

REGULAR MEETING OF THE LOMITA CITY COUNCIL

AGENDA

Tuesday, September 06, 2022 - 06:00 p.m.

**LOMITA CITY HALL COUNCIL CHAMBERS
24300 Narbonne Avenue, Lomita, CA 90717**

Published by the Office of the City Clerk

1. OPENING CEREMONIES

PURSUANT TO AB-361, THE PUBLIC AND COUNCIL MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AS SOCIAL DISTANCING MEASURES ARE RECOMMENDED BY STATE AND COUNTY OFFICIALS. To participate in the meeting via a computer or smart device log in to ZOOM at the following link:

<https://us02web.zoom.us/j/86846129328>. You may enter your name when prompted to do so.

If you wish to provide public comment at either the beginning of the meeting or for a particular item, you may either (a) contact the City Clerk's Office before the meeting and provide your name or (b) utilize the "raise hand" option located under the participant's name. Once you click on this option you will be in the rotation to make a public comment. Please note, if you do not have the audio feature on your device you will need to call

(669) 900-6833 and enter ZOOM Meeting ID: 868 4612 9328 then press pound (#). When prompted to enter the participation ID number press pound (#) again. To make a public comment enter "*9". The Clerk's office will be notified, and you will be announced to make a public comment. Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution via the City of Lomita website or by contacting the Deputy City Clerk at labbott@lomitacity.com. In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (310) 325-7110 (voice) or the California Relay Service. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. This meeting will be conducted in compliance with CDC guidelines and applicable orders of the Los Angeles County Health Officer. No meeting of the Lomita Public Financing Authority will be held on this date.

- a) Call Meeting to Order
- b) Flag Salute
- c) Invocation ? Council Member Uphoff

d) Roll Call

2. [APPROVAL OF AGENDA](#)

3. [PRESENTATIONS](#)

* METROPOLITAN WATER DISTRICT OF LOS ANGELES (MWD) SECOND LOWER FEEDER REHABILITATION PROJECT

4. [ORAL COMMUNICATIONS](#) [Persons wishing to speak on Consent Agenda items or subjects other than those scheduled are requested to do so at this time. In order to conduct a timely meeting, a five-minute time limit per person has been established. Government Code Section 54954.2 prohibits the Council from discussing or taking action on a specific item unless it appears on a posted agenda.](#)

5. [ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL](#) [The City Council may discuss and act upon items described under Council comments; however, items which are not on the agenda will be limited to Council reports, announcements, requests for clarification or factual information, or placement of matters on the agenda for a future meeting.](#)

6. [CITY MANAGER'S REPORT \(information only\)](#)

7. [CONSENT AGENDA](#)

All items under the Consent Agenda are considered by the Council to be routine and will be enacted by one motion in the form listed below. There may be separate discussions of these items prior to the time the Council votes on the motion. Specific items may be removed from the Consent Agenda at the request of any Council Member or staff. RECOMMENDED ACTION: That Consent Agenda Items 7a-j be approved.

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only
RECOMMENDED ACTION: Approve motion.
- b. Minutes of the Regular City Council Meeting of July 5, 2022
RECOMMENDED ACTION: Approve minutes.

Item 7b

- c. Warrants/Payroll Register
RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

Item 7c

- d. Memoranda of Understanding (MOUs) with the Lomita City Employees Association (LCEA) Administrative and Field Services Units and Amendment to the Non-Represented Comp Plan Relative to Salary and Benefits
RECOMMENDED ACTION:

Adopt resolutions amending the authorized positions and salary schedule for full-time employees for fiscal year commencing on the first full pay period following July 1, 2022, and ending June 30, 2024; and approve the attached MOUs with the Administrative and Field Service Units of the LCEA providing for an agreement through June 30, 2025; and approve a Revised Compensation and Benefits Plan for the Non-Represented Employees. RESOLUTION NO. 2022-31 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ESTABLISHING A SALARY SCHEDULE AND AUTHORIZED POSITIONS FOR EMPLOYEES FOR THE FISCAL YEAR COMMENCING JULY 1, 2022, AND ENDING JUNE 30, 2023 RESOLUTION NO. 2022-32 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING MEMORANDA OF UNDERSTANDING BETWEEN THE CITY OF LOMITA AND THE ADMINISTRATIVE AND FIELD SERVICES UNITS OF THE LOMITA CITY EMPLOYEES ASSOCIATION (LCEA)

Item 7d

- e. Amendment No. 2 with Willdan Financial Services (WFS) to Extend the Term of Agreement - Water Rate Study RECOMMENDED ACTION: 1) Approve Amendment No. 2 with Willdan Financial Services; 2) Authorize the City Manager and City Clerk to execute the amendment; and 3) Authorize a budget appropriation of \$11,126.

Item 7e

- f. Agreement with Tyler Technologies for Software as a Service Enterprise Resource Planning (ERP) System RECOMMENDED ACTION: Authorize the City Manager to enter into an agreement with Tyler Technologies to provide Software as a Service (SaaS) for the City's Enterprise Resource Planning (ERP) system in an amount not to exceed \$70,000.

Item 7f

- g. Agreement with OpenGov Inc. for Budget and Planning Software and Support Services RECOMMENDED ACTION: Authorize the City Manager to enter into an agreement with OpenGov Inc. (OpenGov) to provide Budget and Planning software set-up, training, implementation for a one-time not to exceed fee of \$40,330; and enter into an agreement for annual licensing and maintenance for five years at a cost of \$16,500 for the first year and \$20,000 annually with a 5% increase for each year.

Item 7g

- h. Second Reading and Adoption of Ordinance No. 838 Pertaining to Amending the City's Regulations for Accessory and Junior Accessory Dwelling Units to Comply with State Law RECOMMENDED ACTION: Adopt Ordinance. ORDINANCE NO. 838 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING, CHAPTER 1 ZONING), REVISING THE CITY'S REGULATIONS FOR ACCESSORY AND JUNIOR ACCESSORY DWELLING UNITS AND A DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Item 7h

- i. Second Reading and Adoption of Ordinance No. 839 Pertaining to Amending and Revising the City’s Regulations for Article 15 – Definitions, Article 30- Residential Zones, Article 49 D-C (Downtown Commercial), Article 58 – Mixed Use Overlay District, Article 66 Off-Street Parking, Storage and Loading, Article 70 – Zoning Ordinance Administration RECOMMENDED ACTION: Adopt Ordinance. ORDINANCE NO. 839 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING LOMITA MUNICIPAL CODE TITLE XI (PLANNING AND ZONING, CHAPTER 1 (ZONING), AMENDING AND REVISING THE CITY’S REGULATIONS FOR ARTICLE 15 - DEFINITIONS, ARTICLE 30 - RESIDENTIAL ZONES, ARTICLE 49 D-C (DOWNTOWN COMMERCIAL), ARTICLE 58 - MIXED OVERLAY DISTRICT, ARTICLE 66 OFF-STREET PARKING, STORAGE AND LOADING, ARTICLE 70 - ZONING ORDINANCE ADMINISTRATION AND A DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Item 7i

- j. Virtual City Council Meetings as Well as Virtual Meetings for All Other City Commissions and Committees Pursuant to AB 361 RECOMMENDED ACTION: Authorize remote teleconference/virtual meetings of all City of Lomita legislative bodies, including all City commissions and committees, in accordance with Assembly Bill 361 (“AB 361”), by finding that: (1) a statewide state of emergency is currently in place; and (2) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19.

Item 7j**SCHEDULED ITEMS**

8. **[DISCUSSION AND CONSIDERATION TO APPROVE APPLICATIONS UNDER THE CITY’S ARPA BUSINESS ASSISTANCE PROGRAM AND DISCUSSION AND CONSIDERATION OF AMENDMENTS TO THE PROGRAM’S GUIDELINES](#)**
Presented by Juan Ibarra, Administrative Analyst RECOMMENDED ACTION: 1) Approve three (3) applications under the City’s ARPA Business Assistance Program; and 2) Adopt amendments to the City of Lomita ARPA- Business Assistance Program guidelines.

Item SCH 8**PUBLIC HEARINGS**

9. **[PUBLIC HEARING #2 TO RECEIVE PUBLIC COMMENTS ON TRANSITION TO DISTRICT-BASED ELECTIONS UNDER THE CALIFORNIA VOTING RIGHTS ACT](#)**
Presented by Trevor Rusin, City Attorney RECOMMENDED ACTION: Open the public hearing, receive input and questions regarding the process and composition of the districts, and close the public hearing.

Item PH 9

10. DISCUSSION AND CONSIDERATION OF AN ORDINANCE AMENDING THE LOMITA MUNICIPAL CODE TO CHANGE THE ALLOTTED TIME A MEMBER OF THE AUDIENCE MAY ADDRESS THE CITY COUNCIL DURING A PUBLIC MEETING FROM FIVE (5) MINUTES TO THREE (3) MINUTES (first reading)

Presented by Lina Hernandez, Senior Management Analyst RECOMMENDED ACTION: Conduct public hearing and after City Attorney reads the title of the ordinance, introduce on first reading an ordinance amending the allotted time for oral communications to three (3) minutes per speaker. ORDINANCE NO. 840 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING SECTION 2-1.18(a) OF THE LOMITA MUNICIPAL CODE CHANGING THE ALLOTTED TIME A MEMBER OF THE AUDIENCE MAY ADDRESS THE CITY COUNCIL DURING A PUBLIC MEETING FROM FIVE (5) MINUTES TO THREE (3) MINUTES AND FINDING THE SAME EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Item PH10

11. ADJOURNMENT I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall lobby and outside bulletin board, Lomita Parks and Recreation, and uploaded to the City of Lomita website <https://lomitacity.com/agendas-minutes/>. Date Posted: September 1, 2022
Linda Abbott, CMC, Deputy City Clerk Lomita City Council Meeting Agenda0September 6, 2022

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