

**MINUTES OF THE
LOMITA HOUSING AUTHORITY
REGULAR MEETING
TUESDAY, MAY 2, 2023**

1. OPENING CEREMONIES

a. Call Meeting to Order

The regular meeting of the Lomita Housing Authority was called to order by Chair Waite at 5:51 p.m. on Tuesday, May 2, 2023, in the Council Chambers.

b. Roll Call

PRESENT: Commissioners: Gazeley, Larson, Segawa, Waronek, Vice-Chair Uphoff, and Chair Waite

ABSENT: Commissioner Hart

STAFF PRESENT: Executive Director Smoot, General Counsel Rusin, Deputy Executive Director Sugano, Administrative Analyst Ibarra, and Deputy Secretary Gregory

2. ORAL COMMUNICATIONS

Chair Waite announced the time for oral communications. There being no requests to speak, Chair Waite closed oral communications.

3. COMMISSIONER COMMENTS

Commissioner Larson reported that the residents participated in an Easter celebration where residents played games and enjoyed chicken salad sandwiches. She stated that a Sandpiper Girl Scout working towards her Gold Award will be holding three safety meetings in an effort to achieve the award, and a representative from Clear Choice gave a presentation for free connection and service for anyone that is deaf or hearing impaired.

4. CONSENT AGENDA

RECOMMENDED ACTION: That the Consent Agenda Items 4 a-c be approved.

Commissioner Waronek made a motion, seconded by Commissioner Segawa, to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Commissioners: Gazeley, Larson Segawa, Waronek, Vice-Chair Uphoff, and
Chair Waite
NOES: None
ABSENT: Commissioner Hart

Approved the following Consent Agenda items:

- a) Regular Housing Authority Minutes of April 4, 2023

RECOMMENDED ACTION: Approve minutes.

- b) Lomita Manor March 2023 Financial Documents

RECOMMENDED ACTION: Approve the monthly financial documents.

- c) Lomita Manor April 2023 Monthly Activity Report

RECOMMENDED ACTION: Receive and file the report.

5. SCHEDULED ITEMS

- a. **DISCUSSION AND CONSIDERATION OF RESOLUTION HA 2023-01 APPROVING THE LOMITA MANOR OPERATING BUDGET FOR FISCAL YEAR 2023-2024**

RECOMMENDED ACTION: Adopt Resolution HA 2023-01.

Administrative Analyst Ibarra gave a brief report per the agenda material. The Lomita Manor Operating Budget details the anticipated revenues and expenses for FY 2023-2024, which will begin on July 1, 2023, and ends on June 30, 2024. The projected cost of operating Lomita Manor for FY 2023-2024 is \$496,602. The proposed budget also has a recommended operating contingency of \$51,737 for unplanned expenses during the course of the fiscal year.

There were no comments or questions from the Commission or the public.

Commissioner Gazeley made a motion, seconded by Commissioner Uphoff to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Commissioners: Gazeley, Larson Segawa, Waronek, Vice-Chair Uphoff, and
Chair Waite
NOES: None
ABSENT: Commissioner Hart

Approved the following titled resolution:

RESOLUTION NO. 2023-01 - A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF LOMITA, CALIFORNIA, APPROVING THE LOMITA MANOR OPERATING BUDGET FOR FISCAL YEAR 2023-2024

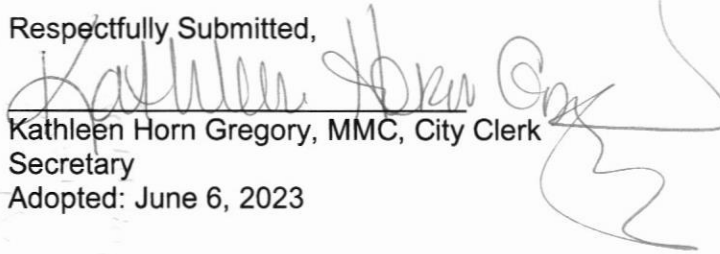
6. PUBLIC HEARINGS

None scheduled.

7. ADJOURNMENT

There being no further business to discuss, Chair Waite adjourned the meeting at 5:56 p.m.

Respectfully Submitted,


Kathleen Horn Gregory, MMC, City Clerk
Secretary

Adopted: June 6, 2023