

February 26, 2019

1. OPENING CEREMONIES

a. Call Meeting to Order

A regular meeting of the Lomita Parks & Recreation Commission was called to order at 6:03 p.m. Tuesday, February 26, 2019, by Vice Chairperson Siegel in the Commission Room at City Hall, 24300 Narbonne Avenue.

b. Flag Salute

Vice Chairperson Siegel led the salute to the flag.

c. Roll Call

Responding to roll call by Recording Secretary Everett were Commissioners Ruparatne, Tamer and Vice Chairperson Siegel. Commissioner Bonham and Chairperson Uphoff were absent. Interim Park Director Sansbury, Management Analyst Vida and Recreation Supervisor Kelley were also present.

2. APPROVAL OF MINUTES

Commissioner Ruparatne moved to approve Minutes from the Parks and Recreation Commission meeting of February 26, 2019, as submitted. Commissioner Tamer seconded the motion, and it was approved by the following vote:

YEAS	Commissioners Ruparatne, Tamer and Vice Chairperson Siegel
NAYS	None
ABSENT	Commissioner Bonham and Chairperson Siegel

3. ORAL COMMUNICATIONS (Public)

None.

4. ORAL COMMUNICATION (Commissioners)

Commissioner Tamer reported that the Railroad Museum Foundation finished approving the Board Policies and the Foundation is working with the Web Master and he will eventually add this information to the Railroad Museum Website; another tab will be added for the Railroad Museum Foundation and will include the 501C 3 Declaration Letter, the MOA for the Foundation and the City of Lomita, and the Foundation By-Laws.

Commissioner Tamer also stated that the Railroad Museum Foundation is waiting for the City of Lomita to transfer the LAIF account money to the Foundation bank account, which will eventually be transferred into an investment account.

Commissioner Tamer reported that Foundation Member Trent Kalscheuer gave the Foundation a list of future exhibits for display at the Railroad Museum and since the 150th Anniversary of Golden Spike Day is in May, the Railroad Museum might have a special exhibit to celebrate Golden Spike Day.

Commissioner Tamer stated that the Foundation would like to bring back the Calliope to the Railroad Museum to which Interim Park Director Sansbury stated that staff could move it from City Hall to Museum next week.

Commissioner Tamer also stated that she shared the draft concept for the Irene Lewis Park with the Railroad Museum Foundation and told the Foundation about the grant the City is trying to obtain to pay for the play equipment and the upgrade to the park and one of the Foundation Boardmembers is involved with the Los Angeles Model Railroad Club and possibly the Railroad Club would like to go in with the City and put a building in the Irene Lewis Park which would feature the Models and provide space for the Railroad Museum as well. If the City does obtain this grant, the Foundation will approach the Parks and Recreation Commission and City Council regarding building some kind of building on the Irene Lewis Park.

Commissioner Tamer reported that the Railroad Museum Board will be holding their Annual Afternoon Tea at the Railroad Museum on April 28, 2019.

Commissioner Ruparatne stated that the ending term dates for the Parks and Recreation Commission are incorrect on the City Website.

5. REPORT ON CITY COUNCIL MEETINGS

Chairperson Uphoff is absent so there is no report for the March 5 and March 19, 2019 City Council meetings.

SCHEDULED MATTERS

6. SPECIAL EVENTS UPDATE

Recreation Supervisor Kelley reported that staff is working on having the Railroad Museum ready for the Railroad Museum Foundation's Annual Spring Tea to be held at the Railroad Museum on April 28, 2019; Arbor Day will be held on April 25, 2019, at 10:00 a.m. and the location is TBD; staff is gearing up the Lomita Park Easter program which starts with Breakfast with the Bunny at 8:00 a.m. and the Easter Egg Hunt at 9:30 a.m.; staff is working with City Hall staff to entice local businesses to co-sponsor this event by donating light refreshments or money for the program. Staff is also starting to plan Founder's Day, which will include a face painter, balloonist, community groups, food trucks and bands; and staff is working with City Hall staff on the Drug Free Walk which will be held on Thursday, May 2, 2019, at Lomita Park.

7. PARK FACILITIES UPDATE

Interim Park Director Sansbury stated that the heaters in the gymnasium have been serviced and repaired; some upgrades are taking place in the upstairs offices in the Stephenson Center (new plugs, new chairs, IT stuff, etc.); staff will be installing some new water fountains, (these fountains will include a built in filter), one in City Hall, one in the gymnasium and one in the community room (these fountains were paid for by a grant and include a water bottle filling station and will hold 8 gallons of cold water all the time); staff is cleaning the playground equipment at Lomita Park and Hathaway Park; and staff is preparing the Belba Field for the youth soccer program.

8. RECREATION PROGRAMS UPDATE

Recreation Supervisor Kelley reported that this is the last week for winter classes and spring classes will be starting next week; and part-time employee training was held today for youth soccer and upcoming special events.

9. YOUTH & ADULT SPORTS PROGRAMS UPDATE

Recreation Supervisor Kelley reported that the youth soccer program will begin April 8, 2019; men's basketball leagues are on Wednesday and Thursday nights; men's softball leagues are on Tuesday and Thursday nights; Assistant Recreation Supervisor Fosnaugh is working on flyers promoting youth baseball, which will start registering on June 1 and 15, 2019, and the 13th Annual City Golf Tournament to be held on June 10, 2019. Staff is working on summer scheduling, purchasing, planning, advertising and getting the baseball field ready for the summer baseball program. Recreation Supervisor Kelley also reported that staff is planning the 9th Annual Tom Rico Basketball Tournament and working on a proposal to hold a Casino / Poker night fundraiser (these programs would raise money for youth sports).

10. RAILROAD MUSEUM UPDATES

Recreation Supervisor Kelley reported that staff is bringing back Thursday mornings Story Time at the museum; staff is also gearing up and preparing a presentation for the Foundation's Annual Spring Tea event on April 28, 2019; staff is receiving many requests for birthday parties at the museum; staff has purchased items to hand out to story time participants and school groups to promote the Railroad Museum; and maintenance staff is working with the City to order signage for the museum parking lot stating the open hours of the Railroad Museum.

11. MANAGEMENT ANALYST UPDATE

Management Analyst Vida stated that a correction on the date when the City will find out if they made the first cut for the competitive grant is sometime after March 18, 2019, which will be sometime in the spring.

Management Analyst Vida reported that he attended the California Parks & Recreation Statewide Park Development and Community Development Workshop on February 28, 2019.

12. CITY COUNCIL MEETINGS ATTENDANCE

Commission delegate to attend the April 2, 2019 and April 16, 2019: Commissioner Tamer
Commission delegate to attend the May 7, 2019 and May 21, 2019: Commissioner Bonham
Commission delegate to attend the June 4, 2019 and June 18, 2019: Commissioner Siegel
Commission delegate to attend the July 2, 2019 and July 16, 2019: Commissioner Ruparatne
(1st & 3rd Tuesdays of the month at 6:30 p.m.; effective April 2, 2019, 1st & 3rd Tuesdays of the month at 6:00 p.m.)

ADJOURNMENT

Meeting was adjourned at 6:23 p.m.

ATTEST:

Helen Everett
Helen Everett, Recording Secretary

Parks & Recreation Commission
March 26, 2019