

**MINUTES OF THE
LOMITA HOUSING AUTHORITY
REGULAR MEETING
TUESDAY, JUNE 2, 2020
VARIOUS TELECONFERENCE LOCATIONS**

NOTE THAT THIS MEETING WAS HELD TELEPHONICALLY PURSUANT TO STATE OF CALIFORNIA EXECUTIVE ORDER N-29-20 ISSUED ON MARCH 17 ,2020. ACCORDINGLY, COMMISSIONERS AND THE PUBLIC WERE PROVIDED WTH A CONFERENCE CALL NUMBER AND NO PHYSICAL LOCATION FROM WHICH MEMBERS OF THE PUBLIC COULD OBSERVE THE MEETING AND OFFER PUBLIC COMMENT WAS PROVIDED. ACCESS TO THE MEETING WAS MADE AVAILABLE VIA URL: [UBERCONFERENCE.COM/LOMITACITY](https://uberconference.com/LOMITACITY) OR BY PHONE AT 424-208-2491.

1. OPENING CEREMONIES

a. Call Meeting to Order

The Lomita Housing Authority meeting was called to order by Chair Gazeley at 5:46 p.m., on Tuesday, June 2, 2020.

c. Roll Call

PRESENT: Commissioners: Breitman, Sanchez, Savidan, Segawa, Vice-Chair Waronek and Chair Gazeley

Commissioner Breitman was present on the teleconference but unable to hear the roll call.

ABSENT: Commissioner Larson

STAFF PRESENT: Executive Director Smoot, Deputy Executive Director Sugano, General Counsel Hogin, and Deputy Secretary Hill

2. ORAL COMMUNICATIONS

Chair Gazeley announced the time for oral communications. There being no requests to speak, Chair Gazeley closed oral communications.

3. COMMISSIONER COMMENTS

Commissioner Breitman thanked the City for the care packages that the residents of Lomita Manor received. Residents celebrated Cinco de Mayo with a stay-at-home dance out on their balconies and they also had a social walk with staff around the parking lot. Staff provided residents with coloring books, crayons, and puzzles to make the residents stay inside more enjoyable.

4. CONSENT AGENDA

Chair Gazeley announced that all items under the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There may be separate discussion of these items prior to the time the Housing Authority votes on the motion. Specific items may be removed from the Consent Agenda at the request of any Commissioner or staff.

Commissioner Sanchez made a motion, seconded by Commissioner Savidan to approve Consent Calendar Items 4 a-c.

MOTION CARRIED by the following roll call vote:

AYES: Commissioners: Sanchez, Savidan, Segawa, Vice-Chair Waronek and Chair Gazeley

NOES: None

ABSENT: Commissioner Larson, and Commissioner Breitman (*Due to technical difficulties, Commissioner Breitman's vote was not reported.*)

- a) Approval of the Housing Authority Minutes of April 7, 2020

RECOMMENDED ACTION: Approve minutes.

Approved the recommended action.

- b) Lomita Manor March and April 2020 Financial Documents

RECOMMENDED ACTION: Approve the Monthly Financial documents.

Approved the recommended action.

- c) Lomita Manor April/May 2020 Monthly Activity Report

RECOMMENDED ACTION: Receive and file the report.

Approved the recommended action.

PUBLIC HEARING

5. DISCUSSION AND CONSIDERATION OF APPROVAL OF THE LOMITA MANOR OPERATING BUDGET FOR FISCAL YEAR 2020-2021

RECOMMENDED ACTION: 1) Conduct public hearing; and 2) Approve the Lomita Manor Operating Budget for Fiscal Year (FY) 2020-2021.

Lomita Housing Authority Regular Meeting Minutes
June 2, 2020

Administrative Analyst Knighton presented the staff report per the agenda material stating that the Housing Authority is required to submit a budget annually to HUD for Lomita Manor. The proposed Operating Budget details the anticipated revenues and expenses for FY 2020-2021. The projected cost of operating Lomita Manor for FY 2020-2021 is \$439,170 with a contingency of \$21,878 for unplanned expenses during the course of the fiscal year. The Operating Reserve is currently \$391,276. If unspent, the operating contingency would remain within the budget in addition to the operating reserve.

Chair Gazeley opened the public hearing at 5:54 p.m. There were no requests to speak on the item, therefore Chair Gazeley closed the public hearing at 5:54 p.m. and brought the item back to Council for a motion.

Commissioner Savidan made a motion, seconded by Commissioner Sanchez to approve the Lomita Manor Operating Budget for Fiscal Year (FY) 2020-20201.

MOTION CARRIED by the following roll call vote:

AYES: Commissioners: Breitman, Sanchez, Savidan, Segawa, Vice-Chair Waronek and
Chair Gazeley

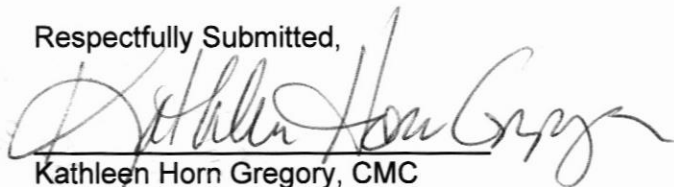
NOES: None

ABSENT: Commissioner Larson

6. ADJOURNMENT

There being no further business to discuss, Chair Gazeley adjourned the meeting at 5:55 p.m.

Respectfully Submitted,



Kathleen Horn Gregory, CMC
Deputy Secretary

Adopted: October 6, 2020