



Film Permit Application

Tel (310) 325-7110 Fax (310) 325- 4024

Instruction for Film Permit Application: Completely fill in Sections 1 through 3 and provide the following additional items:

1. Certificate of Insurance as required (see Pg. 2 of Film Permit Application)
2. Letter of Permission from Property Owner or Signature as required on Film Permit Application.
3. City of Lomita Business License application form (completely filled in)
4. Letter of Non-Profit Status or Student status if applicable.
5. Any Additional items requested by the Community Services Director.

All of the items above must be submitted to the Community Services Director for the completion and approval of the Film Permit Application.

Section 1:

Applicant/Contact Person _____ Date: _____

Address _____ Phone# _____

City & State _____ Zip Code _____

Production Company _____

Project Type: Television Motion Picture Commercial Video Education

Non-Profit Student Film Still Photography Other _____

Project Title _____

Briefly Describe Plot _____

Section 2:

Property Owner/Representative _____ Phone Number _____

Location (Provide address and location(s) of filming on the property)

Date(s) _____ Time(s) _____

No of Cast & Crew _____

No & Types of Vehicles _____

Types of Equip.Used _____

Animals to be used yes or no _____

Describe Proposed Filming Activity at this Location (*Include special effects [i.e. pyrotechnics, car crashes], driving shots, using public streets, etc. The conditions of your permit will be based on the types of filming activity anticipated. Attach additional sheets if necessary.*)

Pyrotechnics Technician _____ License# _____ L.A.C. Fire Permit# _____



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Section 3:

Insurance Requirement A. Event applicant must provide, at its sole expense, the following insurance: 1. Automobile Liability, including owned, non-owned and hired vehicles, with at least the following limits of liability: a) Primary Bodily Injury with limits of at least \$500,000 per person, \$500,000 per occurrence; and b) Property Damage of at least \$250,000 per occurrence; or c) Combined single limits of at least \$1,000,000 per occurrence 2. General Liability including coverage for premises, products and completed operations, independent contractors and vendors, personal injury and contractual obligations with combined single limits of at least \$1,000,000 per occurrence. 3. Workers' Compensation with limits as required by the State of California and Employers liability with limits of at least \$1,000,000. B. The contractors insurance must be primary and non-contributory. The City of Lomita, City Council, members of boards and commissions, every officer, agent, official, employee and volunteer must be named an additional insured under the automobile and general liability policies. Each insurance policy must contain a provision that no termination, cancellation or change of coverage can be made without 30 days prior notice to the City. The insurers must be admitted to do business in California and rated B+ or better in the most recent addition of the Best's Key Rating Guide and only if they are a financial class of VII or better.

Insurance Company _____ Expiration Date _____

Charges:	Permit Application fee \$ _____	\$ _____
	Business License fee _____ day(s) @ \$ _____	\$ _____
	City Staff _____ hour(s) @ \$ _____	\$ _____
	Additional Costs _____	\$ _____
	Total Charges	\$ _____

Permittee hereby agrees to ensure compliance with the conditions of the permit, including any attachments, agrees to obtain approval for changes in the original permit, and understands that failure to comply with these requirements may result in the immediate cancellation of production.

Company Representative

Property Owner/ Representative

Approved By: _____ Date _____ Permit Number _____