

**April 23, 2019** Ruparatne

## **1. OPENING CEREMONIES**

### **a. Call Meeting to Order**

A regular meeting of the Lomita Parks & Recreation Commission was called to order at 6:00 p.m. Tuesday, April 23, 2019, by Chairperson Uphoff in the Commission Room at City Hall, 24300 Narbonne Avenue.

### **b. Flag Salute**

Commissioner Bonham led the salute to the flag.

### **c. Roll Call**

Responding to roll call by Recording Secretary Everett were Commissioners Bonham, Tamer, Siegel and Chairperson Uphoff. Commissioner Ruparatne was absent. Interim Park Director Sansbury, Management Analyst Vida, Recreation Supervisor Kelley and Assistant Recreation Supervisor Fosnaugh were also present.

## **2. APPROVAL OF MINUTES**

Commissioner Siegel moved to approve Minutes from the Parks and Recreation Commission meeting of March 26, 2019, as submitted. Commissioner Tamer seconded the motion, and it was approved by the following vote:

YEAS	Commissioners Tamer and Siegel
NAYS	None
ABSENT	Commissioner Ruparatne
ABSTAIN	Commissioner Bonham and Chairperson Siegel

## **3. ORAL COMMUNICATIONS (Public)**

None.

## **4. ORAL COMMUNICATION (Commissioners)**

Commissioner Tamer reported that the Railroad Museum Foundation set the dates for the rest of this year and next year except for one; waiting to see if the hall can be reserved for October 12<sup>th</sup> for an Oktoberfest event which will include beer and wine tasting.

Commissioner Tamer also stated that the Railroad Museum Foundation has moved the checking account to an Investment Fund account. Commissioner Tamer stated that the Foundation is trying to get the Commissary Carts at the Railroad Museum moved to the back; staff has found a motor replacement for the little engine in the museum and the spikey plants have been removed out the museum patio.

Commissioner Tamer stated that on Sunday, April 28, 2019, the Foundation can use help setting up and breaking down for the Annual Railroad Museum Foundation Afternoon Tea (set-up is at 8:30 a.m. and break down is at 4:00 p.m.).

## **5. REPORT ON CITY COUNCIL MEETINGS**

Chairperson Uphoff stated that the March 5, 2019 City Council Meeting was cancelled and the March 19, 2019 City Council meeting didn't have anything pertaining to parks except the monthly Parks & Recreation Report by the Park Director.

Commissioner Tamer reported that at the April 2, 2019 City Council meeting, Acting Library Manager, Michael Mackavoy, thanked the Parks and Recreation Department for their help with National Library Week. There was discussion about revival of the Lomita Chamber of Commerce by Heidi Merrack from The Social Work Place. Commissioner Tamer also reported that at the April 16, 2019 City Council meeting, there wasn't anything pertaining to parks except the monthly Parks & Recreation Report by the Park Director.

## **SCHEDULED MATTERS**

### **6. SPECIAL EVENTS UPDATE**

Recreation Supervisor Kelley reported that the Lomita Park Easter Egg Hunt (over 300 participants) was held last Saturday (April 20, 2019) which included Breakfast with the Bunny which was sponsored by the South Bay Credit Union and there were approximately 200 guests for the breakfast event; there was also a balloonist and face painter; Retro Reload, Lomita Library, South Bay Credit Union, TGA Camps, Lego Camp and Star Programs participated in the Summer Camp and Classes Expo (there will a new youth summer day camp this year partnered with LASUD and Star Programs to be held at Lomita Park) which followed the Easter Egg Hunt. Arbor Day is this Thursday, April 25<sup>th</sup> and will include planting of 10 trees; the Annual Spring Tea at the Railroad Museum will be held this Sunday, April 28<sup>th</sup>; The I Am Drug and Gang Free event will be held at Lomita Park on Thursday, May 2<sup>nd</sup>; the Memorial Day Ceremony, in collaboration with the V.F.W., will be held at Veteran's Park at 11:00 a.m. on Memorial Day, May 27<sup>th</sup>; on May 10<sup>th</sup>, the Lomita Post Office is hosting a special stamp dedication for the Transcontinental Railroad Forever stamp and there will be a ceremony at the Lomita Railroad Museum on Wednesday, June 12<sup>th</sup> which will include media and unveiling of the stamp; and June 29<sup>th</sup> is Founder's Day to be held at Lomita Park from 3:00 – 9:00 p.m. ending with the Firework Show at 9:00 p.m.

### **7. PARK FACILITIES UPDATE**

Interim Park Director Sansbury stated that people have broken into the gym through the doors so staff is going to have the doors serviced and repaired if needed; the automatic doors at City Hall will be serviced this week; the staff has been working hard on remodeling the Park and Ride lot on Narbonne Avenue, south of City Hall; staff has had problems at Hathaway Park locking the restroom doors in the evening, the homeless people lock themselves in the restrooms and won't come out so staff can lock the restrooms for the night; and the clock, in front of City Hall, is under repair (a new motor has been installed, it will be repainted and the glass will be replaced).

### **8. RECREATION PROGRAMS UPDATE**

Recreation Supervisor Kelley reported that all the spring classes have begun; staff is working on the summer Newsletter; and there is a new elementary summer day camp starting this summer at Lomita Park.

### **9. YOUTH & ADULT SPORTS PROGRAMS UPDATE**

Assistant Recreation Supervisor Fosnaugh reported that the youth soccer program just started with 350 participants ages 4 – 14; the summer youth program will be baseball; adult basketball and adult baseball leagues have ended and will resume in May; staff is working on the Annual Golf Tournament which will be held at Eldorado Golf Course with a 1:00 p.m. start on June 10, 2019; staff is proposing a Casino Night as a fundraiser for park programs; and the Annual Tom Rico Basketball Tournament will be held in August.

#### **10. RAILROAD MUSEUM UPDATE**

Recreation Supervisor Kelley reported that staff is working with an electrician to install a system for the display cases so they all turn on at once with one switch; working with one of the Railroad Museum Foundation members to rotate different items into one of the display cases; staff is dealing with many large school groups this spring; staff is busy with springtime rentals of the facilities at the museum; and staff is busy promoting Story Time on Thursday mornings.

Recreation Supervisor Kelley reported that staff is working with the Sheriff Department to bring National Night Out on August 6, 2019, in front of City Hall.

#### **11. MANAGEMENT ANALYST UPDATE**

Management Analyst Vida stated that the City is still waiting to hear if the City is in the running for the Prop 68 Competitive Grant; by September 2019, the City will find out how much the City will be receiving for the Prop 68 Per Capita Grant (the minimum amount should be \$200,00) and this is a quick turn-around grant which means a resolution to accept the funds will have to be submitted by November 2019, and the project will have to be completed by March 2022.

Commissioner Bonham inquired about the Picerne Foundation giving the City \$50,000 for projected business fund to which Management Analyst Vida stated that the City is getting this money and it will be used for the vacant lot on Narbonne Avenue across the street from City Hall. It will be cleaned up and paved and may be used for a community area where a food truck will be there occasionally and possibly for parking.

#### **12. CITY COUNCIL MEETINGS ATTENDANCE**

Commission delegate to attend the May 7, 2019 and May 21, 2019: Commissioner Bonham  
Commission delegate to attend the June 4, 2019 and June 18, 2019: Commissioner Siegel  
Commission delegate to attend the July 2, 2019 and July 16, 2019: Commissioner Ruparatne  
Commission delegate to attend the August 6, 2019 and August 20, 2019: Chairperson Uphoff  
(1<sup>st</sup> & 3<sup>rd</sup> Tuesdays of the month at 6:00 p.m.)

#### **ADJOURNMENT**

Meeting was adjourned at 6:25 p.m.

#### **ATTEST:**

*Helen Everett*  
Helen Everett, Recording Secretary

Parks & Recreation Commission  
April 23, 2019