling will be required; however, the section of new water main to be installed on the eastern portion of 247th Place as part of the 247th Street Area Water Main Project will provide water to the western portion of the street once connected. It is therefore recommended that the section of existing water main beneath the private parcels be disconnected from the system and abandoned in place. The single service lateral connected to that section of pipe can be reconnected to the water main on Walnut Street.

ALTERNATIVE PIPELINE MATERIALS

In addition to industry standard construction methods, OE can assess the potential benefits of incorporating other technologies into the design at the City's request. One such technology is Molecularly Oriented Polyvinyl Chloride Pressure Pipe (PVC0).

- Maintains desired features of PVC including resistance to corrosion and ease of installation.
- Better impact resistance and increased tensile strength compared to PVC.
- Up to 75%+ weight reduction compared to ductile iron pipe.
- Up to 40%+ weight reduction compared to PVC.
- Larger internal diameters resulting in increased flow rates and reduced pumping costs.
- Reduced surge pressure.
- Conforms with ASTM, AWWA, and ANSI/NSF standards.

STREET REHABILITATION

Any sections of pavement removed during construction activities will be reconstructed to match the existing pavement structural section in accordance with the City Standard Drawings Trench Detail. All striping removed during trenching will be replaced to match existing and all manholes and valves will be adjusted as necessary.

to match the grade of the replaced pavement. If feasible, the plans will instruct the contractor to construct the surface course of the water main trench pavement along with the rest of the pavement rehabilitation completed during the Zone G Street Construction Project to reduce construction costs.

CONCRETE INFRASTRUCTURE REPAIRS

Concrete infrastructure repairs will be limited to the replacement of curb, gutter, and sidewalk disturbed due to the water main replacement, service lateral reconnection, and other water main appurtenance replacement activities. Replaced concrete infrastructure will be constructed in compliance with ADA standards and maintain drainage patterns. If feasible, concrete infrastructure repairs will be incorporated into the Zone G Street Construction Project to reduce construction costs.

VALUE ENGINEERING

COST SAVING MEASURES

The following cost saving measures can be incorporated into the scope of work:

DRONE MAPPING IN LIEU OF SURVEY

Since the plan set primarily consists of horizontal design, the aerial photographs collected by the drone can be used in lieu of the topographic survey to prepare the base maps.

WATER MAIN ENGINEERING

OE will assess the feasibility of utilizing PVC pipe or other materials/methods to reduce construction costs, reduce maintenance costs, and/or extend the service life of the water mains.

PROJECT INTEGRATION

Include instructions in plans and specifications to incorporate street restoration activities following water main installation into the Zone G Street Construction Project to eliminate redundant construction costs. Additionally, combine project scopes when seeking approvals/encroachment permits where project limits overlap.

LESSONS LEARNED

The following is a description of some lessons learned on other projects of similar scope that can be applied to this project to improve efficiencies:

RECURRENT PROJECT MEETINGS

It is recommended that progress meetings be conducted every two weeks or twice monthly between the City PM, OE's PM, and OE's Design Engineer. These approximately 30-minute meetings conducted via video conference or telephone allows Onward to give the City a brief update on the progress of the project and to discuss new design approaches and challenges. This continuous engagement assists in keeping the project on track to meet milestones and reduces the amount of time the City needs to spend reviewing the PS&E as many of their comments and concerns will have already been addressed.

BASE MAP ACCURACY

To ensure that the base maps are accurate and complete, the site evaluation will be conducted once the topographic survey data and utility as-built information has been incorporated into the base maps to verify that utility appurtenance locations and ownership are portrayed correctly.

THIRD PARTY COMMUNICATION

Early and continuous communication with third parties will be critical to minimize delays to the project schedule. OE will identify key personnel within organizations and provide complete design plans as early as feasible to minimize review cycles.

ADHERENCE TO BUDGET

Significant changes to the design can be costly and delay milestones, particularly on larger scale projects. Therefore, the budget will be strictly adhered to throughout the design phase and all construction items will be quantified as accurately as possible early in the design process to prevent scope creep.

SCOPE OF WORK

Our corporate culture thrives on innovation, and we are dedicated to keeping up with industry standards and new technologies. **OE** provides ingenuity in its engineering solutions. As a company, we feel it is important to base our goals and objectives on a solid foundation of good corporate ethics. The following is our scope of work for design engineering services integrated with the site-specific tasks outlined in the City's Request for Proposal, to which no exceptions are taken.

PRELIMINARY RESEARCH PHASE

1.1 / 1.2 / 1.3 | MEETINGS: KICK-OFF, BI-WEEKLY PROGRESS, PLAN CHECK

- Meeting Minutes and Agenda (digital copy)
- Project Schedule (digital copy - to be updated as necessary)

OE will set up a design kick-off meeting with City staff to discuss the scope of work, objectives, design criteria, technical requirements, and project schedule. Up to 8 bi-weekly progress meetings will be coordinated with the City to discuss design challenges and project status. Plan check meetings will be arranged following the City's review of the 60% and 90% PS&E submittals.

1.4 | RESEARCH AND REVIEW AVAILABLE DATA

- Existing Records Matrix (digital copy)
- Copies of Existing Records (digital copies)

The **OE** team will compile and review all records and documents from the City. Existing documentation research that will be reviewed includes County, City, utility, and other pertinent records and documents, existing street, signal, storm drain, gas, sewer, and water main improvement plans, record drawings, third-party utility plans, topographic data maps, survey centerline and private property monument data, and other important information. All records will be compiled and returned to the City upon project completion. **OE** will conduct existing records research and coordination with utilities in the area and all design work will be coordinated with the affected utilities.

1.5 | UTILITY RESEARCH AND NOTIFICATION

- Utility contact matrix (digital copy)
- First, second and final utility notices, utility notification log, and correspondence to each utility owner (digital copies)

OE will conduct a detailed local utility investigation to confirm the most recent contacts for all affected utilities and cross-reference the findings with any information provided by the City. Each company will be initially contacted via letter to inform them of the upcoming project and request information pertaining to their utilities such as verification of the sizes, depths, and locations of their underground lines, facilities, and substructures within the project vicinity. Once the requested information is received from the utility owners, **OE** will cross-check the plotted locations with field review information to ensure the existing utility lines are shown in their proper locations. The compiled information will be integrated into the 60% construction plans and provided to all affected utility owners with the second utility notification letter. **OE** will ensure that the final design is compatible with all utilities to be installed, relocated, adjusted, or otherwise modified within the project area and a final utility notification letter containing the final construction plans will be sent to all affected utility owners. **OE** will meet as many times as necessary with the affected utility owners throughout the development of the plans to coordinate any relocation of the utilities required.

1.6 | DRONE MAPPING

- Aerial photographs (digital copies)

We believe that a topographic survey would be prudent on this project, but have included it as an optional item in our fee per the City's request. If after discussion with the City it is decided not to include it, then aerial photographs will be taken of the project streets in lieu of a topographic survey to prepare base maps and horizontal designs.

PRELIMINARY DESIGN PHASE

2.1 | BASE MAPS

- Street, Right-of-Way, and Utility Base Maps ([digital copies](#))

The base maps will be prepared through the compilation of the research records, topographic survey data ([if available](#)), aerial photographs, site visit findings, and underground utility line records obtained from as-built plans provided by utility companies. All plans will be developed using the latest AutoCAD Civil 3D software at 1" = 20' scale using conventional line styles. Each design element will be stored on a separate layer.

2.2 | SITE EVALUATION

- Site Evaluation Notes and Photos ([digital copies](#))

OE will schedule a site inspection and evaluation following the completion of the base maps. **OE** will verify records drawings, confirm base map accuracy, assess site conditions, and identify and inventory infrastructure deficiencies and potential design conflicts. Aerial photographs will be taken of all streets using **OE**'s drone to document site features including street, curb, and sidewalk configurations, pavement conditions and digout locations, utility appurtenance locations, and striping. **OE** will also prepare a photo log of key project areas.

2.3 | 60% PS&E

- 60% Plans ([digital copy and 2 hard copies – 24" x 36" format on bond paper](#))
- 60% Cost Estimate ([digital copy and 2 hard copies](#))
- 60% Specifications ([digital copy and 2 hard copies](#))
- Submittal review comments/responses and red-lined plans ([digital copies – PDF format](#))

PROJECT MANAGEMENT

OE will maintain continuous communication with the City Project Manager to provide status updates, schedule progress meetings, and discuss design approaches and complications. Progress meetings and schedule updates will be conducted up to 8 times unless requested otherwise by the City.

PLANS

Once the Preliminary Research Phase has been completed, **OE** will develop the plans to make a submission at 60% completion. Our design team will begin to populate the plan set with the necessary plan information and coordinate with adjacent agencies or utilities and submit the plans for their review or approval. Feedback from impacted stakeholders will be discussed with the City and incorporated into the plans. The plans will be drafted using the City's standard title block, notes, and formatting, as well as conventional line styles.

All plans will be developed using the latest AutoCAD Civil 3D software at the following scales unless instructed otherwise by the City:

Sheet Type	Horizontal Scale	Vertical Scale
Title Sheet	Not Applicable	Not Applicable
Water Main Connection Details	Scales Vary	Scales Vary
Water Main Plans	1" = 20'	Not Applicable
Traffic Control Plans	1" = 40'	Not Applicable

Designs will adhere to the latest editions of the governing standards for each design component which may include the following:

- 1 Americans with Disabilities Act Standards for Accessible Design ([Concrete Infrastructure](#))
- 2 Caltrans California Manual on Uniform Traffic Devices ([Signing and Striping, Traffic Control](#))
- 3 Caltrans Standard Plans ([Signing and Striping](#))
- 4 City of Lomita Standard Drawings ([Water Mains](#))
- 5 Standard Plans for Public Works Construction ([Pavement, Concrete Infrastructure](#))

SPECIFICATIONS

OE will draft the specifications package utilizing any boilerplate templates the City has available and will be prepared in accordance with the Standard Specifications for Public Works Construction (Greenbook).

Clarity of bid items, site control, and payment method for each item of work are crucial in the preparation of the project specifications. We will ensure that each pay item is clearly referenced and described in each applicable section of work. The specifications will have all necessary contacts for utilities or residents that

have special concerns and will delineate all items needing relocation on the Contractor's part. If specific details or photographs are required in the specifications, they will be included as well. Close attention will be paid to the delineation of each bid item to ensure that the specified project scope covers the City's full intent.

COST ESTIMATES

The cost estimate development will be a continuous process which begins at project inception and ends with design completion. Our office constantly updates the unit price records from recent local projects to provide the most accurate project estimated costs. **OE** will provide an updated cost estimate at each submittal. With the use of our modern Civil 3D software, we can track the quantities and costs while preparing the plan set. This allows us to monitor the costs as the design evolves. The cost estimate for the construction shall be based on the quantity take-offs for the project. **OE** will coordinate and conduct value engineering study/analysis for any proposed improvements.

SUBMITTALS

OE will submit physical copies of the plans and electronic copies of cost estimate and specifications to the City for review and feedback. **OE** will coordinate a Plan Check Meeting with the City following completion of their review. **OE** will also prepare a summary of the submittal review comments and scanned red-lined plans in electronic format. If required, **OE** will schedule a site visit with the City to assess the proposed alignment and review constructability issues.

2.4 | TRAFFIC CONTROL PLANS

- Traffic Control Plans (digital copies and hard copies – formats and quantities to match PS&E submittals)

Traffic Control Plans (TCP) will be prepared in accordance with the latest edition of the Caltrans California Manual on Uniform Traffic Control Devices and the City of Lomita Standard Drawings. Although the RFP requests submittal of the TCP with the 90% plans, it is recommended that the TCP be prepared with the 60% plans as it is anticipated that traffic control setups will extend through the City of Los Angeles and Caltrans right-of-way which will require encroachment permits.

2.5 | CALTRANS ENCROACHMENT PERMIT

- Draft and Final Traffic Control Plans (digital and hard copies)
- Encroachment Permit (digital and hard copies)

A Caltrans Encroachment Permit will be required due to the setup of traffic control setup on 247th Place and the Ebony Lane/Lomita Boulevard intersection. **OE** will work with Caltrans throughout the design process to acquire an encroachment permit from Caltrans District 7 prior to construction. An initial meeting will be arranged with Caltrans to discuss scheduling constraints and subsequent meetings will be arranged as necessary to review the traffic control plans. The traffic control plans will be prepared in accordance with the Caltrans Standard Plans, Highway Design Manual, and the Manual on Uniform Traffic Control Devices where required and submitted to Caltrans to secure the encroachment permit.

2.6 | CITY OF LOS ANGELES TCP REVIEW

- TCP Approval (digital copy)

OE has confirmed with the City of Los Angeles that a review of the Traffic Control Plans will be required due to the setup of traffic control setup on 247th Place and the Ebony Lane/Lomita Boulevard intersection that is anticipated to extend into their right-of-way. An initial meeting will be arranged with the City of Los Angeles Department of Transportation to discuss scheduling constraints and subsequent meetings will be arranged as necessary to review the traffic control plans. Comments from the City of Los Angeles Department of Transportation will be incorporated into the traffic control plans and a final plan set will be submitted.

FINAL DESIGN PHASE

3.1 | 90% PS&E

- 90% Plans (digital copy and 2 hard copies – 24" x 36" format on bond paper)
- 90% Cost Estimate (digital copy and 2 hard copies)
- 90% Specifications (digital copy and 2 hard copies)
- Submittal review comments/responses and red-lined plans (digital copies – PDF format)

The 90% submittal will be prepared and submitted for review following the same processes described in the 60% submittal task.

3.2 | 100% PS&E

- 100% Plans (2 hard copies – 24" x 36" format on bond paper, 1 hard copy – 24" x 36" double matte 4mm Mylar sheets – signed and stamped)
- 100% Specifications (hard copy – bound)
- 100% Construction Cost Estimate (hard copy)
- Complete PS&E Package (digital copies – USB thumb drive)
- AutoCAD and PDF design files (digital copies – USB thumb drive)

Once the City has completed the final review of the PS&E, OE will incorporate the plan check comments into the 100% PS&E Submittal. OE will expeditiously work towards the completion and submittal of the 100% PS&E. It is not anticipated that any major changes will be required for the 100% Submittal, and it will be our goal to have a quick turnaround so that the City can actively pursue getting this project out to bid. Additionally, if upon submittal of the 100% PS&E package it is noted that minor changes are needed, OE will incorporate all necessary changes. At this phase, plans will meet the 5 C's, consistent, clear, correct, constructible, and complete.

BIDDING AND CONSTRUCTION SUPPORT PHASE

4.1 | BIDDING AND CONSTRUCTION SUPPORT

- Responses to Design Inquiries (digital copies)

OE will provide the following ongoing support services during the bid and construction phases:

- 1 Attend Pre-Bid Meeting
- 2 Respond to Requests for Information (RFIs) and Clarification (RFCs) during bid phase
- 3 Attend Pre-Construction Meeting
- 4 Review Construction Submittals
- 5 Respond to RFIs during construction phase (8 RFIs)
- 6 Assist with Contract Change Order (4 CCOs) and Cost Estimate Analysis

Revisions to the PS&E package or providing additional administrative support can be done at the City's request on time and material basis using the hourly rates in our fee proposal. Additionally, we can provide full-service construction management and inspection services upon City request.

4.2 | AS-BUILT PLANS

- As-built drawings (hard copy – 24" x 36" double matte 4mm Mylar sheets – signed and stamped)
- Autocad and PDF design files (digital copies – USB flash drive)

OE will prepare as-built plans based on red-lined plans provided by the contractor. The plans will be submitted to the City Plan Library within 30 days of completing construction.

OPTIONAL TASKS

A/B | UTILITY POTHOLING

- Potholing summary (digital copy)

If it is determined upon completing the initial design for the project that the utility research data gathered is not sufficient to accurately determine the locations of the utilities or there is a concern that conflicts may exist that require field verification, the recommendation will be made for utility potholing to be conducted prior to construction. A preliminary cost estimate for 8 utility potholes advanced between 10 to 15 feet below grade has been provided. As the potholing scope cannot be determined conclusively until utility as-builts have been overlaid on the preliminary design, a per day cost has also been included in the fee table for any additional potholes required that is equivalent to 2 potholes advanced between 10 to 15 feet below grade).

C | TOPOGRAPHIC SURVEY

- Topographic survey basemap, CAD survey files ([digital copies](#))

OE will provide all surveying services required. The following is a summary of the scope items that may be required to complete the project.

Task 1 – Site Control

Establish a site-wide network of horizontal/vertical control to serve as the basis for any subsequent boundary, topographic, or construction staking surveys that may be required throughout the course of the project. CL Surveying and Mapping will reference the California Coordinate System of 1983 (CCS83) horizontally, and the North American Vertical Datum 1988, vertically.

Task 2 – Centerline/Right-of-Way Establishment/Mapping

conduct the field measurements necessary to re-trace the centerlines and rights-of-ways within the project limits. This effort does not constitute a full and complete boundary survey of the adjacent land parcels. Survey monuments located and indicated on the survey shall be limited to existing, centerline monuments found to be present along the street and all associated ties as indicated.

Task 3 – Topography and Street Cross Sections

Perform a field topographic survey to document existing site topography and planimetrics within the project limits. Substantial visible improvements will be located within the street right-of-way including utilities, manholes, valve covers, utility vaults and covers, sign posts, signs, trees, utility poles, traffic signal poles, cross gutters, local depressions, catch basins, driveway openings, sidewalks, corner access ramps, fire hydrants, parkway drains, etc. Visible indications of surface utilities lying within the project limits will be located, as will accurate lid/rim elevations for drainage structures present. Storm drain manholes and sewer manholes will be dipped to get accurate invert elevations.

Street cross sections will be taken at 50-foot intervals. The standard cross-sectional data will consist of Right-of-Way, Back of Walk, Top of Curb, Flow Line, Gutter Lip, and Crown for both sides of the street. Survey will extend approximately 10 feet into the private properties in the event that offsite improvements are required.

D | GEOTECHNICAL INVESTIGATION

- Geotechnical Investigation Report ([digital copy](#))

A pavement and subsurface evaluation will be conducted by Noorzay Geotechnical Services, Inc. based on the primary tasks outlined in the RFP. The geotechnical assessment will be conducted at 5 locations (approximately 1 borehole per 500 feet) along the proposed water main alignments.

The general scope of work is as follows:

- Mark borehole locations.
- Obtain a no-fee encroachment permit from City.
- Call USA to mark utilities.
- Provide traffic control in accordance with the MUTCD.
- Drill 5 exploratory boreholes in the pavement within the City right-of-way to depths of approximately 10 feet below grade.
- Conduct laboratory testing to include, but not limited to, in-situ moisture content and dry density, optimum moisture content and maximum dry density, direct shear, expansion index, preliminary corrosion characteristics, No. 200 wash sieve analysis, and R-value.
- Prepare a Geotechnical Investigation Report with a summary of pavement and soil conditions, as well as design recommendations for pavement design, trenching, and shoring.

DESIGN ENGINEERING QA/QC

QA

Quality Assurance is a proactive measure taken to verify that the systems and procedures **OE** has put in place are in conformance with the City's requirements and expectations. Achieving design quality is the foundation for keeping costs under control during construction. By focusing resources on producing quality design, QA provides a better return on investment. It must be followed during all phases of project design. The most effective Construction Management (CM) approach should begin during design because emphasizing design quality and design clarity is the surest way to minimize the amount of change orders, claims and construction costs. The most effective and productive QA approach is focusing on producing well-documented, well designed plans and specifications at a standard of high quality. This would mean it must be Clear and understandable, Complete, Correct, Consistent, and Constructible (the "5 C's"). The Contractor receiving high quality plans would know exactly what to bid, keeping areas of interpretation to a minimum.

The requirement for public bidding provides additional incentive for the design engineering team to achieve both quality and clarity in project plans and specifications. The primary goal in achieving the highest project quality is obtained by implementing and maintaining both accuracy and consistency among the calculations, drawings, specifications on all project documents.

PLAN REVIEW

OUR DOCUMENTS WILL GO THROUGH 3 LEVELS OF REVIEW PRIOR TO EACH SUBMITTAL:



ERROR MITIGATION

THIS THREE TIERED REVIEW ALLOWS FOR ERROR MITIGATION ON 3 SEPARATE LEVELS OF DETAIL:



Plan checks will check that the plans meet the 5 C's: Consistent, Clear, Correct, Constructible, and Complete.

QC

Quality Control means performing all activities in conformance with valid requirements, no matter how large or small their overall contribution would be to the design process. Good CAD techniques, attention to detail, and checking that plans are correct and useful to the contractor are also essential to quality. Our project engineers and project managers recognize that quality is the result of several processes. It requires a team to perform many appropriate activities at the right time during the plans development process. Quality Control does not solely consist of a review after a product is completed. It is an approach alongside an understanding that quality is a critical point of focus throughout every moment of the design process.

The design team follows **OE**'s established design policies, procedures, standards and guidelines in the preparation and review of all design products for compliance and good engineering practice as directed by the Project QC Plan.

COST CONTROL

We use Advanced Financial Software to prepare invoices and reports, which allows the City to request billing statements at any time in the billing cycle. We can also send a real-time report of hours and expenses, letting the City easily compare proposed resources to resources used and/or remaining.

DOCUMENT CONTROL

OE operates on a HIPAA Certified, Enterprise Grade, Cloud Filing system that will be used on all documents and folders to ensure proper documentation and transparency. We map all of the City's standards, folder structure, templates and document formats and store it on our cloud-based **box ENTERPRISE** account for implementation. This cloud-based account allows for secure, remote access and review of our entire filing system by City staff, to ensure that documentation and filing is done in compliance with the project requirements. Each City staff member attached to the project will be able to select a password which provides access to view, upload, or download any of the project files (PS&E/Schedule/Utility Logs/Field Observations/Daily Reports/Photo Diaries, etc.) without having to change the City's existing IT framework. This document control system is also compliant with Caltrans' LAPM filing requirements. Additionally, this flexibility allows the City staff access to the project files anywhere and on any device, as well as provide access to select files (like photos) to other collaborators.

2023

DAYS **BEGIN** **END** **JULY** **AUGUST** **SEPTEMBER** **OCTOBER** **NOVEMBER** **DECEMBER**

City of Lomita - Zone G Water Main Replacement Project

TASKS										
ONWARD ENGINEERING						SUB-CONSULTANT				
						GEOTECHNICAL SERVICES NOORZAY GEO		POTHOLING SERVICES C-BELOW	SUB-CONSULTANT SUB-TOTAL COST	GRAND TOTAL COST
						LS		LS		
						\$ 175 /Hr		\$ 158 /Hr	\$ 130 /Hr	\$ 400 /Hr
PRELIMINARY RESEARCH PHASE										
Task 1.1	Kick-Off Meeting		4	2	6	\$ 892.00			\$ -	\$ 892.00
Task 1.2	Progress Meetings (x8)		4	4	8	\$ 1,152.00			\$ -	\$ 1,152.00
Task 1.3	Plan Check Meetings (x3)		3	3	6	\$ 864.00			\$ -	\$ 864.00
Task 1.4	Research and Review Available Data		8	8	16	\$ 2,304.00			\$ -	\$ 2,304.00
Task 1.5	Utility Research and Notification		6	32	38	\$ 5,108.00			\$ -	\$ 5,108.00
Task 1.6	Drone Mapping		2	8	10	\$ 1,356.00			\$ -	\$ 1,356.00
PRELIMINARY RESEARCH PHASE SUB-TOTAL						0	27	57	0	84
						\$ 11,676.00		\$ -	\$ -	\$ 11,676.00
PRELIMINARY DESIGN PHASE										
Task 2.1	Base Maps		4	78	82	\$ 10,772.00			\$ -	\$ 10,772.00
Task 2.2	Site Evaluation		2	8	10	\$ 1,356.00			\$ -	\$ 1,356.00
Task 2.3	60% PS&E	2	40	150	192	\$ 26,170.00			\$ -	\$ 26,170.00
Task 2.4	Caltrans Encroachment Permit		16	16	32	\$ 4,608.00			\$ -	\$ 4,608.00
Task 2.5	City of Los Angeles TCP Review		4		4	\$ 632.00			\$ -	\$ 632.00
PRELIMINARY DESIGN PHASE SUB-TOTAL						2	66	252	0	320
						\$ 43,538.00		\$ -	\$ -	\$ 43,538.00
FINAL DESIGN PHASE										
Task 3.1	Traffic Control Plans	2	24	76	102	\$ 14,022.00			\$ -	\$ 14,022.00
Task 3.2	90% PS&E	2	40	110	152	\$ 20,970.00			\$ -	\$ 20,970.00
Task 3.3	100% and Final PS&E	2	16	76	94	\$ 12,758.00			\$ -	\$ 12,758.00
FINAL DESIGN PHASE SUB-TOTAL						6	80	262	0	348
						\$ 47,750.00		\$ -	\$ -	\$ 47,750.00
BIDDING AND CONSTRUCTION SUPPORT PHASE										
Task 4.1	Bidding and Construction Support		16		16	\$ 2,528.00			\$ -	\$ 2,528.00
Task 4.2	As-Built Plans		2	16	18	\$ 2,396.00			\$ -	\$ 2,396.00
BIDDING AND CONSTRUCTION SUPPORT PHASE SUB-TOTAL						0	18	16	0	34
						\$ 4,924.00		\$ -	\$ -	\$ 4,924.00
TOTAL HOURS AND COSTS										
						786		\$ 107,888.00	\$ -	\$ 107,888.00
OPTIONAL TASKS										
Task A	Utility Potholing (8 BHs to 15 Feet Below Grade) & 1 Day Soil Sampling				0	\$ -		\$ 23,554.00	\$ 23,554.00	\$ 23,554.00
Task B	Utility Potholing (Per Day - 2 BHs to 15 Feet Below Grade)				0	\$ -		\$ 7,717.00	\$ 7,717.00	\$ 7,717.00
Task C	Topographic Survey			56	56	\$ 22,400.00			\$ -	\$ 22,400.00
Task D	Geotechnical Investigation		2	1	3	\$ 446.00		\$ 13,750.00	\$ 13,750.00	\$ 14,196.00



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7o**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Public Works Director

MEETING DATE: July 18, 2023

SUBJECT: Consideration of 247th Area Project – Los Angeles City Permit Fee

RECOMMENDATION:

Authorize payment for Los Angeles City Permit Fee for the 247th Area Project for approximately \$320,000; and appropriate \$260,000 from Water Capital to the 247th Area Project

BACKGROUND:

This 247th Area Project consists of abandoning a watermain that runs north and south within private properties crossing 246th Street, 247th Street, 247th Place, and 248th Street. The proposed new water main will extend from 246th Street beyond the City boundaries, looping within the City of Los Angeles right of way and along Western Avenue (which is Caltrans right of way), and connects back to the City of Lomita along 247th Street, 247th Place, 248th Street and Lomita Blvd. This project consists of constructing approximately 3,300 linear feet of PVC water pipeline and appurtenances (fire hydrants, valves, services, and fittings). The existing pipeline located in private property will be abandoned. This project is funded through the City's Water Capital Fund (\$375,000) and the Hazard Mitigation Grant Program (HMGP) (\$1,125,000).

In order to construct in the City of Los Angeles right-of-way, a permit is required. The original budgeted amount for this permit was approximately \$60,000 based on past fees for a similar project extending pipelines outside Lomita City limits and reasonably expected increases. Los Angeles City has increased fees resulting in an excavation permit totaling \$318,542.99.

When Lomita City staff learned of the increased fee amount, alternative project designs were considered to reduce the scope that may require these fees. Staff has also consulted with Los Angeles City staff, had a meeting with Council member Tim McOske's staff, and provided project information including highlighting existing pavement

conditions. While the alternative project designs may reduce the initial fee amounts, the realignment would result in increased construction costs, increased design costs, and additional long-term maintenance costs. To date, none of the efforts to reduce the fees have been successful, and staff recommends moving forward with the project.

FISCAL IMPACT

The approved 247th Area Project budget was \$1,500,000 for design and construction expenses. Appropriating additional funds are necessary to cover the cost of the Los Angeles City Permit, in the amount of \$260,000.

OPTIONS

1. Approve staff's recommendation.
2. Provide alternative direction.

ATTACHMENTS

1. Permit fee from LA City

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, P.E.
Public Works Director

**GENERAL DEPOSIT
EXCAVATION AND CLASS "A" PERMANENT
RESURFACING APPLICATION / PERMIT**

This Permit has Supplemental Permit(s) with Reference No. 2023002016

APPLICANT

Onward Engineering - For the City of Lomita ,

ADDRESS

300 S Harbor Boulevard Suite 814

CITY

Anaheim

ZIP

92805

TELEPHONE

7146448362

REQUEST PREPARED BY

Justin Smeets

TELEPHONE

(714) 644-8362

ALL WORK MUST BE DONE IN ACCORDANCE WITH THE LATEST ADOPTED EDITION & SUPPLEMENTS OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, THE LATEST REVISION OF THE BROWN BOOK, AND THE WORK AREA TRAFFIC CONTROL HANDBOOK (WATCH MANUAL).

JOB ADDRESS

**24817 Western Avenue
Los Angeles, CA 90717**

JOB DESCRIPTION:

The scope of work includes trenching and installation of 8" DR 14 PVC pipe along 246th St, 247th St, 247th Pl, 248th St, Lomita Blvd, and Western Ave (local street) within the jurisdiction of the City of Los Angeles only. Work will also include potholing, pavement restoration, and striping as necessary to restore the existing surface conditions.

Permit Cuts:

No.	L x W x D	On Street	Cross Street	SDRF Sq Ft	SDRF Fee	Surface	Backfill
18	315.00 (ft) x 2.50 (ft) x 4.00 (ft)	246TH	WESTERN	3,916.66	\$32,273.30	Street Asphalt Concrete	CMB
23	298.00 (ft) x 2.50 (ft) x 4.00 (ft)	WESTERN	246TH	3,711.79	\$30,585.16	Street Asphalt Concrete	CMB
26	308.00 (ft) x 2.50 (ft) x 4.00 (ft)	247TH	WESTERN	3,832.30	\$31,578.18	Street Asphalt Concrete	CMB

JOB Sq. Ft.	6,622.50			
ITEM	QUANTITY	UNIT	RATE	FEE \$
U-Permit Excavation <= 1,000	1	EA	\$191.00	\$0.00
U-Permit Special Eng Fee	0.0	Hrs	\$149.00	\$0.00
Special Inspec. Fee	0.0	Hrs	\$95.00	\$0.00
Overtime Inspec. Fee	0.0	Hrs	\$95.00	\$0.00
Inspection	6,622.50	SQ FT	Cost	Cost
BSS Peak Hr. Comp.Fee	Blvd II (Major Highway - Class II)	EA	\$257.00	\$257.00
LADOT Peak Hr. Comp.Fee	Blvd II (Major Highway - Class II)	EA	\$0.00	\$0.00
Street Damage	33,270.29	Sq. Ft.		\$318,247.20
SDRF Admin. Fee	1	EA	\$18.50	\$18.50
SDRF Admin. Surcharge	1	EA		\$2.30
CONST MGMT TRAFFIC FEE	0 Lanes	0 Days		\$0.00
Dev Svc Sur (3.00%)- Min \$1			3.00%	\$0.00
Equip & Training Sur (7.00%)- Min \$1			7.00%	\$17.99
TOTAL FEE				\$318,542.99

JOB NO.	
DRAWING NO.	
ACCOUNT NO.	
U.S.A. NO.	
LOCATOR CODE	
THOMAS GUIDE PAGE	793:3:J

28	273.00 (ft) x 2.50 (ft) x 4.00 (ft)	WESTERN	247TH	3,410.51	\$28,102.60	Street Asphalt Concrete	CMB
29	277.00 (ft) x 2.50 (ft) x 4.00 (ft)	WESTERN	247TH	3,458.71	\$28,499.81	Street Asphalt Concrete	CMB
30	303.00 (ft) x 2.50 (ft) x 4.00 (ft)	247TH	WESTERN	3,772.05	\$31,081.67	Street Asphalt Concrete	CMB
31	241.00 (ft) x 2.50 (ft) x 4.00 (ft)	WESTERN	248TH	3,024.87	\$24,924.92	Street Asphalt Concrete	CMB
32	295.00 (ft) x 2.50 (ft) x 4.00 (ft)	248TH	WESTERN	3,675.64	\$30,287.25	Street Asphalt Concrete	CMB
38	305.00 (ft) x 2.50 (ft) x 4.00 (ft)	LOMITA	WESTERN	3,937.50	\$76,545.00	Street Asphalt Concrete	Slurry
39	34.00 (ft) x 2.50 (ft) x 4.00 (ft)	WESTERN	249TH	530.26	\$4,369.31	Street Asphalt Concrete	Slurry

INSPECTION REPORT

No Inspection records found.

INSPECTION REMARKS:

**MUST CALL FOR INSPECTION : (213)485-5080
BEFORE, DURING, AND AFTER CONSTRUCTION**

IS THIS WORK RELATED TO A CITY NOTICE OF PROPOSED IMPROVEMENT?	No
IS STREET NOW UNDER CONSTRUCTION?	No

Greater than 1000 sq. ft.	
ISSUED BY: Chinh Dinh	
Reference Number	2022003227
Permit Number	U-2386-0006

W.O. NO.	UR600984 /
Date Issued	01/06/2023
Date Expires	08/28/2023
Work to be Completed by:	07/25/2023

GENERAL CONDITIONS:

1. PRE-INSPECTION MEETING: THE PERMITTEE SHALL CONTACT THE BUREAU OF CONTRACT ADMINISTRATION (INSPECTION) AT (213) 485-5080 FOR A PRE-INSPECTION MEETING PRIOR TO THE START OF WORK. THE FINE FOR WORKING WITHOUT REQUESTING INSPECTION IS \$4,000. (LAMC 62.61(e)(1)).
2. UTILITIES HAVE ONLY BEEN CHECKED TO THE EXTENT OF 10-FT ON BOTH SIDES OF THE TRENCH IN THIS PLAN.
3. RECENTLY RESURFACED STREET: THE ISSUANCE OF THIS PERMIT DOES NOT GRANT THE PERMITTEE PERMISSION TO PROCEED TO CUT, EXCAVATE OR DAMAGE A STREET PAVEMENT WHEN THE STREET, THROUGH SITE OBSERVATION, APPEARS TO BE RECENTLY RESURFACED. IN SUCH A CASE, THE PERMITTEE SHALL NOT PROCEED WITH ANY OF THE PERMITTED WORK AND MUST IMMEDIATELY CONTACT THE BUREAU OF ENGINEERING DISTRICT OFFICE THAT ISSUE THE PERMIT. IF THE PERMITTEE PROCEEDS TO WORK WITHOUT CONTACTING THE BUREAU OF ENGINEERING DISTRICT OFFICE, ANY DAMAGE TO A STREET RESURFACED WITHIN ONE YEAR WILL REQUIRE THE PERMITTEE TO REPAVE THE ENTIRE STREET WIDTH FROM BLOCK TO BLOCK.
4. INSPECTION: BCA INSPECTION (bca.lacity.org/dispatch) MUST BE REQUESTED NO LATER THAN NOON OF THE PRECEDING WORK DAY.
5. PERMIT ON SITE: A COPY OF THIS PERMIT MUST BE ON THE JOB SITE AT ALL TIMES. THE FINE FOR NOT HAVING THIS PERMIT ON SITE IS \$500/DAY (LAMC 62.61(e)(1)).
6. UNDERGROUND SERVICE ALERT (USA): CALL USA AT LEAST 48 HOURS PRIOR TO START OF WORK: 1-800-277-2600.
7. 48 HOURS NOTICE: AT LEAST 48 HOURS PRIOR TO THE START OF WORK, CALL BSL AT (323) 913-4721 AND DOT TRAFFIC SIGNAL CONSTRUCTION AT (213) 473-8468.
8. ONCE PERMITTED EXCAVATION WORK HAS BEGUN, IT MUST BE DILIGENTLY PROSECUTED TO COMPLETION, AND MUST BE COMPLETED BY THE COMPLETION DATE LISTED ON THE PERMIT.
9. CHANGES: ALL CHANGES TO PLAN OR PERMIT MUST HAVE PRIOR APPROVAL BY THE CITY'S BUREAU OF ENGINEERING
10. LIABILITY: THE PERMITTEE WILL HOLD THE CITY OF LOS ANGELES HARMLESS FOR ANY INJURY OR HARM CAUSED BY THE PERMITTEE'S WORK PERFORMED BY THIS PERMIT.
11. AC RESURFACING: ANY TRENCHING AND RESURFACING IN STREET ASPHALT SHALL BE PER LATEST VERSION OF LA CITY STANDARD PLAN S-477.
12. JOB SITE MAINTENANCE: THE JOB SITE (INCLUDING TEMPORARY RESURFACING) MUST BE MAINTAINED BY THE PERMITTEE UNTIL PERMANENT RESURFACING IS COMPLETED
13. TEMPORARY RESURFACING: ALL PERMANENT RESURFACING MUST BE COMPLETED WITHIN 3 WEEKS OF THE TEMPORARY RESURFACING.
14. ASPHALT TAGS: ALL PERMANENT RESURFACING MUST BE IDENTIFIED BY AN APPROVED MARKER/TAG IDENTIFYING PERMITTEE AND THE YEAR THE WORK WAS COMPLETED. TAGS ARE TO BE PLACED AS CLOSE TO THE CURB AS POSSIBLE. FOR EXCAVATIONS LESS THAN 50' LONG, ONLY ONE TAG SHOULD BE PLACED IN THE MIDDLE. FOR LONGER EXCAVATIONS, TAGS SHOULD BE PLACED AT 50' INTERVALS AND AT BOTH ENDS.
15. EXPIRED PERMITS: IF WORK HAS NOT BEGUN WITHIN 6 MONTHS FROM DATE OF ISSUANCE, THE PERMIT WILL BE CANCELLED. (LAMC 62.02)
16. SATURDAY WORK: FOR PERMITS WHERE WORK IS ALLOWED ONLY ON SATURDAY, TRENCHES AND/OR EXCAVATIONS THAT CANNOT BE COMPLETELY BACKFILLED AND RESURFACED IN THE SAME DAY, MUST BE COVERED WITH STEEL PLATES WHICH SHALL BE RECESSED TO FINISHED SURFACE GRADE BY COLD MILLING TO PREVENT MOVEMENT, NOISE, OR VIBRATION.
17. DECORATIVE IMPROVEMENTS: PERMITTEE SHALL STOP WORK AND CONTACT THE BUREAU OF ENGINEERING PRIOR TO CUTTING OR EXCAVATING ANY DECORATIVE SIDEWALK, PAVEMENT, OR CROSSWALK, UNLESS ALREADY ADDRESSED IN THE PERMIT OR PLANS. ANY UNAUTHORIZED DAMAGE TO THE DECORATIVE SIDEWALK, PAVEMENT, OR CROSSWALK MUST BE REPAIRED OR RECONSTRUCTED IN KIND BY THE PERMITTEE, AS DIRECTED BY THE BUREAU OF ENGINEERING, IN A MANNER SATISFACTORY TO THE INSPECTOR OF PUBLIC WORKS.
18. ISSUANCE OF THIS PERMIT DOES NOT INVALIDATE THE NEED TO GET APPROVALS OR PERMITS FROM OTHER



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. SCH 8a**

FROM: Ryan Smoot, City Manager

MEETING DATE: July 18, 2023

SUBJECT: Discussion and Consideration of Establishing a 60th Anniversary Ad Hoc Committee

RECOMMENDATION

Discuss the possibility of establishing an ad hoc committee for Lomita's 60-year Anniversary celebration.

BACKGROUND/ANALYSIS

At your last meeting, the Council directed staff to place this item on an agenda for discussion.

In 2006/2007, the City celebrated the centennial of Lomita's founding by hosting a number of events and activities including a Hoedown and Street Dance at the Railroad Museum (as a pre-centennial kickoff), Centennial Parade, Founder's Day (Hometown Fair), 5K Run/Walk, Golf Tournament, installation of centennial banners along Lomita Boulevard and Pacific Coast Highway, the release of the Lomita history book, the Lomita – A Century Remembered and an Appreciation Reception for sponsors, committee members and city staff.

At that time, the Founder's Day Ad Hoc Committee served dual roles as both the Founder's Day and Centennial Ad Hoc Committee. The Committee consisted of current Council Member Mark Waronek and former Council Member Susie Dever.

If the Council has a desire to establish a 60th Anniversary Ad Hoc Committee, these duties could be added to those of the existing Founder's Day Subcommittee or create a separate committee and appoint two members.

OPTIONS:

- 1) Establish committee and appoint members.
- 2) Provide alternative direction.

ATTACHMENTS

None

FISCAL IMPACT

None.

Prepared by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Ryan Smoot

Ryan Smoot
City Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. SCH 8b**

FROM: Ryan Smoot, City Manager

PREPARED BY: Carla Dillon, P.E., Director of Public Works

MEETING DATE: July 18, 2023

SUBJECT: Discussion of Lane Striping on Narbonne Avenue South of Pacific Coast Highway

RECOMMENDATION:

Discussion only.

BACKGROUND:

In 2017, following a County evaluation, the City Council approved changes to restripe Narbonne Avenue to its current configuration from the northern city boundary to just north of Pacific Coast Highway (PCH) in conjunction with a street pavement project (Figure 1). In addition, the city's Bicycle and Pedestrian Master Plan, adopted as a guidance document by the City Council in March 2018, calls for the lane reconfiguration on the southern portion of Narbonne Ave to allow for one driving lane in each direction, a center turn lane, two 6' bike lanes, and parking on each side. The existing striping pattern, south of PCH is shown on Figure 2.

While the City is in the design phase of a street reconstruction project for Narbonne Avenue south of PCH, decisions need to be made prior to finalizing the plans as the pavement substructure design may vary for a traffic lane versus a parking or bike lane. The change in 2017, with a single lane in each direction with the center turn lane, provided benefits to ease traffic concerns north of Pacific Coast Highway, and the city's Technical Traffic Advisory Committee has received concerns with speed, visibility, and parking along the section of Narbonne Avenue that remains in its original striping pattern.



Striping North of PCH (Fig. 1)



Striping South of PCH (Fig. 2)

The Public Safety and Traffic Commission reviewed this proposed striping plan on June 21, 2023, and recommended the change to one driving lane in each direction. In addition, the Commission requested that staff consider angled parking on this segment of Narbonne Avenue to relieve parking congestion in the area. The City's consultant reviewed the street width and determined that even with one side of angled parking and the other side with parallel parking, the street does not provide enough width for a driving lane in each direction, a center turn lane, and bicycle lanes.

Staff is seeking Council's direction on the proposed restriping so the City's design consultant can complete the pavement design. The final drawings and bid package will be presented to the City Council for approval prior to awarding the contract for construction. The final design will incorporate details, such as right turn lane pocket and no parking within a certain distance from the intersection.

FISCAL IMPACT

None at this time.

OPTIONS

1. Provide input on striping plan

ATTACHMENT

1. 2017 Restriping Report from LA County
2. 2023 Traffic Assessment

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Carla Dillon, PE
Public Works Director

July 27, 2017

TO: Mark McAvoy, Public Works Director
City of Lomita

FROM: Irena Guilmette
Traffic Advisor

CONSIDERATION OF A REQUEST TO RESTRIPE NARBONNE AVENUE BETWEEN PACIFIC COAST HIGHWAY AND LOMITA BOULEVARD

At the March 7, 2017, Lomita City Council Meeting, the Council was presented with a proposal to restripe a portion of Narbonne Avenue between Pacific Coast Highway and Lomita Boulevard. This roadway reconfiguration was to be completed due to the upcoming pavement rehabilitation project on Narbonne Avenue that is slated to begin construction soon. After hearing the Staff report, the City Council made a motion to continue this matter after a more comprehensive traffic study was conducted by Los Angeles County.

Existing Conditions

This segment of Narbonne Avenue is classified as a minor arterial roadway on the 2013 Functional Classification System's California Road System maps on file with the Federal Highway Administration. It is an undivided highway striped for two lanes of travel in each direction with on-street parking. The roadway has curb, gutter and sidewalk on both sides. Narbonne Avenue is signalized at Lomita Boulevard, 250th Street, 255th Street and Pacific Coast Highway. Between Lomita Boulevard and 250th Street, the abutting property consists of commercial and residential properties with the Lomita Magnet Elementary School located on the northwest corner of 247th Street and Narbonne Avenue. Between 250th Street and Pacific Coast Highway, there is a mix of commercial, multiple-dwelling residential and single-family residential development. The 0.90 mile Narbonne Avenue corridor between Pacific Coast Highway and Lomita Boulevard has a posted speed limit of 35 miles per hour (mph), and the average daily traffic is approximately 14,300 vehicles per day.

Proposed Conditions

This roadway reconfiguration would reallocate road space to one lane in each direction, a center two-way left-turn lane, a Class II bicycle lane in each direction with parking to remain on both sides of the roadway. The striping at the signalized intersections of Narbonne Avenue at 250th Street and 255th Street would transition the two-way left turn lanes into dedicated left turn lanes for both northbound and southbound Narbonne Avenue. The striping at the signalized intersection of Lomita Boulevard would remain the same except for the extension of the northbound left turn lane and the addition of dedicated right turn lanes on Lomita Boulevard. The existing striping at the signalized intersection of Pacific Coast Highway would remain the same. Traffic signal timing on Narbonne Avenue at the signalized intersections would need to be modified to accommodate the reconfigured roadway.

Traffic Analysis Methodology

The County of Los Angeles considers any roadway with less than 20,000 vehicles per day to be an ideal lane reconfiguration candidate and a roadway with less than 15,000 vehicles

per day wouldn't require a level of service (LOS) analysis. Although Narbonne Avenue has less than 15,000 vehicles per day, for purposes of this study, the County conducted a LOS analysis at the intersection of Narbonne Avenue and Lomita Boulevard due to traffic concerns raised by the public at the March 7, 2017, City of Lomita Council Meeting. Based on the analysis, LOS ratings ranging from A through F were assigned to this intersection, with A representing free flow, and F representing congested conditions. The following table represents the LOS for the intersection of Narbonne Avenue at Lomita Boulevard:

Intersection Narbonne Avenue at Lomita Boulevard	Peak	Existing Conditions (2016)		Existing Conditions (2035)		Project Conditions (2016)		Project Conditions (2035)	
		LOS	V/C	LOS	V/C	LOS	V/C	LOS	V/C
	AM	D	0.85	D	0.88	C	0.81	D	0.84
	PM	E	0.97	F	1.01	E	0.91	E	0.95



Indicates inadequate northbound and southbound left-turn lane storage capacity

Indicates adequate northbound and southbound left-turn lane storage capacity

According to the County's General Plan, acceptable LOS is considered on a case-by-case basis with LOS D generally being the minimum desired. LOS ratings below D may be acceptable according to the County's General Plan if the project supports the General Plan goals, such as creating an efficient multimodal transportation system that serves the needs of all residents, and promoting active transportation.

Based on the analysis, the intersection studied was categorized into the following groupings:

● **LOS A through D**

Implementation of roadway configuration is not expected to result in traffic congestion at this intersection.

● **LOS E**

Implementation of roadway reconfiguration is expected to result in traffic congestion at this intersection. However, LOS ratings below D may be acceptable according to the County's General Plan if the project supports the General Plan goal of promoting active transportation. The benefits, if implemented, should outweigh the traffic congestion impacts at this intersection.

● **LOS F with Adequate Turn-Lane Capacity**

Implementation of roadway reconfiguration is expected to result in severe traffic congestion at this intersection. However, turn-lane capacities are adequate to accommodate the forecasted queue lengths. The benefits, if implemented, should substantially outweigh the traffic congestion impacts at this intersection.

● **LOS F with Inadequate Turn-Lane Capacity**

Implementation of roadway reconfiguration is expected to result in severe traffic

congestion at this intersection. Furthermore, extending the length of the turn-lanes to accommodate the forecasted queue is not feasible due to site-specific constraints. Implementation of roadway reconfiguration is not advisable along the roadways approaching this intersection.

○ **No Change to LOS**

For purposes of analysis, the intersection configuration is not expected to change at this location. Lane configurations from roadway reconfiguration will transition to join existing striping conditions approaching this intersection.

Although the LOS at the intersection of Narbonne Avenue at Lomita Boulevard shows a LOS of E during the PM peak hours, the northbound and southbound left-turn capacity goes from inadequate to adequate with the intersection lane changes.

Benefits of lane reconfiguration along Narbonne Avenue

Pedestrians

- Pedestrian crossing of Narbonne Avenue may be easier and safer due to a reduction in the number of lanes to cross which reduces potential conflicts between pedestrians and vehicles.

Bicyclists

- Increase in Active Transportation by providing bike lanes which meets the goals of Complete Streets and Healthy Design.
- Increase in the safety and comfort of bicyclists by providing a striped space on the roadway. The National Association of City Transportation Officials (NACTO) advocates the benefits of bike lanes, including increased bicyclist comfort and confidence on busy streets, separation between bicyclists and automobiles, increased predictability of bicycles and motorists positioning and interaction, increased total capacities of streets carrying mixed bicycle and motor vehicle traffic and a visual reminder to motorists of bicyclists' right to the street.

Emergency Vehicles

- Adding a 2-way left-turn lane would create unimpeded lanes that can be used by emergency vehicles or motorists needing to pull over to provide through movement of emergency responders.

Motorists

- Reduce specific types of traffic collisions. Per the U.S. Department of Transportation Federal Highway Administration, roadway configurations such as this may have a crash reduction of 19 percent on corridors within suburban areas surrounding larger cities.
- Reduce intersection conflicts.
- Enhance intersection sight distance.
- Reduces left-turn conflicts at intersections and midblock locations.
- Reduce vehicle travel speeds because having additional lanes during non-peak hours encourages people to speed.
- Provide continuous turning lanes for left-turning vehicles which may potentially reduce mid-block delay and weaving.

Community

- Improve business because people who walk or use bikes spend more money.

Cost-Effective

- Implementing roadway design during the upcoming pavement rehabilitation project on Narbonne Avenue is cost-effective because there is no need to grind out existing striping.

Left Turn Access at signalized intersections

- Left turn access for northbound and southbound Narbonne Avenue will be enhanced because dedicated left turn lanes will be installed at the signalized intersections of 250th Street and 255th Street. This will enhance visibility for left turning motorists as well as reduce left-turn collision potential.

Conclusions

Recognizing there are factors in addition to LOS that have bearing upon the suitability of roadway reconfiguration on Narbonne Avenue, it is recommended the City consider implementing these striping changes by weighing the potential benefits of facilitating multimodal transportation which supports the City of Lomita's recently adopted Complete Streets policy.

June 8, 2023

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MEMORANDUM

To: Suzanne Moubayed, MS, EIT
David Evans and Associates, Inc.

From: James M. Daisa, TE

**RE: PRELIMINARY TRAFFIC OPERATIONS ASSESMENT OF NARBONNE / PACIFIC COAST HIGHWAY
INTERSECTION WITH PROPOSED IMPROVEMENTS**



This memorandum summarizes a preliminary operations assessment of the intersection of Narbonne Avenue and Pacific Coast Highway in the City of Lomita with implementation of proposed lane reconfigurations.

Proposed Changes to Narbonne Avenue

Narbonne Avenue currently is a four-lane undivided street except at major signalized intersections where a left turn bay is provided. The proposed configuration—a “road diet”—of Narbonne Avenue is to provide one lane in each direction and a continuous center turn lane which transitions into left turn bays at select intersections to provide width to add Class II bicycle lanes in each direction. On-street parking remains as currently configured.

Intersection Capacity Analysis Methodology

With limited traffic volume data, a capacity analysis was performed to identify one of three possible operational conditions with implementation of the proposed road diet: intersection operates below capacity, intersection operates near capacity, intersection operates over capacity. The city’s level of service standard is LOS D.

Available traffic data was limited. The city provided an Engineering & Traffic Survey for establishing speed limits on Narbonne Avenue prepared in 2021 which included daily traffic counts divided into hourly volumes by direction. Bi-directional volumes on Narbonne Avenue for the PM peak hour were available north and south of the Pacific Coast Highway. Peak hour volumes for Pacific Coast Highway were derived from Caltrans’ Traffic Census Program bi-directional peak hour volume data for the year 2021. Caltrans count data was limited to Pacific Coast Highway at Route 231 and at Crenshaw Boulevard.

Intersection turn movements at Narbonne Avenue and Pacific Coast Highway were estimated based on an assumed percentage of directional traffic volumes turning left and right at the approaches of the intersection. The percentages were adjusted so that the departure volumes matched the contributing approach turning volumes as close as possible. The resulting intersection turning movements are rough approximations, but conservative.

Results of Analysis

Based on the assumptions described above, the PM peak hour capacity analysis results in an overall LOS C (see Attachment D) with the northbound and southbound approaches of Narbonne Avenue operating at a LOS D. This finding falls under the operational condition of “intersection operates below capacity”.

\ Attachments:

Attachment A – Peak Hour Traffic Data for Narbonne Avenue

Attachment B - Excerpt from Caltrans Peak Hour Volume Data (Year 2021)

Attachment C - Derivation of Turning Movements from Directional Link Volumes

Attachment D - PM Peak Hour Capacity Analysis of PCH and Narbonne Ave

ATTACHMENT A
PEAK HOUR TRAFFIC DATA FOR NARBONNE AVENUE



NARBONNE AVENUE

(Between Lomita Boulevard and the
Rolling Hills Estates City Boundary south of Pacific Coast Highway)

Engineering and Traffic Survey (E&TS)

Prepared by: Irena Guilmette, T.E. #2259
City of Lomita Traffic Advisor
Los Angeles County Public Works
September 2021



NARBONNE AVENUE

TRAFFIC VOLUMES

Los Angeles County Department of Public Works

24 Hour Traffic Count

Report ID: HOME 587V

Access Date: 9/7/21 3:07 PM

Count Date: 8/13/2021 Friday

Conditions: Clear

Location: NARBONNE AVENUE S/O 248TH STREET

Time	N/B		S/B		Total		Time	N/B		S/B		Total	
	15'	Hour	15'	Hour	15'	Hour		15'	Hour	15'	Hour	15'	Hour
12:00 AM	13	33	11	41	24	74	12:00 PM	108	434	122	452	230	886
12:15 AM	6	28	13	34	19	62	12:15 PM	113	414	120	434	233	848
12:30 AM	7	27	9	27	16	54	12:30 PM	102	411	103	422	205	833
12:45 AM	7	20	8	23	15	43	12:45 PM	111	413	107	417	218	830
1:00 AM	8	14	4	16	12	30	1:00 PM	88	398	104	411	192	809
1:15 AM	5	8	6	14	11	22	1:15 PM	110	414	108	443	218	857
1:30 AM	0	4	5	10	5	14	1:30 PM	104	393	98	433	202	826
1:45 AM	1	8	1	13	2	21	1:45 PM	96	411	101	454	197	865
2:00 AM	2	12	2	14	4	26	2:00 PM	104	430	136	454	240	884
2:15 AM	1	11	2	14	3	25	2:15 PM	89	441	98	436	187	877
2:30 AM	4	13	8	14	12	27	2:30 PM	122	448	119	454	241	902
2:45 AM	5	10	2	10	7	20	2:45 PM	115	433	101	471	216	904
3:00 AM	1	10	2	9	3	19	3:00 PM	115	428	118	502	233	930
3:15 AM	3	12	2	12	5	24	3:15 PM	96	425	116	499	212	924
3:30 AM	1	11	4	12	5	23	3:30 PM	107	446	136	526	243	972
3:45 AM	5	21	1	12	6	33	3:45 PM	110	445	132	516	242	961
4:00 AM	3	25	5	18	8	43	4:00 PM	112	413	115	501	227	914
4:15 AM	2	35	2	15	4	50	4:15 PM	117	404	143	505	260	909
4:30 AM	11	44	4	17	15	61	4:30 PM	106	383	126	512	232	895
4:45 AM	9	44	7	20	16	64	4:45 PM	78	395	117	525	195	920
5:00 AM	13	69	2	21	15	90	5:00 PM	103	412	119	508	222	920
5:15 AM	11	83	4	31	15	114	5:15 PM	96	381	150	506	246	887
5:30 AM	11	93	7	45	18	138	5:30 PM	118	389	139	470	257	859
5:45 AM	34	125	8	60	42	185	5:45 PM	95	363	100	426	195	789
6:00 AM	27	131	12	77	39	208	6:00 PM	72	339	117	419	189	758
6:15 AM	21	158	18	101	39	259	6:15 PM	104	348	114	386	218	734
6:30 AM	43	203	22	130	65	333	6:30 PM	92	322	95	365	187	687
6:45 AM	40	237	25	152	65	389	6:45 PM	71	304	93	351	164	655
7:00 AM	54	282	36	193	90	475	7:00 PM	81	302	84	340	165	642
7:15 AM	66	333	47	227	113	560	7:15 PM	78	280	93	339	171	619
7:30 AM	77	359	44	244	121	603	7:30 PM	74	262	81	318	155	580
7:45 AM	85	395	66	263	151	658	7:45 PM	69	240	82	296	151	536
8:00 AM	105	407	70	282	175	689	8:00 PM	59	222	83	277	142	499
8:15 AM	92	414	64	306	156	720	8:15 PM	60	201	72	253	132	454
8:30 AM	113	427	63	325	176	752	8:30 PM	52	190	59	228	111	418
8:45 AM	97	429	85	342	182	771	8:45 PM	51	171	63	219	114	390
9:00 AM	112	444	94	365	206	809	9:00 PM	38	146	59	205	97	351
9:15 AM	105	420	83	342	188	762	9:15 PM	49	137	47	177	96	314
9:30 AM	115	434	80	340	195	774	9:30 PM	33	106	50	169	83	275
9:45 AM	112	431	108	361	220	792	9:45 PM	26	93	49	147	75	240
10:00 AM	88	414	71	349	159	763	10:00 PM	29	86	31	129	60	215
10:15 AM	119	447	81	376	200	823	10:15 PM	18	81	39	123	57	204
10:30 AM	112	440	101	389	213	829	10:30 PM	20	73	28	114	48	187
10:45 AM	95	456	96	420	191	876	10:45 PM	19	70	31	99	50	169
11:00 AM	121	480	98	432	219	912	11:00 PM	24	62	25	93	49	155
11:15 AM	112	467	94	456	206	923	11:15 PM	10		30		40	
11:30 AM	128	468	132	482	260	950	11:30 PM	17		13		30	
11:45 AM	119	442	108	453	227	895	11:45 PM	11		25		36	

24 Hour		AM Peak Hour		PM Peak Hour	
Direction	Volume	Time	Volume	Time	Volume
Total	12101	11:30 AM	950	3:30 PM	972
N/B	5993	11:00 AM	480	2:30 PM	448
S/B	6108	11:30 AM	482	3:30 PM	526

Los Angeles County Department of Public Works

24 Hour Traffic Count

Report ID: HOME 588V

Access Date: 9/7/21 3:04 PM

Count Date: 8/13/2021 Friday

Conditions: Clear

Location: NARBONNE AVENUE S/O 254TH STREET

Time	N/B		S/B		Total		Time	N/B		S/B		Total	
	15'	Hour	15'	Hour	15'	Hour		15'	Hour	15'	Hour	15'	Hour
12:00 AM	7	29	12	32	19	61	12:00 PM	110	416	122	455	232	871
12:15 AM	9	28	11	25	20	53	12:15 PM	96	407	114	445	210	852
12:30 AM	6	24	5	19	11	43	12:30 PM	103	411	125	418	228	829
12:45 AM	7	18	4	18	11	36	12:45 PM	107	411	94	397	201	808
1:00 AM	6	13	5	15	11	28	1:00 PM	101	410	112	407	213	817
1:15 AM	5	9	5	13	10	22	1:15 PM	100	414	87	428	187	842
1:30 AM	0	8	4	11	4	19	1:30 PM	103	420	104	449	207	869
1:45 AM	2	10	1	13	3	23	1:45 PM	106	419	104	449	210	868
2:00 AM	2	12	3	14	5	26	2:00 PM	105	403	133	448	238	851
2:15 AM	4	16	3	12	7	28	2:15 PM	106	420	108	443	214	863
2:30 AM	2	15	6	12	8	27	2:30 PM	102	415	104	450	206	865
2:45 AM	4	15	2	11	6	26	2:45 PM	90	406	103	475	193	881
3:00 AM	6	14	1	13	7	27	3:00 PM	122	437	128	510	250	947
3:15 AM	3	12	3	16	6	28	3:15 PM	101	416	115	515	216	931
3:30 AM	2	13	5	18	7	31	3:30 PM	93	432	129	538	222	970
3:45 AM	3	21	4	24	7	45	3:45 PM	121	448	138	533	259	981
4:00 AM	4	28	4	27	8	55	4:00 PM	101	421	133	530	234	951
4:15 AM	4	28	5	28	9	56	4:15 PM	117	422	138	553	255	975
4:30 AM	10	34	11	31	21	65	4:30 PM	109	401	124	550	233	951
4:45 AM	10	37	7	31	17	68	4:45 PM	94	392	135	563	229	955
5:00 AM	4	51	5	31	9	82	5:00 PM	102	391	156	524	258	915
5:15 AM	10	66	8	43	18	109	5:15 PM	96	367	135	495	231	862
5:30 AM	13	74	11	58	24	132	5:30 PM	100	353	137	457	237	810
5:45 AM	24	95	7	66	31	161	5:45 PM	93	327	96	420	189	747
6:00 AM	19	107	17	90	36	197	6:00 PM	78	316	127	408	205	724
6:15 AM	18	137	23	110	41	247	6:15 PM	82	321	97	366	179	687
6:30 AM	34	172	19	133	53	305	6:30 PM	74	317	100	355	174	672
6:45 AM	36	207	31	164	67	371	6:45 PM	82	322	84	321	166	643
7:00 AM	49	253	37	207	86	460	7:00 PM	83	301	85	298	168	599
7:15 AM	53	272	46	237	99	509	7:15 PM	78	280	86	283	164	563
7:30 AM	69	312	50	253	119	565	7:30 PM	79	260	66	272	145	532
7:45 AM	82	345	74	272	156	617	7:45 PM	61	240	61	272	122	512
8:00 AM	68	369	67	286	135	655	8:00 PM	62	223	70	260	132	483
8:15 AM	93	387	62	302	155	689	8:15 PM	58	197	75	235	133	432
8:30 AM	102	391	69	326	171	717	8:30 PM	59	185	66	213	125	398
8:45 AM	106	390	88	339	194	729	8:45 PM	44	152	49	184	93	336
9:00 AM	86	377	83	353	169	730	9:00 PM	36	130	45	172	81	302
9:15 AM	97	377	86	340	183	717	9:15 PM	46	121	53	157	99	278
9:30 AM	101	391	82	344	183	735	9:30 PM	26	95	37	140	63	235
9:45 AM	93	381	102	371	195	752	9:45 PM	22	96	37	132	59	228
10:00 AM	86	391	70	361	156	752	10:00 PM	27	94	30	113	57	207
10:15 AM	111	425	90	392	201	817	10:15 PM	20	86	36	107	56	193
10:30 AM	91	415	109	392	200	807	10:30 PM	27	79	29	87	56	166
10:45 AM	103	416	92	401	195	817	10:45 PM	20	63	18	72	38	135
11:00 AM	120	433	101	419	221	852	11:00 PM	19	52	24	69	43	121
11:15 AM	101	423	90	440	191	863	11:15 PM	13		16		29	
11:30 AM	92	418	118	464	210	882	11:30 PM	11		14		25	
11:45 AM	120	429	110	471	230	900	11:45 PM	9		15		24	

24 Hour		AM Peak Hour		PM Peak Hour	
Direction	Volume	Time	Volume	Time	Volume
Total	11713	11:45 AM	900	3:45 PM	981
N/B	5671	11:00 AM	433	3:45 PM	448
S/B	6042	11:45 AM	471	4:45 PM	563

Los Angeles County Department of Public Works

24 Hour Traffic Count

Report ID: HOME 589V

Access Date: 9/7/21 3:08 PM

Count Date: 8/13/2021 Friday

Conditions: Clear

Location: NARBONNE AVENUE N/O PACIFIC COAST HIGHWAY

	N/B		S/B		Total			N/B		S/B		Total			
	Time	15'	Hour	15'	Hour	15'	Hour		Time	15'	Hour	15'	Hour		
	12:00 AM	8	32	12	30	20	62		12:00 PM	44	172	94	382	138	554
	12:15 AM	10	27	9	23	19	50		12:15 PM	41	169	80	396	121	565
	12:30 AM	9	21	4	14	13	35		12:30 PM	39	162	91	397	130	559
	12:45 AM	5	13	5	14	10	27		12:45 PM	48	171	117	419	165	590
	1:00 AM	3	10	5	10	8	20		1:00 PM	41	177	108	391	149	568
	1:15 AM	4	10	0	11	4	21		1:15 PM	34	181	81	367	115	548
	1:30 AM	1	11	4	14	5	25		1:30 PM	48	207	113	366	161	573
	1:45 AM	2	12	1	17	3	29		1:45 PM	54	248	89	366	143	614
	2:00 AM	3	13	6	19	9	32		2:00 PM	45	280	84	359	129	639
	2:15 AM	5	15	3	14	8	29		2:15 PM	60	306	80	378	140	684
	2:30 AM	2	11	7	14	9	25		2:30 PM	89	317	113	393	202	710
	2:45 AM	3	11	3	15	6	26		2:45 PM	86	294	82	373	168	667
	3:00 AM	5	11	1	16	6	27		3:00 PM	71	264	103	378	174	642
	3:15 AM	1	8	3	20	4	28		3:15 PM	71	261	95	374	166	635
	3:30 AM	2	14	8	24	10	38		3:30 PM	66	264	93	384	159	648
	3:45 AM	3	14	4	32	7	46		3:45 PM	56	278	87	408	143	686
	4:00 AM	2	15	5	39	7	54		4:00 PM	68	292	99	411	167	703
	4:15 AM	7	18	7	39	14	57		4:15 PM	74	303	105	408	179	711
	4:30 AM	2	16	16	39	18	55		4:30 PM	80	295	117	404	197	699
	4:45 AM	4	29	11	42	15	71		4:45 PM	70	293	90	391	160	684
	5:00 AM	5	43	5	42	10	85		5:00 PM	79	272	96	376	175	648
	5:15 AM	5	51	7	59	12	110		5:15 PM	66	247	101	383	167	630
	5:30 AM	15	65	19	91	34	156		5:30 PM	78	218	104	348	182	566
	5:45 AM	18	74	11	96	29	170		5:45 PM	49	194	75	327	124	521
	6:00 AM	13	92	22	126	35	218		6:00 PM	54	201	103	328	157	529
	6:15 AM	19	118	39	144	58	262		6:15 PM	37	201	66	319	103	520
	6:30 AM	24	137	24	162	48	299		6:30 PM	54	222	83	348	137	570
	6:45 AM	36	179	41	195	77	374		6:45 PM	56	230	76	330	132	560
	7:00 AM	39	221	40	235	79	456		7:00 PM	54	231	94	334	148	565
	7:15 AM	38	246	57	265	95	511		7:15 PM	58	232	95	323	153	555
	7:30 AM	66	259	57	259	123	518		7:30 PM	62	223	65	306	127	529
	7:45 AM	78	283	81	294	159	577		7:45 PM	57	216	80	303	137	519
	8:00 AM	64	282	70	299	134	581		8:00 PM	55	205	83	278	138	483
	8:15 AM	51	267	51	292	102	559		8:15 PM	49	180	78	235	127	415
	8:30 AM	90	274	92	320	182	594		8:30 PM	55	172	62	210	117	382
	8:45 AM	77	246	86	308	163	554		8:45 PM	46	139	55	185	101	324
	9:00 AM	49	233	63	333	112	566		9:00 PM	30	116	40	169	70	285
	9:15 AM	58	265	79	357	137	622		9:15 PM	41	106	53	165	94	271
	9:30 AM	62	282	80	367	142	649		9:30 PM	22	86	37	149	59	235
	9:45 AM	64	286	111	378	175	664		9:45 PM	23	91	39	134	62	225
	10:00 AM	81	290	87	345	168	635		10:00 PM	20	85	36	121	56	206
	10:15 AM	75	294	89	360	164	654		10:15 PM	21	75	37	100	58	175
	10:30 AM	66	304	91	358	157	662		10:30 PM	27	70	22	83	49	153
	10:45 AM	68	296	78	393	146	689		10:45 PM	17	54	26	78	43	132
	11:00 AM	85	267	102	397	187	664		11:00 PM	10	43	15	66	25	109
	11:15 AM	85	226	87	389	172	615		11:15 PM	16		20		36	
	11:30 AM	58	182	126	382	184	564		11:30 PM	11		17		28	
	11:45 AM	39	163	82	347	121	510		11:45 PM	6		14		20	

24 Hour		AM Peak Hour		PM Peak Hour	
Direction	Volume	Time	Volume	Time	Volume
Total	9331	10:45 AM	689	4:15 PM	711
N/B	3847	10:30 AM	304	2:30 PM	317
S/B	5484	11:00 AM	397	12:45 PM	419

Los Angeles County Department of Public Works

24 Hour Traffic Count

Report ID: HOME 590V

Access Date: 9/7/21 3:09 PM

Count Date: 8/13/2021 Friday

Conditions: Clear

Location: NARBONNE AVENUE S/O PACIFIC COAST HIGHWAY

	N/B		S/B		Total			N/B		S/B		Total	
	Time	15'	Hour	15'	Hour	15'		Hour	Time	15'	Hour	15'	Hour
12:00 AM	8	31	11	39	19	70	12:00 PM	130	444	111	458	241	902
12:15 AM	8	28	14	32	22	60	12:15 PM	88	441	118	459	206	900
12:30 AM	10	25	11	24	21	49	12:30 PM	112	487	113	457	225	944
12:45 AM	5	18	3	17	8	35	12:45 PM	114	488	116	463	230	951
1:00 AM	5	17	4	18	9	35	1:00 PM	127	487	112	476	239	963
1:15 AM	5	17	6	21	11	38	1:15 PM	134	472	116	504	250	976
1:30 AM	3	15	4	18	7	33	1:30 PM	113	450	119	517	232	967
1:45 AM	4	14	4	19	8	33	1:45 PM	113	442	129	530	242	972
2:00 AM	5	17	7	18	12	35	2:00 PM	112	433	140	507	252	940
2:15 AM	3	16	3	15	6	31	2:15 PM	112	416	129	481	241	897
2:30 AM	2	14	5	16	7	30	2:30 PM	105	396	132	486	237	882
2:45 AM	7	14	3	14	10	28	2:45 PM	104	395	106	502	210	897
3:00 AM	4	14	4	15	8	29	3:00 PM	95	399	114	536	209	935
3:15 AM	1	15	4	15	5	30	3:15 PM	92	422	134	550	226	972
3:30 AM	2	18	3	15	5	33	3:30 PM	104	422	148	556	252	978
3:45 AM	7	25	4	21	11	46	3:45 PM	108	418	140	572	248	990
4:00 AM	5	30	4	23	9	53	4:00 PM	118	412	128	578	246	990
4:15 AM	4	42	4	22	8	64	4:15 PM	92	397	140	613	232	1010
4:30 AM	9	60	9	23	18	83	4:30 PM	100	402	164	647	264	1049
4:45 AM	12	68	6	32	18	100	4:45 PM	102	406	146	637	248	1043
5:00 AM	17	92	3	53	20	145	5:00 PM	103	420	163	623	266	1043
5:15 AM	22	104	5	70	27	174	5:15 PM	97	400	174	600	271	1000
5:30 AM	17	118	18	109	35	227	5:30 PM	104	383	154	526	258	909
5:45 AM	36	151	27	126	63	277	5:45 PM	116	357	132	494	248	851
6:00 AM	29	168	20	153	49	321	6:00 PM	83	315	140	466	223	781
6:15 AM	36	189	44	191	80	380	6:15 PM	80	302	100	407	180	709
6:30 AM	50	233	35	197	85	430	6:30 PM	78	274	122	414	200	688
6:45 AM	53	283	54	219	107	502	6:45 PM	74	264	104	372	178	636
7:00 AM	50	334	58	233	108	567	7:00 PM	70	243	81	346	151	589
7:15 AM	80	383	50	231	130	614	7:15 PM	52	222	107	345	159	567
7:30 AM	100	414	57	256	157	670	7:30 PM	68	211	80	316	148	527
7:45 AM	104	450	68	279	172	729	7:45 PM	53	197	78	312	131	509
8:00 AM	99	478	56	303	155	781	8:00 PM	49	190	80	303	129	493
8:15 AM	111	470	75	324	186	794	8:15 PM	41	168	78	287	119	455
8:30 AM	136	459	80	321	216	780	8:30 PM	54	177	76	277	130	454
8:45 AM	132	419	92	308	224	727	8:45 PM	46	145	69	245	115	390
9:00 AM	91	377	77	300	168	677	9:00 PM	27	129	64	226	91	355
9:15 AM	100	398	72	299	172	697	9:15 PM	50	129	68	202	118	331
9:30 AM	96	408	67	326	163	734	9:30 PM	22	107	44	180	66	287
9:45 AM	90	430	84	361	174	791	9:45 PM	30	108	50	168	80	276
10:00 AM	112	450	76	365	188	815	10:00 PM	27	96	40	152	67	248
10:15 AM	110	456	99	384	209	840	10:15 PM	28	87	46	138	74	225
10:30 AM	118	444	102	390	220	834	10:30 PM	23	75	32	116	55	191
10:45 AM	110	452	88	434	198	886	10:45 PM	18	60	34	109	52	169
11:00 AM	118	465	95	452	213	917	11:00 PM	18	50	26	106	44	156
11:15 AM	98	477	105	468	203	945	11:15 PM	16		24		40	
11:30 AM	126	467	146	481	272	948	11:30 PM	8		25		33	
11:45 AM	123	453	106	448	229	901	11:45 PM	8		31		39	

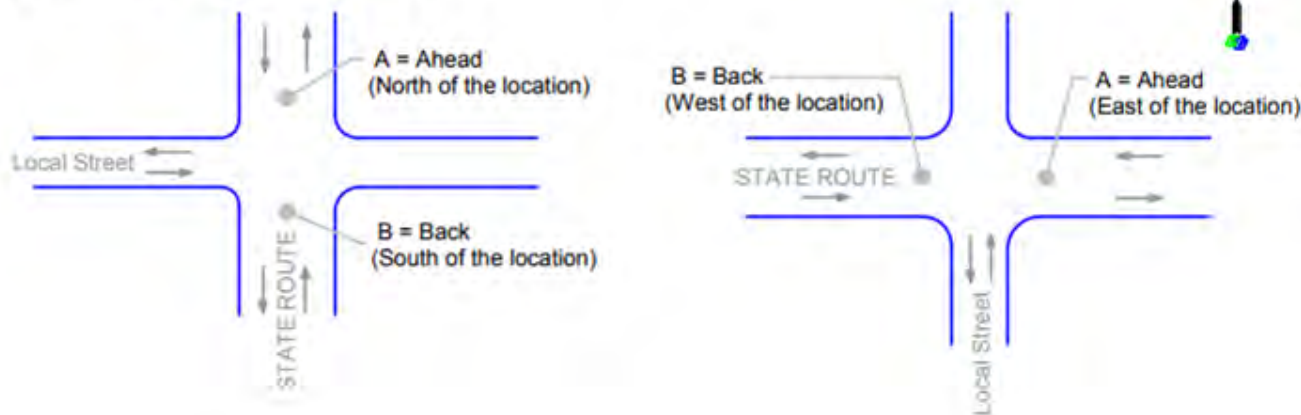
24 Hour		AM Peak Hour		PM Peak Hour	
Direction	Volume	Time	Volume	Time	Volume
Total	12840	11:30 AM	948	4:30 PM	1049
N/B	6091	8:00 AM	478	12:45 PM	488
S/B	6749	11:30 AM	481	4:30 PM	647

ATTACHMENT B
EXCERPT FROM CALTRANS PEAK HOUR VOLUME DATA (YEAR 2021)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	DISTRICT	ROUTE	ROUTE_SFX	COUNTY	PM_PFX	PM	PM_SFX	LOCATION DESCRIPTION	BACK_PEAK_HOUR	BACK_PEAK_MADT	BACK_AADT	AHEAD_PEAK_HOUR	AHEAD_PEAK_MADT	AHEAD_AADT
1														
35	07	001		LA		13.1		LOS ANGELES, JCT. RTE. 213	3000	49500	46000	3700	61000	57000
36	07	001		LA		14.634		TORRANCE, CRENSHAW BOULEVARD	3500	58000	54000	2650	44000	40500
37	07	001		LA		16.005		TORRANCE, JCT. RTE. 107	2350	39000	36000	2600	42500	39500
38	07	001		LA		18.09		TORRANCE, PALOS VERDES BOULEVARD	1950	32000	30000	1750	29500	27500

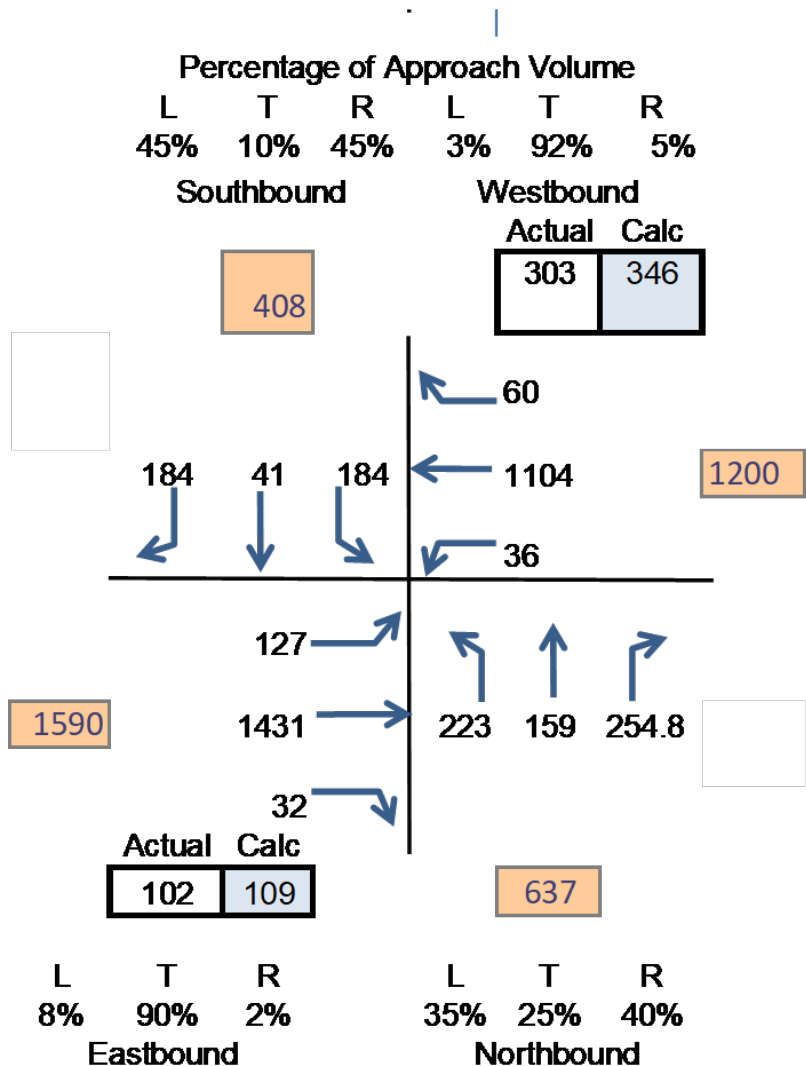
Source: Caltrans Traffic Census Program, Peak Hour Volume Data (Year 2021) <https://dot.ca.gov/programs/traffic-operations/census>

Explanatory Diagram of Traffic Counts



ATTACHMENT C

DERIVATION OF TURNING MOVEMENTS FROM DIRECTIONAL LINK VOLUMES



PCH 2021 Peak Hour Bi-Directional Traffic Counts

Rte 213	East of Narbonne	3000 vph	60% EB	1800
			40% WB	1200
Crenshaw	West of Narbonne	2650 vph	60% EB	1590
			40% WB	1060

Source: Caltrans Traffic Census Program, Peak Hour Volume Data (Year 2021)
<https://dot.ca.gov/programs/traffic-operations/census>

Narbonne Ave Peak Hour Directional Traffic Counts

	NB	SB
South of PCH	637	102
North of PCH	303	408

Source: Engineering and Traffic Survey (E&TS) for Narbonne Avenue (Between Lomita Boulevard and the Rolling Hills Estates City Boundary south of Pacific Coast Highway), 2021, ADT Report (4:15 PM N/O PCH, 4:45 PM S/O PCH).

Lane Geometrics

EB L, 2TH, 1TR

WB L, 2TH, 1TR

NB L, T, R

SB L, T, R

Signalized (8-Phase)

ATTACHMENT D




























PM PEAK HOUR CAPACITY ANALYSIS OF PCH AND NARBONNE AVE

HCM 6th Signalized Intersection Summary

Synchro 11 Report

2: Pacific Coast Highway (HWY 1) & Narbonne Ave

06/05/2023

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		  			  						 	
Traffic Volume (veh/h)	127	1431	32	36	1104	60	223	159	255	184	41	184
Future Volume (veh/h)	127	1431	32	36	1104	60	223	159	255	184	41	184
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	138	1555	35	39	1200	65	242	173	277	200	45	200
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	173	2224	50	52	1808	98	286	376	319	242	330	280
Arrive On Green	0.10	0.43	0.43	0.03	0.36	0.36	0.16	0.20	0.20	0.14	0.18	0.18
Sat Flow, veh/h	1781	5138	116	1781	4958	268	1781	1870	1585	1781	1870	1585
Grp Volume(v), veh/h	138	1030	560	39	824	441	242	173	277	200	45	200
Grp Sat Flow(s),veh/h/ln	1781	1702	1850	1781	1702	1822	1781	1870	1585	1781	1870	1585
Q Serve(g_s), s	6.0	19.6	19.6	1.7	16.1	16.1	10.5	6.5	13.5	8.7	1.6	9.5
Cycle Q Clear(g_c), s	6.0	19.6	19.6	1.7	16.1	16.1	10.5	6.5	13.5	8.7	1.6	9.5
Prop In Lane	1.00		0.06	1.00		0.15	1.00		1.00	1.00		1.00
Lane Grp Cap(c), veh/h	173	1473	801	52	1241	664	286	376	319	242	330	280
V/C Ratio(X)	0.80	0.70	0.70	0.75	0.66	0.66	0.85	0.46	0.87	0.83	0.14	0.72
Avail Cap(c_a), veh/h	246	1473	801	134	1241	664	403	423	359	358	376	319
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	35.1	18.3	18.3	38.3	21.2	21.2	32.4	28.0	30.8	33.4	27.6	30.9
Incr Delay (d2), s/veh	11.3	2.8	5.0	19.6	2.8	5.2	11.1	0.9	18.4	9.7	0.2	6.4
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	3.1	7.7	8.9	1.0	6.5	7.5	5.3	2.9	6.6	4.3	0.7	4.0
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	46.4	21.1	23.4	57.9	24.0	26.4	43.6	28.8	49.2	43.1	27.8	37.3
LnGrp LOS	D	C	C	E	C	C	D	C	D	D	C	D
Approach Vol, veh/h		1728			1304			692			445	
Approach Delay, s/veh		23.9			25.8			42.1			38.9	
Approach LOS		C			C			D			D	
Timer - Assigned Phs	1	2	3	4	5	6	7	8				
Phs Duration (G+Y+Rc), s	6.3	38.4	16.8	18.0	11.7	33.0	14.8	20.0				
Change Period (Y+Rc), s	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0				
Max Green Setting (Gmax), s	6.0	34.0	18.0	16.0	11.0	29.0	16.0	18.0				
Max Q Clear Time (g_c+I1), s	3.7	21.6	12.5	11.5	8.0	18.1	10.7	15.5				
Green Ext Time (p_c), s	0.0	8.2	0.3	0.4	0.1	6.1	0.2	0.5				
Intersection Summary												
HCM 6th Ctrl Delay			29.1									
HCM 6th LOS			C									



CITY OF LOMITA CITY COUNCIL REPORT

TO: Mayor and City Council **Item No. SCH 8c**

FROM: Ryan Smoot, City Manager

PREPARED BY: Lina Hernandez, Senior Management Analyst

MEETING DATE: July 18, 2023

SUBJECT: Discussion and Consideration of the Possible Relocation and Improvements to the Circle of Honor program and Consideration of the nomination of Ben Traina

RECOMMENDATION

Discuss and provide direction regarding options for relocation and improvements to the Circle of Honor monument and discuss and consider the nomination of Ben Traina for the Circle of Honor.

BACKGROUND

The City Council approved the Circle of Honor policy (attached to this staff report) on July 7, 2008, as an alternative to naming city facilities or other city assets after prominent Lomitians who have made significant contributions to the community. On October 6, 2008, the City Council approved the location and inscription of the Circle of Honor plaque that summarizes the purpose and objective of the action.

The City Council approved the first name plaque within the Circle of Honor in 2009 for Jim Cole, former Councilmember and local Lomita historian and a second plaque in 2017 for Margaret Estrada, former Councilmember and Mayor, and community advocate.

The City Council approved a memorial in honor of the late Tim King adjacent to the Circle of Honor on June 20, 2011.

At its meeting of May 2, 2023, the City Council approved the inclusion of Ken Blackwood in the Lomita Circle of Honor for his significant local civic achievements and outstanding service to the city. At the same meeting, the City Council directed staff to return with a discussion item about the location and aesthetics of the plaques within the Circle of Honor.

On June 15, 2023, the city received a new nomination to recognize Ben Traina in the Lomita Circle of Honor.

DISCUSSION

Nomination of Ben Traina to the Circle of Honor

The criteria and nomination process for induction into the Circle of Honor set in 2008 are as follows:

- Prominent community figures who have displayed significant local civic achievement, historical importance and/or outstanding City service to the City of Lomita.
- Any Lomita resident may petition for the induction of another Lomita resident into the Circle of Honor. The petition shall contain a minimum of 20 Lomita residents in support of the nomination.
- A majority vote of the City Council is required for approval.

As stated in the nomination papers, among Mr. Traina's accomplishments include:

- Serving on the City Council for eight (8) years including service as Mayor on two occasions.
- Increasing openness and transparency by initiating the annual "State of the City" address in 1999, and televising City Council Meetings,
- Bringing back the Founders Day fireworks show, establishing the Jim Thorpe 5K, helping keep youth activity fees low for Lomita residents, and securing a lease for the Lomita Little League to use the Navy fields.
- Securing funding, implementing spending limits, negotiated advantageous terms for city contracts to contain costs.
- Serving on the South Bay Cities Council of Governments, the Southern California Joint Powers Authority, and LA County Sanitation District.

Additional information regarding Mr. Traina's nomination is attached to this staff report.

Current Location and Name Plaques in the Circle of Honor

The Circle of Honor is currently located in front of City Hall in a square-shaped area shared with a time capsule that was sealed and dedicated on July 5, 1976. The time capsule is scheduled to be unearthed on July 4, 2026. At this time, the size of the capsule is unknown and whether its removal could potentially damage the plaques currently located within the Circle of Honor location. Another consideration about the current location of the Circle of Honor is that the city may be required to remove the

turf in the future and the landscape may be reworked to address drought conditions/water conservation.

The following images show the current location of the Circle of Honor with the two plaques in the ground and the time capsule in the bottom right, and the memorial for Tim King just south of that location.



Possible Options for Consideration

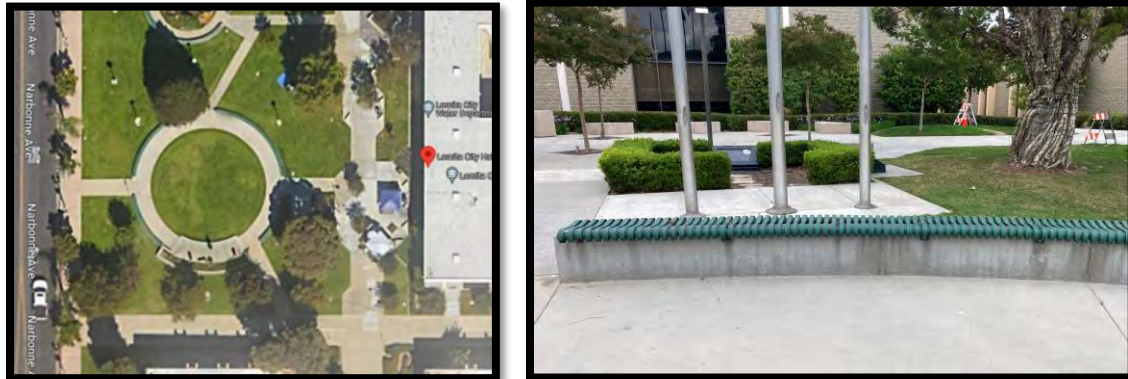
In an effort to highlight the existing and potentially new name plaques and the intended recognitions, a curved wall could be installed at the current location behind the Circle of Honor plaque, on the east side of the area. The curved wall would match the circle theme and the current plaques from the ground could potentially be reused and relocated on the wall. This option would make the Circle of Honor highly visible.

The Tim King memorial would not be impacted.



A second outdoor option could be to use the existing circular benches around the civic center stage area to the west of the existing Circle of Honor location. The current plaques could potentially be reused and relocated along the benches that form the circle around the stage area.

The Tim King memorial would not be impacted.



A different concept would be the use of wall art. This option could work indoors or outdoors. It is unlikely that the current name plaques could be reused. The Tim King memorial could remain at its current location. Additional rings could be added to the Circle of Honor to include additional recipients.



Based on City Council's direction, design and related costs could be brought back for consideration and the current policy would be updated for Council approval.

Staff has been in contact with petitioner Margaret Estrada regarding the approved plaque for Ken Blackwood and the nomination for Ben Traina and she has agreed to

wait on the outcome of today's meeting before proceeding with the purchase of a name plaque(s).

OPTIONS:

1. Give staff further direction.

FISCAL IMPACT

There is no fiscal impact associated with this discussion. Currently, the cost of the plaque and installation within the Circle of Honor will be borne by the petitioner. Should the City Council consider changes to the plaques and/or location, there could be material, installation, and labor costs dependent upon the direction provided.

ATTACHMENTS

1. Circle of Honor Policy
2. Nomination Form and Related Documentation

Reviewed by:



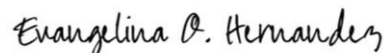
Gary Y. Sugano
Assistant City Manager

Approved by:



Ryan Smoot
City Manager

Prepared by:



Lina Hernandez
Senior Management Analyst

POLICY FOR INDUCTION INTO THE LOMITA CIRCLE OF HONOR

Purpose

The Circle of Honor is proposed to serve as an alternative to the practice of naming facilities or city assets after people. The City of Lomita has a limited number of city-owned facilities, and this method of recognition is a worthwhile medium to spotlight the work of people from the community who have gone above and beyond the call of duty to make Lomita a great place to live, work, and play.

Location

The Circle of Honor will be prominently located in the outdoor rotunda area in front of Lomita City Hall which connects the stage where city events are conducted throughout the year. The recognition will consist of a standardized plaque embedded in the sidewalk that defines the rotunda area.

Nominations

It is hereby established that, in inducting any individuals into the Lomita Circle of Honor, the City Council will provide final approval.

Consideration shall only be given to prominent community figures who have displayed significant local civic achievement, historical importance and/or outstanding City service to the City of Lomita. Said individual(s) shall not hold public office at the time of the naming action.

Any resident may petition for the induction of a resident into the Lomita Hall of Honor. The petition shall contain the names of at least twenty (20) Lomita residents in support of such induction. The petition shall be attached to a City Nomination form that is provided by the City of Lomita. (See attached) Upon receiving said petition, the City Council shall hold a public meeting to consider the request.

All approvals require a majority vote of the City Council.

Recognition Plaque

A standardized plaque for inductees will need to be developed and costs associated with purchase and installation identified for Council consideration and approval. The petitioner (initiator of petition) shall be responsible for all costs associated with the purchase and installation of Recognition Plaque in the Lomita Circle of Honor. An installation fee shall be made payable to the City of Lomita upon approval of entry into the Lomita Circle of Honor and prior to installing plaque.

Date:

City of Lomita
24300 Narbonne Ave.
Lomita, CA 90717

Margaret Estrada
2017, 240th ST.
Lomita, CA 90717

City of Lomita, City Clerk

Attached are the nomination forms and signatures for the Lomita Circle
Of honor for Ben Traina
Contact me regarding any questions.

Sincerely,

A handwritten signature in blue ink that reads "Margaret Estrada". The script is cursive and fluid, with the first name "Margaret" and last name "Estrada" clearly legible.

Margaret Estrada



CITY OF LOMITA

NOMINATION FORM FOR LOMITA CIRCLE OF HONOR

1. Date Submitted: June 13, 2023
2. Nominator Name: Margaret Estrada
3. Address: 2017 240th ST. Lomita CA 90717
4. Phone (daytime): 310-539-6744
5. What group (if any) does the Nominator represent? _____
6. Proposed Inductee: Margaret Estrada
7. What is Nominator's relationship to Proposed Inductee? _____

8. Please discuss the reason for this nomination as it relates to criteria in Policy
(Additional supportive information, photos, or articles may be attached):

See Attachment

Served on Lomita City council for 8 years, Served 2 terms

as mayor.

9. Community-wide activities Proposed Inductee is involved in: _____

See Attachment

NOMINATION FORM FOR LOMITA CIRCLE OF HONOR
(Page Two)

10. Local Clubs or organizations served by Inductee: _____

See Attachment

11. Name(s) of Schools attended by Inductee: _____

See Attachment

12. Why are you nominating the Individual? _____

See Attachment



Submit Form to:

City of Lomita City Clerk
24300 Narbonne Avenue
P.O. Box 339
Lomita, CA 90717
(310) 325-7110, ext. 113

I have received a copy of the *Policy for Induction into the Lomita Circle of Honor* and this nomination adheres to the criteria as outlined in the Policy. The statements contained within this document are true, to the best of my knowledge. If my nomination is approved, I am responsible for all costs incurred by the purchase and installation of the recognition plaque.

Margaret Estrada
Signature of Nominator

Dated: June 13, 2023

Signature of person responsible for all cost incurred by purchase and installation of the recognition plaque.

Signature

Ben Traina
Ben Traina

Item 12 Why am I nominating Ben Traina?

Because of his long and distinguished career of working for and with organizations and committees whose goals and projects have been designated for the betterment of life for the residents.

Ben Traina
Contributions to City of Lomita
Circle of Honor

Served 2 four year terms on Traffic Commission from 1986 to 1994

Served twice as chairman of Commission

Elected to 2 four year terms on City Council from 1994 to 2001

Served as Mayor in 1994 and 1999

Served on City Council from 2010 to 2018, (appointed in 2010/elected in 2013)

- Initiated the Mayor's "State of the City" address in 1999 which is on going
- Established the interview process for all city commissioners in 1994
- Worked with cable company to televise city council meetings in 1994
- Established the Jim Thorpe 5K/Lomita 5000 from 1994 to 2002 (9 years) which provided funding to various city non profit organizations
- Brought back the fireworks show at Lomita Park as part of Founder's Day celebration
- Drafted and had implemented the travel policy which provided spending limits for council members
- Worked with Supervisor Don Knabe to secure funding for upgrades at Lomita Library (carpet and paint)
- Worked with Congresswoman Jane Harman to secure 10 year lease of Navy Field for Lomita Little League and to get permission for Lomita Little League to sell Christmas Trees at the Navy Field
- Proposed and had implemented a comprehensive downtown revitalization plan that provided new street lights, benches, trash receptacles, sidewalks, trees and a city parking lot on the corner of 245th and Narbonne
- Established the sale of Lomita City Logo items at City Hall
- Negotiated advantageous terms for the city contracts with Cable TV, City Attorney, and trash contractor
- Initiated the line item review of the City's annual budget which helped to monitor and contain costs
- Served on the South Bay Council of Governments and secured funding for city wide bus benches and trash receptacles
- Served on the Southern California Joint Powers Authority and Sanitation District
- Helped establish quarterly meetings with the Sheriff Department and recommended bike patrols
- Emphasized that the Lomita Water system had the proper filtration systems
- Worked to assure that the density of Lomita would be kept to a minimum and emphasized compliance for the R1 zone
- Emphasized the need to keep fees for Lomita residents to a minimum for youth activities at Lomita Park
- Recommended and Council approved in 1994 to include 2 residents of Lomita Manor to be voting members of the Lomita Housing Authority

Circle of Honor Nomination for Ken Tanaka

	Print Name	Signature	Address	Date
1	MARGARET ESTRADA	M. Estrada	2017-240th Lomita 90717	4/28/23
2	Carla Rinehart	Carla	2016 240th St Lomita, CA 90717	5/8/2023
3	Donna Wilkerson	Donna Wilkerson	2022 W. 240th Lomita	5-8-2023
4	Gilbert Wilkerson	Gilbert Wilkerson	2022 W. 240th Lomita	5-8-23
5	MIKE SANCHEZ	Mike Sanchez	2026 240th St Lomita	5-8-23
6	Audison Lockter	Audison Lockter	2026 240th St Lomita	5-8-23
7	Lynthia Purkey	Lynthia Purkey	23845 Walnut St. Torrance	5-8-23
8	Ron Purkey	Ron Purkey	23845 Walnut St Torrance	5-8-23
9	Jessica Purkey	Jessica Purkey	23845 Walnut St Torrance 90501	5-8-23
10	Atilana Molina	Atilana Molina	1902 240th St Lomita	5-8-23
11	Steve Leeds	Steve Leeds	1908 240 St Lomita	5-8-23
12	Laurel Ellsworth	Laurel Ellsworth	1908 240 St Lomita	5-8-23
13	Lori Kendall	Lori Kendall	1914 240th St Lomita	05/08/23
14	Robert Kendall	Robert Kendall	1914 240th St Lomita	05/08/23
15	Donna Tippie	Donna Tippie	1919 240th St, Lomita	05/08/23
16	Margaret Tippie	Margaret Tippie	1919 240th St, Lomita	05/08/23
17	KAREN DEZIRE	Karen DeZire	1926 240th St Lomita	5/18/23

Circle of Honor Nomination for Bon Taina

18	Charles Johnson	CHARLES JOHNSON	1426 240th St. Lomita	5-8-23
19	Peter Melts	Peter Melts	2384 structures me Breaux	5-8-23
20	John Rydke	JOHNSON NELSON	2384 structures me Breaux	5-8-27
21	Monica Blaney	Monica Collins Baker	23807 Cadenillo Avenue	5-8-23
22	Robertson		2035 240 St	5-8-23
23	DAVID ALBERT	David Albert	2055 240th St	05-09/23
24	Nancy Albert	Nancy Albert	2055 240 St Lomita	5-11-23
25	JHANA TRAINA	JHANA	25520 CYPRESS ST. LOMITA	5-9-23
26	RYAN TRAINA		25520 CYPRESS ST. LOMITA	5/9/23
27	Allison Traina	Allison	25534 Cypress St Lomita	05/09/23
28	Wynn Melts	Wynn	25534 Cypress St. Lomita	05/09/23
29	BEN TRAINA	BEN	25526 CYPRESS ST. LOMITA	5/9/23
30	HELESA TRAINA	HELESA	25534 Cypress St Lomita	5.9.23

Circle of Honor Nomination for BERTHA

	Print Name	Signature	Address	Date
1	MARY J. BERTHA	Mary J. Bertha	2011 ALBROOK ST. LEWISTON	5-12-23
2	Dawn Tetera	Dawn Tetera	2010 TOWN ST. LEWISTON	5-12-23
3	DON SUMMERS	Don Summers	1933 W. 24th ST. LEWISTON	5-12-23
4	CAROL SUMMERS	Carol Summers	1933 W. 24th ST. LEWISTON	5/12/23
5	BARBARA CARSWELL	Barbara Carswell	1908 W. 24th ST. LEWISTON	5-12-23
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CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. PH 9a**

FROM: Ryan Smoot, City Manager

PREPARED BY: Laura MacMorran, Associate Planner

MEETING DATE: July 18, 2023

SUBJECT: Discussion and Consideration of Final Tract Map No. 78233
(26016 Oak Street)

RECOMMENDATION

Adopt resolution approving Final Tract Map No. 78233 and find the request exempt from the California Environment Quality Act (CEQA).

BACKGROUND

The City of Lomita received communication from Quantum Consulting, Inc., the City's engineering consultant, and the County of Los Angeles Fire Department recommending approval of a Final Map (subdivision) for nine new residential condominium units on a 23,417-square-foot lot (after right-of-way dedication) located at 26016 Oak Street in the RVD-2500 (Residential Variable Density) Zone. City Council approved Vesting Tentative Parcel Map No. 78233 on August 3, 2021, and found it exempt from CEQA. The City's Public Works Department and Planning Division reviewed the map and requirements per LMC Title XI Chapter 2, and it is recommended that the City Council adopt the following motion.

1. Make findings as follows:
 - a. That the subdivision has met and performed all applicable requirements and conditions imposed pursuant to State Subdivision Map Act (Government Code Section 66410, et seq.) and the City's subdivision ordinances; and
 - b. That the proposed subdivision is in substantial compliance with the previously approved tentative map; and
 - c. That division and development of the property is in the manner set forth

on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any right of way or easements owned by any public entity and/or public utility in accordance with Section 66445(e) of the State Subdivision Map Act.

2. Approve the final map for Tract Map No. 78233.
3. Instruct the City Clerk to endorse on the face of Tract Map No. 78233 the certificate that embodies the approval.

FISCAL IMPACT

The City will receive fees from the issuance of building and related permits for the proposed development.

ATTACHMENT

1. Resolution
2. Tract Map No. 78233

Reviewed by:



Brianna Rindge, AICP
Community and Economic Development
Director

Approved by:



Ryan Smoot
City Manager

Prepared by:



Laura MacMorran
Associate Planner

Reviewed by:



Gary Sugano
Assistant City Manager

RESOLUTION NO. 2023-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CA, APPROVING TRACT MAP NO. 78233 FOR THE DEVELOPMENT OF NINE CONDOMINIUM RESIDENTIAL UNITS ON A 7,500-SQUARE-FOOT LOT, LOCATED AT 26016 OAK STREET IN THE RESIDENTIAL VARIABLE DENSITY 2500 ZONE (RVD-2500) FILED BY GRANVIA INVESTMENTS INC., 1981 ARTESIA BLVD. #8, REDONDO BEACH, CALIFORNIA

Section 1. Recitals

- A. The City Council of the City of Lomita has considered an application for a Tract Map No. 78233 (**Exhibit A**) for the development of nine condominium residential units with a maximum height of 25 feet 6 inches on a 23,417-square-foot lot, located at 26016 Oak Street in the Residential Variable Density 2500 zone (RVD-2500). Filed by Granvia Investments, Inc., 1981 Artesia Blvd. #8, Redondo Beach, California ("Applicant").
- B. On July 18, 2023, the City Council held a duly noticed public hearing and accepted testimony for and against the proposed project.
- C. On August 3, 2021, the City Council held a duly noticed public hearing and accepted testimony for and against the Vesting Tentative Tract Map No. 78233 and adopted Resolution 2021-29.
- D. On June 14, 2021, Planning Commission held a duly noticed public hearing on and accepted testimony for and against the proposed project and recommended approval of the project.
- E. Said map has been recommended by the City's Engineer and the County of Los Angeles Fire Department.
- F. The proposed subdivision, together with the provisions for its design and improvement, is consistent with the City's General Plan.
- G. In accordance with the proposed project is categorically exempt from the requirements of CEQA. Section 15332 exempts those projects which: (1) are consistent with the applicable general plan designation and all applicable general plan policies (as well as with applicable zoning designation and regulations); (2) occur within city limits on a project site of no more than five acres substantially surrounded by urban uses; (3) have no value as a habitat for endangered, rare or threatened species; (4) would not result in any significant effects relating to traffic, noise, air quality, or water quality; or (5) have a project site that can be adequately served by all required utilities and public services. The nine proposed 1,600-square foot, two-story dwelling units are located on a lot on less than one acre and surrounded by urban uses. The development is fully located within the

City limits, is consistent with the applicable General Plan and zoning designations, is fully served by all required utilities, and the site has no value for sensitive or endangered habitat. This type of project is exactly the type of multi-family-use project that is intended and expected for this site per the Lomita Municipal Code and General Plan.

- H. The City Council finds that the applicant agrees with the necessity of and accepts all elements, requirements, and conditions of this resolution as being a reasonable manner of preserving, protecting, providing for, and fostering the health, safety, and welfare of the citizenry in general and the persons who work, visit or live in this development in particular.

Section 2. Findings. The City Council finds, after due study and deliberation, that the Tract map qualifies for approval pursuant to the Subdivision Map Act Government Code Sections 66473.5 and 66474 (a through g) and Lomita Municipal Code Section 11-2.116. The Subdivision Map Act of the California Government Code regulates the subdivision of property. (See Government Code sections 66410, *et seq.*) Section 66474 states, “a city or county shall deny approval of a tentative map, or Tract map for which a tentative map was not required,” subject to certain specified findings listed in Government Code section 66474. The proposed project does not satisfy any of the reasons articulated in Government Code section 66474 for denial. Therefore, pursuant to Government Code Sections 66473.5 and 66474 (a through g), the proposed Tract map qualifies for approval.

Section 3. The City Council of the City of Lomita hereby approves Tract Map No. 78233 subject to the following conditions:

Section 4. This Resolution will become effective immediately upon adoption.

Section 5. The City Clerk shall certify the passage and adoption of this resolution and enter it into the book of original resolutions.

GENERAL PROJECT CONDITIONS

1. The conditions of approval within Planning Commission Resolution No. 2021-13.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lomita hereby approves Tract Map No. 78233. The decision of the City Council is final and conclusive as to all things involved.

PASSED, APPROVED AND ADOPTED, this 18th day of July 2023.

Barry Waite, Mayor

ATTEST:

Kathleen Horn Gregory, MMC, City Clerk

APPROVED AS TO FORM:

Trevor Rusin, City Attorney

1 LOT
24,458 SQ FT.

SHEET 1 OF 2 SHEETS

TRACT NO. 78233

IN THE CITY OF LOMITA
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

BEING A SUBDIVISION OF A PORTION OF
LOTS 4 AND 5, TRACT NO. 954, AS PER
MAP RECORDED IN BOOK 17, PAGE 16 OF
MAPS, IN THE OFFICE OF THE COUNTY
RECORDER OF SAID COUNTY.

FOR CONDOMINIUM PURPOSES

OWNER'S STATEMENT:

WE HEREBY STATE THAT WE ARE THE OWNERS OF OR ARE INTERESTED IN THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDERLINES, AND WE CONSENT TO THE PREPARATION AND FILING OF SAID MAP AND SUBDIVISION.

WE HEREBY DEDICATE TO THE PUBLIC USE ALL STREETS, HIGHWAYS AND OTHER PUBLIC WAYS SHOWN ON SAID MAP.

GRANVIA INVESTMENTS, INC., A CALIFORNIA CORPORATION, OWNER

BY: _____

PRINTED NAME: _____ TITLE: _____

CERTIFICATE OF ACKNOWLEDGMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF)
COUNTY OF)

ON _____ BEFORE ME, _____ ,
A NOTARY PUBLIC, PERSONALLY APPEARED _____ ,
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE
PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT
AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN
HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR
SIGNATURE(S) ON THE INSTRUMENT, THE PERSON(S) OR THE ENTITY UPON
BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND.

SIGNATURE: _____

PRINTED NAME: _____

MY PRINCIPAL PLACE OF BUSINESS IS IN _____

MY COMMISSION NO. _____

MY COMMISSION EXPIRES: _____



ENGINEER'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A TRUE AND COMPLETE FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECTION IN FEBRUARY, 2022, IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF GRANVIA INVESTMENTS, INC., A CALIFORNIA CORPORATION ON FEBRUARY 3, 2022.

I HEREBY STATE THAT THIS TRACT MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY; THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED; AND THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

GARY J. ROEHL, R.C.E. NO. 30826
DATE

CITY SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND THAT IT CONFORMS SUBSTANTIALLY TO THE TENTATIVE MAP AND ALL APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF SUBDIVISION ORDINANCES OF THE CITY OF LOMITA APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH; AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT WITH RESPECT TO CITY RECORDS.

DAVID T. ROSELL
ACTING CITY SURVEYOR, CITY OF LOMITA
P.L.S. 6281
DATE

CITY CLERK'S CERTIFICATE:

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF LOMITA BY MOTION ADOPTED AT ITS SESSION ON THE _____ DAY OF _____, 20____ APPROVED THE ANNEXED MAP AND ACCEPT ON BEHALF OF THE PUBLIC ALL STREETS, HIGHWAYS, AND OTHER PUBLIC WAYS SHOWN ON SAID MAP.

KATHLEEN HORN GREGORY, CITY CLERK, CITY OF LOMITA
DATE

SPECIAL ASSESSMENT'S CERTIFICATE:

I HEREBY CERTIFY THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF LOMITA, TO WHICH THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR ANY PART THEREOF IS SUBJECT, AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

KATHLEEN HORN GREGORY, CITY CLERK, CITY OF LOMITA
DATE

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING N00°01'05"E OF THE CENTERLINE OF OAK STREET, AS SHOWN ON TRACT NO. 53494 RECORDED IN BOOK 1267, PAGES 62 AND 63 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF OF SAID COUNTY.

CONDOMINIUM NOTE:

THIS SUBDIVISION IS APPROVED AS A CONDOMINIUM PROJECT FOR 9 (NINE) UNITS, WHEREBY THE OWNERS OF THE UNITS OF AIRSPRACE WILL HOLD AN UNDIVIDED INTEREST IN THE COMMON AREAS THAT WILL, IN TURN, PROVIDE THE NECESSARY ACCESS AND UTILITY EASEMENT FOR THE UNITS.

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY _____
DEPUTY
DATE

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF \$ _____ HAS BEEN FILED WITH THE EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE PAYMENT OF TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND SHOWN ON MAP OF TRACT NO. 78233 AS REQUIRED BY LAW.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

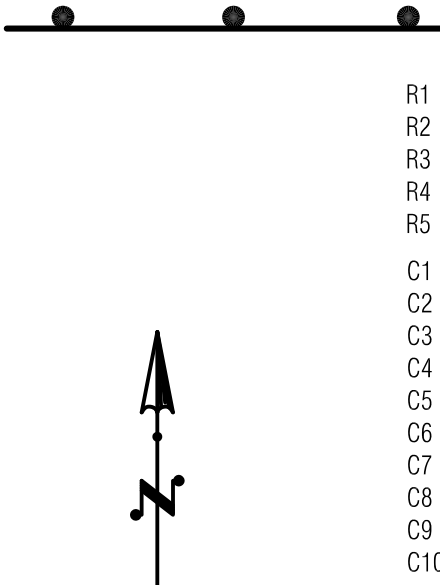
BY _____
DEPUTY
DATE

TRACT NO. 78233

IN THE CITY OF LOMITA
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

FOR CONDOMINIUM PURPOSES

LEGEND:



- R1 TRACT NO. 954, M.B. 17-16
- R2 TRACT NO. 53494, M.B. 1267-62-63
- R3 TRACT NO. 32280, M.B. 851-19-21
- R4 TRACT NO. 848, M.B. 16-90-91
- R5 TRACT NO. 20609, M.B. 541-35-36

C1	RAD: 207.37'	LEN: 170.83'	TAN: 90.60'	Δ: 47°11'57"
C2	RAD: 207.37'	LEN: 138.63'	TAN: 72.02'	Δ: 38°18'12"
C3	RAD: 207.37'	LEN: 32.20'	TAN: 16.13'	Δ: 8°53'45"
C4	RAD: 182.37'	LEN: 150.23'	TAN: 79.67'	Δ: 47°11'57"
C5	RAD: 182.37'	LEN: 120.38'	TAN: 62.47'	Δ: 37°49'12"
C6	RAD: 182.37'	LEN: 29.85'	TAN: 14.96'	Δ: 9°22'45"
C7	RAD: 177.37'	LEN: 116.73'	TAN: 60.57'	Δ: 37°42'25"
C8	RAD: 177.37'	LEN: 44.58'	TAN: 22.41'	Δ: 14°24'04"
C9	RAD: 177.37'	LEN: 28.29'	TAN: 14.18'	Δ: 9°08'23"
C10	RAD: 177.37'	LEN: 43.85'	TAN: 22.04'	Δ: 14°09'58"

