

Irene Kurata, Chair
John Ballard, Vice-Chair
John Carmody, Commissioner
Mike Cozzolino, Commissioner
Jay Mattingly, Commissioner



LOMITA CITY HALL
COMMISSION CONFERENCE ROOM
24300 Narbonne Avenue
Lomita, CA 90717
Phone: (310) 325-7110
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**AGENDA
REGULAR MEETING
PUBLIC SAFETY AND TRAFFIC COMMISSION
WEDNESDAY, MAY 17, 2023
6:00 P.M.**

1. OPENING CEREMONIES

- a. Call Meeting to Order
- b. Flag Salute
- c. Roll Call

2. ORAL COMMUNICATIONS

Persons wishing to speak on items or subjects other than those scheduled are requested to do so at this time. Please state your name and address for the record. In order to conduct a timely meeting, a 3-minute time limit per person has been established. Government Code Section 54954.2 prohibits the Commission from discussing or taking action on a specific item unless it appears on a posted agenda.

3. CONSENT AGENDA

- a. **Approval of Minutes** – February 15, 2023

RECOMMENDED ACTION: Approve the minutes.

4. SCHEDULED MATTERS

- a. **CAPITAL IMPROVEMENT PROJECTS UPDATE** – Informational only

Presented by Public Works Director Dillon

RECOMMENDED ACTION: Receive and file.

- b. **TRAFFIC CALMING MEASURES UPDATE** – Informational only

Presented by Public Works Director Dillon

RECOMMENDED ACTION: Receive and file.

- c. **“FOLLOW ME, I’M DRUG AND GANG-FREE” WALK UPDATE** – Informational only, no staff report. **Poster contest judging to occur immediately following the adjournment*

Presented by Deputy City Clerk Abbott

- d. **SHERIFF DEPARTMENT UPDATES** - Informational only, no staff report.
- e. **STAFF UPDATES** - Informational only, no staff report.

5. OTHER MATTERS

- a. **COMMISSIONER ITEMS**

- b. **COMMISSIONERS TO ATTEND CITY COUNCIL MEETINGS**

Tuesday, June 6, 2023, and Tuesday, June 20, 2023

6. ADJOURNMENT

The next regular meeting of the Public Safety and Traffic Commission is scheduled for Wednesday, June 21, 2023, at 6:00 p.m.

Written materials distributed to the Public Safety & Traffic Commission within 72 hours of the meeting are available for public inspection immediately upon distribution in the City Clerk’s office at 24300 Narbonne Avenue, Lomita, California 90717. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (310) 325-7110 (Voice) or the California Relay Service at 711. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall, Lomita Park, and uploaded to the City of Lomita website at <https://lomitacity.com/agendas-minutes/>.

Date Posted: May 11, 2023



Linda E. Abbott, CMC, Deputy City Clerk

**MINUTES
REGULAR MEETING
PUBLIC SAFETY AND TRAFFIC COMMISSION
WEDNESDAY, FEBRUARY 15, 2023**

1. OPENING CEREMONIES

- a. Chair Kurata called the meeting to order at 6:00 p.m. pursuant to Governor Newsom's Executive Order N-29-20 issued on March 17, 2020.
- b. The Public Safety and Traffic Commission led the salute to the flag.
- c. The following Commissioners responded to the roll call by City Clerk Gregory: Commissioners Carmody, Mattingly, Vice-Chair Ballard, and Chair Kurata (all present in the Commission Conference Room at City Hall); and Commissioner Cozzolino (participated via Zoom). Also present were Public Works Director Dillon, and Sheriff's Deputies Kellogg and Redenbaugh (in the Commission Conference Room); and L.A. County Traffic Engineer Dykstra (participated via Zoom).

Present: Carmody, Cozzolino, Mattingly, Vice-Chair Ballard, and Chair Kurata

Absent: None

2. ORAL COMMUNICATIONS

There were no requests from the public to speak on Consent Agenda items or subjects other than those scheduled.

3. CONSENT AGENDA

- a. **APPROVAL OF MINUTES** – October 19, 2022

RECOMMENDED ACTION: Approve the minutes.

Commissioner Carmody made a motion, seconded by Vice-Chair Ballard, to approve the minutes, but with minor edits, as Commissioner Cozzolino was inadvertently recorded as absent during the roll call (but was recorded as present for the rest of the meeting), and Commissioner Mattingly was inadvertently recorded as both present and absent (he was absent).

MOTION CARRIED by the following vote:

AYES: Carmody, Cozzolino, Mattingly, Vice-Chair Ballard, and Chair Kurata
NOES: None
ABSENT: None

SCHEDULED MATTERS

4. TRAFFIC SIGNAL TIMING ON LOMITA BOULEVARD (Informational only)

Traffic Advisor Dykstra updated the Commission relative to issues with the traffic timing for the signals at the intersection of Western Avenue and Lomita Boulevard, part of which is controlled by the City of Los Angeles. Based on his recommendations, changes will soon be made to the timing and cycles at that intersection and others along Lomita Boulevard in order to improve traffic flow in the City.

5. DISCUSSION OF ANTI-GANG/DRUG-FREE WALK

Director Dillon presented the staff report per the agenda material.

Potential changes to the "Follow Me, I'm Gang and Drug Free" Walk were discussed, and included:

- Bussing the students to the event due to concerns over safety
- Holding the event at each participating school, which would eliminate worries relative to safety, and which would remove the need for transportation
- Altering the theme of the event to better reflect today's challenges for fifth-graders
- Poster contest parameters and judging criteria

6. SHERIFF DEPARTMENT UPDATES - Informational only, no staff report.

Deputy Kellogg stated that there has been a recent uptick of graffiti in the City.

7. STAFF UPDATES - Informational only, no staff report.

Director Dillon stated that the City's traffic calming study will include two public workshops. The Technical Traffic Advisory Committee (TTAC) approved a 15-foot red curb on Cypress and 255th Street, which is within staff discretion and does not require City Council approval. Beginning in March, Commissioners will no longer have the option to participate in meetings virtually, except under very specific circumstances.

OTHER MATTERS

8. COMMISSIONER ITEMS

Commissioner Carmody remarked on a recent feature in the City's newsletter relative to the nearly one million dollars earmarked for much needed improvements to Narbonne Avenue. He then asked about a brush clearance notice he received from Lomita Fire Station. Director Dillon stated that the notices were sent to property owners in the Lomita Pines area.

9. COMMISSIONERS TO ATTEND CITY COUNCIL MEETINGS

Commissioner Carmody will attend the Tuesday, March 7, 2023, City Council meeting; Commissioner Cozzolino will attend the Tuesday, March 21, 2023, City Council meeting.

10. ADJOURNMENT

As there was no further business to discuss, Chair Kurata adjourned the meeting at 6:48 p.m.

Linda E. Abbott, CMC, Deputy City Clerk
Adopted:

DRAFT



CITY OF LOMITA COMMISSION REPORT

TO: Public Safety & Traffic Commission **Item No. SCH 4a**

FROM: Carla Dillon, P.E., Public Works Director

MEETING DATE: May 17, 2023

SUBJECT: Capital Improvement Projects Update

RECOMMENDATION

Informational only; receive and file.

BACKGROUND

The CIP Master Plan has 23 projects programmed for FY22-23. The table below summarizes project status, and details on selected projects follow.

Status	Project
Completed	<ul style="list-style-type: none"> • Street Improvements – Zones C&F
In Construction	<ul style="list-style-type: none"> • Cypress Water Production Facility Upgrades • Sidewalk Program • Park Bench and Table Replacements at Hathaway and Lomita Parks (Benches ordered; staff will install)
In Design (or Study) Phase	<ul style="list-style-type: none"> • 246th St., 247th Pl, 247th St Western Water Main Replacement • Street Improvements - Zone G • Narbonne South Pipe Replacement • Narbonne South Street Reconstruction • Emergency Generator for Appian Way • Second Potable Well Evaluation (Study) • Stephenson Center Maintenance Project • Appian Way Pump Station Roof Replacement Project • Traffic Calming Toolkit
Request for Proposal (RFP) Phase	<ul style="list-style-type: none"> • Sewer System Master Plan • Annual Pipeline Rehab and Replacement (R&R)
Scope Development Phase	<ul style="list-style-type: none"> • Park Playground Equipment • Feasibility Study for a second Stormwater Project • Downtown Lomita Multi-Benefit Stormwater Project • Lomita Boulevard Corridor Planning • Annual Pipe Rehab and Replacement (R&R)
Not Started	<ul style="list-style-type: none"> • ADA Improvement projects • Gutter Repairs - Narbonne Avenue • Booster Pump for Hathaway Park • Sewer System Management Plan update and Audit

DISCUSSION

Staff will share more information on traffic and safety-related project status.

FISCAL IMPACT

None at this time.

ATTACHMENT

None

Recommended by:

A handwritten signature in blue ink that reads "Carla Dillon". The signature is written in a cursive style.

Carla Dillon, P.E.
Public Works Director



CITY OF LOMITA COMMISSION REPORT

TO: Public Safety & Traffic Commission

Item No. SCH 4b

FROM: Carla Dillon, P.E., Public Works Director

MEETING DATE: May 17, 2023

SUBJECT: Traffic Calming Measures Update

RECOMMENDATION

Informational only; receive and file.

BACKGROUND

In February 2023, the City requested proposals for a Traffic Calming Toolkit to manage traffic flow throughout the City's many local streets. City staff, through its Technical Traffic Advisory Committee, has received complaints of speeding traffic on various streets throughout the City, concerns of long wait times to safely make turns at uncontrolled intersections and crossing at pedestrian crosswalks. The purpose of this project is to have a toolkit to reduce the speed of traffic, provide safer environments for pedestrians, while taking aesthetics of devices into account.

Approaches used in the past to address concerns include education of motorists, enhanced enforcement, and engineering applications. The City plans to enhance its available tools based upon new solutions, and general guidelines based upon various street configurations. The toolkit will inform future construction projects as well as provide solutions to be applied in the near-term.

The City received six proposals in March 2023 and selected Kimley-Horn and Associates, Inc. based upon their qualifications, proposal, and interview. The City Council awarded the contract on May 2, 2023. The project team will review historic records of Traffic Investigation Requests from community members, collision information, and hold two community workshops in conjunction with the Public Safety and Traffic Commission to solicit input. The project is scheduled to be completed in the Fall of 2023.

DISCUSSION

The community meetings, held in conjunction with the commission meetings, are tentatively planned in June and August 2023.

FISCAL IMPACT

None at this time.

ATTACHMENT

None

Recommended by:

A handwritten signature in blue ink that reads "Carla Dillon". The signature is written in a cursive style with a large initial 'C'.

Carla Dillon, P.E.
Public Works Director