

Bill Uphoff, Mayor
Mark A. Waronek, Mayor Pro Tem
James Gazeley, Council Member
Cindy Segawa, Council Member
Barry Waite, Council Member



LOMITA CITY HALL
COUNCIL CHAMBERS
24300 Narbonne Avenue
Lomita, CA 90717
Phone: (310) 325-7110
Fax: (310) 325-4024

Next Resolution No. 2024-01
Next Ordinance No. 860

**AGENDA
REGULAR MEETING
LOMITA CITY COUNCIL
TUESDAY, JANUARY 16, 2024
6:00 P.M.**

THE CITY COUNCIL HAS RESUMED PUBLIC MEETINGS IN THE COUNCIL CHAMBERS. PARTICIPATION BY MEMBERS OF THE PUBLIC IS ONLY GUARANTEED VIA IN-PERSON ATTENDANCE. AS A COURTESY, THE CITY MAY ALSO CHOOSE TO ALLOW PUBLIC PARTICIPATION DURING THE MEETING VIA A COMPUTER OR SMART DEVICE USING THE FOLLOWING ZOOM LINK:

<https://us02web.zoom.us/j/89686247827>

Telephone Option: (669) 900-6833 Meeting ID: 896 8624 7827

THE COUNCIL MAY SUSPEND PUBLIC PARTICIPATION VIA ZOOM AT ANY TIME, AND THE MEETING WILL NOT BE CANCELLED NOR SUSPENDED IF TECHNICAL ISSUES PRECLUDE OR IMPACT THE ABILITY TO ACCEPT PUBLIC COMMENT OVER ZOOM. SHOULD YOU WISH TO ENSURE YOU CAN PARTICIPATE IN THIS MEETING, OR COMMENT ON AN ITEM ON THE AGENDA, YOU MUST SHOW UP IN PERSON AT THE MEETING.

Please note that the City cannot, and does not, guarantee that the above Zoom link or dial in feature will work, that any individual commenter's computer or smart device will operate without issue, or that the City's hosting of the Zoom will work without issue. Members of the public acknowledge this and are on notice that public participation is only guaranteed via attendance in Council Chambers and that the Zoom option is provided as a courtesy only. Technological issues or failure of the Zoom link to be operational for any reason will not result in any pause, recess, or cancellation of the meeting.

If you wish to provide public comment during oral communications or for a particular agenda item, you may either contact the City Clerk's Office before the meeting, at 310-325-7110 ext. 141, complete a speaker card and give it to the City Clerk or if participating via Zoom utilize the "raise hand" function to join the queue to speak when the Mayor calls the item for discussion. Your name and city of residency is requested, but not required.

No meeting of the Lomita Public Financing Authority will be held on this date.

1. OPENING CEREMONIES

- a. Call Meeting to Order
- b. Flag Salute
- c. Invocation – Mayor Uphoff
- d. Roll Call

2. APPROVAL OF AGENDA

3. PRESENTATIONS

None scheduled.

4. ORAL COMMUNICATIONS

Persons wishing to speak on Consent Agenda items or subjects other than those scheduled are requested to do so at this time. In order to conduct a timely meeting, a three (3) minute time limit per person has been established. Government Code Section 54954.2 prohibits the Council from discussing or taking action on a specific item unless it appears on a posted agenda.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

The City Council may discuss and act upon items described under Council comments; however, items which are not on the agenda will be limited to Council reports, announcements, requests for clarification or factual information, or placement of matters on the agenda for a future meeting.

6. CITY MANAGER’S REPORT (information only)

7. CONSENT AGENDA

All items under the Consent Agenda are considered by the Council to be routine and will be enacted by one motion in the form listed below. There may be separate discussions of these items prior to the time the Council votes on the motion. Specific items may be removed from the Consent Agenda at the request of any Council Member or staff.

RECOMMENDED ACTION: That Consent Agenda Items 7a-m be approved.

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Minutes of the Regular City Council Meeting of November 7, 2023

RECOMMENDED ACTION: Approve minutes.

- c. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- d. Monthly Report for the Administrative Services Department

RECOMMENDED ACTION: Receive and file the report.

- e. Monthly Report for the City Manager's Department

RECOMMENDED ACTION: Receive and file the report.

- f. Monthly Report for the Community and Economic Development Department

RECOMMENDED ACTION: Receive and file the report.

- g. Monthly Report for the Recreation and Facilities Division

RECOMMENDED ACTION: Receive and file the report.

- h. Monthly Report for the Public Works Department

RECOMMENDED ACTION: Receive and file the report.

- i. December 2023 Treasury & Investment Report

RECOMMENDED ACTION: Receive and file the report.

- j. Second Reading and Adoption of Ordinance No. 859

RECOMMENDED ACTION: Adopt ordinance.

ORDINANCE NO. 859 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING AN ORDINANCE AMENDING LOMITA MUNICIPAL CODE TITLE VIII (MOTOR VEHICLES AND TRAFFIC), CHAPTER 1 (TRAFFIC AND PARKING), ARTICLE 1. (IN GENERAL), SECTION 8-1.05(A), TO IMPLEMENT A DEFINED LENGTH OF ONE HUNDRED (100) FEET OF VEHICLE MOVEMENT FOLLOWING NOTICE OF SEVENTY-TWO (72) HOURS OF CONSECUTIVE NON-MOVEMENT

- k. Fiscal Year (FY) 2022/23 Quarterly Financial Report

RECOMMENDED ACTION: Receive and file the Fiscal Year (FY) 2022/23 Quarterly Financial Report Second Quarter Ending December 31, 2023.

- l. Request for Sponsorship from the Lomita Chamber of Commerce for Lemonade Day, the Board Installation and Awards Night, and the Facility and Staff Support for State of the City

RECOMMENDED ACTION: Authorize the Interim City Manager to sign the sponsorship form to support the Lomita Chamber of Commerce with this year's Lemonade Day, Board Installation and Awards Night, and the State of the City events.

- m. Approval of License Agreement with the Lomita Chamber of Commerce to Use Office Space in the City Council Chamber Annex

RECOMMENDED ACTION: Authorize the Interim City Manager to sign a license agreement with the Lomita Chamber of Commerce to use a desk space in the newly converted Council Chamber Annex.

8. SCHEDULED ITEMS

None scheduled.

9. PUBLIC HEARINGS

None scheduled.


10. ADJOURNMENT

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection via the City's website and copies are available for public inspection beginning the next regular business day in the City Clerk's Office, 24300 Narbonne Avenue, Lomita.

In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, please contact the office of the City Clerk at (310) 325-7110. Notification at least forty-eight (48) hours prior to the meeting will enable the City to make reasonable arrangements.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall, Lomita Park, and uploaded to the City of Lomita website: <https://lomitacity.com/agendas-minutes/>.

Date Posted: January 12, 2024



Kathleen Horn Gregory, MMC, City Clerk

**MINUTES OF THE
LOMITA CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 7, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita City Council was called to order by Mayor Waite at 6:33 p.m. on Tuesday, November 7, 2023, in the Council Chambers at Lomita City Hall, 24300 Narbonne Avenue, Lomita, California.

b. Flag Salute

Mayor Waite led the salute to the flag.

c. Invocation

Council Member Segawa gave the invocation.

d. Roll Call

PRESENT: Council Members: Gazeley, Segawa, Waronek, and Mayor Pro Tem Uphoff, and Mayor Waite

ABSENT: None

STAFF PRESENT: City Manager Smoot, City Attorney Rusin, Assistant City Manager Sugano, Public Works Director Dillon, Community and Economic Development Director Rindge, Administrative Services Director Kamada, Senior Management Analyst Hernandez, Recreation Manager Kelley, and City Clerk Gregory

2. APPROVAL OF AGENDA

Council Member Segawa made a motion, seconded by Mayor Pro Tem Uphoff, to approve the agenda.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff, and Mayor Waite

NOES: None

3. PRESENTATIONS

The City Council recognized the Fleming Middle School girls' flag football team as Division I Los Angeles City champions. Coaches and players were presented with certificates, and Head Coach Sergio Rivera spoke of his pride in the team and thanked the City for its support.

4. ORAL COMMUNICATIONS

Mayor Waite announced the time for public comments on consent agenda items or subjects other than those scheduled.

George Kivett, Lomita resident, recognized the sacrifices of the nation's veterans. He also thanked Public Works staff for the quick response to recent sidewalk repair requests.

There being no further requests to speak, Mayor Waite closed oral communications.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL

Council Member Segawa reported on the following:

- October 19 – Ice Cream Social for City Employees
- October 25 – Pennington State Farm Grand Opening and Ribbon Cutting
- October 25 – Lomita Chamber of Commerce Mixer
- October 28 – Halloween at Lomita Park
- November 2 – State of the County

Mayor Pro Tem Uphoff reported on the following:

- October 18 – California Contract Cities Association Update on No Bail Policy
- October 28 – Halloween at Lomita Park
- November 4 – Eshelman Avenue Elementary School 100th Anniversary

Council Member Waronek reported on the following:

- November 2 – State of the County
- November 5 – 74th Annual Lomita-Harbor City Kiwanis Club Pancake Breakfast
- Announced the Third Annual Mayor's Prayer Breakfast on December 1

Council Member Gazeley reported on the following:

- November 2 – Southern California Association of Governments Meeting

Mayor Waite reported on the following:

- October 18 – L.A. County Sanitation District Board of Directors Meeting
- October 18 – California Contract Cities Association Update on No Bail Policy
- October 19 – Ice Cream Social for City Employees
- October 25 – Lomita Chamber of Commerce Mixer
- October 26 – Cal State Dominguez Hills Annual Economic Forecast
- October 26 – South Bay Cities Council of Governments Meeting
- November 2 – State of the County
- November 2 – Opening of Phase I of the Local Travel Network
- November 4 – Eshelman Avenue Elementary School 100th Anniversary

- November 6 – South Bay Cities Council of Governments Steering Committee Meeting

6. CITY MANAGER'S REPORT (information only)

Public Works Director Dillon introduced Jennifer Howell, the City's new Associate Engineer.

City Manager Smoot introduced Lomita Station's new Captain, Kimberly Guerrero, who thanked the City for its support. Mayor Waite presented her with a City of Lomita gift bag.

7. CONSENT AGENDA

RECOMMENDED ACTION: That Consent Agenda Items 7a-l be approved.

Council Member Segawa made a motion, seconded by Council Member Waronek, to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff and Mayor Waite
NOES: None

Approved the following Consent Agenda items:

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only

RECOMMENDED ACTION: Approve motion.

- b. Minutes of the Regular and Special City Council Meetings of May 16, 2023, and Regular City Council Meeting of July 18, 2023

RECOMMENDED ACTION: Approve minutes.

- c. Warrants/Payroll Register

RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

- d. Professional Services Agreement with BOA for Tom Rico Center Roof and Railroad Museum Building Improvements

RECOMMENDED ACTION: Approve a Professional Services Agreement with Black, O'Dowd and Associates, Inc., dba BOA Architecture for engineering design services for the New Roof Design for the Tom Rico Center Roof and Railroad Museum Building Improvements Project for an amount of \$46,700.00 plus a 20% contingency amount of \$9,340.00; and authorize the City Manager to execute the Agreement.

- e. Resolution to Accept Funds from the SB 1383 Local Assistance Grant Program

RECOMMENDED ACTION: Adopt Resolution No. 2023-23, authorizing the submittal of an application with the Department of Resources Recycling and Recovery (CalRecycle).

RESOLUTION NO. 2023-23 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING AND AUTHORIZING PARTICIPATION AND ACCEPTANCE OF THE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM

- f. Professional Services Agreement with Bucknam Infrastructure Group Inc. for the 2024-29 Pavement Management System Update

RECOMMENDED ACTION: 1) Approve a Professional Services Agreement with Bucknam Infrastructure Group Inc. for the 2024-29 Pavement Management System Update in the amount of \$25,655 plus a 15% contingency amount of \$3,848.25; 2) Appropriate \$29,503.25 to Account Number 225-810-5806.326; and 3) Authorize the City Manager to execute the Agreement.

- g. As-Needed Engineering and Land Development Services

RECOMMENDED ACTION: 1) Approve a Professional Services Agreement with Transtech Engineers, Inc. for As-Needed Engineering and Land Development Services for an amount of \$125,000.00 per year for up to four years with a 20% contingency of \$25,000 per year for four years; 2) Appropriate \$150,000 to 100-605.5340.000; and 3) Authorize the City Manager to execute the Agreement.

- h. Side Letter with the Lomita City Employees Association (LCEA) re: Various Policies, Amendment to the Compensation Plan for Non-Represented and Related Actions

RECOMMENDED ACTION: 1) Adopt Resolution No. 2023-24 approving a side letter covering various policies with the LCEA amending MOUs with the Administrative and Field Services Units covering the period of July 1, 2022 – June 30, 2025; 2) Adopt Resolution No. 2023-25 approving an amendment to the comp plan for non-represented employees adding a certification policy and adding the position of Human Resources Manager; 3) Adopt Resolution No. 2023-26 establishing a revised list of full-time positions with corresponding salary schedule and make the necessary budget adjustment for the position of Human Resources Manager; and 4) Approve a new class specification for Human Resources Manager and a revised class specification for Water Service Technician I/II.

RESOLUTION NO. 2023-24 - SIDE LETTER OF AGREEMENT BETWEEN THE CITY OF LOMITA AND THE LOMITA CITY EMPLOYEES ASSOCIATION (LCEA) PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 3505.1

RESOLUTION NO. 2023-25 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING A COMPENSATION PLAN FOR NON-REPRESENTED EMPLOYEES FOR FISCAL YEARS 2022-23 THROUGH 2024-25 AND RESCINDING RESOLUTION NO. 2022-33

RESOLUTION NO. 2023-26 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ESTABLISHING A SALARY SCHEDULE AND AUTHORIZED POSITIONS FOR EMPLOYEES FOR THE FISCAL YEAR COMMENCING JULY 1, 2022, AND ENDING JUNE 30, 2024

- i. Resolution Amending the Part-time and Temporary Employment Policy and Compensation Plan for Fiscal Year 2023-2024

RECOMMENDED ACTION: Adopt a resolution amending the Part-time and Temporary Employee Policy and Compensation Plan for Fiscal Year 2023-2024.

RESOLUTION NO. 2023-27- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING THE PART-TIME AND TEMPORARY EMPLOYMENT POLICY AND COMPENSATION PLAN, ADOPTED IN RESOLUTION NO. 2015-34, AND ESTABLISHING AUTHORIZED POSITIONS AND A SALARY SCHEDULE FOR PART-TIME AND TEMPORARY EMPLOYEES FOR FISCAL YEAR COMMENCING JULY 1, 2023, AND ENDING JUNE 30, 2024

- j. Groundwater Well Feasibility Study

RECOMMENDED ACTION: Receive and file the final report, a New Groundwater Well Feasibility Study.

- k. ARPA Job Creation Program Application for Retro Reload Façade Improvement

RECOMMENDED ACTION: 1) Approve one (1) application under the City's ARPA Business Assistance Programs; 2) Authorize the City Manager to make minor amendments as may be necessary with approval of the City Attorney; and 3) Authorize the City Manager to execute agreements with approved applicants for funding.

- l. Disposal of Surplus Equipment

RECOMMENDED ACTION: Authorize the Administrative Services Director to exercise the sale of, or otherwise dispose of surplus City property.

8. SCHEDULED ITEMS

- a. **DISCUSSION AND CONSIDERATION OF PREFERRED LAND USE PLAN FOR THE GENERAL PLAN UPDATE**

RECOMMENDED ACTION: Discuss and direct City staff to work with the Consultant to proceed with the attached Preferred Land Use Plan and continue formulating the General Plan Elements, Development Standards, and Draft Environmental Impact Report.

Community & Economic Development Director Rindge and Perry Banner, Principal Planner at De Novo Planning Group, presented the staff report per the agenda material.

Director Rindge outlined the project background, process, and goals, which include adherence to the General Plan and development of Objective Design Standards. She spoke about Perceived Density vs. reality.

Mr. Banner stated that the proposed plan involves a gradual approach to mixed use development along major thoroughfares in the City. He shared the development potential buildout comparison chart, and spoke of neighborhood compatibility, mobility considerations, fiscal considerations, and infrastructure considerations. He then outlined recommendations and next steps.

Mayor Waite invited questions from the Council. There being none, he invited comments from the public.

George Kivett, Lomita resident, spoke in favor of keeping the density low and creating a more vibrant commercial area. He discouraged any high-density residential developments along Pacific Coast Highway.

There were brief comments from Council thanking staff, the Planning Commission, and the consultant for the work put forward on this plan. Discussion continued on the population projections, maintaining low density and keeping the small town feel, mixed-use and commercial use implementation of possible projects, and the timeline of the Environmental Impact Report.

As there were no further requests from the public to speak on this item, Mayor Waite invited Council discussion or a motion.

Mayor Pro Tem Uphoff made a motion, seconded by Mayor Waite, to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Segawa, Waronek, Mayor Pro Tem Uphoff and Mayor Waite
NOES: None
ABSTAIN: Council Member Gazeley

b. DISCUSSION AND CONSIDERATION OF A POTENTIAL LOAN TO THE CITY OF A REPLICA RED CAR FROM THE PORTS OF LOS ANGELES

RECOMMENDED ACTION: Discuss and provide staff direction to draft a formal loan agreement with the Port of Los Angeles for the loan of a replica Waterfront Red Car in a form to be approved by the City Attorney and return to the Council for consideration and possible approval.

City Manager Smoot presented the staff report per the agenda material. The Port of Los Angeles has offered to cover the costs to transport the replica car to Lomita. This loan also presents an opportunity to make changes and improvements to the Lomita Railroad Museum.

Recreation Manager Kelley invited Howie Phan, Assistant Director of Waterfront & Commercial Real Estate at the Port of Los Angeles, to comment. Mr. Phan stated that they are excited to share this piece of history with the City of Lomita.

As there were no questions from the Council, Mayor Waite invited public comment.

George Kivett stated that residents and other visitors to the museum will be excited to see this replica car.

As there were no further requests from the public to speak on this item, Mayor Waite brought the item back to the Council for a motion.

Council Member Gazeley made a motion, seconded by Council Member Waronek, to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff and Mayor Waite
NOES: None

9. PUBLIC HEARINGS

a. DISCUSSION AND CONSIDERATION OF SOLID WASTE RATE ADJUSTMENTS FOR THE YEARS COVERING 2024-2028 (PROP 218 PUBLIC HEARING)

RECOMMENDED ACTION: 1) Hold a protest hearing to accept testimony and written protests against the increased fees. Ask the City Clerk to tabulate the protests. If the number of written protests received is not sufficient to constitute a majority protest, make a finding that there is no majority protest by property owners within the assessment area; and 2) Adopt Resolution No. 2023-28, adjusting solid waste rates.

Assistant City Manager Sugano presented the staff report per the agenda material. The proposed increase is due to the State's new organic waste requirements and the costs Athens Services will incur as a result. If approved, the rate increases would go into effect January 1, 2024.

As there were no questions from the Council, Mayor Waite opened the public hearing at 8:02 p.m.

Brenda Stephens, Lomita resident, spoke in opposition to the increase and urged the Council to oppose it as well.

George Kivett, Lomita resident, stated that while he does not like the rate increase, costs have gone up across the board. He added that Athens Services does a great job in Lomita.

As there were no further requests from the public to speak on this item, Mayor Waite closed the public hearing at 8:08 p.m.

City Clerk Gregory stated that eight total protests were received.

Mayor Waite invited a motion from the Council.

Council Member Gazeley made a motion, seconded by Council Member Waronek, to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Council Members: Gazeley, Segawa, Waronek, Mayor Pro Tem Uphoff and
Mayor Waite

NOES: None

**RESOLUTION NO. 2023-28 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LOMITA, CALIFORNIA, INCREASING SOLID WASTE COLLECTION RATES**

10. ADJOURNMENT

There being no further business to discuss, Mayor Waite adjourned the meeting at 8:14 p.m.

Respectfully submitted,

Kathleen Horn Gregory, MMC, City Clerk
Adopted:

TO: Honorable Mayor and City Council
FROM: Administrative Services Department
DATE: January 16, 2024
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

January 16, 2024	TOTAL WARRANTS ISSUED:	\$1,205,692.14
	Wires Transfers:	11011-11028
	Prepay:	531883-531887
	Check Numbers:	531888-531999

Total Pages of Register: 22

December 15, 2023	TOTAL PAYROLL ISSUED:	\$133,140.82
December 29, 2023	TOTAL PAYROLL ISSUED:	\$137,832.44

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 22 inclusive of the check register are accurate and funds are available for payment thereof:



Susan Kamada
Administrative Services Director



Lomita, CA

Warrant Register By Vendor Name

Payment Dates 12/20/2023 - 1/16/2024

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 12798 - 4LEAF, Inc.					
531888	01/16/2024	4LEAF, Inc.	J4121K	Augmented Code Enforcement..	5,400.00
Vendor 12798 - 4LEAF, Inc. Total:					5,400.00
Vendor: 6568 - A1 Office Concepts					
531889	01/16/2024	A1 Office Concepts	2986-1	Panels for 4 Workstations	2,589.28
531889	01/16/2024	A1 Office Concepts	2986-1	Delivery & Installation	590.00
531889	01/16/2024	A1 Office Concepts	2986-1	Panels for 4 Workstations-Cre...	-1,589.64
531889	01/16/2024	A1 Office Concepts	2987-1	Desk, Single Ped, 30 X 72	2,295.41
531889	01/16/2024	A1 Office Concepts	2987-1	Return, 3/4 Ped, 24 X 47	1,825.74
531889	01/16/2024	A1 Office Concepts	2987-1	Delivery & Installation	1,172.50
531889	01/16/2024	A1 Office Concepts	2987-1	Grommet Black	145.53
531889	01/16/2024	A1 Office Concepts	2987-1	Pedestal Lock	185.22
531889	01/16/2024	A1 Office Concepts	2991-1	Pedestal Lock	138.92
531889	01/16/2024	A1 Office Concepts	2991-1	Grommet Black	109.15
531889	01/16/2024	A1 Office Concepts	2991-1	Panels for 3 Workstations	1,321.90
531889	01/16/2024	A1 Office Concepts	2991-1	Delivery & Installation	1,325.00
531889	01/16/2024	A1 Office Concepts	2991-1	Return, 3/4 Ped, 24 X 47	1,369.30
531889	01/16/2024	A1 Office Concepts	2991-1	Desk, Single Ped, 30 X 72	1,721.55
531889	01/16/2024	A1 Office Concepts	34314-1	Lateral File 42" X 18" X 28.4"	907.66
Vendor 6568 - A1 Office Concepts Total:					14,107.52
Vendor: 7353 - ACE Whatever It Takes					
531890	01/16/2024	ACE Whatever It Takes	6153	Battery Alkaline AA 4-Pk	3.96
531890	01/16/2024	ACE Whatever It Takes	6153	6" W X 3/8" Mini Paint Roller	23.12
531890	01/16/2024	ACE Whatever It Takes	6210	Ultra Flat Sand Camouflage Sp...	9.91
531890	01/16/2024	ACE Whatever It Takes	6217	Aluminum Magnetic Torpedo ...	18.73
531890	01/16/2024	ACE Whatever It Takes	6217	Aluminum Oxide Metal Cuttin...	17.60
531890	01/16/2024	ACE Whatever It Takes	6218	Key Mazda MZ19	7.92
531890	01/16/2024	ACE Whatever It Takes	6218	WD40 Smart Straw 8 oz	9.91
531890	01/16/2024	ACE Whatever It Takes	6218	Misc. Fasteners	11.00
Vendor 7353 - ACE Whatever It Takes Total:					102.15
Vendor: 12713 - Adiana Donadelle					
531891	01/16/2024	Adiana Donadelle	2003859.001	Refund-Picnic Shelter Deposit...	40.00
Vendor 12713 - Adiana Donadelle Total:					40.00
Vendor: 0180 - Administrative Services Co-op, Inc.					
531892	01/16/2024	Administrative Services Co-op,...	231122	DAR November 23	9,197.56
Vendor 0180 - Administrative Services Co-op, Inc. Total:					9,197.56
Vendor: 7516 - Affordable Generator Services, Inc.					
531893	01/16/2024	Affordable Generator Services,..	24643	Generator Inspection	725.00
Vendor 7516 - Affordable Generator Services, Inc. Total:					725.00
Vendor: 4015 - AFLAC					
531894	01/16/2024	AFLAC	363483	Employee Life/Accident Benefi..	53.90
531894	01/16/2024	AFLAC	363483	Employee Life/Accident Benefi..	32.63
531894	01/16/2024	AFLAC	363483	Employee Life/Accident Benefi..	22.36
531894	01/16/2024	AFLAC	363483	Employee Life/Accident Benefi..	61.87
Vendor 4015 - AFLAC Total:					170.76
Vendor: 12982 - Alexander Demolition and Hauling					
531895	01/16/2024	Alexander Demolition and Hau..	74375	Building Demolition & Clean ...	3,240.00
Vendor 12982 - Alexander Demolition and Hauling Total:					3,240.00
Vendor: 7445 - All City Management Services, Inc.					
531896	01/16/2024	All City Management Services, ..	89194	Crossing Guard Services	5,203.44

Warrant Register

Payment Dates: 12/20/2023 - 1/16/2024

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531896	01/16/2024	All City Management Services, ..	89567	Crossing Guard Services	2,890.80
				Vendor 7445 - All City Management Services, Inc. Total:	8,094.24
Vendor: 6664 - Alliant Insurance Services					
531897	01/16/2024	Alliant Insurance Services	2496285	Tree Lighting Insurance	1,397.00
				Vendor 6664 - Alliant Insurance Services Total:	1,397.00
Vendor: 4060 - Allianz Life Insurance Co.					
531898	01/16/2024	Allianz Life Insurance Co.	December 23	Employee Life Insurance Dec...	53.00
				Vendor 4060 - Allianz Life Insurance Co. Total:	53.00
Vendor: 0545 - Allied Waste Transfer Services (BFI Falcon TS)					
531899	01/16/2024	Allied Waste Transfer Services ..	4404-000022230	PK-Dump Fee	144.03
531899	01/16/2024	Allied Waste Transfer Services ..	4404-000022230	PW-Dump Fee	106.69
531899	01/16/2024	Allied Waste Transfer Services ..	4404-000022230	WTR-Dump Fee	5,815.67
				Vendor 0545 - Allied Waste Transfer Services (BFI Falcon TS) Total:	6,066.39
Vendor: 12155 - Amazon Capital Services					
531900	01/16/2024	Amazon Capital Services	116W-QXC3-3JLD	1099-G Tax Forms	23.89
531900	01/16/2024	Amazon Capital Services	116W-QXC3-3JLD	1099-Misc Tax Forms with En...	23.68
531900	01/16/2024	Amazon Capital Services	116W-QXC3-3JLD	1099-NEC Tax Forms with Env...	43.77
531900	01/16/2024	Amazon Capital Services	13Y7-1NYL-1FJJ	Telephone Cord	11.01
531900	01/16/2024	Amazon Capital Services	14LM-J14W-DDRV	2024 Wall Calendar 12-1/2" X ...	22.06
531900	01/16/2024	Amazon Capital Services	14LM-J14W-LNVT	32" Height Adjustable Stand ...	178.04
531900	01/16/2024	Amazon Capital Services	14LM-J14W-LNVT	ViewSonic 32" Monitor	224.94
531900	01/16/2024	Amazon Capital Services	19XW-FTQ6-KVRM	Office Chairs	176.39
531900	01/16/2024	Amazon Capital Services	1F9P-M1WX-TWXD	Returning Webcam with Micr...	-44.09
531900	01/16/2024	Amazon Capital Services	1GR7-LXJP-1RMF	Mechanical Pencils 2-Pk	5.94
531900	01/16/2024	Amazon Capital Services	1JV7-137M-X9NF	High Power Rechargeable Flas...	23.76
531900	01/16/2024	Amazon Capital Services	1JV7-137M-X9NF	Dust-Off Disposable Compress...	42.99
531900	01/16/2024	Amazon Capital Services	1PFW-C7CP-9YP9	Mechanical Pencil 3-Pk	15.13
531900	01/16/2024	Amazon Capital Services	1QQ7-99TQ-GY7P	2024 Wall Calendar	24.14
531900	01/16/2024	Amazon Capital Services	1QQ7-99TQ-GY7P	2024 Wall Calendar	24.14
531900	01/16/2024	Amazon Capital Services	1W1Q-VFP7-7WMH	Office Chair Mat 63" X 51"	168.66
531900	01/16/2024	Amazon Capital Services	1Y4J-7WLX-4DJT	Webcam with Microphone for...	44.09
531900	01/16/2024	Amazon Capital Services	1YV6-XCMX-KF3K	Wall Calendar	7.71
				Vendor 12155 - Amazon Capital Services Total:	1,016.25
Vendor: 7408 - American Fidelity					
11012	12/20/2023	American Fidelity	D665549	Employee Life/Accident Insur...	797.12
11012	12/20/2023	American Fidelity	D665549	Employee Life/Accident Insur...	98.46
11012	12/20/2023	American Fidelity	D665549	Employee Life/Accident Insur...	198.88
11012	12/20/2023	American Fidelity	D665549	Employee Life/Accident Insur...	164.10
11012	12/20/2023	American Fidelity	D665549	Employee Life/Accident Insur...	108.00
11012	12/20/2023	American Fidelity	D665549	Employee Life/Accident Insur...	307.72
				Vendor 7408 - American Fidelity Total:	1,674.28
Vendor: 4010 - Ameritas Life Insurance					
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	2,700.54
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	100.83
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	38.15
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	40.85
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	57.02
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	54.50
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	163.50
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	118.44
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	119.90
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	109.00
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	49.05
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	138.98
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	109.00
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	5.45
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	5.45
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	8.18

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	10.90
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	68.13
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	57.02
531901	01/16/2024	Ameritas Life Insurance	01012024	Employee Dental Insurance-Ja...	759.51
				Vendor 4010 - Ameritas Life Insurance	Total: 4,714.40
Vendor: 12257 - Aramsco Inc.					
531902	01/16/2024	Aramsco Inc.	S6181228.002	Dust Mop Head	51.28
531902	01/16/2024	Aramsco Inc.	S6181228.002	Multi Fold Towels 250 per Pac...	978.80
				Vendor 12257 - Aramsco Inc. Total:	1,030.08
Vendor: 4020 - Automatic Data Processing					
11019	01/05/2024	Automatic Data Processing	650265691	Workforce Time & Attendance	716.36
11019	01/05/2024	Automatic Data Processing	650265691	Workforce Time & Attendance	238.79
11020	01/05/2024	Automatic Data Processing	650265122	Payroll Processing-Pay Ending ...	3,160.50
11020	01/05/2024	Automatic Data Processing	650265122	Payroll Processing-Pay Ending ...	1,053.50
				Vendor 4020 - Automatic Data Processing	Total: 5,169.15
Vendor: 3334 - Autozone, Inc.					
531903	01/16/2024	Autozone, Inc.	2859862428	Gloves	28.27
531903	01/16/2024	Autozone, Inc.	2859873295	Energizer 20W PD Car Charger	21.19
531903	01/16/2024	Autozone, Inc.	2859873295	Energizer Lightning to USBC C...	26.17
531903	01/16/2024	Autozone, Inc.	2859876452	Windshield Washer	4.71
531903	01/16/2024	Autozone, Inc.	2859876452	Rain-X Glass Water Repellent	8.50
531903	01/16/2024	Autozone, Inc.	2859876452	20" Wiper Blade	41.21
				Vendor 3334 - Autozone, Inc.	Total: 130.05
Vendor: 12984 - Brayden Wood					
531904	01/16/2024	Brayden Wood	2004346.001	Refund - Boys Basketball Div. ...	45.00
				Vendor 12984 - Brayden Wood Total:	45.00
Vendor: 12391 - Brishan Inc.					
531905	01/16/2024	Brishan Inc.	0002968	Aquaphalt 4.0 3.5 Gallon	2,341.71
				Vendor 12391 - Brishan Inc. Total:	2,341.71
Vendor: 7289 - Bucknam Infrastructure Group, Inc.					
531906	01/16/2024	Bucknam Infrastructure Group...	351-03.01	Pavement Management Syst...	4,066.50
				Vendor 7289 - Bucknam Infrastructure Group, Inc. Total:	4,066.50
Vendor: 3356 - California Department of Tax & Fee Administration					
531907	01/16/2024	California Department of Tax ...	123123	Sales Tax Due January-Decem...	512.83
531907	01/16/2024	California Department of Tax ...	123123	Sales Tax Due January-Decem...	225.17
				Vendor 3356 - California Department of Tax & Fee Administration	Total: 738.00
Vendor: 12810 - California Greenhouses & OC Succulents					
531908	01/16/2024	California Greenhouses & OC ...	202-36203	10"/5G Agave Attenuata	69.30
				Vendor 12810 - California Greenhouses & OC Succulents Total:	69.30
Vendor: 7319 - California State Disbursement Unit					
531886	01/10/2024	California State Disbursement...	011224-1622	Employee Garnishment-Pay D...	230.76
531887	01/10/2024	California State Disbursement...	011224-8004	Employee Garnishment-Pay D...	70.61
531909	01/16/2024	California State Disbursement...	012624-8004	Employee Garnishment-Pay D...	70.61
531910	01/16/2024	California State Disbursement...	012624-1622	Employee Garnishment-Pay D...	230.76
				Vendor 7319 - California State Disbursement Unit	Total: 602.74
Vendor: 0655 - California Water Service					
531911	01/16/2024	California Water Service	6984422222-122823	PV Dr. No. Rolling Vista Media...	256.96
531911	01/16/2024	California Water Service	8594422222-122823	Landscape Maintenance Distri...	332.82
				Vendor 0655 - California Water Service	Total: 589.78
Vendor: 6687 - Canon Financial Services, Inc.					
531912	01/16/2024	Canon Financial Services, Inc.	31746488	Public Works & Recreation Co...	336.54
				Vendor 6687 - Canon Financial Services, Inc.	Total: 336.54
Vendor: 12981 - Canon Solutions America, Inc.					
531913	01/16/2024	Canon Solutions America, Inc.	6006390984	Copiers Usage 11/30/23-2/28...	685.12
				Vendor 12981 - Canon Solutions America, Inc. Total:	685.12

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 6642 - Catalina Pacific Concrete					
531914	01/16/2024	Catalina Pacific Concrete	96168477	Energy & Environmental Fee	77.18
531914	01/16/2024	Catalina Pacific Concrete	96168477	Short Load Fee	132.30
531914	01/16/2024	Catalina Pacific Concrete	96168477	2500 PSI 6.0 Sack 3/8" Pump M..	859.56
Vendor 6642 - Catalina Pacific Concrete Total:					1,069.04
Vendor: 12501 - Charter Communications Operating, LLC					
531915	01/16/2024	Charter Communications Ope...	127562601010124	Internet & Network Services	5,637.75
531915	01/16/2024	Charter Communications Ope...	127562601010124	Internet & Network Services	5,637.75
Vendor 12501 - Charter Communications Operating, LLC Total:					11,275.50
Vendor: 4040 - Colonial Insurance Co.					
11011	12/20/2023	Colonial Insurance Co.	97949751220444	Employee Life/Accident Insur...	474.33
11011	12/20/2023	Colonial Insurance Co.	97949751220444	Employee Life/Accident Insur...	453.82
11011	12/20/2023	Colonial Insurance Co.	97949751220444	Employee Life/Accident Insur...	220.87
11011	12/20/2023	Colonial Insurance Co.	97949751220444	Employee Life/Accident Insur...	80.09
11011	12/20/2023	Colonial Insurance Co.	97949751220444	Employee Life/Accident Insur...	73.62
11011	12/20/2023	Colonial Insurance Co.	97949751220444	Employee Life/Accident Insur...	97.04
Vendor 4040 - Colonial Insurance Co. Total:					1,399.77
Vendor: 6751 - Conico Roro, Inc.					
531916	01/16/2024	Conico Roro, Inc.	123123	Car Wash	26.00
531916	01/16/2024	Conico Roro, Inc.	123123	Facilities	126.16
531916	01/16/2024	Conico Roro, Inc.	123123	Park	131.62
531916	01/16/2024	Conico Roro, Inc.	123123	PW	486.11
531916	01/16/2024	Conico Roro, Inc.	123123	Water	363.23
Vendor 6751 - Conico Roro, Inc. Total:					1,133.12
Vendor: 0915 - Copy Rite Printing					
531917	01/16/2024	Copy Rite Printing	39698	Business Cards-D. Dixon	41.56
531917	01/16/2024	Copy Rite Printing	39703	Business Cards-R. Heaney	41.56
531917	01/16/2024	Copy Rite Printing	39707	Business Cards-W. Uphoff	47.03
Vendor 0915 - Copy Rite Printing Total:					130.15
Vendor: 7371 - Corporate Payment Systems					
531918	01/16/2024	Corporate Payment Systems	B. Rindge 122623	2024 Legislative Tour-Airfare	297.80
531918	01/16/2024	Corporate Payment Systems	B. Rindge 122623	2024 Legislative Tour Registrat..	675.00
531918	01/16/2024	Corporate Payment Systems	B. Rindge 122623	2024 Legislative Tour-Hotel	784.99
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Employee Gathering	63.04
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Employee Gathering	40.98
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Employee Gathering	38.24
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Employee Gathering	55.77
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Staff Chair	168.40
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Staff Chair	179.42
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Staff Chair	308.31
531918	01/16/2024	Corporate Payment Systems	D. Dixon 122623	Staff Chairs	603.53
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Webinar Registration	75.00
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Zoom Video	15.99
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Microsoft Entra ID November ...	237.08
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Acrobat Pro	743.69
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Office 365 Subscription Nove...	1,186.20
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Internet & Phone Services	1,254.44
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Office 365 Subscription Nove...	395.40
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Microsoft Entra ID November ...	79.02
531918	01/16/2024	Corporate Payment Systems	G. Sugano 122623	Internet & Phone Services	1,254.43
531918	01/16/2024	Corporate Payment Systems	H. Flores 122623	Water for Staff	17.98
531918	01/16/2024	Corporate Payment Systems	H. Flores 122623	Small Tools	41.21
531918	01/16/2024	Corporate Payment Systems	H. Flores 122623	Mower Maintenance Supplies	540.01
531918	01/16/2024	Corporate Payment Systems	H. Flores 122623	Mower Maintenance Supplies	559.01
531918	01/16/2024	Corporate Payment Systems	J. Vida 122623	California Clean Truck Check	30.90
531918	01/16/2024	Corporate Payment Systems	J. Vida 122623	California Clean Truck Check	30.89
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Daily Breeze Subscription	18.00
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	City Clerk New Law Conferenc...	26.84
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	City Clerk New Law Conferenc...	21.22

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	City Clerk New Law Conferenc...	43.84
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	City Clerk New Law Conferenc...	4.00
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	City Clerk New Law Conferenc...	726.19
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Dropbox	19.99
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	12.98
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	10.57
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	83.44
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	88.15
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Employee Appreciation Gift Ca..	468.14
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	27.20
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	15.16
531918	01/16/2024	Corporate Payment Systems	K. Gregory 122623	Annual Open House Supplies	37.00
531918	01/16/2024	Corporate Payment Systems	L. Abbott 122623	City Council Gift Card	25.00
531918	01/16/2024	Corporate Payment Systems	L. Abbott 122623	City Clerks Association Memb...	250.00
531918	01/16/2024	Corporate Payment Systems	L. Abbott 122623	Supplies for Open House	16.48
531918	01/16/2024	Corporate Payment Systems	L. Abbott 122623	Gift Cards for Employee Appre...	461.90
531918	01/16/2024	Corporate Payment Systems	L. Abbott 122623	Bouquets for Mayor Rotation	54.96
531918	01/16/2024	Corporate Payment Systems	L. Hernandez 122623	Email Newsletter Services	45.00
531918	01/16/2024	Corporate Payment Systems	L. Hernandez 122623	Sony A6400 Camera	1,303.45
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Canva Subscription	12.99
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Supplies	22.00
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Posters	82.50
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Supplies	58.08
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Christmas Ornaments	444.32
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	EZ Up for City Hall Events	722.63
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	EZ Up for Railroad Museum	722.64
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Office Supplies	18.18
531918	01/16/2024	Corporate Payment Systems	Lomita Park 122623	Gift Shop Supplies	90.50
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Equipment Maintenance Suppl..	55.48
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Staff Lunch	20.49
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Staff Lunch	25.32
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Staff Lunch	76.68
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Water for Staff	12.78
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Staff Lunch	183.71
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Staff Lunch	86.06
531918	01/16/2024	Corporate Payment Systems	M. Andersen 122623	Staff Lunch	165.52
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Maintenance Supplies	275.51
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Maintenance Supplies	108.91
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Maintenance Supplies	81.81
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Maintenance Supplies	34.31
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Mass Mobile Apps	99.00
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Maintenance Supplies	168.43
531918	01/16/2024	Corporate Payment Systems	M. Sansbury 122623	Maintenance Supplies	108.32
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Installatn of Officers &...	85.71
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Installatn of Officers &...	85.71
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Installatn of Officers &...	85.71
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Instln of Officers & Dir...	85.71
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Installatn of Officers &...	85.72
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Instln of Officers & Dir...	85.72
531918	01/16/2024	Corporate Payment Systems	R. Smoot 122623	Annual Installatn of Officers &...	85.72
531918	01/16/2024	Corporate Payment Systems	S. Kamada 122623	Employee Appreciation	5,431.08
531918	01/16/2024	Corporate Payment Systems	S. Kamada 122623	CSMFO Webinar Registration	100.00
531918	01/16/2024	Corporate Payment Systems	S. Kamada 122623	Class Registration	35.00
531918	01/16/2024	Corporate Payment Systems	S. Kamada 122623	Certificate of Achievement Rev..	265.00
531918	01/16/2024	Corporate Payment Systems	S. Kamada 122623	Certificate of Achievement Rev..	265.00
531918	01/16/2024	Corporate Payment Systems	S. Ritchie 122623	Youth Volleyball Tournament ...	-540.00
531918	01/16/2024	Corporate Payment Systems	S. Ritchie 122623	Basketball Trophies	58.04
531918	01/16/2024	Corporate Payment Systems	S. Ritchie 122623	Volleyball Trophies & Medals	1,898.23
531918	01/16/2024	Corporate Payment Systems	W. Lawson 122623	Property Report	108.86
531918	01/16/2024	Corporate Payment Systems	W. Lawson 122623	Uniforms	124.76

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531918	01/16/2024	Corporate Payment Systems	W. Lawson 122623	Gas	50.00
531918	01/16/2024	Corporate Payment Systems	W. Lawson 122623	Code Enforcement Subscripti...	25.95
				Vendor 7371 - Corporate Payment Systems	Total: 25,534.33
Vendor: 12721 - Cory Zedler					
531919	01/16/2024	Cory Zedler	010224	Mileage Reimbursement	10.35
				Vendor 12721 - Cory Zedler Total:	10.35
Vendor: 12033 - Dacia Bello					
531920	01/16/2024	Dacia Bello	2004338.001	Refund-Tom Rico Deposit-Res...	200.00
				Vendor 12033 - Dacia Bello Total:	200.00
Vendor: 7522 - Damian Martinez					
531921	01/16/2024	Damian Martinez	392023.14	Water Loss Audit Validation L...	1,650.00
				Vendor 7522 - Damian Martinez	Total: 1,650.00
Vendor: 6757 - Dataprose, Inc.					
531922	01/16/2024	Dataprose, Inc.	DP2305318	Water Bills	482.56
531922	01/16/2024	Dataprose, Inc.	DP2305318	Leak Letters	240.52
				Vendor 6757 - Dataprose, Inc.	Total: 723.08
Vendor: 12704 - David Evans & Associates, Inc.					
531923	01/16/2024	David Evans & Associates, Inc.	550988	Engineering Design-Street Rec...	3,907.50
531923	01/16/2024	David Evans & Associates, Inc.	552337	Engineering Design Services-N...	1,931.50
531923	01/16/2024	David Evans & Associates, Inc.	552337	Engineering Design Services-N...	1,931.50
531923	01/16/2024	David Evans & Associates, Inc.	552337	Engineering Design Services-N...	1,855.70
				Vendor 12704 - David Evans & Associates, Inc. Total:	9,626.20
Vendor: 1075 - Department of Justice					
531924	01/16/2024	Department of Justice	700570	Live Scan November 23	64.00
				Vendor 1075 - Department of Justice	Total: 64.00
Vendor: 12638 - Diala Zuniga					
531925	01/16/2024	Diala Zuniga	06-2022-002093	Refund-Picnic Shelter Deposit...	40.00
531925	01/16/2024	Diala Zuniga	2004017.001	Refund - Soccer D4 Coed	45.00
				Vendor 12638 - Diala Zuniga Total:	85.00
Vendor: 7340 - Division of the State Architect					
531926	01/16/2024	Division of the State Architect	010424	October-December 23	112.40
				Vendor 7340 - Division of the State Architect Total:	112.40
Vendor: 3790 - ECS Imaging, Inc.					
531927	01/16/2024	ECS Imaging, Inc.	18378	Laserfiche PF Cloud Participant..	240.00
				Vendor 3790 - ECS Imaging, Inc.	Total: 240.00
Vendor: 12983 - Erika Robertson					
531928	01/16/2024	Erika Robertson	2004343.001	Refund - Gymnastics 5-9 #900...	142.00
				Vendor 12983 - Erika Robertson Total:	142.00
Vendor: 12001 - Evangelina Hernandez					
531929	01/16/2024	Evangelina Hernandez	010224	Mileage Reimbursement	18.27
				Vendor 12001 - Evangelina Hernandez Total:	18.27
Vendor: 12238 - George Soares					
531930	01/16/2024	George Soares	121923	Reimbursement for Safety Jac...	27.48
				Vendor 12238 - George Soares Total:	27.48
Vendor: 3070 - Grainger					
531931	01/16/2024	Grainger	9936005579	Fire Hydrant Relief Valve, 500...	1,777.86
531931	01/16/2024	Grainger	9936837369	Recoil Starter	30.35
				Vendor 3070 - Grainger	Total: 1,808.21
Vendor: 3036 - Harbor Freight Tools USA, Inc.					
531932	01/16/2024	Harbor Freight Tools USA, Inc.	1034415	24 Axle Strap	19.82
531932	01/16/2024	Harbor Freight Tools USA, Inc.	1034415	L-Shape Hang-All 2-PK	5.49
531932	01/16/2024	Harbor Freight Tools USA, Inc.	1034415	6ft 6400 lb Lifting Sling	13.22
				Vendor 3036 - Harbor Freight Tools USA, Inc.	Total: 38.53

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Payment Dates: 12/20/2023 - 1/16/2024

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 12652 - Hector Flores					
531933	01/16/2024	Hector Flores	010924	Mileage Reimbursement	334.05
Vendor 12652 - Hector Flores Total:					334.05
Vendor: 3241 - Hinderliter, De Llamas & Associates					
531934	01/16/2024	Hinderliter, De Llamas & Assoc..	SIN034200	Sales Tax	1,351.33
531934	01/16/2024	Hinderliter, De Llamas & Assoc..	SIN034374	Measure L Tax	600.00
Vendor 3241 - Hinderliter, De Llamas & Associates Total:					1,951.33
Vendor: 3052 - Home Depot Credit Services					
531935	01/16/2024	Home Depot Credit Services	1034656	2" X 10' PVC 40-DWV PE Pipe	19.43
531935	01/16/2024	Home Depot Credit Services	1034656	2" PVC EL 90D	4.87
531935	01/16/2024	Home Depot Credit Services	1034656	2" PVC Male Adapter	8.63
531935	01/16/2024	Home Depot Credit Services	1034656	2" PVC EL 45D	10.10
531935	01/16/2024	Home Depot Credit Services	1034656	3V Battery 4 Count	14.19
531935	01/16/2024	Home Depot Credit Services	3640289	Interlocking Small Parts Organ...	19.77
531935	01/16/2024	Home Depot Credit Services	3640289	32 oz Heavy Duty Pro Spray Bo..	4.39
531935	01/16/2024	Home Depot Credit Services	4012294	Water Bottle Deposit	4.80
531935	01/16/2024	Home Depot Credit Services	4012294	Bottle Water	19.92
531935	01/16/2024	Home Depot Credit Services	4521450	27 Gallon Tote	24.21
531935	01/16/2024	Home Depot Credit Services	4521450	Handheld Sprayer	29.55
531935	01/16/2024	Home Depot Credit Services	516211	2000 PSI Ry	219.40
531935	01/16/2024	Home Depot Credit Services	516211	Amerigas Propane Exchange	47.86
531935	01/16/2024	Home Depot Credit Services	5210904	Returning Brass Reducing Ada...	-34.09
531935	01/16/2024	Home Depot Credit Services	5210905	Circuit Breaker	-21.75
531935	01/16/2024	Home Depot Credit Services	5210905	50 Amp Single Surface Mount...	-19.82
531935	01/16/2024	Home Depot Credit Services	5623301	1/4" OD Compression x 1/2" ...	10.09
531935	01/16/2024	Home Depot Credit Services	5623301	Brass Reducing Coupling Fitting	20.67
531935	01/16/2024	Home Depot Credit Services	7633911	14/4" X 1/4" 12" Ice Maker Su...	11.55
531935	01/16/2024	Home Depot Credit Services	7633911	1/4" Comp X 3/8" Comp Reduc..	34.08
Vendor 3052 - Home Depot Credit Services Total:					427.85
Vendor: 4684 - Janpier Adamzadeh					
531883	12/20/2023	Janpier Adamzadeh	121223	Returned Payroll Direct Depos...	300.00
Vendor 4684 - Janpier Adamzadeh Total:					300.00
Vendor: 7420 - JFS Care					
531936	01/16/2024	JFS Care	December 23	Services-Lifeline December 23	741.00
Vendor 7420 - JFS Care Total:					741.00
Vendor: 6262 - JLM Environmental					
531937	01/16/2024	JLM Environmental	JL34792	Asbestos Clearance Inspection	1,085.00
Vendor 6262 - JLM Environmental Total:					1,085.00
Vendor: 12069 - Joe A. Gonsalves & Son					
531938	01/16/2024	Joe A. Gonsalves & Son	161269	Consulting Services December...	3,000.00
Vendor 12069 - Joe A. Gonsalves & Son Total:					3,000.00
Vendor: 3887 - John L. Hunter & Associates					
531939	01/16/2024	John L. Hunter & Associates	LOM1MS412310	Consulting Services October 23	2,387.00
531939	01/16/2024	John L. Hunter & Associates	LOM1MS412310	Consulting Services October 23	168.75
531939	01/16/2024	John L. Hunter & Associates	LOM1MS412310	Consulting Services October 23	33.75
Vendor 3887 - John L. Hunter & Associates Total:					2,589.50
Vendor: 12768 - John Williams					
531940	01/16/2024	John Williams	01042024	Wellness Reimbursement	131.39
Vendor 12768 - John Williams Total:					131.39
Vendor: 4528 - Joseph Vida					
531941	01/16/2024	Joseph Vida	010424	Wellness Reimbursement	150.00
Vendor 4528 - Joseph Vida Total:					150.00
Vendor: 12776 - Julio Garcia					
531942	01/16/2024	Julio Garcia	121423	Wellness Reimbursement	150.00
Vendor 12776 - Julio Garcia Total:					150.00

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Payment Dates: 12/20/2023 - 1/16/2024

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
Vendor: 4692 - Kathleen Gregory					
531943	01/16/2024	Kathleen Gregory	121223	Mileage Reimbursement	144.10
				Vendor 4692 - Kathleen Gregory	Total: 144.10
Vendor: 12635 - Kiley & Associates, LLC					
531944	01/16/2024	Kiley & Associates, LLC	LO 230930	Consulting Services	3,333.33
531944	01/16/2024	Kiley & Associates, LLC	LO 231130	Consulting Services	3,333.33
531944	01/16/2024	Kiley & Associates, LLC	LO 240102	Consulting Services	3,333.33
				Vendor 12635 - Kiley & Associates, LLC Total:	9,999.99
Vendor: 3130 - L.A. County Department of Animal Care & Control					
531945	01/16/2024	L.A. County Department of An...	November 23	Animal Housing November 23	-645.00
531945	01/16/2024	L.A. County Department of An...	November 23	Animal Housing November 23	4,017.38
				Vendor 3130 - L.A. County Department of Animal Care & Control	Total: 3,372.38
Vendor: 3187 - L.A. County Department of Public Works					
531946	01/16/2024	L.A. County Department of Pu...	RE-PW-23121103209	Industrial Waste November 23	1,901.49
531946	01/16/2024	L.A. County Department of Pu...	RE-PW-23121103286	Traffic Engineering Advisory N...	406.24
				Vendor 3187 - L.A. County Department of Public Works Total:	2,307.73
Vendor: 3048 - L.A. County Sheriff's Department					
531947	01/16/2024	L.A. County Sheriff's Departm...	241373EC	Traffic Enforcement Novemb...	5,343.52
531947	01/16/2024	L.A. County Sheriff's Departm...	241401EC	November 23	312,762.20
531947	01/16/2024	L.A. County Sheriff's Departm...	241401EC	November 23	18,883.78
531947	01/16/2024	L.A. County Sheriff's Departm...	241401EC	November 23	39,697.52
				Vendor 3048 - L.A. County Sheriff's Department	Total: 376,687.02
Vendor: 3331 - Lee's Tires					
531948	01/16/2024	Lee's Tires	84007	2008 Chevrolet-Motor Oil & Oi..	47.80
531948	01/16/2024	Lee's Tires	84007	2008 Chevrolet Oil Change-La...	19.15
				Vendor 3331 - Lee's Tires	Total: 66.95
Vendor: 12247 - LegalShield					
531949	01/16/2024	LegalShield	December 23	Employee Legal Insurance Be...	88.45
				Vendor 12247 - LegalShield Total:	88.45
Vendor: 3054 - Linde Gas & Equipment Inc.					
531950	01/16/2024	Linde Gas & Equipment Inc.	40132054	Acetylene Torch Rental	65.10
				Vendor 3054 - Linde Gas & Equipment Inc. Total:	65.10
Vendor: 5010 - Lomita Chamber of Commerce					
531951	01/16/2024	Lomita Chamber of Commerce	020824	8 Tickets (\$55.00) for the Insta...	440.00
531952	01/16/2024	Lomita Chamber of Commerce	01102024	Installation & Sponsorship 20...	1,000.00
				Vendor 5010 - Lomita Chamber of Commerce	Total: 1,440.00
Vendor: 3903 - Lomita City Employees Association					
531953	01/16/2024	Lomita City Employees Associa...	January 24	Association Dues-January 24	960.00
				Vendor 3903 - Lomita City Employees Association Total:	960.00
Vendor: 3317 - Lomita Obedience Training Club					
531954	01/16/2024	Lomita Obedience Training Cl...	121423	Dog Obedience Class Instructor	3,367.00
				Vendor 3317 - Lomita Obedience Training Club	Total: 3,367.00
Vendor: 3095 - Lomita Railroad Museum Foundation					
11024	01/09/2024	Lomita Railroad Museum Fou...	123123	Museum Foundation Revenue...	362.35
				Vendor 3095 - Lomita Railroad Museum Foundation	Total: 362.35
Vendor: 6110 - Loprest, Division of WRT					
531955	01/16/2024	Loprest, Division of WRT	1223-11	Pneumatic Actuator	949.99
531955	01/16/2024	Loprest, Division of WRT	1223-11	Seal & Bearing Kit	221.52
531955	01/16/2024	Loprest, Division of WRT	1223-11	Extended Travel Stop Rep	216.28
				Vendor 6110 - Loprest, Division of WRT	Total: 1,387.79
Vendor: 7314 - Los Angeles Truck Centers, LLC					
531956	01/16/2024	Los Angeles Truck Centers, LLC	XA220542699	Clamp Kit-Slip, 4"	38.80
				Vendor 7314 - Los Angeles Truck Centers, LLC Total:	38.80
Vendor: 3069 - M & N Trophies					
531957	01/16/2024	M & N Trophies	5324	Employee Appreciation Plaque..	27.56
531957	01/16/2024	M & N Trophies	5324	Employee Appreciation Plaque	164.94

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531957	01/16/2024	M & N Trophies	5333	Council Name Plate	30.04
531957	01/16/2024	M & N Trophies	5333	Employee Appreciation Plaqu...	114.55
				Vendor 3069 - M & N Trophies	Total: 337.09

Vendor: 3085 - Mark's Lock & Safe, Inc.

531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036340	Keys for 2019 Ford F150-Dupli...	13.56
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036340	Keys for 2019 Ford F150-Prog...	225.00
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036504	Keys for Ford Truck	173.92
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036504	Keys for Ford Truck-Program ...	129.50
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036574	Lubricant	3.63
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036574	Padlock, Master #1	103.65
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036574	Duplicate Key	19.85
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036574	Padlock & Duplicate Keys-Lab...	52.50
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036624	Rekey Cabinet Locks	47.41
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036624	Rekey Cabinet Locks-Labor	420.00
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036728	Replace DVR-Labor	892.50
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036728	DVR 4TB Memory	1,053.86
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036772	Key Ring	0.69
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036772	Key Tag	0.66
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036772	Duplicate Keys	33.74
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036815	Troubleshoot & Repaired Card ...	236.25
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036824	Misc Supplies	16.96
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036824	Video Balun	169.63
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036824	Module Connector	223.23
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036824	CAT6 Wire	223.25
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036824	Outdoor Enclosure Boxes	569.94
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036824	Wires for Cameras-Labor	3,570.00
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036873	Duplicate Key	45.20
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036876	Padlock, Master #21	277.72
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036876	Rekeys Padlock	233.75
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036883	Install Lock on the Electrical B...	157.50
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036883	Cam Lock with ASSA High Secu...	190.24
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036883	Duplicate Key	263.50
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036883	Rekey	56.00
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036937	Replace Security Camera-Labor	236.25
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036937	Security Camera	273.42
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036945	Padlocks Rekey-Labor	78.75
531958	01/16/2024	Mark's Lock & Safe, Inc.	0000036945	Padlocks Rekey	207.31
				Vendor 3085 - Mark's Lock & Safe, Inc.	Total: 10,199.37

Vendor: 7247 - Michael Baker International, Inc.

531959	01/16/2024	Michael Baker International, I...	1198647	Consulting Services-CDBG Reh...	610.00
531959	01/16/2024	Michael Baker International, I...	1198647	Consulting Services-CDBG Lifel...	1,472.50
				Vendor 7247 - Michael Baker International, Inc. Total:	2,082.50

Vendor: 7377 - MidAmerica Administrative & Retirement Solutions

11025	01/10/2024	MidAmerica Administrative &...	011023	AUL Health Benefit Trust	50,000.00
531960	01/16/2024	MidAmerica Administrative &...	0235540	Retiree Health Administration...	588.00
				Vendor 7377 - MidAmerica Administrative & Retirement Solutions Total:	50,588.00

Vendor: 3217 - MissionSquare Retirement

11018	12/28/2023	MissionSquare Retirement	PE122223	Deferred Compensation Pay D...	2,906.16
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	14,275.12
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	515.72
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	336.56
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	13.50
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	156.37
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	106.11
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	239.33
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	260.14
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	213.12
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	163.26
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	183.10

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	239.11
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	188.47
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	29.22
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	20.34
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	12.57
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	91.45
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	77.54
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	156.37
11026	01/11/2024	MissionSquare Retirement	PE010524	Deferred Compensation Pay D...	<u>1,108.87</u>

Vendor 3217 - MissionSquare Retirement Total: 21,292.43

Vendor: 6828 - MJ Management Services, LLC

531961	01/16/2024	MJ Management Services, LLC	CINV-047100	DAR December 23	<u>498.33</u>
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Vendor 6828 - MJ Management Services, LLC Total: 498.33

Vendor: 4669 - Mondher Saied

11022	01/02/2024	Mondher Saied	January 24	Cobra Benefit January 24	338.87
11022	01/02/2024	Mondher Saied	January 24	Cobra Benefit January 24	<u>414.18</u>

Vendor 4669 - Mondher Saied Total: 753.05

Vendor: 7496 - Numa Networks

531962	01/16/2024	Numa Networks	35576	HPE Foundation Care Exchang...	107.85
531962	01/16/2024	Numa Networks	35576	24 Port POE Network Switch-L...	2,763.00
531962	01/16/2024	Numa Networks	35576	Aruba Instant on 1930 24G Cla...	685.58
531962	01/16/2024	Numa Networks	35576	Electric Back-UPS Pro 1500VA ...	391.45
531962	01/16/2024	Numa Networks	35630	IT Services January 24	5,539.57
531962	01/16/2024	Numa Networks	35630	IT Services January 24	<u>5,539.58</u>

Vendor 7496 - Numa Networks Total: 15,027.03

Vendor: 12004 - Occupational Health Centers of CA, A Medical Grp

531963	01/16/2024	Occupational Health Centers o...	81415967	Pre-Employee Physical Exam	168.00
531963	01/16/2024	Occupational Health Centers o...	81671722	Pre-Employee Physical Exam	<u>104.00</u>

Vendor 12004 - Occupational Health Centers of CA, A Medical Grp Total: 272.00

Vendor: 4690 - Octavio Becerra

531964	01/16/2024	Octavio Becerra	010424	Reimbursement for Backflow ...	778.00
531964	01/16/2024	Octavio Becerra	010924	Mileage Reimbursement	<u>109.39</u>

Vendor 4690 - Octavio Becerra Total: 887.39

Vendor: 6594 - Office Depot Business Solutions, LLC

531965	01/16/2024	Office Depot Business Solutio...	342755655001	Document Cover 6-Count	60.15
531965	01/16/2024	Office Depot Business Solutio...	343991339001	Copier Paper, Letter Size	52.91
531965	01/16/2024	Office Depot Business Solutio...	343991339001	Monthly Wall Calendar, 20" x ...	30.42
531965	01/16/2024	Office Depot Business Solutio...	343991339001	Daily Loose-Leaf Desk Calenda...	17.09
531965	01/16/2024	Office Depot Business Solutio...	344747445001	Black-On-White Tapes, 0.5" x ...	23.07
531965	01/16/2024	Office Copier Business Solutio...	344747445001	Copier Paper	32.06
531965	01/16/2024	Office Depot Business Solutio...	345906474001	Toner 410A Black	82.79
531965	01/16/2024	Office Depot Business Solutio...	346466405001	Green Tea 28-Bx	5.45
531965	01/16/2024	Office Depot Business Solutio...	346466405001	Highlighter, Tank 12-Pk	7.56
531965	01/16/2024	Office Depot Business Solutio...	346466405001	Pen, Round Stic, Bic 60-Count	7.96
531965	01/16/2024	Office Depot Business Solutio...	346466405001	McCafe, Premium Roast 30 oz	35.97
531965	01/16/2024	Office Depot Business Solutio...	346900510001	Document Cover, 6 count	<u>75.19</u>

Vendor 6594 - Office Depot Business Solutions, LLC Total: 430.62

Vendor: 6918 - Pacific Floor Company

531966	01/16/2024	Pacific Floor Company	7364	Floor Recoat	<u>3,596.00</u>
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Vendor 6918 - Pacific Floor Company Total: 3,596.00

Vendor: 4105 - Pacific Western Bank

11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	2,507.53
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	20,744.35
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	11.38
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	264.53
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	99.95
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	163.28
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	<u>29.83</u>

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	61.03
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	26.45
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	215.06
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	8.13
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	114.26
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	9.87
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	115.74
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	21.12
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	88.68
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	79.17
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	122.59
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	10.47
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	135.66
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	29.09
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	70.98
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	10.60
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	12.43
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	3.83
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	1.26
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	60.48
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	28.09
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	129.78
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	29.85
11015	12/28/2023	Pacific Western Bank	PE122223	Federal & Medicare Taxes-Pay...	474.33
11016	12/28/2023	Pacific Western Bank	PE122223A	State Tax Withholdings-Pay E...	8,045.90
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	36,902.08
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	3,646.95
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	9.42
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	290.63
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	100.50
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	147.19
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	31.74
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	1,260.56
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	11.71
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	57.53
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	211.69
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	3.61
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	118.61
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	111.64
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	87.57
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	15.88
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	112.14
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	82.47
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	131.30
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	11.61
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	19.10
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	9.93
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	72.14
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	12.85
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	7.19
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	1.06
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	50.43
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	29.42
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	132.53
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	32.12
11027	01/11/2024	Pacific Western Bank	PE010524	Federal & Medicare Taxes-Pay...	484.37
11028	01/11/2024	Pacific Western Bank	PE010524A	State Tax Withholdings-Pay E...	13,902.39
Vendor 4105 - Pacific Western Bank				Total:	91,824.06

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Vendor: 12824 - Palacios Law Office					
531967	01/16/2024	Palacios Law Office	lomita-4004	Hearing Officer Services/Admi...	1,004.22
Vendor 12824 - Palacios Law Office Total:					1,004.22
Vendor: 4080 - PERS Long-Term Care Program					
531968	01/16/2024	PERS Long-Term Care Program	15146108	Employee Long Term Care Ins...	336.88
531968	01/16/2024	PERS Long-Term Care Program	15146108	Employee Long Term Care Ins...	59.45
531968	01/16/2024	PERS Long-Term Care Program	15177393	Employee Long Term Care Ins...	336.88
531968	01/16/2024	PERS Long-Term Care Program	15177393	Employee Long Term Care Ins...	59.45
Vendor 4080 - PERS Long-Term Care Program Total:					792.66
Vendor: 12512 - Prints Pacific, Inc.					
531969	01/16/2024	Prints Pacific, Inc.	20595	Nike Tech Basic Dri Fit Polo	77.16
531969	01/16/2024	Prints Pacific, Inc.	20595	Nike Ladies 1/S Dri Fit Stretch ...	216.61
531969	01/16/2024	Prints Pacific, Inc.	20595	Nike 1/S Dri Fit Stretch Tech P...	158.76
531969	01/16/2024	Prints Pacific, Inc.	20595	Nike Ladies Dri Fit Player Polo	134.48
531969	01/16/2024	Prints Pacific, Inc.	20595	Port Authority 1/S Super Pro ...	97.02
531969	01/16/2024	Prints Pacific, Inc.	20595	Nike Dri Fit Classic Polo	65.59
531969	01/16/2024	Prints Pacific, Inc.	20595	Eddie Bauer Fleece Lined Jack...	91.47
531969	01/16/2024	Prints Pacific, Inc.	20595	Mercy Mettle Puffy Vest	80.47
531969	01/16/2024	Prints Pacific, Inc.	20595	Ladies Torrent Waterproof Jac...	67.24
Vendor 12512 - Prints Pacific, Inc. Total:					988.80
Vendor: 12474 - Project Partners					
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	4,080.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	120.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	2,640.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	4,080.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	120.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	600.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	1,920.00
531970	01/16/2024	Project Partners	11498	Engineering Services October ...	1,320.00
Vendor 12474 - Project Partners Total:					14,880.00
Vendor: 4090 - Public Employee Retirement System					
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	13,159.92
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	26.56
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	831.93
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	759.02
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	408.11
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	204.50
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	234.71
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	276.88
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	268.14
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	581.70
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	338.60
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	171.85
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	204.17
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	195.17
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	1,232.64
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	379.72
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	171.51
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	286.54
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	330.14
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	378.53
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	1,059.18
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	319.95
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	544.17
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	198.63
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	330.69
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	490.23
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	145.27
11013	12/20/2023	Public Employee Retirement S...	PE120823	Retirement Contributions-Pay...	363.78

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11017	01/04/2024	Public Employee Retirement S...	PE122223	Retirement Contributions-Pay...	1,217.60
11017	01/04/2024	Public Employee Retirement S...	PE122223	Retirement Contributions-Pay...	1,218.33
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	6,615.87
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	3,473.02
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	1,416.91
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	4,218.03
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	166.29
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	4,294.24
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	841.13
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	4,267.29
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	1,755.77
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	2,857.07
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	4,648.08
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	2,039.22
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	4,648.80
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	1,613.18
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	280.42
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	70.47
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	888.44
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	424.33
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	3,012.76
11021	01/10/2024	Public Employee Retirement S...	January 24	Employee Health Insurance-Ja...	8,894.56
				Vendor 4090 - Public Employee Retirement System	Total: 115,078.68

Vendor: 7135 - Quantum Consulting Inc.

531971	01/16/2024	Quantum Consulting Inc.	LO23.006	Surveying Plan Check & Review	2,840.00
531971	01/16/2024	Quantum Consulting Inc.	LO23.007	Surveying Plan Check & Review	720.00
				Vendor 7135 - Quantum Consulting Inc.	Total: 3,560.00

Vendor: 12173 - Race Communications

531972	01/16/2024	Race Communications	RC1078535	Internet Access SBCOG Januar...	1,530.00
531972	01/16/2024	Race Communications	RC1078535	Internet Access SBCOG Januar...	1,530.00
				Vendor 12173 - Race Communications Total:	3,060.00

Vendor: 12285 - Roadline Products Inc. USA

531973	01/16/2024	Roadline Products Inc. USA	19460	2" Square 14Ga X 10' Perforat...	1,874.25
				Vendor 12285 - Roadline Products Inc. USA Total:	1,874.25

Vendor: 10947 - Robert Heaney

531974	01/16/2024	Robert Heaney	121323	Wellness Reimbursement	150.00
				Vendor 10947 - Robert Heaney	Total: 150.00

Vendor: 9122 - Roland Gutierrez

531975	01/16/2024	Roland Gutierrez	12132023	Cardio Salsa Dance Instructor	397.29
531975	01/16/2024	Roland Gutierrez	121323	Cardio Salsa Dance Instructor	288.96
				Vendor 9122 - Roland Gutierrez	Total: 686.25

Vendor: 12777 - Runyon Surface Prep Co., LLC

531976	01/16/2024	Runyon Surface Prep Co., LLC	INV544035	Vonarx VA25 Cutter Set	926.23
531976	01/16/2024	Runyon Surface Prep Co., LLC	INV544035	Vonarx VA25 S Drum with Hex...	1,874.25
				Vendor 12777 - Runyon Surface Prep Co., LLC Total:	2,800.48

Vendor: 7188 - Sharp Business Systems

531977	01/16/2024	Sharp Business Systems	9004642688	MXC304W Copier Usage 9/23...	226.54
531977	01/16/2024	Sharp Business Systems	9004667986	BP70C55 Copier Usage 12/01/...	121.38
				Vendor 7188 - Sharp Business Systems	Total: 347.92

Vendor: 7014 - Society of European Stage Authors & Composers (SESAC)

531978	01/16/2024	Society of European Stage Aut...	10704146	Annual Music Licensing	581.00
				Vendor 7014 - Society of European Stage Authors & Composers (SESAC) Total:	581.00

Vendor: 5050 - Southern California Edison Co.

531885	12/21/2023	Southern California Edison Co.	700037130331-121523	City Hall	5,850.37
531885	12/21/2023	Southern California Edison Co.	700154659268-121323	Traffic Signals	22.81
531885	12/21/2023	Southern California Edison Co.	700315053620-121523	Lomita Park	15.10
531885	12/21/2023	Southern California Edison Co.	700480902095-122023	Narbonne Pedestrian Crosswa...	228.09

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531979	01/16/2024	Southern California Edison Co.	700006214310-010224	Lomita Park	1,291.35
531979	01/16/2024	Southern California Edison Co.	700006214310-010224	Street Lights	32.44
531979	01/16/2024	Southern California Edison Co.	700006214310-010224	Traffic Signals	36.08
531979	01/16/2024	Southern California Edison Co.	700006910888-010624	Railroad Museum	263.70
531979	01/16/2024	Southern California Edison Co.	700008444906-010624	Traffic Signals	620.53
531979	01/16/2024	Southern California Edison Co.	700016714053-010624	Lomita Park	2,352.94
531979	01/16/2024	Southern California Edison Co.	700016714053-010624	Western Pedestrian Crosswalk	16.46
531979	01/16/2024	Southern California Edison Co.	700016714053-010624	Appian Way	950.12
531979	01/16/2024	Southern California Edison Co.	700025877624-010224	Street Lights	601.50
531979	01/16/2024	Southern California Edison Co.	700025957042-010224	Street Lights	268.09
531979	01/16/2024	Southern California Edison Co.	700315793648-010224	Street Lights	191.41
531979	01/16/2024	Southern California Edison Co.	700420008832-010524	Cypress Reservoir	436.35
				Vendor 5050 - Southern California Edison Co.	Total: 13,177.34

Vendor: 3157 - Southern California Municipal Athletic Federation (SCMAF)

531980	01/16/2024	Southern California Municipal...	24-MEM-LOMITA	Recreation-Membership Dues	340.00
				Vendor 3157 - Southern California Municipal Athletic Federation (SCMAF)	Total: 340.00

Vendor: 6172 - State Water Resources Control Board

531981	01/16/2024	State Water Resources Control..	LW-1043884	Annual Connections Fee July 2...	30,080.18
				Vendor 6172 - State Water Resources Control Board	Total: 30,080.18

Vendor: 4667 - Susan Kamada

531982	01/16/2024	Susan Kamada	010224	Management Fund Reimburs...	1,470.70
				Vendor 4667 - Susan Kamada	Total: 1,470.70

Vendor: 6085 - Thompson Building Materials

531983	01/16/2024	Thompson Building Materials	IV-I59791	Makita 5" Diamond	80.70
531983	01/16/2024	Thompson Building Materials	IV-I59793	Makita 5" Diamond	-80.71
531983	01/16/2024	Thompson Building Materials	IV-I59793	Makita 4-1/2 Rim Blade X Lck	46.66
531983	01/16/2024	Thompson Building Materials	IV-I59871	Misc Base Skip	112.46
531983	01/16/2024	Thompson Building Materials	IV-I59883	Sir Mix Pallet Deposit	40.79
531983	01/16/2024	Thompson Building Materials	IV-I59883	Sir Mix 60 lb Concrete Mis	276.24
531983	01/16/2024	Thompson Building Materials	IV-I59929	Returning Sir Mix 60 lb Concre...	-115.10
531983	01/16/2024	Thompson Building Materials	IV-I60113	Green Float 4 X 12 50-Box	3.33
531983	01/16/2024	Thompson Building Materials	IV-I60113	Sir Mix 90 lb Concrete	22.33
531983	01/16/2024	Thompson Building Materials	IV-I60127	Sir Mix 90 lb Concrete	14.88
531983	01/16/2024	Thompson Building Materials	IV-I60148	PS 16.5 GA Import Tie Wire	5.30
531983	01/16/2024	Thompson Building Materials	IV-I60148	Red Vinyl Washers	0.29
531983	01/16/2024	Thompson Building Materials	IV-I60148	Plaster Sand Scoop	130.35
531983	01/16/2024	Thompson Building Materials	IV-I60149	Baron Bag 14 X 26 Ply Bag	55.13
				Vendor 6085 - Thompson Building Materials	Total: 592.65

Vendor: 12170 - T-Mobile

531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Park-City...	4.90
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Emergen...	3.92
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Manage...	19.74
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Code Enf...	25.90
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Recreati...	29.40
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Recreati...	25.90
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Park 6594	25.90
531984	01/16/2024	T-Mobile	122123	City Mobile Internet-Water 40...	29.40
				Vendor 12170 - T-Mobile Total:	165.06

Vendor: 12671 - Torrance Auto Repair

531985	01/16/2024	Torrance Auto Repair	0183211	2006 Ford F350-Replace Cams...	196.00
531985	01/16/2024	Torrance Auto Repair	0183211	2006 Ford F350-Repalce Cams...	79.51
531985	01/16/2024	Torrance Auto Repair	0183330	2008 Chevrolet Smog Check	69.95
				Vendor 12671 - Torrance Auto Repair Total:	345.46

Vendor: 3991 - Trench Shoring Co.

531986	01/16/2024	Trench Shoring Co.	RI20364081	Trench Top Lifting Eye 1-1/4"-...	16.50
531986	01/16/2024	Trench Shoring Co.	RI20364081	Del Boom After Hours Delivery	1,112.00
531986	01/16/2024	Trench Shoring Co.	RI20364081	Trench Top 5' X 12' Regular	313.50

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Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531986	01/16/2024	Trench Shoring Co.	RI20364081	Boom Return	208.50
				Vendor 3991 - Trench Shoring Co.	Total: 1,650.50
Vendor: 9100 - Tripepi Smith and Associates					
531987	01/16/2024	Tripepi Smith and Associates	11455	Citywide Communication & E...	3,250.00
531987	01/16/2024	Tripepi Smith and Associates	11455	Citywide Communication & E...	3,250.00
531987	01/16/2024	Tripepi Smith and Associates	11535	Ad Hoc	669.38
531987	01/16/2024	Tripepi Smith and Associates	11535	Ad Hoc	669.37
				Vendor 9100 - Tripepi Smith and Associates	Total: 7,838.75
Vendor: 3037 - TS3 Fulfillment					
531988	01/16/2024	TS3 Fulfillment	13882-1	Shirts for Youth Sports Leagues	1,240.25
531988	01/16/2024	TS3 Fulfillment	13882-2	Shirts for Youth Sports Leagues	1,210.00
				Vendor 3037 - TS3 Fulfillment	Total: 2,450.25
Vendor: 6695 - Tyler Technologies Inc.					
531989	01/16/2024	Tyler Technologies Inc.	025-448440	ERP Pro Utilities Annual Fees ...	516.00
				Vendor 6695 - Tyler Technologies Inc.	Total: 516.00
Vendor: 3123 - Underground Service Alert/SC					
531990	01/16/2024	Underground Service Alert/SC	1220230412	24 Dig Alerts & Monthly Main...	52.00
				Vendor 3123 - Underground Service Alert/SC	Total: 52.00
Vendor: 7327 - United Rentals (North America), Inc.					
531991	01/16/2024	United Rentals (North America..	224482401-005	Rental Generator-Rental Prot...	102.75
531991	01/16/2024	United Rentals (North America..	224482401-005	Rental Generator-241/7662 C...	496.13
531991	01/16/2024	United Rentals (North America..	224482401-005	Rental Generator-241/5970 C...	259.09
531991	01/16/2024	United Rentals (North America..	224482401-005.01	Rental Generator-Cable Tail 4...	413.44
531991	01/16/2024	United Rentals (North America..	227959626-001	Dump Truck Rental-Rental Pro...	492.45
531991	01/16/2024	United Rentals (North America..	227959626-001	Dump Truck Rental	3,619.51
				Vendor 7327 - United Rentals (North America), Inc.	Total: 5,383.37
Vendor: 6477 - Verizon Wireless Government Mkts					
531992	01/16/2024	Verizon Wireless Government...	9951802195	City Council	102.58
531992	01/16/2024	Verizon Wireless Government...	9951802195	City Manager	50.38
531992	01/16/2024	Verizon Wireless Government...	9951802195	Emergency (Mifi 1)	20.51
531992	01/16/2024	Verizon Wireless Government...	9951802195	Community & Economic Deve...	129.30
531992	01/16/2024	Verizon Wireless Government...	9951802195	Facilities	53.61
531992	01/16/2024	Verizon Wireless Government...	9951802195	Recreation	100.93
531992	01/16/2024	Verizon Wireless Government...	9951802195	Park	40.21
531992	01/16/2024	Verizon Wireless Government...	9951802195	Public Work-Street	87.13
531992	01/16/2024	Verizon Wireless Government...	9951802195	Water	127.74
				Vendor 6477 - Verizon Wireless Government Mkts Total:	712.39
Vendor: 4130 - Vision Service Plan (CA)					
531993	01/16/2024	Vision Service Plan (CA)	819416242	Cobra-December 23	10.33
531993	01/16/2024	Vision Service Plan (CA)	819416242	Cobra-December 23	12.62
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	617.98
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	42.46
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	33.27
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	42.41
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	22.95
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	45.90
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	47.15
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	50.50
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	45.90
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	20.66
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	58.52
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	45.92
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	3.44
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	2.30
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	3.44
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	9.18
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	37.09

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Payment Dates: 12/20/2023 - 1/16/2024

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
531993	01/16/2024	Vision Service Plan (CA)	819416292	Employee Vision Insurance-De...	144.67
				Vendor 4130 - Vision Service Plan (CA)	Total: 1,296.69
Vendor: 7373 - Wells Fargo Vendor Financial Services					
531994	01/16/2024	Wells Fargo Vendor Financial ...	5027849792	BP-70C55 Copier Lease Dece...	338.21
531994	01/16/2024	Wells Fargo Vendor Financial ...	5028060804	C304W Printer Lease January ...	86.01
				Vendor 7373 - Wells Fargo Vendor Financial Services	Total: 424.22
Vendor: 3044 - West Basin Municipal Water District					
11023	01/09/2024	West Basin Municipal Water D...	WB6230	November 23	253,992.00
				Vendor 3044 - West Basin Municipal Water District	Total: 253,992.00
Vendor: 7063 - Westfield Electric					
531995	01/16/2024	Westfield Electric	3434	Vandal Proof Box for Plug	390.00
531995	01/16/2024	Westfield Electric	3434	Install Vandal Proof Box for Pl...	550.00
531995	01/16/2024	Westfield Electric	3435	Replace GFI Outlets-Labor	220.00
531995	01/16/2024	Westfield Electric	3435	Replace GFI Outlets-15AMP Pl...	15.75
				Vendor 7063 - Westfield Electric	Total: 1,175.75
Vendor: 12250 - William D. Uphoff					
531996	01/16/2024	William D. Uphoff	122023	Mileage Reimbursement	73.50
				Vendor 12250 - William D. Uphoff Total:	73.50
Vendor: 7282 - Williams Data Management					
531997	01/16/2024	Williams Data Management	0635730	File Storage December 23	127.59
				Vendor 7282 - Williams Data Management	Total: 127.59
Vendor: 6410 - Wow Toyz					
531998	01/16/2024	Wow Toyz	86943	Gift Shop Supplies-Sales Tax	-79.87
531998	01/16/2024	Wow Toyz	86943	Cuddle Zoo Classics-Casey the...	36.32
531998	01/16/2024	Wow Toyz	86943	Friction Powered Mini Locomo...	157.70
531998	01/16/2024	Wow Toyz	86943	Li'l Chugs Wooden Passenger ...	197.92
531998	01/16/2024	Wow Toyz	86943	Li'l Chugs Wooden Animal Tra...	197.92
531998	01/16/2024	Wow Toyz	86943	Super Locomotive Pullback 12...	197.66
531998	01/16/2024	Wow Toyz	86943	Classic Train Set 20-Pc	167.10
				Vendor 6410 - Wow Toyz	Total: 874.75
Vendor: 6102 - Yunex, LLC					
531999	01/16/2024	Yunex, LLC	5610000839	Traffic Signal Response Call Ou...	67.24
531999	01/16/2024	Yunex, LLC	90000910	Traffic Signal Maintenance Oc...	443.03
531999	01/16/2024	Yunex, LLC	90000919	Street Light Maintenance Oct...	169.83
531999	01/16/2024	Yunex, LLC	90001143	Traffic Signal Maintenance No...	443.03
				Vendor 6102 - Yunex, LLC Total:	1,123.13
					Grand Total: 1,205,692.14

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	786,986.02
205 - State Gas Tax	11,329.05
209 - Measure M	1,931.50
211 - Measure W	2,589.50
215 - Community Development Block Grant	2,823.50
220 - Proposition A Local Return	10,238.06
225 - Proposition C Local Return	4,066.50
245 - Landscape Maintenance District #1	342.73
255 - Park Athletic	4,147.51
257 - Park Grant	120.00
311 - Street Improvement	11,891.62
510 - Water Operations	356,506.27
520 - Water Capital	11,167.11
720 - Railroad Museum Foundation	1,552.77
Grand Total:	1,205,692.14

Account Summary

Account Number	Account Name	Payment Amount
100-000-2105.000	Accounts Payable	300.00
100-000-2210.000	Sales Tax Withholding	512.83
100-000-2285.000	Employee Association D...	960.00
100-000-2424.000	Management Trust	1,470.70
100-000-2508.000	Garnishment	602.74
100-000-2510.000	PERS	26,642.37
100-000-2515.000	Health Insurance	6,615.87
100-000-2524.000	Other Employee Deducti...	88.45
100-000-2535.000	Accident Insurance	1,325.35
100-000-2540.000	Dental Insurance	2,700.54
100-000-2545.000	Vision Insurance	617.98
100-000-2550.000	Federal Withholding	63,800.91
100-000-2555.000	State Withholding	21,948.29
100-000-2560.000	Deferred Compensation	17,181.28
100-000-4455.000	Parks and Recreation Fe...	142.00
100-000-4465.000	Animal Care and Control	-645.00
100-000-4510.000	Park Rentals	280.00
100-000-4616.000	CASP Fee	112.40
100-110-5207.000	Medicare	20.80
100-110-5217.000	PERS Tier 3 (2%@62)	53.12
100-110-5415.000	Communications	107.48
100-110-5430.000	Conferences and Meetin...	416.34
100-110-5505.000	Office Supplies and Expe...	77.07
100-110-5755.000	Special Department Supp..	1,013.80
100-125-5205.000	Health Insurance	5,259.61
100-125-5207.000	Medicare	555.16
100-125-5215.000	PERS Tier 1 (2.5%@55)	1,663.86
100-125-5216.000	PERS Tier 2 (2%@60)	1,518.04
100-125-5217.000	PERS Tier 3 (2%@62)	816.22
100-125-5345.000	Contractual Services	16,964.37
100-125-5415.000	Communications	50.38
100-125-5430.000	Conferences and Meetin...	189.71
100-125-5435.000	Training and Education	75.00
100-125-5755.000	Special Department Supp..	2,756.44
100-130-5205.000	Health Insurance	1,824.89
100-130-5207.000	Medicare	200.45
100-130-5215.000	PERS Tier 1 (2.5%@55)	409.00
100-130-5216.000	PERS Tier 2 (2%@60)	469.42
100-130-5217.000	PERS Tier 3 (2%@62)	553.76

Account Summary

Account Number	Account Name	Payment Amount
100-130-5410.000	Advertising	18.00
100-130-5420.000	Mileage Reimbursement	144.10
100-130-5425.000	Dues and Memberships	250.00
100-130-5430.000	Conferences and Meetin...	822.09
100-130-5505.000	Office Supplies and Expe...	473.75
100-130-5755.000	Special Department Supp..	7,034.10
100-210-5205.000	Health Insurance	4,535.66
100-210-5207.000	Medicare	310.47
100-210-5215.000	PERS Tier 1 (2.5%@55)	536.29
100-210-5216.000	PERS Tier 2 (2%@60)	1,163.40
100-210-5217.000	PERS Tier 3 (2%@62)	677.20
100-210-5340.000	Professional Services	1,951.33
100-210-5345.000	Contractual Services	3,876.86
100-210-5435.000	Training and Education	135.00
100-210-5505.000	Office Supplies and Expe...	356.34
100-230-5205.000	Health Insurance	379.68
100-230-5206.000	Health Insurance Retirees	54,294.24
100-230-5207.000	Medicare	1,322.13
100-230-5217.000	PERS Tier 3 (2%@62)	343.70
100-230-5340.000	Professional Services	588.00
100-230-5345.000	Contractual Services	336.00
100-230-5755.000	Special Department Supp..	828.69
100-330-5320.000	Sheriff Contract	318,105.72
100-330-5321.000	Core Deputy	18,883.78
100-330-5323.000	Liability Trust Fund	39,697.52
100-333-5755.000	Special Department Supp..	24.43
100-335-5205.000	Health Insurance	1,024.69
100-335-5207.000	Medicare	156.72
100-335-5216.000	PERS Tier 2 (2%@60)	408.34
100-335-5217.000	PERS Tier 3 (2%@62)	390.34
100-335-5345.000	Contractual Services	8,094.24
100-335-5710.000	Equipment Maintenance	26.00
100-336-5325.000	Animal Care and Control	4,017.38
100-410-5205.000	Health Insurance	4,716.02
100-410-5207.000	Medicare	434.88
100-410-5217.000	PERS Tier 3 (2%@62)	2,465.28
100-410-5315.000	Engineers	3,560.00
100-410-5340.000	Professional Services	5,508.86
100-410-5341.000	Property Nuisance Abat...	4,325.00
100-410-5345.000	Contractual Services	1,131.81
100-410-5415.000	Communications	174.94
100-410-5430.000	Conferences and Meetin...	1,757.79
100-410-5505.000	Office Supplies and Expe...	47.90
100-410-5515.000	Uniform Expense	124.76
100-410-5720.000	Fuel	50.00
100-410-5755.000	Special Department Supp..	25.95
100-440-5345.000	Contractual Services	19,078.16
100-440-5415.000	Communications	1,254.44
100-440-5525.000	Equipment Under \$5k	9,131.21
100-440-5605.000	Rents and Leases	1,793.80
100-605-5205.000	Health Insurance	2,563.33
100-605-5207.000	Medicare	246.35
100-605-5215.000	PERS Tier 1 (2.5%@55)	759.44
100-605-5216.000	PERS Tier 2 (2%@60)	346.87
100-605-5217.000	PERS Tier 3 (2%@62)	589.57
100-605-5345.000	Contractual Services	6,387.73
100-605-5420.000	Mileage Reimbursement	10.35
100-610-5205.000	Health Insurance	3,339.05

Account Summary

Account Number	Account Name	Payment Amount
100-610-5207.000	Medicare	227.38
100-610-5216.000	PERS Tier 2 (2%@60)	660.28
100-610-5217.000	PERS Tier 3 (2%@62)	757.06
100-710-5205.000	Health Insurance	4,966.24
100-710-5207.000	Medicare	213.25
100-710-5215.000	PERS Tier 1 (2.5%@55)	2,118.36
100-710-5217.000	PERS Tier 3 (2%@62)	639.90
100-710-5405.000	Utilities	5,850.37
100-710-5415.000	Communications	53.61
100-710-5515.000	Uniform Expense	27.48
100-710-5705.000	General Maintenance	23,020.71
100-710-5720.000	Fuel	126.16
100-730-5205.000	Health Insurance	2,292.03
100-730-5207.000	Medicare	396.37
100-730-5215.000	PERS Tier 1 (2.5%@55)	1,088.34
100-730-5217.000	PERS Tier 3 (2%@62)	569.09
100-730-5345.000	Contractual Services	4,053.25
100-730-5415.000	Communications	156.23
100-730-5425.000	Dues and Memberships	340.00
100-730-5430.000	Conferences and Meetin...	85.72
100-730-5505.000	Office Supplies and Expe...	41.56
100-730-5755.000	Special Department Supp..	121.00
100-735-5410.000	Advertising	82.50
100-735-5425.000	Dues and Memberships	581.00
100-735-5460.000	Insurance - Liability and ...	1,397.00
100-735-5755.000	Special Department Supp..	1,225.03
100-740-5205.000	Health Insurance	5,306.65
100-740-5207.000	Medicare	289.04
100-740-5215.000	PERS Tier 1 (2.5%@55)	661.38
100-740-5216.000	PERS Tier 2 (2%@60)	1,035.60
100-740-5217.000	PERS Tier 3 (2%@62)	290.54
100-740-5405.000	Utilities	3,659.39
100-740-5415.000	Communications	66.11
100-740-5420.000	Mileage Reimbursement	334.05
100-740-5505.000	Office Supplies and Expe...	42.70
100-740-5510.000	Small Tools	41.21
100-740-5705.000	General Maintenance	639.79
100-740-5710.000	Equipment Maintenance	1,405.43
100-740-5720.000	Fuel	131.62
100-750-5207.000	Medicare	48.19
100-750-5405.000	Utilities	263.70
100-750-5705.000	General Maintenance	276.75
100-750-5755.000	Special Department Supp..	722.64
205-610-5205.000	Health Insurance	2,120.67
205-610-5207.000	Medicare	163.65
205-610-5217.000	PERS Tier 3 (2%@62)	727.56
205-610-5335.000	Maintenance & License ...	1,123.13
205-610-5405.000	Utilities	2,274.37
205-610-5415.000	Communications	87.13
205-610-5705.000	General Maintenance	2,208.34
205-610-5710.000	Equipment Maintenance	167.79
205-610-5720.000	Fuel	486.11
205-620-5710.000	Equipment Maintenance	38.80
205-810-5806.374	Narbonne South Pipe Re...	1,931.50
209-810-5806.374	Narbonne South Pipe Re...	1,931.50
211-347-5340.000	Professional Services	2,387.00
211-347-5771.000	Infrastructure Projects P...	168.75
211-810-5806.359	Downtown Lomita Stor...	33.75

Account Summary

Account Number	Account Name	Payment Amount
215-540-5340.000	Professional Services	610.00
215-550-5340.000	Professional Services	1,472.50
215-550-5345.000	Contractual Services	741.00
220-340-5205.000	Health Insurance	318.53
220-340-5207.000	Medicare	25.28
220-340-5215.000	PERS Tier 1 (2.5%@55)	94.38
220-340-5216.000	PERS Tier 2 (2%@60)	33.53
220-340-5217.000	PERS Tier 3 (2%@62)	70.45
220-340-5345.000	Contractual Services	9,695.89
225-810-5806.326	Pavement Management ...	4,066.50
245-720-5405.000	Utilities	332.82
245-720-5755.000	Special Department Supp..	9.91
255-000-4460.000	Park Athletic Fund Fees	90.00
255-760-5205.000	Health Insurance	98.56
255-760-5207.000	Medicare	11.02
255-760-5217.000	PERS Tier 3 (2%@62)	63.23
255-760-5345.000	Contractual Services	-540.00
255-760-5505.000	Office Supplies and Expe...	18.18
255-760-5506.000	Sport Supplies	4,406.52
257-830-5345.379	Contractual Services	120.00
311-810-5806.368	Street Reconstruction - ...	6,547.50
311-810-5806.380	Sidewalk Improvement P...	5,344.12
510-110-5207.000	Medicare	2.32
510-110-5217.000	PERS Tier 3 (2%@62)	5.90
510-125-5205.000	Health Insurance	1,111.62
510-125-5207.000	Medicare	110.91
510-125-5215.000	PERS Tier 1 (2.5%@55)	293.62
510-125-5216.000	PERS Tier 2 (2%@60)	642.14
510-130-5205.000	Health Insurance	535.86
510-130-5207.000	Medicare	57.51
510-130-5215.000	PERS Tier 1 (2.5%@55)	125.84
510-130-5216.000	PERS Tier 2 (2%@60)	134.12
510-130-5217.000	PERS Tier 3 (2%@62)	147.68
510-220-5205.000	Health Insurance	3,377.14
510-220-5207.000	Medicare	262.31
510-220-5215.000	PERS Tier 1 (2.5%@55)	178.76
510-220-5216.000	PERS Tier 2 (2%@60)	1,079.64
510-220-5217.000	PERS Tier 3 (2%@62)	563.26
510-220-5345.000	Contractual Services	1,292.29
510-220-5505.000	Office Supplies and Expe...	747.56
510-220-5710.000	Equipment Maintenance	516.00
510-230-5205.000	Health Insurance	213.39
510-230-5207.000	Medicare	61.97
510-230-5217.000	PERS Tier 3 (2%@62)	343.70
510-440-5345.000	Contractual Services	13,181.75
510-440-5415.000	Communications	1,254.43
510-630-5205.000	Health Insurance	11,854.04
510-630-5207.000	Medicare	958.70
510-630-5215.000	PERS Tier 1 (2.5%@55)	1,691.64
510-630-5216.000	PERS Tier 2 (2%@60)	2,413.90
510-630-5217.000	PERS Tier 3 (2%@62)	2,416.68
510-630-5336.000	Permit & Assessment Fe...	30,080.18
510-630-5338.000	Underground Service Ale...	52.00
510-630-5340.000	Professional Services	5,569.37
510-630-5405.000	Utilities	950.12
510-630-5411.000	Customer Notifications	240.52
510-630-5415.000	Communications	157.14
510-630-5420.000	Mileage Reimbursement	109.39

Account Summary

Account Number	Account Name	Payment Amount
510-630-5435.000	Training and Education	778.00
510-630-5440.000	Water Purchases - MWD	253,992.00
510-630-5442.000	Utilities - CWPF	436.35
510-630-5605.000	Rents and Leases	5,762.46
510-630-5705.000	General Maintenance	10,372.58
510-630-5709.000	Equipment Maintenance...	1,387.79
510-630-5710.000	Equipment Maintenance	109.90
510-630-5720.000	Fuel	363.23
510-630-5755.000	Special Department Supp..	570.56
520-840-5820.134	Emergency Generator	5,351.41
520-840-5821.239	Appian Way Roof	120.00
520-840-5821.357	246th-247th-247th Pl - ...	600.00
520-840-5821.372	Annual Aged Pipeline R...	1,920.00
520-840-5821.374	Narbonne South Pipe Re...	3,175.70
720-000-2210.000	Sales Tax Withholding	145.30
720-750-5513.000	Museum Gift Shop Expe...	1,045.12
720-990-5998.000	Transfer to Railroad Mus...	362.35
	Grand Total:	1,205,692.14

Project Account Summary

Project Account Key	Payment Amount
None	1,174,550.16
205-Narbonne South Pipe Replacement	1,931.50
209-Narbonne South Pipe Replacement	1,931.50
211-810	33.75
225 Payment Management Plan	4,066.50
246th St., 247th Pl., 247th St.-Western	600.00
311-Street Reconstruction-Zone G	6,547.50
520.134	5,351.41
520-Narbonne South Pipe Replacement	3,175.70
Annual Aged Pipeline R&R	1,920.00
Appian Way Roof	120.00
Sidewalk Improvement Program	5,344.12
Stephenson Mainenance Project	120.00
	Grand Total:
	1,205,692.14



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7d**
FROM: Joe Hoefgen, Interim City Manager
PREPARED BY: Susan Kamada, Administrative Services Director
MEETING DATE: January 16, 2024
SUBJECT: Monthly Report for the Administrative Services Department

RECOMMENDATION

Receive and file the monthly report for the Administrative Services Department.

BACKGROUND

Accounting Activities:

- Staff submitted the ACFR for the GFOA Award
- Staff completed the Annual Street Report
- Staff attended the Staff Agenda Automation training
- Staff participated in the CalPERS “Retirement Enrollment” Training Class
- Staff participated in CalPERS “Payroll Reporting” Training Class
- Staff participated in CSMFO “Financial Data Transparency Act” Webinar

Department activity levels for the month of December 2023 are provided below:

<i>Journal Entries/Adjustments</i>	6
<i>Payroll Updates/Maintenance Changes</i>	70 / 3 New Hires
<i>Purchase Orders Issued</i>	3
<i>Purchase Orders Paid</i>	18
<i>Invoices Processed for Payment</i>	277
<i>Checks Processed (Demands & Manual)</i>	174
<i>Payroll Checks Processed</i>	270 / 3 Pays
<i>Business Licenses Issued (New / Renewals)</i>	24/38
<i>Water Utility Bills Mailed/Late Notices Issued</i>	Late Notices Issued 596
<i>Service Orders Issued (for Water Accounts)</i>	65

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Joe Hoefgen
Interim City Manager

Prepared by:



Susan Kamada
Administrative Services Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7e**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Gary Y. Sugano, Assistant City Manager

MEETING DATE: January 16, 2024

SUBJECT: Monthly Report for the City Manager's Department

RECOMMENDATION

Receive and file the monthly report for the City Manager's Department.

BACKGROUND

Information Technology

The City has completed the transition from TPx Communications to Airespring in upgrading networking and phone systems. Numa Networks is currently on-site one day per week to provide as-needed IT support. During the month of November, Numa Networks assisted with a total of 71 trouble tickets.

Human Resources/Risk Management

The City currently has three (3) recruitments open; City Manager in the City Manager's Department and Part-time Recreation Leader-Parks and Part-time Recreation Leader-Museum in the Recreation and Facilities Division. The City Manager recruitment is being conducted by Tripepi Smith, an executive recruiting firm, on behalf of the City. Interviews for Part-time Parking Enforcement Officer are scheduled to take place on January 18, 2024. Interviews for three internal recruitments (Lead Worker- Water Treatment, Lead Worker- Water Distribution, and Lead Worker- Facilities) will take place over the next few weeks.

Ryan Smoot resigned from his position as City Manager on January 1, 2024 and now serves as City Manager of Bellflower. Ryan was appointed as City Manager of Lomita in February 2016 and served in this capacity for eight (8) years. Joe Hoefgen was appointed Interim City Manager and began work on January 2, 2024. Joe is a CalPERS retiree and has over 30 years of local government experience.

Frederic Aboujaoude accepted the position of Principal Engineer in the Public Works Department and began work on January 8, 2024. Fred previously worked for the City of Long Beach prior to joining Lomita.

Emergency Management

The City was awarded a Hazard Mitigation Assistance Grant in the amount of \$1,124,884.50 for the 247th Street Area Water Main Replacement Project. A second time extension was approved by CalOES based on the numerous challenges and unforeseen delays with this project. The new Period of Performance is May 14, 2025. A quarterly report and reimbursement requests were submitted to CalOES/FEMA on January 4.

The city was awarded a Hazard Mitigation Assistance Grant on June 7, 2023 to update the Local Hazard Mitigation Plan (LHMP) in the amount of \$72,680 for the project costs and \$3,622 for grant management costs. The RFP seeking LHMP preparation services was released on September 28 and closed on October 31. The City Council awarded the project to Risk Management Professionals on December 5, 2023. Kick-off activities will begin early 2024. A quarterly report was submitted to CalOES/FEMA January on 4.

Staff has scheduled two events in collaboration with the American Red Cross as part of our going community preparedness efforts, a blood drive in for February 6, 2024 in the Don Knabe Community Room and a free smoke alarm installation event for Saturday, May 4, 2024. Public outreach for these events will begin early 2024.

Lomita Manor

The Lomita Manor property management company, HumanGood, continues providing several activities to residents. These activities include Exercise/Chair class, Coloring class, and Seasonal Holiday activities such as the St Patrick's Celebration, Easter Egg Craft, and Fourth of July BBQ. Additional activities that have been added include Bingo, Walking Group, Art Class, Bi-Monthly Celebrations of residents' birthdays with cake, scrapbooking, and community potlucks. In December, Lomita Manor hosted a Sandpiper Holiday Cheer. The property management team will continue to explore other activities for the residents at Lomita Manor.

Community Development Block Grant Programs

On February 7, 2023, the Community Development Advisory Board (CDAB) approved the CDBG roster (budget) for FY 23-24 in the amount of \$140,077 to fund Residential Rehabilitation, Lifeline and the Job Creation and Business Incentive Loan Programs. Ongoing updates regarding the CDBG programs will be mentioned below.

Residential Rehabilitation: For Fiscal Year 2023-24, a total of two projects are scheduled to be completed. Two applications have been approved, and both projects are currently under construction.

Lifeline: The Lifeline program provides emergency response service for a total of 19 subscribers currently enrolled. The program is accepting applications from Lomita residents who are at least 55 years old or disabled.

City Clerk’s Office

- Continued work on agenda management and meeting video streaming project implementation
- Staff hosted Annual Holiday Open House
- City Clerk attended annual New Law Conference in San Diego

Administrative staff continues to provide customer service and support related to processing water payments, parking tickets, Dial-a-Ride, planning counter appointments and business licenses.

City Clerk activity for the month

Council Meeting Agenda & Minutes Prepared	2/1
Council Resolutions Adopted & Processed	3
Housing Authority Agenda & Minutes Prepared	1/1
Contracts/Agreements Processed	4
Ordinances Adopted & Published	0
Certificates Prepared	75
Public Records Requests Processed	7
Dial-a-Ride New Cards Issued	8
Dial-a-Ride Payments Processed	30
Dial-a-Ride Assistance-Phone/Counter	101
Administrative Parking Appeals Reviewed & Processed	23
Parking Citations Issued & Processed	503
Parking Citations Assistance – Phone/Counter	59
Planning Commission Meeting Agenda & Minutes Prepared	0/0
Planning Commission Resolutions Processed	0
Public Safety & Traffic Commission Agenda & Minutes Prepared	0/0
Technical Traffic Advisory Committee Agenda & Minutes Prepared	0/0
Scanned & Indexed Documents	22
Water Billing Payments and Assistance- Phone/Counter	211

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

ATTACHMENTS

None.

Prepared by:

Gary Sugano

Gary Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7f**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Brianna Rindge, Community & Economic Development Director

MEETING DATE: January 16, 2024

SUBJECT: Monthly Report for the Community & Economic Development Department

RECOMMENDATION

Receive and file the Community & Economic Development Department monthly report.

DISCUSSION

- The City is currently in recruitment for a new Code Enforcement Officer to augment the full-time officer's efforts, which yielded a significant increase in citywide code compliance, including enforcement of illegal dumping and graffiti.
- Staff moved forward in the resolution of several public nuisances around the city.
- Staff met with multiple property owners and developers and completed review of residential and commercial building permits, solar, wireless facilities, business licenses, and Residential Property Reports.
- The General Plan Advisory Committee held its sixth meeting on Tuesday, December 12, 2023 to discuss environmental justice.
- The Director attended the California Contract Cities Association 2024 Legislative Tour in Sacramento, CA to discuss the State Department of Housing and Community Development's housing efforts, homelessness, graffiti, and other crises affecting Lomita.

OPTIONS

None. Information only. Receive and file.

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager

Prepared by:

Brianna Rindge

Brianna Rindge
Community & Economic Development Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7g**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Michael M. Sansbury, Recreation & Facilities Manager

MEETING DATE: January 16, 2024

SUBJECT: Monthly Report for the Recreation and Facilities Division

RECOMMENDATION

Receive and file the monthly report for the Recreation and Facilities Division.

RECREATION SERVICES

- Staff is finalizing the Spring 2024 newsletter and which is expected to be mailed to residents in early February.
- Winter Recreation sports and classes have begun for the current quarter.
- The Lomita Youth Basketball program teams have been formed and have begun with the first games taking place on Friday, January 12th.
- The Recreation Staff is working on upcoming 2024 Special Events beginning with the first event being Eggstravaganza (Easter event), scheduled to take place on March 30th at Lomita Park starting at 9:00am.
- Staff will begin to seek sponsorships for the various 2024 Special Events and 60th Anniversary events.
- The 60th Anniversary Committee continue to meet to work on this year's fun filled events that will kick off on Founders Day weekend June 29th.
- Staff is working with the Public Works Department to update and complete repairs and general maintenance at the Lomita Railroad Museum, as well as the Stephenson Center in the coming months.
- The Facilities Division and Public Works Department together, are to schedule and prepare the outside basketball courts, for the installation of (1) Pickleball court.

YOUTH SPORTS

- Youth Basketball sign ups have been going on for residents since December 1st, and non-residents December 15th. As of December 21st, there are (197)

participants enrolled. We are also in the process of partnering with Saint Margaret Mary Church/School for our Girls Division 1 league.

ADULT SPORTS

- Men's Basketball is about to start back up again in January. We have (6) teams on both Wednesday and Thursday nights. We are still attempting to fill the Monday and Tuesday night leagues.

PROGRAM REGISTRATIONS

- Winter registrations for youth and adult basketball leagues started for Lomita residents on December 1st and non-residents began on December 15th.

PROJECTS

- Staff posted our Men's Basketball leagues flyers in various locations such as: 24 Hour Fitness, LA Fitness, El Camino College, and Harbor College to spread the word and hopefully increase the number of teams, and the number of nights offered.

MAINTENANCE AND FACILITIES

- Staff decorated the interior and exterior of City Hall & Railroad Museum for the holidays.
- Replaced GFI electrical outlets at the stage and Christmas tree with standard electrical outlets.
- Installed vandal proof box for new electrical outlet behind the stage area. Inspected problem with exterior wall lights at sides of City Hall (building and landscaping).
- Installed cam lock with ASSA high security cylinder on electrical box in front of City Hall, behind the stage.
- Wet scrub and dry screen the gymnasium floor at Lomita Park. Applied two (2) coats of Hillyard Star/Icon Finish System.
- Updated the HVAC software & scheduling at City Hall.
- Programmed numerous access cards for new city employees.
- The elevator at City Hall was troubleshooted and repaired.

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager

Prepared by:

Michael M. Sansbury

Michael M. Sansbury
Recreation & Facilities Manager

Prepared by:

Emma Kelley

Emma Kelley
Recreation Manager



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7h**
FROM: Joe Hoefgen, Interim City Manager
PREPARED BY: Carla Dillon, P.E., Director of Public Works
MEETING DATE: January 16, 2024
SUBJECT: Monthly Report for the Public Works Department

RECOMMENDATION:

Receive and file the monthly report for the Public Works Department.

BACKGROUND:

Water Division Updates

Cypress Water Production Facility (CWPF) and Distribution System Update

Well No. 5 remains offline due to the detection of benzene and the construction project to upgrade the CWPF. The State's Division of Drinking Water (DDW) and the Los Angeles Regional Water Quality Control Board (RWQCB) have been investigating possible sources of benzene, and information is available at <https://www.lomitawater.com/news/>.

In December 2023, the City pumped 0.0 acre-feet of groundwater from Well No. 5. All drinking water was supplied with imported water from West Basin MWD. In December 2023, the City imported 146.5 acre-feet from West Basin MWD. The monthly water reports can be found at www.lomitawater.com/oversight/water-quality-reports/.

The City has been offering monthly tours of the Cypress Water Production Facility. One tour was conducted in December and a total of five community members toured the facility. Residents who are interested in touring the facility may sign up for a tour at <https://www.lomitawater.com/water-tours/>.

In December, the City completed the annual water loss audit validation through a third-party auditor and provided it to the State. Additionally, the City staff completed the newly required, Annual Water Use Report, and provided it to the State.

Water Division Performance Measures:

Main Breaks/Leak Repairs	4
Service Connection Breaks/Leaks	0
Water Outages	4
Water Service Requests	70
USA Dig-Alert Tickets	90
Dead-end Fire Hydrant Flushing	8
Meter Maintenance	13
Inspection of Water Facilities	Daily
Water Quality Complaints	0

Engineering/PW Administration Division Updates

CIP Update – Construction Phase

Cypress Water Production Facility (CWPF) Upgrade Project

The City's contractor RC Foster, with the oversight of the contract manager, AKM Consulting Engineers, is progressing on construction. Hazen and Sawyer continue to provide support for the permitting with the Division of Drinking Water (DDW). During this period, RC Foster worked on electrical components, the security camera system, and the data control system (SCADA).

Progress	As of December 31, 2023
Percent Project completion	99%
Overall Project, invoiced/approved	\$4,359,494
Overall Project budget (approved contracts)	\$4,835,131

City staff and its contractor continue to make progress toward project completion, with electrical/instrumentation work in December and City staff has scheduled a well pump test for January, as requested by the State prior to permitting. Additional work on the SCADA system is needed. The City shares project updates on <https://www.lomitawater.com/> as new information is available. In addition, a short video describing the GAC project and treatment process is available here: <https://www.lomitawater.com/infrastructure/granular-activated-carbon/>.

247th Street Area Watermain Project

This project consists of abandoning a watermain that runs north and south within private properties crossing 246th Street, 247th Street, 247th Place, and 248th Street. The proposed new water main will extend from 246th Street beyond the City boundaries, looping within the City of Los Angeles right of way and along Western Avenue (which is Caltrans' right of way), and connecting back to the City of Lomita along 247th Street, 247th Place, 248th Street and Lomita Blvd. This project consists of constructing approximately 3,300 linear feet of PVC water pipeline and appurtenances (fire hydrants, valves, services, and fittings). The existing pipeline located in private property will be abandoned.

Design of the project was awarded to Onward Engineering in November 2021, and design is complete. City Council approved the project and authorized release for bidding, which will take place in early 2024.

Progress	As of December 31, 2023
Percent Project completion	100% (of design)
Overall Project, invoiced/approved	--
Overall Project budget	--

Emergency Generator

This project consists of installation of an emergency generator that will be capable of servicing the Appian Way Pump Station as needed. The design of this project was completed by AEPC Group in June 2023, and the City awarded the construction contract to Blue Ridge Mechanical, Inc.

This project consists of 1) The City directly procuring the permanent generator and load bank from Gen-Tech, 2) The City directly renting a temporary generator from United Rental and 3) A construction contract with Blue Ridge Mechanical Inc. for installation and testing. The short-term rental generator from United Rental was mobilized and included the air permit (through SCAQMD) for the rental unit. Since the Gen-Tech permanent generator was delivered in October, the short-term rental has been removed from the site. The load bank had a longer lead time and was not scheduled to be delivered until February 2024. The City cancelled the load bank order and will have the contractor, who will provide annual maintenance, provide their own load bank. The City is working with a third party to replace rental wires between the new generator and the pump house with permanent wires. After the wires are replaced United Rental will pick up their wires and send the final invoice.

The City has applied for and received a temporary operation permit (through CARB Board) for the permanent generator. The City has contracted a third party to facilitate final inspection of the generator by the CARB inspector followed by a permanent permit. The site visit is being scheduled for the CARB Board inspector to complete the formalities for the permanent permit.

Progress	As of December 31, 2023
Percent Project completion	90%
Overall Project, invoiced/approved	\$132,877.95
Overall Project, approved	\$325,351.19

CIP Update – Design Phase

Narbonne Avenue Water Replacement and Street Rehabilitation Project

This project consists of constructing approximately 1,600 linear feet of PVC water pipeline on Narbonne Avenue from PCH to the southern border of the City of Lomita. The proposed water main will be a new 8-inch PVC water main to provide improved flow,

pressure, and fire protection. This new water main will replace the existing 1928 6-inch and 8-inch water main.

The design of the project was awarded to David Evans and Associates (DEA) in December 2022. DEA is awaiting approval by Caltrans for potholing near PCH and is working on the 90% design package. City staff reached out to the neighboring cities of Rolling Hills Estates, Rolling Hills, Palos Verdes Estates, and Rancho Palos Verdes to notify them of the upcoming construction project. The response was favorable. Potholing along Narbonne is expected to take place in January 2024.

Progress	As of December 31, 2023
Percent Project completion	70% (of design)
Overall Project, invoiced/approved	\$73,438.90
Overall Project Design Budget	\$199,940.00

Street Reconstruction – Zone G

This project consists of overlaying and reconstructing certain streets in Zones G (just north and south of Lomita Boulevard and east of Eshelman Avenue), as detailed in the Pavement Management Program (PMP). This project includes significant repairs and resurfacing of streets where slurry seal would not be sufficient to extend the life of the street.

The design of the project was awarded to David Evans and Associates (DEA) in July 2022. Construction is programmed for Spring-Summer 2024. Extensive field investigation and sampling have taken place to evaluate the road condition on the 17 streets included in this project, and the City has received the related technical reports. In addition, DEA has identified and provided preliminary cost estimates for curb ramps that require upgrades in the project zone. DEA has completed the 90% plans, specification, and estimates for City staff review. The staff has reviewed and provided comments on the specifications and the drawings. DEA is working on including the recommendations to get the 100% package ready.

Progress	As of December 31, 2023
Percent Design Project completion	90% (of design)
Overall Project, invoiced/approved	\$123,410.26
Overall Project Design Budget	\$221,835.00

Water Main Replacements in Zone G

The project consists of replacing three water mains in Zones G. The contract for engineering design was awarded to Onward Engineering who has begun the underground utility request process from various utility companies. Onward Engineering has begun working on the pothole plans before starting final design elevations for the underground pipe to avoid conflicts with existing underground pipes.

Progress	As of December 31, 2023
Percent Design Project completion	1% (of design)
Overall Project, invoiced (Onward Eng.)	\$2,303.38
Overall Project Design Budget.	\$202,118.00

Appian Way Pump Station Roof Project

This project consists of designing and constructing a new roof for the Appian Way Pump Station. The design contract has been awarded to Tetra Tech, Inc., and 100% of the design drawings have been submitted. The final drawings and calculations were submitted to LA County Building and Safety for review and approval. The County review is complete, Tetra Tech is including the county recommendations to prepare the final plans and specifications for construction.

Progress	As of December 31, 2023
Percent Design Project completion	90% (of design)
Overall Project, invoiced/approved	\$37,702.98
Overall Project Design Budget.	\$86,395.00

Stephenson Center Maintenance Project

This project consists of design and construction for upgrades to the restroom facilities as well as restoration/replacement of the three-level roof at the Stephenson Center in Lomita Park. The project design has been awarded to BOA Inc., and their team visited the site and provided preliminary drawings for the restroom layout to meet accessibility design requirements. BOA’s subcontractor visited the site and collected samples to assess the presence of asbestos and lead paint. The results showed no asbestos and some presence of lead. BOA is working to complete the 100% design based upon the findings, including of the presence of termite damage.

Progress	As of December 31, 2023
Percent Design Project completion	70% (of design)
Overall Project, invoiced/approved	\$34,420.00
Overall Project Design Budget.	\$58,200.00

Tom Rico Center Gymnasium & Railroad Museum Building Roof Replacement Project

This project consists of design and installation of new roof skins for the two buildings, upgrade of signs at the Railroad Museum, inspection, and testing/treating the roof and the buildings for termites. The design contract was awarded to BOA Inc., and they have begun preparation of design.

CIP Update – Studies and Pre-Design Phase

Sewer System Master Plan

The Sewer System Master Plan will identify any sewers that are undersized or need replacement/upsizing. The contract to prepare a sewer system master plan was awarded to Psomas in July 2023. The team has created a sewer system model and is working on calibrating it. Calibration will be based on the data from the flow monitoring that was

performed in November 2023, sewer maintenance data from Los Angeles County Department of Public Works, as well as updated land/parcel usage information. A technical memo from Psomas describing the sewer system model and calibration is expected in January 2024.

Pavement Management System Update

The City of Lomita owns and maintains approximately 35 centerline miles of roadways with approximately 6,529,000 square feet of pavement. The City's Pavement Management System (PMS) is a planning tool that tracks past, present and future pavement conditions and street maintenance/rehabilitation projects. A PMS ensures that the City is prioritizing roadway repairs to best serve the community when prioritizing proposed pavement maintenance projects. The City is required to update the PMS every three years to maintain eligibility for Proposition C funding. The last update was completed in 2021. On November 7, 2023, the council awarded the contract for the Pavement Management System Update to Bucknam Infrastructure Group Inc.

A key component of the PMS Update is the field survey in which technicians review each segment of pavement in the City and log the condition of that segment. Prior to the field surveys, the roadways are divided into appropriately sized segments, and survey routes are determined. Bucknam reviewed the previously assigned street segments and modified them as needed based on updated information and determined field survey routes. Some field surveys were performed during the last two weeks of December, and the remainder will be performed in January.

Downtown Lomita Multi-Benefit Stormwater Project

This project will include the design and construction of stormwater features along Lomita Boulevard and Narbonne Avenue to mitigate local and downstream flood risk, improve water quality, and reduce the heat island effect in the downtown Lomita area. In addition, the project includes features to beautify the neighborhood and promote healthy transportation and recreation. The Project will divert 5.6 acre-feet of stormwater from three LACFCD storm drains in the downtown area of Lomita to an infiltration gallery and a series of drywells. Additional features include bioretention areas, pervious pavement, planting of vegetation with drought-tolerant, native plants, 45 new shade trees, 10 benches, bike locking stations, educational signage, and a bike lane along Lomita Boulevard.

On December 19, 2023, the council awarded the contract for Engineering Design Services for the Downtown Lomita Multi-Benefit Stormwater Project to Hazen and Sawyer. The Notice to Proceed is expected to be given in January 2024.

Engineering/Regulatory Updates

Encroachment Permit Review/Approval

For the month of December 2023, staff received and reviewed five encroachment permit applications from various utility companies, contractors, and residents. Permits were issued to twelve applicants. Public Works now has an on-line portal for encroachment permitting, available at <https://lomitaca.viewpointcloud.com/categories/1081>.

Stormwater

In December, City staff attended the South Santa Monica Bay Watershed Area Steering Committee (WASC) meeting as the designee for the Dominguez Channel Watershed Management Group. The WASC meets to review and recommend funding requests.

The City completed its reporting as part of the Dominguez Channel Watershed Management Group annual report to the Regional Board for the MS4/NPDES Permit.

Fleet/Air

In December, City staff submitted the annual reporting to the state’s Bureau of Automotive Repair to document City fleet vehicle smog testing.

The City also enrolled in the Clean Truck Check Program with the California Air Resources Board (CARB), as required, for heavy duty vehicles. Emission testing will be required by July 2024 for this program.

Public Works Field Operations Division (Parks/Street/Trees) Updates

Parks Division:

Mowed Park Grounds, number of times	25
Playground Safety Inspections	11
Raised Median/Planter Weeding	31
Park Grounds Fertilize	12
Museum/City Hall Grounds Maintenance	5
Sprinkler Repair/Replacement	49
Trimmed Hedges/Trees (City grounds)	28

Streets and Trees Division:

Trees Trimmed (by Crew)	10
Trees Trimmed (by Contractor)	0
Trees/Stumps Removed	0
Graffiti Locations Cleaned	39
Sidewalk Maintenance	5
Curb/Gutter Maintenance	10
City Drains Cleaned	63
Street Signs Replaced or Repaired	43
Potholes Filled / Patches	37
New work order requests	11
Backlog of work orders	6
Total Trees Planted	1

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager

Prepared by:

Carla Dillon

Carla Dillon, PE
Public Works Director



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7i**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Susan Kamada, Administrative Services Director

MEETING DATE: January 16, 2024

SUBJECT: December 2023 Treasury and Investment Report

RECOMMENDATION

Receive and file the Treasury and Investment Report.

BACKGROUND

Pursuant to Section 41004 of the Government Code of the State of California, the City Treasurer is required to submit a monthly report of all receipts, disbursements and fund balances. The first page of the report summarizes the investment activity for the month and distribution by type of investment, held by the City. The second and third page lists all investments with original maturities exceeding one year as of the month ended December 31, 2023. The fourth page of the report provides a summary of the beginning balance, total receipts, total disbursements, ending balance for all funds, and a listing, by fund, of all month end fund balances.

In summary, all investments of the City of Lomita are in compliance with both the Government Code and our Investment Policy. In addition, the City has sufficient liquidity to meet its expenditure requirements for the ensuing six months.

12% of the City's funds are with the State of California Local Agency Investment Fund (LAIF). The remaining funds of the City of Lomita are in active checking accounts, money market funds, U.S. Treasuries, Federal Agency Securities, Corporate Bonds, and FDIC-insured Negotiable Certificates of Deposit that are in compliance with the California Government Code and the City's Investment Policy. The current value of each account is obtained from actual monthly statements for the period ending December 31, 2023.

OPTIONS:

None, information only.

FISCAL IMPACT

None.

ATTACHMENT

1. Treasury and Investment Report for December 2023

Reviewed by:



Gary Y. Sugano
Assistant City Manager

Approved by:



Joe Hoefgen
Interim City Manager

Prepared by:



Susan Kamada
Administrative Services Director



City of Lomita Investment Portfolio Report December 31, 2023

Summary of Cash & Investments	Distribution of Cash &				Gain (Loss) on
	Investments	Book Value	Market Value*	Interest Earned	Investment
Local Agency Investment Fund (LAIF)	12.0695%	3,813,026.71	3,813,026.71	0.00	0.00
Certificate of Deposit - Negotiable	48.0053%	15,166,000.00	14,649,242.08	31,949.74	0.00
Federal Agency Securities	19.7833%	6,250,000.00	6,067,980.00	23,737.50	0.00
Commerical Paper	6.3307%	2,000,000.00	1,814,245.00	0.00	0.00
US Treasuries	4.7480%	1,500,000.00	1,463,740.00	0.00	0.00
Total Pooled Investments	90.94%	28,729,026.71	27,808,233.79	55,687.24	0.00
City of Lomita General Account DDA	9.06%	2,863,294.71	2,863,294.71	0.00	0.00
Total Cash	9.06%	2,863,294.71	2,863,294.71	0.00	0.00
Total Cash & Investments	100.00%	31,592,321.42	30,671,528.50	55,687.24	0.00

City of Lomita Distribution of Pooled Cash



	Month to Date & Fiscal Year to Date	
	Interest Earned/ Gain (Loss) on Total Investments	
	<u>MTD</u>	<u>YTD</u>
Jul-23	40,936.35	40,936.35
Aug-23	48,202.54	89,138.89
Sep-23	43,477.59	132,616.48
Oct-23	117,861.01	250,477.49
Nov-23	53,385.88	303,863.37
Dec-23	55,687.24	359,550.61
Jan-24	-	359,550.61
Feb-24	-	359,550.61
Mar-24	-	359,550.61
Apr-24	-	359,550.61
May-24	-	359,550.61
Jun-24	-	359,550.61
	359,550.61	359,550.61

*The Governmental Accounting Standards Board (GASB) has established Statement No. 31 for setting investment valuation standards. We report the unrealized gain/(loss) monthly and book realized gain/(loss) at year end as a GASB 31 requirement.

GASB 31 is a reporting requirement that reports the "Fair Value" of investments held in our portfolio. Fair value is the amount at which a financial instrument (investment) could be exchanged in a current transaction between willing parties at current market prices. It is important to understand the relationship between prevailing interest rates and fixed coupon investments. As market interest rates fall, the "Fair Value" of held securities will rise (unrealized Gains). The opposite occurs as market interest rates rise (market prices of held investments will fall). It should be noted that investments held in the city pool are to be held until maturity so both gains and losses (unrealized) will not be taken.



City of Lomita
Investment Portfolio Report
December 31, 2023

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain / (Loss) On Investment
Local Agency Investment Fund (LAIF)													
City of Lomita	XX-XX-469		N/A	3.843%	5,557,026.71	5,557,026.71	-	(1,744,000.00)	-	3,813,026.71	3,813,026.71	-	-
Sub Total / Average				3.843%	5,557,026.71	5,557,026.71	-	(1,744,000.00)	-	3,813,026.71	3,813,026.71	-	-
Certificate of Deposit - Negotiable													
PCSB Bank	69324MAL9	02/21/20	02/21/24	1.650%	248,000.00	245,939.12	-	-	781.20	246,720.32	248,000.00	-	-
Third Federal S & L Assn	88413QDA3	08/13/21	08/13/24	0.500%	249,000.00	240,474.24	-	-	1,556.25	242,030.49	249,000.00	-	-
Raymond James Bank NA	75472RBB6	02/14/20	02/14/25	1.750%	248,000.00	237,207.04	-	-	1,723.60	238,930.64	248,000.00	-	-
Liberty Federal Credit Union	53052LAP4	03/24/23	03/24/25	5.350%	248,000.00	247,667.68	-	-	1,180.48	248,848.16	248,000.00	1,090.52	-
Lafayette FCU	50625LAY9	03/31/22	03/31/25	2.200%	249,000.00	238,589.31	-	-	1,770.39	240,359.70	249,000.00	450.25	-
Direct Federal Credit Union	25460FDZ6	02/01/23	05/01/25	4.700%	248,000.00	245,517.52	-	-	1,418.56	246,936.08	248,000.00	958.03	-
JPMorgan Chase Bank NA	48128WCJ2	12/03/21	05/16/25	0.800%	248,000.00	232,038.72	-	-	2,152.64	234,191.36	248,000.00	-	-
Institution for Savings Newburyport MA	45780PBL8	05/20/22	05/20/25	3.100%	247,000.00	238,910.75	-	-	1,756.17	240,666.92	247,000.00	629.34	-
Axiom Bank Maitland FL	05464LBR1	11/30/21	06/13/25	0.700%	249,000.00	231,786.63	-	-	2,263.41	234,050.04	249,000.00	143.26	-
Bank of Princeton	064520BE8	06/26/20	06/26/25	0.600%	210,000.00	194,869.50	-	-	1,957.20	196,826.70	210,000.00	103.56	-
California Credit Union	130162BL3	12/28/23	06/30/25	5.100%			244,000.00	-	458.72	244,458.72	244,000.00	-	-
Flushing Bank	34387AFF1	11/04/22	11/04/25	4.700%	249,000.00	246,345.66	-	-	2,086.62	248,432.28	249,000.00	961.89	-
BankUnited NA	066519RX9	12/08/21	12/08/25	1.250%	248,000.00	229,015.60	-	-	2,765.20	231,780.80	248,000.00	772.88	-
USAlliance FCU	90352RCD5	01/28/22	01/28/26	1.350%	249,000.00	227,684.85	-	-	4,398.09	232,082.94	249,000.00	294.76	-
Liberty First Credit Union	530520AF2	02/03/23	02/03/26	4.400%	249,000.00	245,240.10	-	-	2,348.07	247,588.17	249,000.00	920.96	-
Truiliant	89789AAH0	03/22/23	03/23/26	5.150%	248,000.00	247,553.60	-	-	2,182.40	249,736.00	248,000.00	1,049.75	-
Pentagon FCU	70962LBK7	03/28/22	03/30/26	2.050%	249,000.00	231,682.05	-	-	2,654.34	234,336.39	249,000.00	419.55	-
Kansas State Bank	50116CCV9	03/31/22	03/31/26	2.300%	249,000.00	233,071.47	-	-	2,614.50	235,685.97	249,000.00	486.40	-
Nelnet Bank	64034KAC5	04/15/21	04/15/26	0.700%	248,000.00	223,234.72	-	-	2,812.32	226,047.04	248,000.00	-	-
Community West Bank NA	20415QHQ5	04/23/21	04/23/26	0.700%	248,000.00	222,852.80	-	-	2,807.36	225,660.16	248,000.00	142.68	-
State BK India New York NY	856285VS7	05/19/21	05/19/26	1.000%	247,000.00	223,191.67	-	-	2,689.83	225,881.50	247,000.00	-	-
Toyota Financial Savings Bank	89235MLD1	07/22/21	07/22/26	0.950%	248,000.00	222,371.68	-	-	2,556.88	224,928.56	248,000.00	-	-
Medallion BK Salt Lake City	58404DLD1	07/30/21	07/30/26	0.800%	248,000.00	221,278.00	-	-	2,556.88	223,834.88	248,000.00	-	-
Sallie Mae Bank	795451AK9	08/11/21	08/11/26	1.100%	248,000.00	222,840.40	-	-	2,480.00	225,320.40	248,000.00	-	-
Metro Credit Union	59161YAN6	02/18/22	08/18/26	1.600%	249,000.00	226,582.53	-	-	2,397.87	228,980.40	249,000.00	327.45	-
Texas Exchange Bank	88241TML1	11/26/21	11/27/26	1.200%	249,000.00	221,981.01	-	-	2,118.99	224,100.00	249,000.00	245.59	-
Beal Bank USA	07371CH69	03/02/22	02/24/27	2.050%	248,000.00	225,119.52	-	-	2,606.48	227,726.00	248,000.00	-	-
Capital One Bank USA NA	14042TFP7	04/27/22	04/27/27	2.900%	248,000.00	230,198.56	-	-	3,127.28	233,325.84	248,000.00	-	-
Morgan Stanley Bank	61773TDN0	04/29/22	04/29/27	3.000%	246,000.00	229,065.36	-	-	3,111.90	232,177.26	246,000.00	-	-
Discover Bank	254673G83	06/14/22	06/14/27	3.150%	246,000.00	229,488.48	-	-	3,562.08	233,050.56	246,000.00	3,885.11	-
The Dart Bank	237412AN1	06/08/22	06/15/27	3.250%	249,000.00	232,976.85	-	-	3,650.34	236,627.19	249,000.00	665.14	-
Forbright Bank	34520LAT0	11/02/22	11/02/27	4.600%	249,000.00	242,553.39	-	-	5,273.82	247,827.21	249,000.00	941.42	-
Alliant Credit Union	01882MAC6	12/30/22	12/30/27	5.000%	248,000.00	244,845.44	-	-	5,882.56	250,728.00	248,000.00	1,019.18	-
First Technology Federal	33715LEL0	02/03/23	02/03/28	5.000%	248,000.00	244,808.24	-	-	3,238.88	248,047.12	248,000.00	1,019.18	-
Alaska USA Federal Credit Union	011852AE0	03/08/23	03/08/28	4.600%	249,000.00	241,958.28	-	-	6,708.06	248,666.34	249,000.00	941.42	-
Central Valley Community Bank	15568PAL0	03/31/23	03/31/28	5.300%	248,000.00	247,618.08	-	-	560.48	248,178.56	248,000.00	1,116.34	-
Pacific Western Bank	69506YYD5	04/05/23	04/05/28	5.650%	243,000.00	243,126.36	-	-	417.96	243,544.32	243,000.00	-	-
Freedom Northwest CU	356436AP0	08/25/23	09/19/28	5.650%	248,000.00	249,378.88	-	-	3,536.48	252,915.36	248,000.00	1,151.67	-
General Electric Credit Union	369674CG 9	01/30/23	01/30/24	5.000%	248,000.00	247,910.72	-	-	14.88	247,925.60	248,000.00	1,019.18	-
Grow Financial Federal Credit Union	39981MAC6	03/24/23	03/25/24	5.350%	248,000.00	247,925.60	-	-	12.40	247,938.00	248,000.00	1,090.52	-
Wells Fargo Bank	949763ZA7	04/18/19	04/10/24	2.850%	245,000.00	242,770.50	-	-	583.10	243,353.60	245,000.00	573.90	-
Live Oak Bkg Co	538036HY3	02/12/20	08/12/24	1.700%	245,000.00	238,659.40	-	-	1,286.25	239,945.65	245,000.00	342.33	-
Capital One Natl Assn	14042RNE7	08/23/19	08/21/24	2.000%	245,000.00	238,887.25	-	-	1,283.80	240,171.05	245,000.00	-	-
Connexus CU	20825WCK4	08/25/23	08/23/24	5.500%	248,000.00	248,128.96	-	-	456.32	248,585.28	248,000.00	1,131.29	-
Morgan Stanley Private Bk Natl Assn	61760AX53	09/05/19	09/05/24	1.900%	100,000.00	97,315.00	-	-	548.00	97,863.00	100,000.00	-	-
Synchrony Bank	87165FF58	11/30/21	11/29/24	0.850%	245,000.00	233,987.25	-	-	1,683.15	235,670.40	245,000.00	-	-
Workers Federal Credit Union	98138MBC3	01/27/23	01/27/25	4.700%	249,000.00	246,746.55	-	-	1,127.97	247,874.52	249,000.00	-	-
Enerbank USA Salt	29278TMZ0	02/14/20	02/14/25	1.650%	245,000.00	234,038.70	-	-	1,705.20	235,743.90	245,000.00	332.26	-



**City of Lomita
Investment Portfolio Report
December 31, 2023**

Account/ Investment Title & Description	Account #/ CUSIP	Settlement Date	Maturity Date	Yield to Maturity	Beginning Face Amount/Shares	Beginning Market Value	Buy Principal	Sell Principal	Change in Market Value	Ending Market Value	Ending Face Amount/Shares	Interest Earned / (Accrued)	Realized Gain / (Loss) On Investment
Merrick Bank	59013KQE9	11/30/21	05/30/25	0.900%	245,000.00	229,109.30	-	-	2,185.40	231,294.70	245,000.00	-	
Spokane Teachers Credit Union	849061AA4	11/23/22	11/24/25	5.000%	248,000.00	246,767.44	-	-	2,105.52	248,872.96	248,000.00	1,019.18	
Eaglemark Savings Bank	27004PBD4	04/07/21	04/07/26	0.700%	245,000.00	220,732.75	-	-	2,790.55	223,523.30	245,000.00	-	
Greenstate Credit Union	39573LBL1	06/16/21	06/16/26	0.900%	249,000.00	223,606.98	-	-	2,671.77	226,278.75	249,000.00	184.19	
UBS Bk USA Salt Lake	90348JQ29	07/14/21	07/14/26	0.900%	249,000.00	222,947.13	-	-	2,602.05	225,549.18	249,000.00	184.19	
Bank of Frankewing	06221LAE3	11/09/22	11/09/26	4.950%	248,000.00	246,797.20	-	-	1,187.92	247,985.12	248,000.00	1,008.99	
Baxter Credit Union	07181JAU8	11/22/22	11/23/26	5.000%	248,000.00	247,191.52	-	-	1,557.44	248,748.96	248,000.00	1,019.18	
Celtic Bank	15118RZT7	11/30/22	11/30/26	4.800%	249,000.00	246,783.90	-	-	1,608.54	248,392.44	249,000.00	-	
Dept of Commerce Federal CU	24951TAT2	05/13/22	05/13/27	3.250%	249,000.00	233,502.24	-	-	3,279.33	236,781.57	249,000.00	665.14	
BMO Harris Bank NA	05600XFW5	06/15/22	06/15/27	3.300%	249,000.00	233,380.23	-	-	3,642.87	237,023.10	249,000.00	683.58	
Numerica Credit Union	67054NBC6	11/04/22	11/04/27	4.950%	248,000.00	244,629.68	-	-	5,257.60	249,887.28	248,000.00	1,008.99	
University Bk Ann	914098DQ8	04/03/23	04/03/28	4.850%	248,000.00	243,302.88	-	-	6,993.60	250,296.48	248,000.00	988.60	
Customers Bank	23204HNZ7	05/31/23	05/31/28	4.450%	244,000.00	241,081.76	-	-	7,759.20	248,840.96	244,000.00	-	
Calprivate Bank	13135NCB4	12/27/23	12/27/28	3.850%			245,000.00	-	(5,532.10)	239,467.90	245,000.00		
Sub Total / Average				2.986%	14,677,000.00	14,015,267.03	489,000.00	-	144,975.05	14,649,242.08	15,166,000.00	31,949.74	-
Federal Agency Securities													
Federal Home LN BKS	3130APXC4	12/10/21	12/10/24	1.100%	1,000,000.00	958,120.00	-	-	6,700.00	964,820.00	1,000,000.00	5,500.00	
Federal Home LN BKS	3130ALMM3	03/30/21	03/30/26	1.000%	250,000.00	229,765.00	-	-	2,362.50	232,127.50	250,000.00	-	
Federal Home LN BKS	3130AR2B6	03/08/22	03/08/27	2.375%	500,000.00	465,735.00	-	-	7,135.00	472,870.00	500,000.00	-	
Federal Home LN BKS	3130ARDY4	03/29/22	03/29/27	2.500%	500,000.00	466,940.00	-	-	7,325.00	474,265.00	500,000.00	-	
Federal Home LN BKS	3130ARGQ8	04/14/22	04/14/27	2.875%	250,000.00	235,790.00	-	-	4,322.50	240,112.50	250,000.00	-	
Federal Home LN BKS	3130ASD22	06/29/22	06/29/27	3.590%	250,000.00	239,787.50	-	-	5,402.50	245,190.00	250,000.00	4,487.50	
Federal Home LN MTG	3134GXL28	08/17/22	08/17/27	4.150%	250,000.00	242,700.00	-	-	2,315.00	245,015.00	250,000.00	-	
Federal Home LN MTG	3134GQ23	08/25/22	08/25/27	4.250%	250,000.00	243,230.00	-	-	3,357.50	246,587.50	250,000.00	-	
Federal Home LN MTG	3134GY3F7	11/22/22	11/22/27	5.125%	250,000.00	247,845.00	-	-	1,777.50	249,622.50	250,000.00	-	
Federal Home LN MTG	3134GYF31	01/30/23	01/27/28	5.100%	250,000.00	246,530.00	-	-	1,465.00	247,995.00	250,000.00	-	
Federal Farm Credit Bank	3133EPC45	11/16/23	11/13/28	4.625%	500,000.00	500,000.00	-	-	15,845.00	515,845.00	500,000.00	-	
Federal Farm Credit Bank	3133ENCD0	11/30/21	10/27/25	1.040%	500,000.00	464,615.00	-	-	5,185.00	469,800.00	500,000.00	-	
Federal Farm Credit Bank	3133EMB76	05/26/21	05/26/26	0.950%	500,000.00	457,080.00	-	-	4,560.00	461,640.00	500,000.00	-	
Federal Home LN MTG	3134GYTP7	06/15/23	06/15/28	5.500%	500,000.00	497,605.00	-	-	1,300.00	498,905.00	500,000.00	13,750.00	
Federal Home LN MTG	3134H1HY2	10/30/23	10/30/28	6.000%	500,000.00	501,475.00	-	-	1,710.00	503,185.00	500,000.00	-	
Sub Total / Average				3.345%	6,250,000.00	5,997,217.50	-	-	70,762.50	6,067,980.00	6,250,000.00	23,737.50	-
Commerical Paper													
Bank of America Corp A2	06048WM31	05/28/21	05/28/26	1.250%	1,000,000.00	897,070.00	-	-	12,310.00	909,380.00	1,000,000.00	-	
Goldman Sachs Corp A2	38150AFK6	04/30/21	04/30/26	1.550%	500,000.00	450,365.00	-	-	6,100.00	456,465.00	500,000.00	-	
JPMorgan Chase & Co	48128G4R8	08/17/21	08/17/26	1.150%	500,000.00	441,835.00	-	-	6,565.00	448,400.00	500,000.00	-	
Sub Total / Average				1.317%	2,000,000.00	1,789,270.00	-	-	24,975.00	1,814,245.00	2,000,000.00	-	-
U.S. Treasuries													
US Treasury Note	06048WM31	07/28/22	07/31/23	2.125%	-	-	1,000,000.00	-	(24,340.00)	975,660.00	1,000,000.00	-	
US Treasury Note	06048WM31	07/28/22	07/31/23	0.000%	-	-	500,000.00	-	(11,920.00)	488,080.00	500,000.00	-	
Sub Total / Average				0.000%	-	-	1,500,000.00	-	(36,260.00)	1,463,740.00	1,500,000.00	-	-
Total / Average - Investments				2.30%	28,484,026.71	27,358,781.24	1,989,000.00	(1,744,000.00)	204,452.55	27,808,233.79	28,729,026.71	55,687.24	-
Demand Deposit Account (DDA)													
Pacific Western - General Account	XXXX259	N/A	N/A	0.000%	2,969,110.05	N/A	N/A	N/A	N/A	2,969,110.05	2,969,110.05	N/A	N/A
(Outstanding Checks)		N/A	N/A		(105,815.34)	N/A	N/A	N/A	N/A	(105,815.34)	(105,815.34)	N/A	N/A
Sub Total / Average				0.000%	2,863,294.71					2,863,294.71	2,863,294.71	-	-
Total /Cash & Investments					31,347,321.42	27,358,781.24	1,989,000.00	(1,744,000.00)	204,452.55	30,671,528.50	31,592,321.42	55,687.24	-



City of Lomita Investment Portfolio Report December 31, 2023

Previous Balance	\$	2,101,390.11
Deposits		4,388,166.41
Disbursements		(3,471,875.02)
Adjustments		(48,571.45)
Current Balance		2,969,110.05

GENERAL LEDGER CASH BALANCES		
General Fund - City Operations		
General Fund - City Operations including LAIF and Investments	100	7,332,471.40
General Fund - City Operations	100	(21,396,555.31)
General Fund - LAIF	100	3,813,026.71
General Fund - Investments	100	24,916,000.00
Sub Total - General Fund - City Operations including LAIF and Investments		7,332,471.40
Special Revenue Funds		
OPEB Trust Fund - Retiree Health Care	201	256,548.01
Pension Stabilization Fund	202	1,346,646.01
Economic Development	203	746,506.98
General Plan Update	204	592,642.50
Gas Tax Fund - Street Maintenance	205	1,431,167.48
Measure R Local Fund - Street Projects	207	851,204.03
Measure R Highway Fund - Street Projects	208	(106,536.84)
Measure M Fund - Street Projects	209	864,837.28
Economic Stabilization	210	500,000.00
Measure W Fund - Safe Clean Water Program	211	477,947.81
American Rescue Plan	212	1,336,976.00
CDBG Fund - Housing Programs	215	(1,480.51)
Proposition A Fund - Transportation Projects	220	824,534.58
Proposition C Fund - Transportation Projects	225	2,666,555.10
Transportation Development Act Article 3- Transportation Projects	230	(360.00)
Air Quality Fund - Air Quality Projects	235	62,307.30
Landscape Maintenance Fund - Landscape Maintenance District	245	12,444.99
Park Facilities Fee Fund - Quimby Funds	250	583,146.74
Park Athletic Fund - Park Athlete Programs	255	113,542.57
Park Grant Fund - Park Improvement Programs	257	22,199.94
Lomita Manor Fund - Federal Housing Program	260	197,505.04
CA Law Enf. Equip. Program (CLEEP) Fund - Public Safety Equip.	276	6,351.40
Sub Total - Special Revenue Funds		12,784,686.41
Capital Improvement Funds		
Capital Improvement Fund - Capital Improvement Projects	310	188,430.26
Street Improvement Fund - Street Improvement Projects	311	2,005,506.24
Facilities Improvement Fund - Facilities Improvement Projects	312	367,744.23
Stephenson Center Fund - Facilities Improvement Projects	313	85,744.47
Sub Total - Capital Improvement Funds		2,647,425.20



City of Lomita Investment Portfolio Report December 31, 2023

Previous Balance	\$	2,101,390.11
Deposits		4,388,166.41
Disbursements		(3,471,875.02)
Adjustments		(48,571.45)
Current Balance		2,969,110.05

Proprietary Funds		
Water Operations Fund - Water Operations	510	3,539,097.64
Water Capital Fund - Water Capital Projects	520	2,542,232.46
Rate Stabilization - Cypress Reservoir Bond	530	125,000.00
Internal Service Fund - Equipment Replacement	610	1,276,336.95
PK Equipment Replacement Fund	611	759,297.50
Sewer Replacement Fund	612	563,265.00
Sub Total - Proprietary Funds		8,805,229.55
Trust and Agency Funds		
Museum Foundation Fund - Railroad Museum Programs	720	21,282.86
Tom Rico Memorial Fund - Park Program Scholarships	730	1,226.00
Sub Total - Trust & Agency Funds		22,508.86
Total		31,592,321.42
Pooled Cash	999	(28,623,211.37)
Grand Total		2,969,110.05



CITY OF LOMITA CITY COUNCIL REPORT

Item No. 7j

TO: Mayor and City Council
FROM: Joe Hoefgen, Interim City Manager
PREPARED BY: John Campos, Parking Enforcement Supervisor
MEETING DATE: January 16, 2024
SUBJECT: Second Reading and Adoption of Ordinance No. 859

RECOMMENDATION

Adopt ordinance.

BACKGROUND

On December 19, 2023, the City Council introduced on first reading Ordinance No. 859 amending Title VIII (Motor Vehicles and Traffic), Chapter 1 (Traffic and Parking), Article 1. (In General), Section 8-1.05(a) of the Lomita Municipal Code to implement a defined length of one hundred (100) feet of vehicle movement following notice of seventy-two (72) hours of consecutive non-movement.

Should the City Council approve the second reading and adoption, the proposed ordinance would take effect on February 16, 2024.

FISCAL IMPACT

None

OPTIONS:

1. Adopt Ordinance No. 859
2. Do not adopt the ordinance
3. Provide alternative direction

ATTACHMENTS

1. Ordinance No. 859

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager

Prepared by:



John Campos
Parking Enforcement Supervisor

ORDINANCE NO. 859

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, APPROVING AN ORDINANCE AMENDING LOMITA MUNICIPAL CODE TITLE VIII (MOTOR VEHICLES AND TRAFFIC), CHAPTER 1 (TRAFFIC AND PARKING), ARTICLE 1. (IN GENERAL), SECTION 8-1.05(A), TO IMPLEMENT A DEFINED LENGTH OF ONE HUNDRED (100) FEET OF VEHICLE MOVEMENT FOLLOWING NOTICE OF SEVENTY-TWO (72) HOURS OF CONSECUTIVE NON-MOVEMENT

THE CITY COUNCIL OF THE CITY OF LOMITA DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Recitals.

A. California Vehicle Code section 22651 makes it illegal for a vehicle to be parked in the same spot in the public right of way for more than seventy-two (72) hours on any public street in California.

B. California Vehicle Code section 22651 requires a seventy-two (72) hour notice of consecutive non-movement before a vehicle can be cited or towed. After the owner of the vehicle is provided the notice, he or she has seventy-two (72) hours to move the vehicle before any enforcement action is taken.

C. State law does not define the distance a vehicle owner must move his or her vehicle after receiving the notice of non-movement.

D. On December 19, 2023, City Council considered the proposed text amendment to Title VIII of the Lomita Municipal Code to implement a defined length of one hundred (100) feet of vehicle movement following notice of seventy-two (72) hours of consecutive non-movement.

E. Chapter 1 of Title VIII of Lomita Municipal Code establishes definitions and traffic and parking regulations throughout the city.

Section 2. Action.

NOW, THEREFORE, based on the foregoing, the City Council hereby approves the following amendments to the Lomita Municipal Code:

A. Section 8-1.05(a) of Title VIII of the Lomita Municipal Code is amended to read as follows:

Removal to safe place. The sheriff shall remove to a safe place every vehicle which has been parked or left standing upon a highway for seventy-two (72) or more consecutive hours.

(1) "Safe place" defined. As used in this section the words "safe place" include, but are not confined to, any garage, parking lot or open space owned by, maintained by, or under the jurisdiction of, the County of Los Angeles, and also every privately owned garage the owner or proprietor of which will accept such vehicles.

(2) For the purposes of this section, the vehicle shall be considered to have remained parked/left standing unless, the vehicle has been moved at least one hundred (100) feet from the position previously located. The only exceptions being vehicles which moved across from their location or around the corner of their location, if moved less than 100 feet.

Section 3. Effective Date.

This ordinance shall take effect thirty (30) days after the date of its passage and adoption; and within fifteen (15) days after its passage and adoption, the City Clerk shall cause a copy of this ordinance to be published in accordance with the provisions of the law. The City Clerk shall certify the adoption of this ordinance.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2023.

Bill Uphoff, Mayor

APPROVED AS TO FORM:

ATTEST:

Trevor Rusin, City Attorney

Kathleen Horn Gregory, City Clerk



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7k**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Susan Kamada, Administrative Services Director

MEETING DATE: January 16, 2024

SUBJECT: Fiscal Year (FY) 2022/23 Quarterly Financial Report

RECOMMENDATION

Receive and file the Fiscal Year (FY) 2022/23 Quarterly Financial Report Second Quarter Ending December 31, 2023.

BACKGROUND

This financial report summarized the city's financial position for the quarter ending December 31, 2023, for the General Fund, Water Funds, and Special Revenue Funds. The purpose of this report is to provide City Council, City management, and the Lomita community an update on the city's fiscal status based on the most recent financial information available.

The city operates on a biennial budget cycle. Through the budget, the City Council approves revenue estimates and authorizes city staff to expend the city's limited financial resources. As one of the many activities that the city undertakes to help ensure its financial soundness, staff provides quarterly financial reports on the city's budget condition.

The Second Quarter Financial Report covers financial activity through the second quarter of FY 2023/24, ending December 31, 2023.

OPTIONS:

None. Information only. Receive and file.

FISCAL IMPACT

None. Information only. Receive and file.

ATTACHMENT

1. FY 2023/24 Quarterly Financial Report Second Quarter Ending December 31, 2023.

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager

Prepared by:

Susan Kamada

Susan Kamada
Administrative Services Director



Fiscal Year 2023-2024 Quarterly Financial Report

2nd Quarter Ending December 31, 2023

OVERVIEW

This financial report summarized the city's financial position for the quarter ending December 31, 2023, for the General Fund, Water Funds, and Special Revenue Funds. The purpose of this report is to provide City Council, City management, and the Lomita community an update on the city's fiscal status based on the most recent financial information available.

General Fund Summary

Through the second quarter, the General Fund is tracking as expected. The table presented in this report include budget-to-actual comparisons between the current fiscal year and the previous fiscal year to show results of the second quarter of each year compared to the adjusted budget as it stood on December 31st of each year. A year-over-year comparison is also presented to show results of the three months of the current fiscal year as compared to the previous year. Major difference in budget-to-actual and year-over-year comparisons are explained in this report.

The City's General Fund for the second quarter of Fiscal Year 2023-2024, which ended December 31, 2023, are tracking as expected. General Fund revenues are up \$164,382 compared to the same period last year; this increase is due mainly to business license and development taxes. Usually most of the revenues are expected to come in in the second half of the fiscal year, which is typical for the city. Fiscal year to date expenditures, excluding transfers to other funds, are at \$2.5 million, compared to \$2.3 million last year. Details of revenue and expenditure changes from the prior year are explained later in this report.

Budgeted Fund Balance Summary

The General Fund preliminary fund balance as of July 1, 2023, was higher than the projected beginning balance in the Fiscal Year 2022-2023 Adopted Annual Operating & Capital Improvements Budget. The following table details the General Fund's budgeted Fiscal Year 2023-2024 Fund Balance computation:

General Fund Budgeted Fund Balance	Amended Budget	Actuals as of 12/31/23
Fund Balance, 07/1/2023 (preliminary)	\$ 8,054,390	\$ 8,054,390
Budgeted Revenues	14,215,230	6,089,864
Budgeted Expenditures	(13,096,240)	(5,523,435)
Budgeted Operating, Transfers In	788,476	-
Budgeted Operating, Transfers Out	(1,957,466)	-
Budgeted Fund Balance, 06/30/2024	\$ 8,004,390	\$ 8,620,819

Revenues

Property Tax, Sales Tax, Vehicle License Fees, Franchise Tax, and Building and Safety Fees are the city's major tax revenues, and account for nearly 66% of total General Fund Revenues. The table below shows second quarter budget-to-actual revenues for Fiscal Years 2022-2023 and 2023-2024. The Fiscal Year 2023-2024 General Fund revenue amended budget is



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\$15,003,706. Through the end of the second quarter (Q2) of Fiscal Year 2023-2024, total General Fund Revenues were \$6 million which is approximately \$1,2 million, or 24% more than the same period last fiscal year. Overall, total revenues are at 40.6% of budget through the second quarter of the current fiscal year, which is slightly higher than the same period last fiscal year, 32.4% of budget.

	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
Revenues						
Sales Tax	\$ 5,000,000	\$ 1,633,643	32.7%	\$ 5,200,000	\$ 1,608,393	30.9%
Vehicle License Fee	2,650,000	-	0.0%	2,700,000	-	0.0%
Property Tax	1,920,670	849,551	44.2%	1,957,084	837,068	42.8%
Other Taxes	1,636,750	619,727	37.9%	1,672,646	737,526	44.1%
Licenses and Permits	1,009,000	337,187	33.4%	1,110,000	346,429	31.2%
Fines and Forfeitures	517,892	259,732	50.2%	543,000	233,663	43.0%
Intergovernmental	1,120,500	896,044	80.0%	335,000	321,217	95.9%
Use of Money & Property	450,000	222,827	49.5%	460,000	1,945,051	422.8%
Recreation Services	150,000	60,151	40.1%	160,000	53,598	33.5%
Other Revenues	349,500	25,976	0.0%	77,500	6,918	0.0%
Transfers In	332,860	-	0.0%	788,476	-	0.0%
Total Revenues	\$ 15,137,172	\$ 4,904,838	32.4%	\$ 15,003,706	\$ 6,089,864	40.6%

Six revenue sources account for almost 80% of the General Fund revenue budget. Those accounts, in order of greatest to smallest, are Sales and Use Tax, Vehicle License Fee, Property Taxes, Business License Taxes, Franchise Taxes, and Building and Safety Fee. As of the end of the second quarter, these revenues are tracking closely to last fiscal year's percentages. Below is a comparison of prior and current fiscal year through the end of the fourth quarter.

	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
4210 - Sales and Use Tax	\$ 5,000,000	\$ 1,633,643	32.7%	\$ 5,200,000	\$ 1,608,393	30.9%
4629 - Vehicle License Fee	2,650,000	-	0.0%	2,700,000	-	0.0%
4125 - Property Tax	1,920,670	849,551	44.2%	1,957,084	837,068	42.8%
4414 - Business License Tax	659,750	331,081	50.2%	669,646	412,777	61.6%
4270 - Franchise Tax	720,000	215,662	30.0%	735,000	218,995	29.8%
4470 - Building and Safety Fee	650,000	145,892	22.4%	700,000	174,630	24.9%



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Expenditures

The table below shows the budget-to-actual expenditures for Fiscal Years 2022-2023 and 2023-2024 by department. General Fund expenditures appear to be tracking slightly higher than the prior fiscal year at 36.7% of the budget through the end of the second quarter of the current fiscal year (50%). Overall, departments are tracking below budget.

	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
Expenditures						
City Attorney	\$ 200,000	\$ 63,856	31.9%	\$ 165,000	\$ 124,166	75.3%
City Clerk	323,449	161,395	49.9%	342,514	165,788	48.4%
City Council	60,703	27,300	45.0%	60,879	30,254	49.7%
City Manager	1,114,516	457,514	41.1%	1,240,796	514,779	41.5%
Community Development	922,955	312,022	33.8%	996,284	453,896	45.6%
Administrative Services	601,628	313,458	52.1%	621,660	308,772	49.7%
Human Resources	831,353	568,028	68.3%	932,324	575,514	61.7%
Information Technology	672,000	204,419	30.4%	382,000	113,977	29.8%
Public Safety	4,745,921	1,571,830	33.1%	5,005,290	1,729,370	34.6%
Public Works Administration	1,342,030	559,040	41.7%	1,478,851	686,552	46.4%
Recreation & Facilities Administration	1,914,955	843,957	44.1%	1,870,642	820,368	43.9%
Transfers Out	2,492,103	-	0.0%	1,957,466	-	0.0%
Total Expenditures	\$ 15,221,613	\$ 5,082,818	33.4%	\$ 15,053,706	\$ 5,523,435	36.7%



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Proprietary Funds – Water Operations and Water Capital

The Water Funds for the second quarter of Fiscal Year 2023-2024, which ended December 31, 2023, are tracking as expected. The revenues of the Water Funds are slightly higher compared to the same period last year. Fiscal year to date expenditures, excluding transfers to other funds, are at \$1.2 million, which is the same as compared to the same period last year. Details of revenue and expenditure changes from the prior year are explained later in this report.

Revenues

The Fiscal Year 2023-2024 revenue budget for the Water Funds is \$9,776,080. Through the end of the second quarter (Q2) of Fiscal Year 2023-2024, total revenues for the Water Funds were \$739,756 which is slightly higher compared to the same period last fiscal year. Overall, total revenues are at 7.6% of budget through the second quarter of the current fiscal year, which is slightly higher compared to the same period last fiscal year, 5.8% of budget.

Water Funds revenues appear to be tracking slightly higher than the prior year at 24.4% of the budget through the end of the second quarter of the current fiscal year (50%). Usually most of the revenues are expected to come in in the second half of the fiscal year, which is typical for the city.

	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
Revenues						
Waterworks #13 Anney	\$ 900,000	\$ 408,904	45.4%	\$ 920,000	\$ 407,957	44.3%
Permits and Fees	136,000	38,412	28.2%	246,000	92,608	37.6%
Use of Money & Property	25,000	-	0.0%	30,000	-	0.0%
Intergovernmental	4,220,404	2,291	0.1%	2,000,000	15,503	0.8%
Water Billing Fees	6,386,000	1,658,287	26.0%	6,577,580	1,866,701	28.4%
Miscellaneous	2,500	209	8.4%	2,500	2,193	87.7%
Total Revenues	\$ 11,669,904	\$ 2,108,103	18.1%	\$ 9,776,080	\$ 2,384,963	24.4%

Expenditures

The table below shows the current budget-to-actual expenditures for Fiscal Years 2022-2023 and 2023-2024 by department. Expenditures in the Water Funds appear to be tracking below budget at 26.4% of the budget through the end of the second quarter of the current fiscal year (50%). Overall, most departments are tracking below expectations.



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	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
Expenditures						
City Attorney	\$ 20,000	\$ 8,259	41.3%	\$ 20,000	\$ 6,768	33.8%
City Clerk	57,287	30,184	52.7%	79,480	40,828	51.4%
City Council	2,990	1,422	47.6%	2,993	1,402	46.8%
City Manager	152,241	80,462	52.9%	174,090	87,327	50.2%
Administrative Services	497,267	273,403	55.0%	515,524	287,160	55.7%
Human Resources	209,158	157,031	75.1%	224,446	157,419	70.1%
Information Technology	83,500	59,767	71.6%	83,500	79,006	94.6%
Water Maintenance	5,210,903	1,860,194	35.7%	5,473,203	2,044,439	37.4%
Capital Outlay	4,209,602	609,857	14.5%	5,616,075	400,522	7.1%
Debt Service	470,008	234,502	49.9%	466,034	233,534	50.1%
Total Expenditures	\$ 10,912,956	\$ 3,315,081	30.4%	\$ 12,655,345	\$ 3,338,405	26.4%



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Special Revenue Funds

The Special Revenue Funds for the second quarter of Fiscal Year 2023-2024, which ended December 31, 2023, are tracking as expected. The revenues are down \$2.6 million, compared to the same period last year; this decrease is due mainly to ARPA Funds that were received last fiscal year. Fiscal year to date expenditures, excluding transfers to other funds, are at \$1,339,133, compared to \$3,949,065 last year.

Revenues

The Fiscal Year 2023-2024 revenue budgets for the Special Revenue Funds are \$7,272,441. Through the end of the second quarter (Q2) of Fiscal Year 2023-2024, total revenues were \$1,339,133 which is lower than last fiscal year for the same period. Overall, total revenues are at 18.4% of budget through the second quarter of the current fiscal year, which is less than the same period last fiscal year, 45% of budget. The Special Revenue Funds revenues appear to be tracking as expected at 18.4% of the budget through the end of the second quarter of the current fiscal year (50%). Usually most of the revenues are expected to come in in the second half of the fiscal year, which is typical for the city.



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	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
Revenues						
State Gas Tax	\$ 994,796	\$ 394,825	39.7%	\$ 1,120,153	\$ 432,664	38.6%
Measure R Local Return	313,089	142,647	45.6%	375,971	172,796	46.0%
Measure M	352,434	193,423	54.9%	422,434	162,650	38.5%
Measure W	225,000	226,909	100.8%	575,000	-	0.0%
Community Development Block Grant	148,379	12,761	8.6%	140,077	10,792	7.7%
Prop A Local Return	526,451	279,497	53.1%	610,316	282,584	46.3%
Prop C Local Return	418,452	228,010	54.5%	499,628	230,609	46.2%
Transportation Development Act	19,204	-	0.0%	13,843	-	0.0%
South Coast AQMD	26,300	6,926	26.3%	26,500	7,145	27.0%
Landscape Maintenance District #1	11,738	4,649	39.6%	11,738	4,631	39.5%
Park Facilities Fee	5,500	1,200	0.0%	6,000	4,800	80.0%
Park Athletic	54,500	22,932	42.1%	55,000	25,072	45.6%
Park Grant	272,000	-	0.0%	-	-	0.0%
Lomita Manor	468,542	-	0.0%	548,339	-	0.0%
American Rescue Plan	2,430,488	2,430,488	100.0%	-	-	0.0%
General Plan Update	683,623	-	0.0%	866,377	-	0.0%
Capital Improvement	1,000	-	0.0%	1,500	-	0.0%
Street Improvement	1,003,000	-	0.0%	396,089	-	0.0%
Facility Improvement	100,000	-	0.0%	1,186,976	-	0.0%
Equipment Replacement	500,500	-	0.0%	300,500	343	0.1%
Park Equipment Replacement	100,000	-	0.0%	100,000	-	0.0%
Sewer Replacement	108,480	-	0.0%	-	-	0.0%
Railroad Museum Foundation	15,000	4,799	32.0%	15,000	3,821	25.5%
Tom Rico Memorial	1,000	-	0.0%	1,000	1,226	122.6%
Other Special Funds Total:	\$ 8,779,476	\$ 3,949,065	45.0%	\$ 7,272,441	\$ 1,339,133	18.4%

Expenditures

The table below shows the current budget-to-actual expenditures for Fiscal Years 2022-2023 and 2023-2024 by fund. Expenditures in the Special Revenue Funds appear to be tracking lower than expectations at 7.1% of the budget through the end of the second quarter of the current fiscal year (50%).



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	2022-2023 Budget	12/31/2022 Actuals	% of Budget Received	2023-2024 Amended Budget	12/31/2023 Actuals	% of Budget Received
Expenditures						
State Gas Tax	\$ 639,563	\$ 272,954	42.7%	\$ 2,214,572	\$ 234,368	10.6%
Measure R Local Return	167,698	75,263	44.9%	955,680	-	0.0%
Measure M	192,485	73,873	38.4%	1,058,623	17,581	1.7%
Measure W	163,076	108,884	66.8%	336,000	27,164	8.1%
Community Development Block Grant	148,379	42,148	28.4%	140,077	12,274	8.8%
Prop A Local Return	1,123,600	1,070,326	95.3%	142,227	56,586	39.8%
Prop C Local Return	408,572	10,560	2.6%	250,000	-	0.0%
Transportation Development Act	13,226	7,560	57.2%	13,843	360	2.6%
South Coast AQMD	35,000	5,000	14.3%	35,000	6,250	17.9%
Landscape Maintenance District #1	16,738	4,029	24.1%	11,738	2,752	23.4%
Park Facilities Fee	-	-	0.0%	-	-	0.0%
Park Athletic	51,193	16,399	32.0%	52,574	11,735	22.3%
Park Grant	250,000	-	0.0%	-	18,000	0.0%
Lomita Manor	468,542	-	0.0%	496,602	-	0.0%
American Rescue Plan	2,063,348	-	0.0%	1,336,976	-	0.0%
Capital Improvement	5,000	-	0.0%	70,000	-	0.0%
Street Improvement	1,438,455	94,518	6.6%	775,000	102,782	13.3%
Facility Improvement	9,000	-	0.0%	1,504,720	-	0.0%
Equipment Replacement	400,000	6,815	1.7%	285,000	189,754	66.6%
Park Equipment Replacement	15,000	-	0.0%	515,000	233	0.0%
Sewer Replacement	10,000	-	0.0%	115,000	45,215	0.0%
Railroad Museum Foundation	15,000	3,795	25.3%	15,000	3,504	23.4%
Tom Rico Memorial	2,000	2,000	100.0%	1,000	-	0.0%
Other Special Funds Total:	\$ 7,635,875	\$ 1,794,123	23.5%	\$ 10,324,632	\$ 728,559	7.1%



CITY OF LOMITA CITY COUNCIL REPORT

TO: Mayor and City Council **Item No. 71**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Lina Hernandez, Senior Management Analyst

MEETING DATE: January 16, 2024

SUBJECT: Request for Sponsorship from the Lomita Chamber of Commerce for Lemonade Day, the Board Installation and Awards Night, and the Facility and Staff Support for State of the City

RECOMMENDATION

Authorize the Interim City Manager to sign the sponsorship form to support the Lomita Chamber of Commerce with this year's Lemonade Day, Board Installation and Awards Night, and the State of the City events.

BACKGROUND

On January 10, 2024, the city received a letter from the Lomita Chamber of Commerce (attached to this report) requesting sponsorship for this year's events. Lemonade Day, the Installation and Awards Night, and the State of the City have become the Lomita Chamber of Commerce's signature events that take place annually in Lomita. These events and the many others that the chamber conducts both bring community benefits to Lomita and lessen the burden on existing City resources by supplementing the City's efforts.

- The Installation and Awards Night scheduled for February 8, 2024, recognizes and installs incoming Lomita Chamber Board of Directors and honors individuals and/or businesses who have demonstrated leadership in the community. This year former Lomita City Manager Ryan Smoot and Lt. Michael White from Lomita Sheriff Station will be recognized. In the past, the city has provided \$1,000 in support of the event. The Chamber is requesting \$1,750 sponsorship for this year's event.
- Lemonade Day, scheduled for July 20, 2024, is a national event dedicated to teaching youth important business, financial, character-building, and life skills that are key of entrepreneurship. Last year, the city supported the event with a \$5,000 sponsorship. The Chamber is requesting the same level of funding this year.

- State of the City, scheduled for November 21, 2024, is an annual event in which the Mayor and City Council celebrate the community, relay accomplishments and challenges, connect with constituents, and network with local businesses. The City has provided the Marc Fosnaugh Gym to hold the event and staff support along with approximate \$6,000 in other related expenses and shared costs.
- The City has additionally supported the Chamber through annual membership dues. This year there is a slight increase in fees and the 2024 dues are \$2,750.

DISCUSSION

Given the success of the program, the Chamber of Commerce is requesting that the city once again consider sponsoring the Lemonade Day at the “Big Squeeze” level of \$5,000, which includes prominent recognition and designation in Chamber communications and promotional opportunities leading up to and the day of the event, and recognition as the Presenting Sponsor of Lemonade Day with the opportunity to present the winner with a new bicycle prize.

The \$1,750 Lone Star Lead Sponsorship Level for the Awards and Installation Night Event offers shared naming rights, recognition in advertising, promotional materials and related media with the use of the City logo.

As a partner in the State of the City, the city has provided the Marc Fosnaugh Gym, staff support, and approximately \$6,000 in other related expenses and shared costs such as tables, linens, chairs, tickets for city commissioners, A/V services, and commemorative items. In turn the city receives the benefits of a platinum sponsor (a \$2,750 sponsorship level) with recognition in all marketing and promotional materials.

The Chamber’s 2024 Annual Sponsorship Opportunities and Sponsorship Form for these events is included with this report. Should the City Council approve, the City Manager will sign the Sponsorship Agreement Form to support the above referenced events at the requested sponsorship levels this year.

OPTIONS

1. Authorize \$13,000 to support the Chambers’ Lemonade Day, Board Installation, State of the City at the requested sponsorship levels and increase in membership dues.
2. Provide staff further direction.

FISCAL IMPACT

The total to sponsor the requested Chamber events and account for increases this year would be \$15,500. The membership dues have been budgeted at \$2,500. It is recommended that the City Council approve an additional \$13,000 to cover these expenses.

ATTACHMENTS

1. January 10, 2024, request from the Lomita Chamber of Commerce
2. 2024 Annual Sponsorship Opportunities with Sponsorship Form

Reviewed by:

Gary Sugano

Gary Y. Sugano
Assistant City Manager

Approved by:

Joe Hoefgen

Joe Hoefgen
Interim City Manager

Prepared by:

Lina O. Hernandez

Lina Hernandez
Senior Management Analyst



TO: Lina Hernandez, City of Lomita
FROM: Heidi Butzine, Lomita Chamber of Commerce (heidi@lomitachamber.org)
DATE: January 10, 2024
RE: Request for 2024 Sponsorship

Thank you for the City's ongoing support for the Lomita Chamber of Commerce and the Signature Events that the Chamber produces each year. Because of our history working together we'd like to invite you to consider continued partnership to carry on our community leadership in 2024 – the Chamber's five year anniversary.

Please take a moment to review our 2024 Partnership & Marketing opportunities –
[See 2024 Annual Sponsorship Opportunities](#)

We respectfully request that the City of Lomita consider supporting the Lomita Chamber as follows:

Lemonade Day Lomita - The City has supported this event every year. Building upon the success and momentum of this annual program and the publicity, goodwill and inspiration that the program has brought to Lomita, the Chamber is requesting the City to consider sponsorship again at the Presenting Sponsor/"Big Squeeze" investment of \$5,000. Funds raised help supplement program and event costs.

Board Installation & Awards Program - This event serves to recognize and install incoming Lomita Chamber Board of Directors and present awards to individuals and/or businesses who have demonstrated leadership in our community. In 2023, the City supported this event at the \$1,000 sponsorship level. We'd like to request sponsorship of \$1,750 as this year's program will be honoring Former City Manager, Ryan Smoot and Lt. Michael White, LA County Sheriff's Department (Lomita Station). Funds raised help supplement program and event costs.

State of the City Event - As a partner in this event, the City has generously provided facilities, staff, onsite needs and covered certain expenses to help offset or share costs for the Chamber to produce this annual event including video production. We thank the City for this ongoing partnership.

Sustaining Membership Dues - In addition to the areas noted above, we also appreciate the City maintaining its Sustaining Membership Dues to help support the Chamber. The City's Chamber membership dues for 2024 is \$2,750. (This reflects a modest increase from the 2023 rate of \$2,500.)

Honoring the collaborative partnership that we have with the City and valuing its ongoing support for the Chamber and community events, we would continue to recognize the City as a Platinum level Chamber Partner in 2024.

We hope that we can count on you to be part of the success and positivity to collectively work together to strengthen the local economy and community by providing opportunities and resources for businesses to connect, engage and succeed.

Thank you for your consideration and support.

Heidi

Lomita Chamber of Commerce

Mailing Address: 25131 Narbonne Ave #603 | Lomita, CA 90717 | Phone: 424-378-7111

Lomita

CHAMBER OF COMMERCE



Events & Sponsorship Opportunities 2024

As you plan your promotions/advertising budget for 2024, please consider sponsoring a Lomita Chamber of Commerce event! Through the generosity of our members, we offer over 25 events per year to both our membership and the general public. Sponsoring an event has several benefits for your business:

1 Increase Brand Visibility: Put your brand in front of large audiences! You can increase your brand visibility through sponsor benefits, which include:

- Recognition on event signage.
- Recognition on all pre & post-event marketing/communication materials.
- Recognition on event websites and landing pages.

2 Business Exposure through Community Goodwill: Customers and clients trust brands that care about investing in their community. Community involvement will set your business apart, and create an incentive for the community to support your business over the competition.

3 Grow Your Business Relationships: Grow your network connections through sponsor benefits which may, depending on the event, include:

- Opportunity to introduce keynote or invited speakers.
- Opportunity to moderate or present a panel discussion.
- Opportunity to provide promotional products and/or brochures detailing your business to attendees.

4 Efficiently Generate New Leads: Not only do Chamber events connect you with a compatible customer base, they also allow you to show the "human side" of your business. By sponsoring and attending, you can interact with potential customers, learn about their needs, promote your products, and build a strong contact list.

HAVE QUESTIONS?

We're here to help! Give us a call at 424-378-7111, email us at hi@lomitachamber.org.

Heidi Butzine
President/CEO



First Quarter

- January 11: Educational Series; Intro to SBDC Webinar (*Chamber Event*)
- January 18: Educational Series: Employment Law Webinar (*Chamber Event*)
- January 31: Chamber 101 (*Chamber Event*) followed by mixer
- January 31: Monthly Mixer (*Chamber Event*)
- February 8: Installation & Awards Dinner Event (*Public Event*)
- February 28: Monthly Mixer (*Chamber Event*)
- March 27: Monthly Mixer (*Chamber Event*)

Second Quarter

- April 24: Monthly Mixer (*Chamber Event*)
- April TBD: Lemonade Day Family Orientation (*Public Event*)
- May 5: Health For All Ages Health Fair (*Public Event*)
- May 5: Lemonade Day Registration (*Public Event*)
- May TBD: Lemonade Day Lemon U Classes (*Public Event for registered families*)
- May TBD: Lemonade Day Microloans (*Public Event for registered families*)
- May 29: Monthly Mixer (*Chamber Event*)
- June 26: Chamber 101 (*Chamber Event*) followed by mixer
- June 26: Monthly Mixer (*Chamber Event*)

Third Quarter

- July 20: 4th Annual Lemonade Day! (*Public Event*)
- July 31: Monthly Mixer (*Chamber Event*)
- August 28: Monthly Mixer (*Chamber Event*)
- August 24: The Lemmy Awards at Lomita Park (*Public Event for registered families*)
- September 25: Chamber 101 (*Chamber Event*)
- September 25: Monthly Mixer (*Chamber Event*)
- September TBD: Educational Series (*Chamber Event*)

Fourth Quarter

- October 30: Monthly Mixer (*Chamber Event*)
- November 21: State of the City Event (*Public Event*)
- November TBD: Chamber Networking Luncheon (*Chamber Event*)
- December 18: Holiday Mixer & Charity Drive (*Chamber Event*)

While it is our intention to present these dates as accurately as possible, please note that event dates are subject to change. If there is a deviation from this schedule, Chamber Members will be notified via email as quickly as possible.

Selecting Sponsorships



We invite you to use this page as a tool for selecting the best sponsorships for your business. Sponsorships are assigned on a first-come-first-served basis. Sponsorships can be paid by check or credit card (paid annually, bi-annually or quarterly subject to Chamber approval). The Chamber will make every attempt to provide benefits as described in this publication, but should a substitution need to be made, the Chamber will do its best to offer benefits of equal value.

CHAMBER EDUCATIONAL SERIES

- First Quarter Sponsor, \$500
- Third Quarter Sponsor, \$500

CHAMBER 101

- First Quarter Sponsor, \$250 (sold)
- Second Quarter Sponsor, \$250
- Third Quarter Sponsor, \$250

INSTALLATION & AWARDS DINNER

- Lone Star Lead, \$1,750 (2 available; 1 taken)
- Trailblazer's Table, \$1,000
- Hoedown Harmony, \$750 (1 available)
- Pioneer Partner, \$500
- Roundup Supporter, \$250

HEALTH FOR ALL AGES HEALTH FAIR

- Champion Sponsor, \$2,000 (2 available)
- Swag Bag Sponsor, \$1,000 (2 available)
- Music/DJ Sponsor, \$750 (1 available)
- Passport Sponsor, \$500
- Health Hero Sponsor, \$250

LEMONADE DAY

- Big Squeeze, \$5,000 (2 available)
- Micro Loan Day Sponsor, \$2,500 (1 available)
- Main Squeeze, \$2,500
- Tshirt Sponsor, \$2,000 (1 available)
- Fresh Squeeze, \$1,250
- Lemon Drop, \$500
- Sweet Spot Sponsor, \$300 (stand hosts)
- Pucker Pal, \$250

STATE OF THE CITY EVENT

- Platinum Sponsor, \$2,750 (2 available)
- Gold Sponsor, \$1,750
- Silver Sponsor, \$1,250
- Bronze Sponsor, \$750
- Supporting Sponsor, \$300

ADVERTISING

- Social Media Post, \$50 each
- Sponsored Eblast, \$150 each
- Ad in monthly Chamber eNewsletter, \$100 each
- Premier Sponsor Chamber eNewsletter, \$700/year

ANNUAL SUPPORT LEVEL

Your total sponsorship for the year qualifies you for the following levels of recognition:

PLATINUM SUPPORTER \$12,000 and up	GOLD SUPPORTER \$8,000 and up
SILVER SUPPORTER \$4,000 and up	BRONZE SUPPORTER \$2,000 and up

*Our annual supporters will be recognized in many ways!
Your logo will be included on the Chamber website landing page, signage at chamber events, in all newsletter and new member welcome packet.*

I would like to commit the following sponsorships for 2024:

category and name of sponsorship	\$ _____ value
category and name of sponsorship	\$ _____ value
category and name of sponsorship	\$ _____ value
category and name of sponsorship	\$ _____ value
category and name of sponsorship	\$ _____ value
category and name of sponsorship	\$ _____ value

TOTAL VALUE OF SPONSORSHIPS: \$ _____

Business Name: _____

Contact Person: _____

Email for Invoice: _____

Educational Series

EVENT DATES: MULTIPLE

SPONSORSHIP DEADLINE: MULTIPLE



EVENT INFORMATION

Each Educational Series program covers a new topic that provides beneficial information or skills training to our business owners and their employees. Additionally, these programs are a great opportunity to connect and network with fellow businesses and Chamber Members.

SPONSORSHIP OPPORTUNITIES

- **First Quarter Educational Series (One Available): \$400**
- **Third Quarter Educational Series (One Available): \$400**

SPONSORSHIP BENEFITS

- Logo on event promotional materials
- Verbal recognition at the event
- Opportunity to address participants
- Acknowledgement within Chamber email blasts

Chamber 101

EVENT DATES: MULTIPLE

SPONSORSHIP DEADLINE: MULTIPLE

EVENT INFORMATION

Chamber 101 was created to introduce new Chamber Members to the ins and outs of our organization, but all Chamber Members are welcome!

SPONSORSHIP OPPORTUNITIES

First Quarter Chamber 101 (One Available): \$250

- *Event: Wednesday, January 31, 2024 - Sponsorship Deadline: December 15, 2023*

Second Quarter Chamber 101 (One Available): \$250

- *Event: Wednesday, June 26, 2024 - Sponsorship Deadline: April 15, 2024*

Third Quarter Chamber 101 (One Available): \$100

- *Event: Wednesday, September 25, 2024 - Sponsorship Deadline: July 15, 2024*

SPONSORSHIP BENEFITS

- Logo on event promotional materials
- Verbal recognition at the event
- Opportunity to address participants
- Acknowledgement within Chamber email blasts

Installation & Awards

EVENT DATE: FEBRUARY 8, 2024

SPONSORSHIP DEADLINE: JANUARY 31, 2024



EVENT INFORMATION

Annual event to recognize and install incoming Lomita Chamber Board of Directors and honor individuals and/or businesses who have demonstrated leadership in our community. Chamber and community leaders come together to recognize the talents and achievements of prominent companies and outstanding individuals, who have not only progressed in business, but have also succeeded in setting a great example of community involvement and advocacy.

SPONSORSHIP OPPORTUNITIES & BENEFITS

Lone Star Lead

\$1,750 (2 available; 1 taken)

- Shared naming rights (e.g., "Presented by [Companies]")
- Prominent logo placement on all event materials, including signage, event websites and promotional materials
- Prime recognition in event marketing campaigns, pre-event and post-event social media and email blasts
- Special acknowledgment by the emcee throughout the event
- Opportunity to present an award or speak briefly during the event
- Reserved VIP table seating for 8 guests in a prime location
- Includes 2 bottles of wine at table (1 red/1 white)
- Opportunity to include item in gift basket

Trailblazer's Table

\$1,000

- Reserved VIP table seating for 8 guests
- Includes 2 bottles of wine at table (1 red/1 white)
- Logo inclusion in event materials (program, signage, website, social media and event emails)
- Special acknowledgment during the awards ceremony
- Opportunity to present an award or speak briefly during the event
- Opportunity to include item in gift basket

Hoedown Harmony

\$750 (1 available)

- Exclusive sponsorship (e.g., "Music brought to you by: [Company]")
- Logo visibility on event music station or performance area
- Verbal acknowledgment during music-related segments
- Logo inclusion in event materials (program, signage, website, and social media)
- Opportunity to include item in gift basket
- 4 event tickets for company representatives

Pioneer Partner

\$500

- Logo placement on event signage
- Recognition in event program and social media and event emails
- Verbal acknowledgment during the event
- Opportunity to include item in gift basket
- 4 event tickets for company representatives

Roundup Supporter

\$250

- Name listing on event materials
- Recognition in event program
- Verbal acknowledgment during the event
- Opportunity to include item in gift basket
- 2 event tickets for company representatives

In-kind Partnerships

Contact the Chamber



Health For All Ages Fair

EVENT DATE: MAY 5, 2024

SPONSORSHIP DEADLINE: MARCH 31, 2024



EVENT INFORMATION

Organized by the Chamber's Health & Wellness Committee, this annual outdoor community event offers access to learn more about the numerous resources available to keep our community healthy and well. Over 50 participating vendor booths showcase a diverse offering of top-quality health and wellness resources and organizations with special event give-aways, health and wellness information, health screenings, on-stage youth dance performances, music and more.

SPONSORSHIP OPPORTUNITIES & BENEFITS

Champion Sponsor

\$2,000 (2 available)

- Street banner sponsor hung over Narbonne Avenue at City Hall - must be rcvd by 3/25
- Logo in water bill insert (1x ad run) - must be rcvd by 2/20 (or featured in Lomita City eNewsletter)
- Speaking role at event on stage
- Logo on Event Swag Bag
- Complimentary booth at event (10'x10'); Option to upgrade to 10'x20'
- Recognition from stage at live event
- Logo placed on signage placed at event
- Recognition in marketing & promotional materials
- Social media announcement
- Logo on Event Web Page

Swag Bag Sponsor

\$1,000 (2 available)

- Logo on Event Swag Bag
- Speaking role at event on stage
- Complimentary booth at event (10'x10'); Option to upgrade to 10'x20'
- Recognition from stage at live event
- Logo placed on signage placed at event
- Recognition in marketing & promotional materials
- Social media announcement
- Logo on Event Web Page

Music/DJ Sponsor

\$750 (1 available)

- Exclusive sponsorship (e.g., "Music brought to you by: [Your Company Name]")
- Complimentary booth at event (10'x10'); Option to upgrade to 10'x20'
- Recognition from stage at live event
- Logo placed on signage placed at event
- Recognition in marketing & promotional materials
- Social media announcement
- Logo on Event Web Page

Passport Sponsor

\$500

- Recognition from stage at live event
- Logo placed on signage placed at event
- Recognition in marketing & promotional materials
- Social media announcement
- Logo on Event Web Page
- Complimentary booth at event (10'x10')

Health Hero Sponsor

\$250

- Recognition in marketing & promotional materials
- Social media announcement
- Logo on Event Web Page
- Complimentary booth at event (10'x10')



Lemonade Day

EVENT DATE: JULY 20, 2024

SPONSORSHIP DEADLINE: JUNE 1, 2024



EVENT INFORMATION

Lemonade Day is a national strategic lesson-based program that walks youth from a dream to a business plan while teaching them the same principles required to start any company. Inspiring kids to work hard and make a profit, they are also taught to spend, save and share - by giving back to their community. Lemonade Day sparks the spirit of entrepreneurship and empowers youth to set goals, work hard, and achieve their dreams.

SPONSORSHIP OPPORTUNITIES & BENEFITS

Big Squeeze, \$5,000 (2 available)

- Recognition as a Presenting Sponsor
- Press release, potential media mentions
- Featured in promotional video & social media announcements
- Mentor LD Youth (Organized by Chamber Staff)
- Opportunity to present award at The Lemmys
- Logo on street banner hung over Narbonne Avenue at City Hall (availability based on print deadlines)
- Logo on Lemonade Day backpack and/or T-shirt (availability based on print deadlines)
- Logo on Lemonade Day digital and print marketing
- Featured on Lomita Lemonade Day website & Lomita Chamber website
- Volunteer for Lemonade Day events, Lemon U, etc.
- Sweet Spot location (host lemonade day stand at business location; optional)

Main Squeeze, \$2,500

- Featured in promotional video & social media announcements
- Mentor LD Youth (Organized by Chamber Staff)
- Opportunity to present award at The Lemmys
- Logo on street banner hung over Narbonne Avenue at City Hall (availability based on print deadlines)
- Logo on Lemonade Day backpack and/or T-shirt (availability based on print deadlines)
- Logo on Lemonade Day digital and print marketing
- Featured on Lomita Lemonade Day website & Lomita Chamber website
- Volunteer for Lemonade Day events, Lemon U, etc.
- Sweet Spot location (host lemonade day stand at business location; optional)

Fresh Squeeze, \$1,250

- Opportunity to present award at The Lemmys
- Logo on street banner hung over Narbonne Avenue at City Hall (availability based on print deadlines)
- Logo on Lemonade Day backpack and/or T-shirt (availability based on print deadlines)
- Logo on Lemonade Day digital and print marketing
- Featured on Lomita Lemonade Day website & Lomita Chamber website
- Volunteer for Lemonade Day events, Lemon U, etc.
- Sweet Spot location (host lemonade day stand at business location; optional)

Lemon Drop, \$500

- Logo on street banner hung over Narbonne Avenue at City Hall (availability based on print deadlines)
- Logo on Lemonade Day backpack and/or T-shirt (availability based on print deadlines)
- Logo on Lemonade Day digital and print marketing
- Featured on Lomita Lemonade Day website & Lomita Chamber website
- Volunteer for Lemonade Day events, Lemon U, etc.
- Sweet Spot location (host lemonade day stand at business location; optional)

Pucker Pal, \$400

- Featured on Lomita Lemonade Day website & Lomita Chamber website
- Sweet Spot location (host lemonade day stand at business location; optional)

Additional Opportunities

- Microloan Sponsor, \$2,500 (1 avail)
- Tshirt Sponsor, \$2,000 (1 avail)
- Sweet Spot Sponsor, \$300 (stand hosts)



State of the City

EVENT DATE: NOVEMBER 21, 2024

SPONSORSHIP DEADLINE: OCTOBER 31, 2024



EVENT INFORMATION

Annual event held in November recognizing the achievements of the City's prior year and addressing declarations for the following year with an address made by the City's Mayor as well as other community leaders including local public safety officials. Audience includes business and community leaders, local and state elected officials, public safety, school leadership, City Mayor, Councilmembers and City staff.

SPONSORSHIP OPPORTUNITIES & BENEFITS

Platinum Sponsor, \$2,750

- Recognition in all marketing and promotional materials
- Logo in program (printed & electronic)
- Repeated logo rotation at event start/end
- Social media announcement
- Logo on Event Web Page
- Sponsorship recognition from stage
- Speaking role at event
- Reserved VIP table seating for 8 guests

Gold Sponsor, \$1,750

- Recognition in all marketing and promotional materials
- Logo in program (printed & electronic)
- Repeated logo rotation at event start/end
- Social media announcement
- Logo on Event Web Page
- Sponsorship recognition from stage
- 6 event tickets for company representatives

Silver Sponsor, \$1,250

- Recognition in all marketing and promotional materials
- Logo in program (printed & electronic)
- Repeated logo rotation at event start/end
- Social media announcement
- Logo on Event Web Page
- Sponsorship recognition from stage
- 4 event tickets for company representatives

Bronze Sponsor, \$750

- Recognition in all marketing and promotional materials
- Logo in program (printed & electronic)
- Repeated logo rotation at event start/end
- Social media announcement
- Logo on Event Web Page
- Sponsorship recognition from stage
- 2 event tickets for company representatives

Supporting Sponsor, \$300

- Recognition in all marketing and promotional materials
- Logo in program (printed & electronic)
- Repeated logo rotation at event start/end
- Social media announcement
- Logo on Event Web Page
- Sponsorship recognition from stage
- 1 event ticket for company representative

In-kind Partnerships

Contact the Chamber



Monthly Networking Events

EVENT DATES: MULTIPLE

RESERVATION DEADLINE: MULTIPLE



EVENT INFORMATION

Provides a welcoming, relaxed and fun way to build relationships. Monthly business networking mixers are sponsored by and hosted at Chamber member locations. Annual networking luncheon is held at a Chamber member restaurant. Sponsor/host provides suitable venue, food and beverages.

SPONSORSHIP OPPORTUNITIES

First Quarter Monthly Mixers (Reserved)

- *Event:* held last Wednesday monthly - *Commitment Deadline:* December 1, 2023

Second Quarter Monthly Mixers (Available: May & June)

- *Event:* held last Wednesday monthly - *Commitment Deadline:* March 1, 2024

Third Quarter Monthly Mixers (Available: July, August, September)

- *Event:* held last Wednesday monthly - *Commitment Deadline:* May 1, 2024

Fourth Quarter Monthly Mixers (Available: October & December)

- *Event:* held last Wednesday monthly - *Commitment Deadline:* August 1, 2024

Networking Luncheon (One Available)

- *Event:* November TBD - *Commitment Deadline:* June 1, 2024



CONTACT THE
CHAMBER FOR
ABOUT THESE
OPPORTUNITIES

SPONSORSHIP BENEFITS

- Mixers typically attract 35 to 70 guests (45% first-timers to the business venue)
- Luncheons typically attract 15 to 20 guests with a guest speaker
- Logo on event promotional materials and landing pages
- Verbal recognition at the event
- Opportunity to address participants
- Acknowledgement within Chamber email blasts and social media

Ribbon Cuttings

EVENT DATES: MULTIPLE

SPONSORSHIP DEADLINE: MULTIPLE

EVENT INFORMATION

The Chamber is frequently called upon to assist with ribbon cuttings. We take care of inviting relevant elected officials and key figures in the community including our Congressperson, State Senator and Assemblymember, City & County Representatives, members of the Chamber and local community. Raise awareness of your business and gain great exposure.

RIBBON CUTTING OPPORTUNITIES

Chamber Members Only: currently provided at no additional cost to members (subject to change)

- *Event:* coordinate with the Chamber - *Commitment Deadline:* no later than 6 weeks prior to event to confirm scheduling with elected officials



LOMITACHAMBER.ORG

**Thank you for partnering with us
on our journey towards success!**

2024



Lomita Chamber of Commerce

Mailing Address

25131 Narbonne Ave #603

Lomita, CA 90717

(424) 378-7111

[Email: hi@lomitachamber.org](mailto:hi@lomitachamber.org) | LomitaChamber.org



CITY OF LOMITA CITY COUNCIL REPORT

TO: City Council **Item No. 7m**

FROM: Joe Hoefgen, Interim City Manager

PREPARED BY: Lina Hernandez, Senior Management Analyst

MEETING DATE: January 16, 2024

SUBJECT: Approval of License Agreement with the Lomita Chamber of Commerce to Use Office Space in the City Council Chamber Annex

RECOMMENDATION

Authorize the Interim City Manager to sign a license agreement with the Lomita Chamber of Commerce to use a desk space in the newly converted Council Chamber Annex.

BACKGROUND

The city recently converted the Emergency Operations Center (EOC) on the second floor of City Hall and the annex room off the City Council Chambers into usable desk/work and meeting space. The EOC will provide four additional desk spaces for city staff while the Chamber annex can offer floating desk space as needed and to potentially be used by community organizations or for local dignitaries to hold office hours offer to constituency services, among other possibilities. Currently the annex is used as storage for Lomita Historical Society records and city event supplies.

The Lomita Chamber of Commerce recently sold the building where they were headquartered and have approached the city about rental office/meeting space within City Hall to enable them to host Board and committee meetings and provide essential services to their members, the business community and the wider public.

The Chamber annex has been reconfigured with three desk spaces, a large conference table, and some storage space. Each desk will have an outlet for power and ethernet options. The Chamber has agreed to pay \$100 per month plus \$10 per month annual increase for one desk space, as indicated on exhibit A of the license agreement. This minimal fee will cover utilities to conduct business at City Hall and custodial services. The Council Chamber audio/visual control room will be locked at all times and off limits.

Staff has also been in communication with the Lomita Historical Society about potentially relocating the historical archives currently stored in the annex room off the Council Chambers to an official location at the house at Teuchert Park to allow for a dedicated

storage space, meeting space, and room to display and organize items. For the immediate time being, the items will remain in place and proposal will be brought to the City Council for consideration in the future once a plan has materialized.

Should the City Council approve, the Interim City Manager will sign a license agreement with the Lomita Chamber of Commerce to use office space in the City Council Chamber Annex commencing on February 1, 2024 until June 30, 2027 for \$100 per month with a \$10 per month increase every year. The Chamber of Commerce may occasionally request the use of larger meeting rooms available at City Hall at no additional charge.

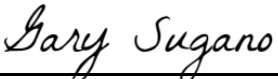
FISCAL IMPACT

The Lomita Chamber of Commerce has agreed to \$100 per month with an annual \$10 increase per month to cover utilities and custodial services. This agreement is intended to support the Lomita Chamber of Commerce in providing important services to the community and local businesses.

ATTACHMENTS

1. Request from the Lomita Chamber of Commerce
2. License Agreement with Exhibit A

Reviewed by:




Gary Sugano
Assistant City Manager

Approved by:



Joe Hoefgen
Interim City Manager

Prepared by:



Lina Hernandez
Senior Management Analyst

This rental will enable the Chamber of Commerce to host Board and committee meetings and provide essential services to our members, the business community, and the wider public.

Benefits to the City

- **Economic Growth:** A stronger Chamber means more support for local businesses, potentially attracting new entrepreneurs and investors to our city.
- **Community Development:** Increased networking opportunities and educational events contribute to a more informed and connected business community, promoting collaboration and growth.
- **Visibility and Recognition:** By housing the Chamber in a city-owned space, the municipality showcases its commitment to fostering business success and community development.

Proposed Arrangement

In consideration of the mutually beneficial partnership between the Lomita Chamber of Commerce and the city, we propose a monthly rental fee of \$100/month for the office and meeting space. In addition to financial compensation, I've reflected the Chamber programs and events that I see as having a direct benefit to the City, such as:

- **State of the City Event:** Planning, production and marketing this City/Chamber event including vendor management, engaging our business community, school participation and interfacing with invited elected officials.
- **Lemonade Day Program:** Planning, production, marketing and recruiting for this City-supported youth entrepreneur program including outreach to families and youth to enroll, leading Lemon U classes, working with local businesses to host lemonade stand locations, parent-family communications and mentorship, Lemmy awards recognizing youth achievements, City-wide marketing and promotion, school participation, interfacing with invited elected officials, representing Lemonade Day Lomita at the National level.
- **Health For All Ages Event:** Planning, production and marketing this free annual community event hosted by the Chamber and held at City Hall including recruiting high-quality health and wellness businesses/vendors, engagement with local dance/martial arts schools, collaboration with local hospitals and medical care providers, City-wide marketing and promotion.
- **Business Office Hours:** Providing referrals, educational information and resources to the business community on business-related initiatives to support growth and sustainability.

**LICENSE AGREEMENT FOR USE OF
COUNCIL CHAMBER ANNEX**

This License Agreement (“Agreement”) is dated, for reference purposes only, as of January 16, 2024, by and between CITY OF LOMITA, a California municipal corporation (hereinafter “Licensor”), and the Lomita Chamber of Commerce (hereinafter “Licensee”). Sometimes hereinafter, Licensor and Licensee may be referred to individually as a “Party” or collectively as the “Parties.”

RECITALS

1.1 **Property.** Licensor is the owner of that certain real property commonly known as Lomita City Hall which is located at 24300 Narbonne Avenue, Lomita CA 90717 (hereinafter “Property”).

1.2 **Purpose of Agreement.** Licensee desires to use a portion of the Property in consideration of the mutual promises herein contained, for the purpose of using office space for the operations of Licensee, and for no other purpose, and Licensor wishes to grant Licensee a license for such use, under the terms and conditions set forth herein.

TERMS

1. **Description of Property.** Licensor hereby grants to Licensee a nonexclusive license to enter upon and use the following described premises located within the Property (hereinafter “License Area”), on the terms and conditions herein contained:

One (1) desk space located in the formerly known “Historical Room” including use of the public restrooms in the lobby of the Property, each as assigned and approved by Licensor and depicted on Exhibit A, attached hereto.

Licensee shall have the right to use the License Area during those times set forth by the Licensor pursuant to a Licensor facility use schedule (“Approved Schedule”) during the term of this Agreement for the purpose set forth in Section 1.2. No other use shall be made of the License Area without prior written approval of Licensor or its designee.

2. **Term.** Unless sooner terminated, the initial term of this Agreement shall commence on February 1, 2024 and continue until June 30, 2027.

3. **Consideration.** In consideration of the license of use of the License Area, Licensor and Licensee hereby covenant and promise the following:

3.1. **License and Right of Use.** Licensor hereby grants to Licensee a nonexclusive license to use the License Area for the operations of Licensee, which is scheduled generally Monday through Friday from 7:30 a.m. to 5:30 p.m., except on alternating Fridays from 8:00 to 5:00 p.m.

3.2. **License Fee.** As express consideration for Licensee’s use of the License Area, Licensee shall pay, on the first day of each month, without offset or demand the amount of \$100.00 (“License Fee”). The License Fee shall increase in accordance with the following schedule:

License Period	Monthly License Fee
January 1, 2025 – December 31, 2025	\$110.00
January 1, 2026 – December 31, 2026	\$120.00
January 1, 2027 – June 30, 2027	\$130.00

4. **Modification of Property.**

4.1. Licensee shall not have the right to make modifications to the License Area.

4.2. Upon termination of this Agreement, Licensee shall restore the License Area to the condition it existed in immediately prior to commencement of this Agreement. Licensor shall inspect the License Area within three (3) days of the termination date of this Agreement to determine whether Licensee has complied with this obligation. Licensor reserves the right to require Licensee to take necessary measures to ensure the License Area is restored to the condition it existed in immediately prior to the commencement date of this Agreement.

5. **Personnel.** Licensee shall, at its sole cost and expense, provide all personnel needed in conjunction with use of the License Area.

6. **Access to Premises and Termination.** Licensee shall, at all times, keep clear of all other areas of the Property unless approval to do so has been given by Licensor or its designee. Violations of Agreement terms will result in termination of Licensee’s right to use the License Area.

7. **Maintenance and Repair.**

7.1 Licensee shall, at its sole cost and expense and to the satisfaction of Licensor, keep the License Area clean and neat in appearance at all times during this Agreement and shall, on a daily basis, keep the License Area free and clear of trash and debris generated by it, its agents, employees and representatives.

7.2 Licensee shall be responsible for the adequate supervision and use of all equipment and furniture provided by Licensor, and will be responsible to immediately report all maintenance and repair issues of Licensor owned furniture, equipment and structure to Licensor.

7.3 Licensee shall, at its sole cost and expense, repair or replace any personal property and fixtures damaged or destroyed by reason of use of the License Area by Licensee, its agents, representatives or employees. Licensee shall also, at its sole cost and expense, repair any real property damaged by reason of use of the License Area by the Licensee, its agents, representatives, and employees. Within three (3) days of the termination date of this Agreement,

Licensors or its designee shall inspect the License Area to determine the nature and extent of damage or destruction subject to repair or replacement pursuant to this paragraph. Licensors, at its sole cost, may elect to receive monetary compensation in lieu of repair or replacement, provided that Licensors and Licensee shall mutually agree, in good faith, upon such monetary compensation.

7.4 Licensors agrees to be responsible for all regular maintenance and repairs to Licensors owned furniture and equipment listed in Exhibit A.

7.5 Licensors agrees to furnish waste collection service, and water/sewer service to the License Area.

7.6 Licensors agrees to respond in a timely manner to all urgent and emergency situations not covered under this Agreement.

8. **Insurance.** Licensee shall take out and maintain: A. Commercial General Liability Insurance, of at least \$1,000,000 per occurrence/\$2,000,000 general aggregate for bodily injury, personal injury and property damage, at least as broad as Insurance Services Office Commercial General Liability most recent Occurrence Form CG 00 01; B. Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, of at least \$1,000,000 per occurrence for bodily injury and property damage, at least as broad as most recent Insurance Services Office Form Number CA 00 01 covering automobile liability, Code 1 (any auto); C. Workers' Compensation Insurance in compliance with applicable statutory requirements and Employer's Liability Coverage of at least \$1,000,000 per occurrence; and D. Professional Liability (Errors and Omissions) Insurance, if required by Licensors, that covers the Services to be performed, in the minimum amount of \$1,000,000 per claim and in the aggregate, with conditions and for a term acceptable to Licensors. Insurance carriers shall be licensed and authorized to do business in California. Such insurance carrier shall have not less than an "A:VII" rating according to the latest Best Key Rating unless otherwise approved by Licensors. Licensee shall add Licensors, its officers, officials, employees, agents, and volunteers as additional insureds on Licensee's Commercial General Liability and Automobile Liability. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against Licensors, its elected or appointed officers, agents, officials, employees and volunteers, or shall specifically allow Licensee or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Coverage provided by Licensee shall be primary and any insurance or self-insurance procured or maintained by Licensors shall not be required to contribute with it.

9. **Indemnification.**

9.1 From and after the Effective Date, Licensee, and its officers, jointly and severally, shall indemnify, defend and hold Licensors harmless, including its elected officials, officers, members, agents, servants, employees, agents, successors, and assigns from and against all Damages (as defined below) sustained or incurred by any of them resulting from or arising out of or by virtue of (i) any inaccuracy in or breach of any representation, warranty, or agreement made by Licensee in this Agreement, (ii) any injury to persons or property, including the License Area, or wrongful death occurring on the License Area, or (iii) any matter growing out of or connected with Licensee's use and occupation of, or the condition of, the License Area.

9.2 For purposes hereof, the term "Damages" means all liabilities, demands, claims, actions or causes of action, regulatory, legislative or judicial proceedings or investigations,

assessments, levies, losses, fines, penalties, damages, costs and expenses, including, reasonable attorneys' fees and costs.

10. **Assignment or Transfer.** This Agreement and the license granted herein are personal to Licensee. Licensee shall not assign or transfer, whether voluntarily or involuntarily, this Agreement in whole or in part, or permit any other person or entity to use the rights or privileges hereby created, without prior written consent of Licensor. Licensor may withhold its consent for any reason. Any attempted act in violation of this section shall be null and void and give Licensor the right to immediately revoke and terminate this Agreement.

11. **Subordinate Rights.** This Agreement is subject to all licenses, leases, easements, restrictions, conditions, covenants, encumbrances, liens, claims, and other matters of title (hereinafter referred to as "Title Exceptions") which may affect the License Area now or hereafter, and the words "grant" or "convey" as used herein shall not be construed as a covenant against the existence of any such Title Exceptions.

12. **Access to Adjacent Premises.** Neither Licensee nor its agents shall interfere with the activities of Licensor in relation to its operation of the Property. Licensee shall provide Licensor with free access over and across the License Area to any adjoining facilities owned and operated by Licensor.

13. **Responsible Officers.** Prior to the start of the season each year, Licensee shall submit a list of responsible officers to Licensor, along with the officers' addresses and telephone numbers. Licensee shall also submit such information within one (1) week after any change of responsible officers.

14. **Termination.**

14.1 Licensor may terminate this Agreement upon ninety (90) days written notice to Licensee.

14.2 Upon violation by Licensee of any of the terms and conditions contained in this Agreement, Licensor may, at its option, provide Licensee with a written "Notice to Licensee" containing a description of the conditions, activities, or defects which violate this Agreement. If, within thirty (30) days after receiving such written notice, Licensee fails to remedy the violation, Licensor may immediately terminate this Agreement and remove any and all persons from the affected Premises.

14.3 Licensee shall have the right to terminate this Agreement upon six (6) months' prior written notice or the number of months remaining in the initial term of this Agreement, whichever is less, provided however, in no event shall Licensee be permitted to terminate this Agreement upon less than ninety (90) days' prior written notice.

15. **Compliance with Law.** The Parties shall comply with all local, state and federal laws, rules and regulations pertaining to the use and maintenance of the License Area and the Property. Licensee shall comply with all applicable laws and regulations pertaining to background checks, use of volunteers and supervision of youth.

16. **Severability.** If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the

provisions hereof shall remain in full force and shall not be affected, impaired, or invalidated thereby.

17. **Waiver.** The waiver by either Party of the breach of any provision of this Agreement shall not be deemed to be a waiver of any subsequent breach of that or any other provision.

18. **Binding on Successors.** This Agreement shall apply to and be binding upon the heirs successors, executors, administrators, and assigns of the Parties hereto.

19. **Captions.** The various headings contained herein and the grouping of the provisions of this Agreement into separate paragraphs are for the purpose of convenience only, and shall not be considered in interpreting the provisions of this Agreement.

20. **Notices.** Any and all notices which are required under the terms and conditions of this Agreement or which either Licensor or Licensee desires to serve upon the other, shall be in writing and shall be deemed served when delivered personally, or when deposited in the United States mail, postage prepaid, return receipt requested, addressed as follows:

Licensor:

City of Lomita
24300 Narbonne Ave
Lomita, CA 90717

Licensee

Lomita Chamber of Commerce
25131 Narbonne Avenue #603
Lomita, CA 90717

With a copy to:

Best Best & Krieger
300 South Grand Ave., 25th Floor
Attn: Trevor Rusin
Email: trevor.rusin@bbklaw.com

Any notice so given shall be considered served on the other Party three (3) days after deposit in the U.S. mail, first class postage prepaid, return receipt requested, and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred regardless of the method of service.

21. **Entire Agreement.** This Agreement constitutes the entire agreement between Licensor and the Licensee relative to the License Area, and may only be modified by mutual consent of the Parties in writing.

22. **Incorporation of Recitals.** The recitals above are true and correct and are hereby incorporated herein by this reference.

23. **Modification.** This Agreement can only be changed, modified, amended, supplemented, or rescinded in a separate writing signed by both Parties.

24. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. The venue of any disputes arising out of this Agreement shall be the Superior Court of the State of California for the County of Los Angeles.

25. **Attorney's Fees.** If any lawsuit is commenced to enforce any of the terms of this Agreement, the prevailing Party will have the right to recover its reasonable attorney's fees and costs of suit from the other Party.

26. **Authority.** The persons signing this Agreement hereby warrant that he or she has the authority to bind the Party for which he or she is signing.

27. **Electronic Signatures.** The Parties hereto hereby agree that electronic signatures are acceptable and shall have the same force and effect as original wet signatures.

28. **COVID-19 Protocol.** All Licensee staff and volunteers must at all times adhere to any and all Licensor policies related to COVID-19, as may be amended from time to time.

29. **Additional Premises Use Restrictions.**

29.1 All Licensee staff and volunteers must utilize their space during business hours only.

[SIGNATURES ON THE FOLLOWING PAGE]

SIGNATURE PAGE FOR LICENSE AGREEMENT
BETWEEN THE CITY OF LOMITA
AND LOMITA CHAMBER OF COMMERCE

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date last set forth below.

CITY OF LOMITA

**LOMITA CHAMBER OF
COMMERCE**

Signature

Signature

Name

Name

Title

Title

Date

Date

EXHIBIT "A"

DEPICTION OF LICENSE AREA

