

REGULAR MEETING OF THE LOMITA CITY COUNCIL

AGENDA

Tuesday, June 21, 2022 - 06:00 p.m.

**LOMITA CITY HALL COUNCIL CHAMBERS
24300 Narbonne Avenue, Lomita, CA 90717**

Published by the Office of the City Clerk

1. OPENING CEREMONIES

PURSUANT TO AB-361, THE PUBLIC AND COUNCIL MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AS SOCIAL DISTANCING MEASURES ARE RECOMMENDED BY STATE AND COUNTY OFFICIALS. To participate in the meeting via a computer or smart device log in to ZOOM at the following link:

<https://us02web.zoom.us/j/84876559189>. You may enter your name when prompted do so. If you wish to provide public comment at either the beginning of the meeting or for a particular item, you may either (a) contact the City Clerk's Office before the meeting and provide your name or (b) utilize the "raise hand" option located under the participant's name. Once you click on this option you will be in the rotation to make a public comment. Please note, if you do not have the audio feature on your device you will need to call (669) 900-6833 and enter ZOOM Meeting ID: 848 7655 9189 then press pound (#). When prompted to enter the participation ID number press pound (#) again. To make a public comment enter "*9". The Clerk's office will be notified, and you will be announced to make a public comment. Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution via the City of Lomita website or by contacting the Deputy City Clerk at labbott@lomitacity.com. In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (310) 325-7110 (voice) or the California Relay Service. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. This meeting will be conducted in compliance with CDC guidelines and applicable orders of the Los Angeles County Health Officer. No meeting of the Lomita Public Financing Authority will be held on this date.

- a) Call Meeting to Order
- b) Flag Salute
- c) Invocation – Mayor Segawa

d) Roll Call

2. APPROVAL OF AGENDA3. PRESENTATIONS

* CERTIFICATE OF RECOGNITION PRESENTED TO DEPUTY DARYL WILLIAMS UPON HIS RETIREMENT FROM LASD AFTER 31 YEARS OF SERVICE *
 CERTIFICATES OF RECOGNITION PRESENTED TO THE NARBONNE HIGH SCHOOL BASEBALL TEAM

4. ORAL COMMUNICATIONS Persons wishing to speak on Consent Agenda items or subjects other than those scheduled are requested to do so at this time. In order to conduct a timely meeting, a five-minute time limit per person has been established. Government Code Section 54954.2 prohibits the Council from discussing or taking action on a specific item unless it appears on a posted agenda.

5. ORAL COMMUNICATIONS AND MEETING ATTENDANCE REPORTS FROM THE CITY COUNCIL The City Council may discuss and act upon items described under Council comments; however, items which are not on the agenda will be limited to Council reports, announcements, requests for clarification or factual information, or placement of matters on the agenda for a future meeting.

6. CITY MANAGER'S REPORT (information only)7. CONSENT AGENDA

All items under the Consent Agenda are considered by the Council to be routine and will be enacted by one motion in the form listed below. There may be separate discussions of these items prior to the time the Council votes on the motion. Specific items may be removed from the Consent Agenda at the request of any Council Member or staff. RECOMMENDED ACTION: That Consent Agenda Items 7a-m be approved.

- a. Motion to Waive Full Reading of Ordinances and that They be Read in Title Only
 RECOMMENDED ACTION: Approve motion.
- b. Minutes of the Regular City Council Meeting of May 17, 2022, and the Special City Council Meeting of May 19, 2022 RECOMMENDED ACTION: Approve minutes.

Item 7b

- c. Warrants/Payroll Register RECOMMENDED ACTION: Approve and file Warrants/Payroll Register.

Item 7c

- d. Monthly Report for the Administrative Services Department RECOMMENDED

ACTION: Receive and file the report.

Item 7d

- e. Monthly Report for the City Manager's Department RECOMMENDED ACTION: Receive and file the report.

Item 7e

- f. Monthly Report for the Community and Economic Development Department RECOMMENDED ACTION: Receive and file the report.

Item 7f

- g. Monthly Report for the Recreation and Facilities Division RECOMMENDED ACTION: Receive and file the report.

Item 7g

- h. Monthly Report for the Public Works Department RECOMMENDED ACTION: Receive and file the report.

Item 7h

- i. April 2022 Treasury & Investment Report RECOMMENDED ACTION: Receive and file the report.

Item 7i

- j. Second Reading and Adoption of Ordinance No. 836 Allowing for the Sale, Possession, and Consumption of Alcohol on City-Owned Properties with Prior City Council Approval RECOMMENDED ACTION: Adopt Ordinance. ORDINANCE NO. 836 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING CHAPTER 3 OF TITLE IV OF THE LOMITA MUNICIPAL CODE TO ALLOW FOR THE SALE, POSSESSION, OR CONSUMPTION OF ALCOHOL ON CITY-OWNED PROPERTIES WITH PRIOR CITY COUNCIL APPROVAL AND FINDING THE SAME EXEMPT FROM CEQA

Item 7j

- k. Direct Review of the City's Conflict of Interest Code RECOMMENDED ACTION: Direct the City Manager to have staff review the City's Conflict of Interest Code per Gov. Code 87306.5. and, if a change is necessary, file the Biennial Notice by October 3, 2022, and submit an amended Conflict of Interest Code to the Council for review before December 30, 2022.

Item 7k

- l. Amendment to Financial Management Policy - Cash Handling RECOMMENDED

ACTION: Per the recommendation of the City's Auditors, adopt the attached resolution for Financial Management Policies - Revised Cash Handling Policy. RESOLUTION NO. 2022-17 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ADOPTING A CASH HANDLING POLICY FOR FISCAL YEAR COMMENCING JULY 1, 2022

Item 7l

- m. Resolution Adopting a Project List for FY 2022-2023 Funded by SB 1, the Road Repair and Accountability Act of 2017 RECOMMENDED ACTION: 1) Adopt Resolution; and 2) Authorize the City Manager or his designee to complete, sign, and submit all required documentation for receipt of Road Maintenance and Rehabilitation Account (RMRA) funds to the appropriate State and other agencies. RESOLUTION NO. 2022-18 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-2023 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Item 7m

SCHEDULED ITEMS

8. **DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION RESUMING LATE FEES AND WATER SHUT OFFS FOR DELINQUENT ACCOUNTS BEGINNING AUGUST 1, 2022**

Presented by Lina Hernandez, Management Analyst RECOMMENDED ACTION: Adopt Resolution No. 2022-19. RESOLUTION NO. 2022-19 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, AMENDING CERTAIN ACTIONS OF THE DIRECTOR OF EMERGENCY SERVICES RELATED TO THE CITY'S EMERGENCY MEASURES RELATED TO WATER SERVICE

Item SCH 8

9. **DISCUSSION AND CONSIDERATION OF A RESOLUTION DECLARING A DROUGHT RESPONSE LEVEL 2 SHORTAGE ALERT**

Presented by Carla Dillon, Public Works Director RECOMMENDED ACTION: Adopt resolution 2022-20 declaring a Drought Response Level 2 Shortage Alert and finding the action exempt from the California Environmental Quality Act. RESOLUTION NO. 2022-20 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMITA, CALIFORNIA, ADOPTING A WATER SHORTAGE CONTINGENCY STAGE 2 AND FINDING THE SAME EXEMPT FROM CEQA

Item SCH 9

Revised Exhibit A

10. **DISCUSSION AND CONSIDERATION OF THE 2022 CIP MASTER PLAN**

Presented by Carla Dillon, Public Works Director RECOMMENDED ACTION: 1) Approve the 2022 CIP Master Plan; and 2) Direct staff to incorporate projects in future budget years, as funds are available.

Item SCH 10

PUBLIC HEARINGS

11. **DISCUSSION AND CONSIDERATION TO ADOPT THE FISCAL YEAR 2022-2024 BIENNIAL BUDGET AND CONSIDERATION OF SALARY SCHEDULES AND JOB CLASSIFICATIONS FOR NON-REPRESENTED AND PART-TIME POSITIONS**

Presented by Susan Kamada, Administrative Services Director RECOMMENDED ACTION: Conduct public hearing and after discussion, consider adopting the seven attached resolutions for the complete implementation of the Fiscal Year 2022-2024 Biennial Budget. These resolutions/actions include:

- 1) City of Lomita's Biennial Budget for Fiscal Year 2022-2024
- 2) Annual Investment Policy Statement
- 3) Annual Appropriation Limit Resolution
- 4) Annual Employee Compensation Plan for LCEA
- 5) Annual Full-Time Non-Represented Employee Compensation Plan
- 6) Annual Part-Time and Temporary Employee Compensation Plan
- 7) Approving a Compensation and Benefits Plan for the Non-Represented Employees (Years 2022- 2025)
- 8) Approving job classifications for non-represented and part-time positions In addition, it is recommended that the job classifications for non-represented and part-time employees be approved.

Item PH 11

12. **ADJOURNMENT The next regular meeting is scheduled for Tuesday, July 5, 2022, at 6:00 p.m. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours prior to the meeting at the following locations: Lomita City Hall lobby and outside bulletin board, Lomita Parks and Recreation, and uploaded to the City of Lomita website <https://lomitacity.com/agendas-minutes/>. Date Posted: June 17, 2022**

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